NUR AFRICA ACADEMY

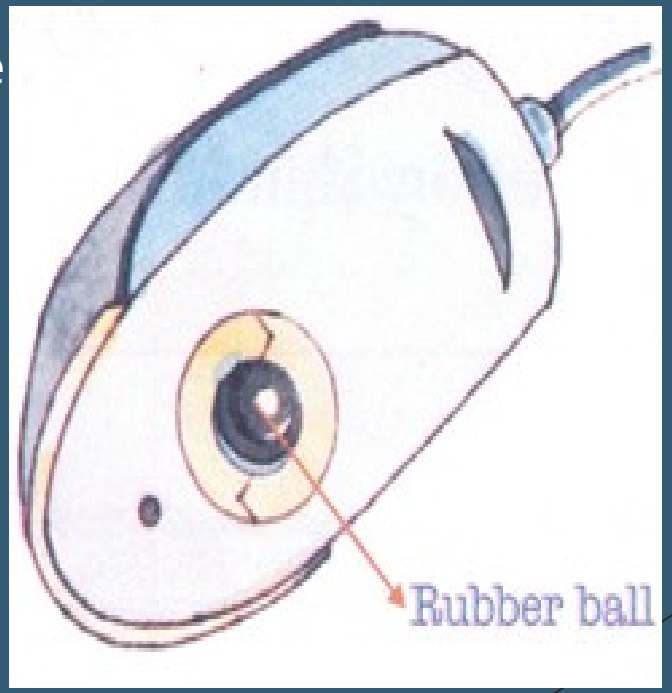
IT GRADE 2



CENTER OF WISDOM

Mouse operation

- Like a keyboard, mouse is one of the input devices of computer. It is known as a pointing device. It is also used for drawing pictures and type text.
- Mouse has 2 or 3 buttons. It has a small
- rubber ball inside it, which makes moves
- pointer on the screen. It has a long cable



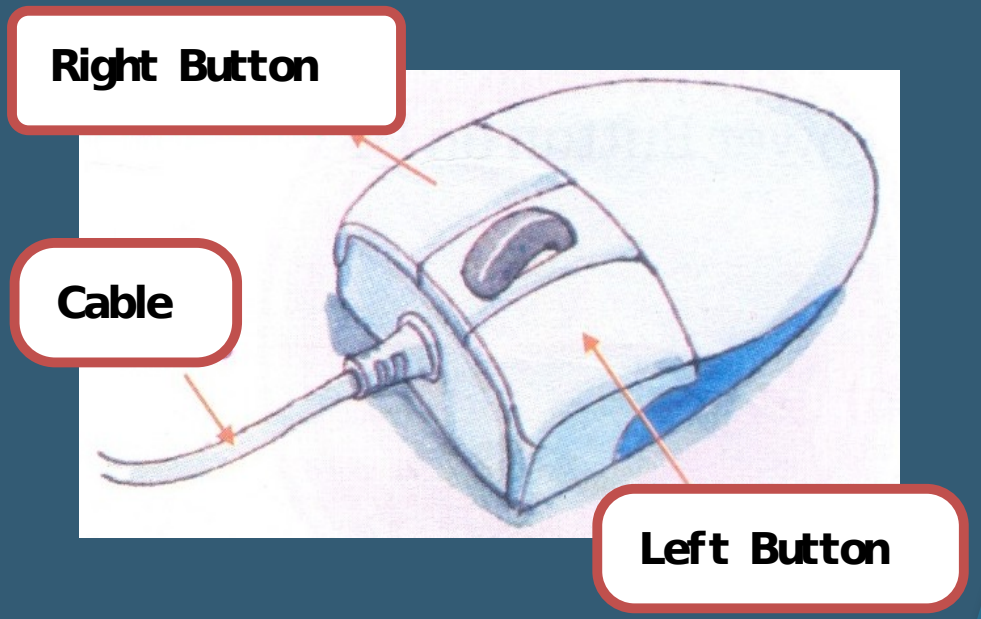
Let us see how mouse functions?

The left mouse button usually used to activate program by dicking:

A. Icons

B. Commands

C. Buttons



Pointer

Pointer is a small arrow which moves as you move the mouse.

You can change the mouse pointer.

