2014

my Registration @ Unisa

registration process, rules & qualifications

College of Education



Learn without limits.

UNISA university of south africa

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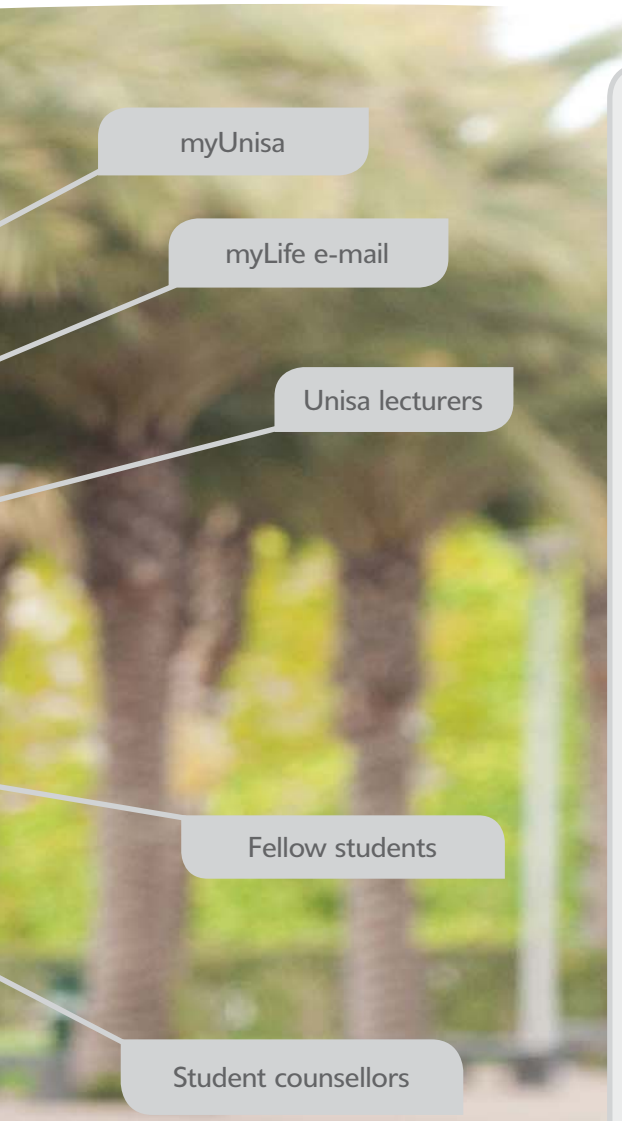
The information contained in this brochure was correct at the time of publication (1November 2013). For updates, please go to the Unisa website http://www.unisa.ac.za


Library
e-Tutors/Teaching assistants
Get connected
Connect to your academic network via **myUnisa** and the internet - don't forget your friends and family are part of your support network too.
Unisa services
Mentors
Friends and family
Experts in your field



Signature and online courses

Go online

Access to the internet and having the relevant computer skills are essential study requirements. Before you applied, you probably made sure you had internet access for at least an hour a week. The fact is, you have to factor the internet into your study plan.

Students entering Unisa for the first time or starting a new qualification have to do an online module. Such modules are provided to students on Unisa digi-bands, which allow students to work off line and go online at intervals to upload their work to myUnisa.

The different college-specific online modules are as follows:

College	Code	Module name
College of Agriculture and Environmental Sciences	GGH3708	Environmental awareness and responsibility
College of Economic and Management Sciences	SUS1501	Sustainability and greed
College of Education	BPT1501	Being a professional teacher
College of Human Sciences	AFL1501	Language through an African lens
College of Law	SJD1501	Social dimensions of justice
College of Science, Engineering and Technology	EUP1501	Ethical information and communication technologies for development solutions

A word of advice: start working on your online course ASAP! It's not the same as a normal module. Online modules are designed to be interactive. They access current events and cutting-edge knowledge. There's a constant need to keep up. You need to reference up-to-date information. Don't wait before starting your assignments. Start strong and you'll finish strong.

Lifestyle on the internet

Our lives will become increasingly more difficult if we are not connected in some way to the internet.

