

St. Mary's University
College of Open and Distance Learning
Introduction to Computer /Application
Tutorial Questions

(2012-II)

Name: _____

ID. No: _____

Department: _____

Center: _____

Term: _____

Program: Degree ☐

Instructions:

- ◆ This is the only tutorial question of this course.
- ◆ This tutorial question is to be completed and submitted to the office of your center. Do not attempt the tutorial questions until you are certain that you have understood the units it covers and have revised your self-test exercises and learning activities, and other necessary references.
- ◆ If you have any question about the units and activities, state the item/s clearly on a separate sheet of paper and attach to your tutorial questions answer papers.
- ◆ **Due Date:** This tutorial question has to be submitted to the office of your center after the TUTORIAL PROGRAM within a week time. Please strictly follow the deadline indicated.

Part I Short Answer (1pt. each)

Give short and precise answer to the following questions in the space provided.

1. Define 'information'.

2. Define 'software'.

3. What is the device that is used to enter data into a computer?

4. How many bits are there in a kilobyte?

5. What is the main processing device in a computer?

6. What is the device that is used to display information on a computer screen?

7. How many bits is equivalent to one megabyte?

8. What does 'drag' mean?

9. Write down at least three basic areas of computer keyboard.

10. Write down at least four characteristics of good information.