Some mouse pointers are…



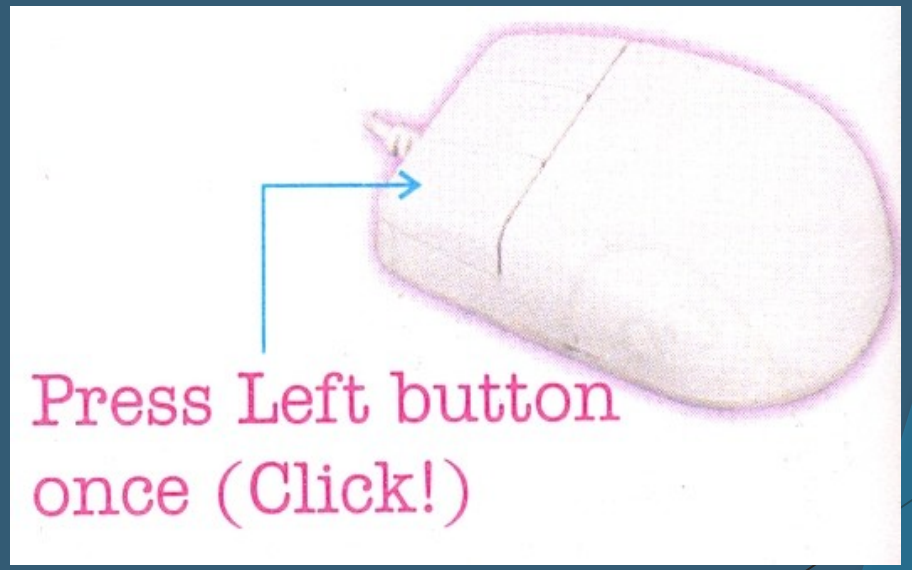


- Sometimes you will see your pointer becoming an hourglass .
- This means your computer is busy doing something (Processing) and
- you should wait for a moment till the computer finishes its work and
- your pointer becomes normal.

Clicking

Clicking is just pressing and releasing of mouse button. When you click once the left mouse button on any item, it is selected (becomes dark).

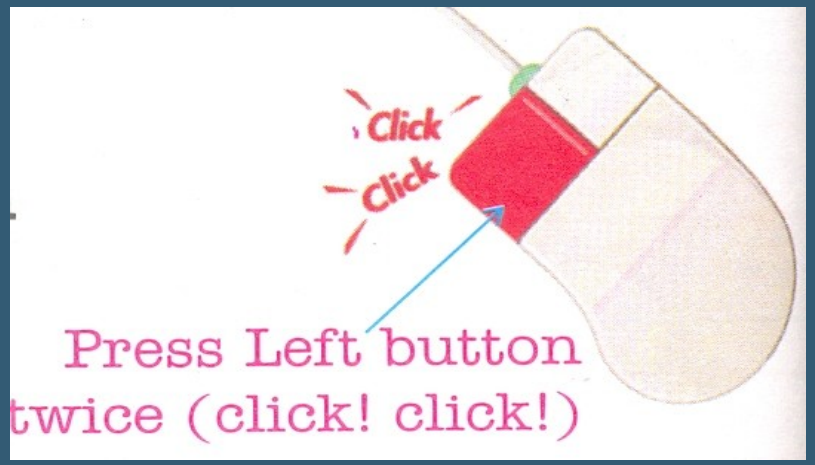




Double Clicking

Double dicking is pressing and releasing the button twice quickly.

Double dick of left button opens a document or starts a program.

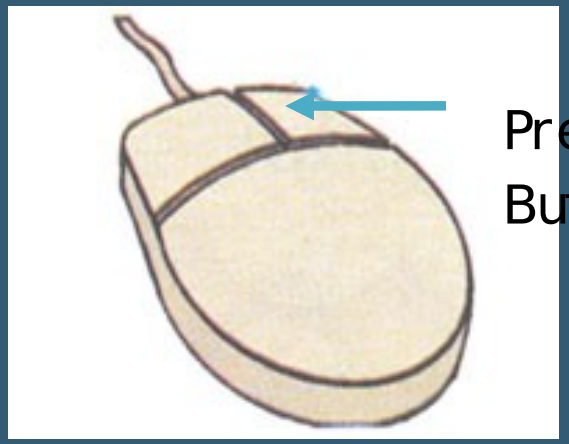


Right Click

Right clicking is just clicking the right mouse button.

Right click opens a short-cut menu of commands.





Drag and Drop

- Dragging and dropping is a method through
- which you can easily from one place to another on the screen.



What is dragging?

Place your pointer on the item you want. Press the left mouse button and move your mouse, keeping the button pressed. You will see the item moving along with your mouse.



- **Types of Mouse**
- There are several kinds of mouse in the market Such as Wheeled mouse, Wireless mouse, Optical sensor mouse, etc.