Unisa e-solutions for students

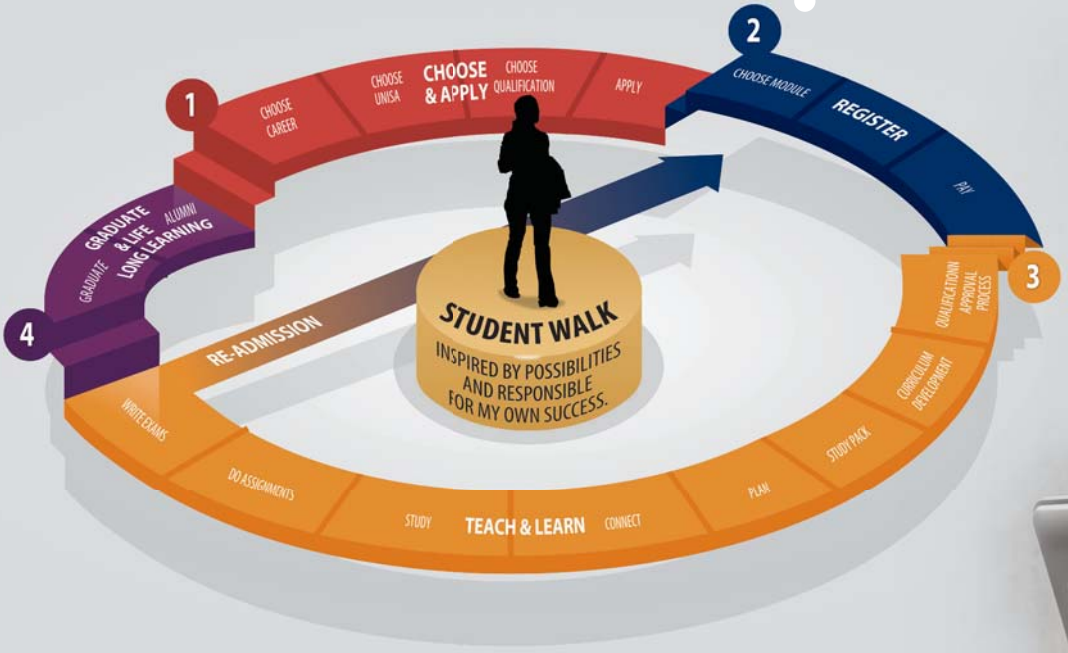
To help you afford your online essentials, Unisa is introducing various "e-solutions" for registered students, such as more affordable 3G, as well as laptops, tablets and other devices at discounted prices. And we're constantly working to bring you more solutions. Our negotiations with IT suppliers and service providers are ongoing to help you to adapt more easily to the digital age. For more information on Unisa's e-solutions, go to https://my.unisa.ac.za/e-solutions

Register to continue your Unisa journey

Register

Successful applicants and re-registering students must now register to study through Unisa in 2014.

You can register online (http://registration.unisa.ac.za), at a Unisa regional centre with self-help facilities, by post or by fax during the specified registration periods. You must register to be eligible to write exams and receive credits for work done in the year.



1 *Choose & apply*

This is where you chose your qualification, checked that you met the admission requirements, confirmed that you have the skills and the right personal circumstances to study at an open distance learning university and applied for admission during the relevant application period.

3 *Teach & learn*

After you've registered successfully, you'll receive your study material and the *my Studies @ Unisa* brochure. This tells you how to access your study material online. The internet plays a vital role in the learning process at Unisa, as does discipline, commitment and hard work. A Unisa qualification behind your name opens many doors, but like everything of value, open distance learning is not an easy path.

4 *Graduate & lifelong learning*

Once you graduate, you join the group of Unisa alumni. We encourage our alumni to remain in contact with Unisa for networking and academic opportunities, as well as the mentoring of new students.

Website: www.unisa.ac.za **Mobi:** http://mobi.unisa.ac.za **E-mail:** study-info@unisa.ac.za

Before you register

- Confirm your qualification
- Choose your modules
- Calculate your fees

How to register

- Complete and submit your registration form
  – Online at http://registration.unisa.ac.za
  – Via a self-help terminal at a regional centre
  – By post
  – By fax
- Pay at least the prescribed minimum study fees for each module by the specified closing date

After you register

- Join myLife & myUnisa
- Download your study material

Unisa will...

- Process your registration
- Enable you to access your study material



2014 registration dates & times

The prescribed minimum registration fee must be paid on or before the relevant date, otherwise your registration won't be finalised.



Semester 1, semester 2 and year modules *See exception below

Online, self-help, post & fax

25 November 2013 - 20 December 2013
6 January 2014 - 24 January 2014 (for semester 1 modules)
(payments accepted until 31 January 2014)
6 January 2014 - 28 February 2014 (for semester 2 & year modules)

Official Saturdays open: 11 & 18 January 2014, 22 February 2014

Semester 2 modules

Online, self-help, post & fax

17 June 2014 - 11 July 2014

Official Saturday open: 5 July 2014

* School of Accounting Sciences, Postgraduate Diplomas, Hons BCompt (Management Accounting)

Online, self-help, post & fax

25 November 2013 - 20 December 2013
6 January 2014 - 24 January 2014

Unisa offices will close for registration at 15:30 on Friday 20 December 2013 and re-open for registration at 08:00 on Monday 6 January 2014. No registration documentation will be accepted - either online, via self-help, by post or by fax - during this period.

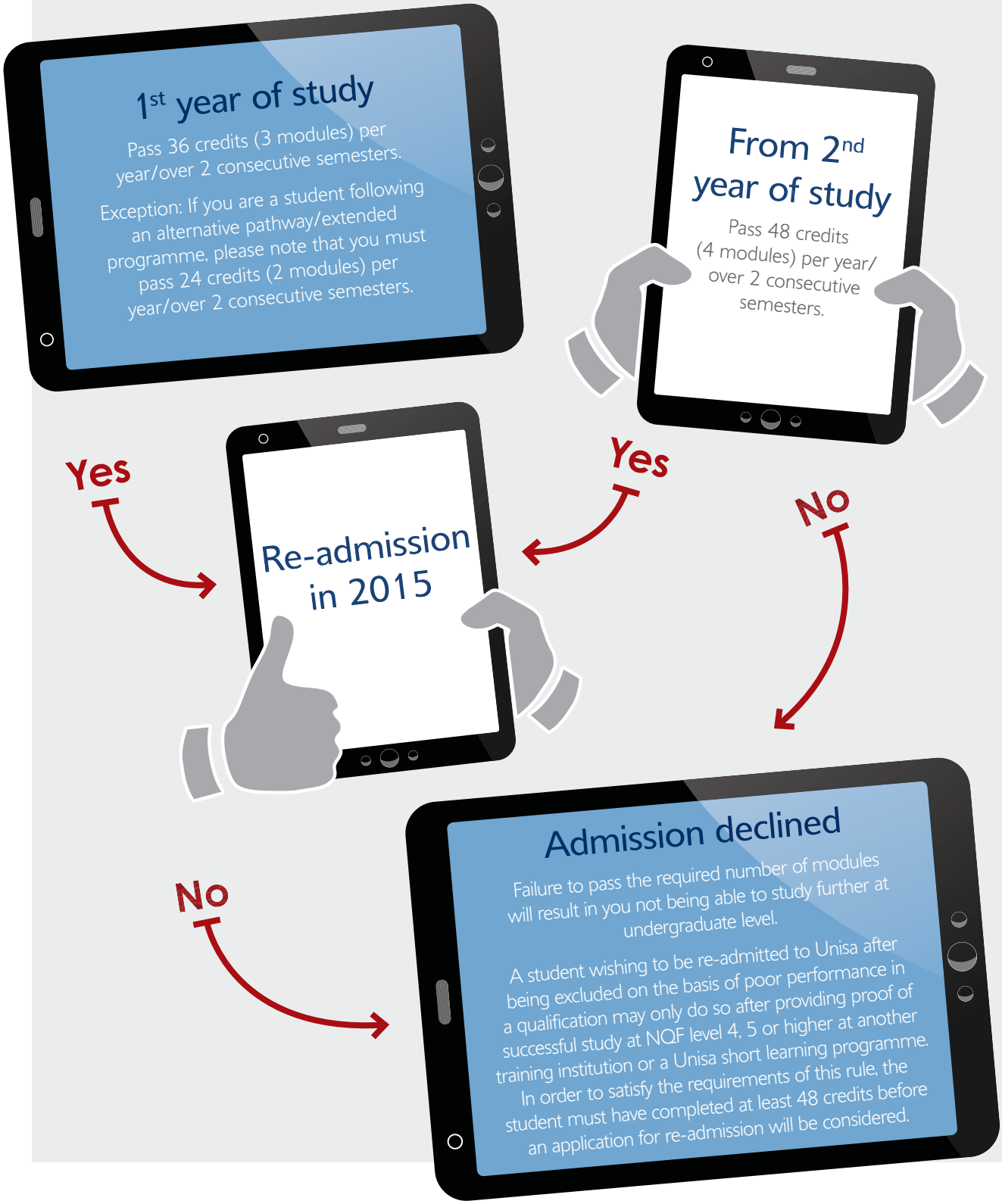
Self-help centres open weekdays 08:00 - 15:30
Official Saturdays 08:00 - 11:30

Unisa officially closes at 12:00 on 24 December 2013 and re-opens on 2 January 2014 for other Unisa business.

Re-admission in 2015

Note:

This is only applicable to students registered for undergraduate qualifications.





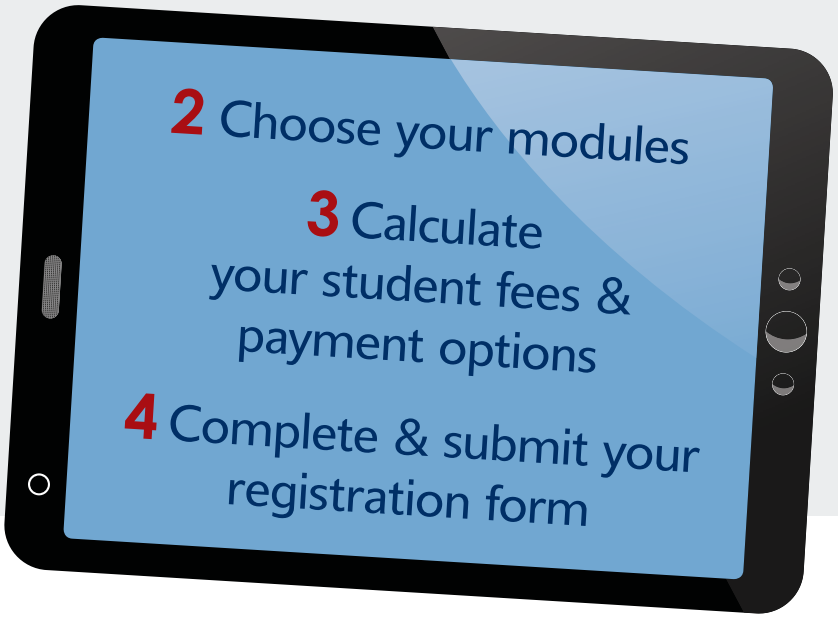
Registration process

There are four steps to a successful registration. Each part of the process is important in completing your registration successfully. We have therefore included information that is important for you to know at each stage.

Note: If you use the electronic channels (web or self-help terminals at the regional centres) to complete and submit your registration, you will be prompted when information is missing or incorrect. This will assist you in ensuring that you include all important details when submitting your registration.

If you choose to register by post or fax, the responsibility for the accuracy and inclusion of your information rests with you. We therefore urge you to register as soon as registration opens if you will be registering via one of these channels, as missing or incorrect information may cause delays in the approval of your registration.





Choose your modules

Standards are high at Unisa. They have to be because, for one thing, our qualifications are recognised globally. Having a Unisa qualification behind your name takes hard work, it means that you are dedicated, diligent and independent – qualities that are valued by employers the world over. The following section breaks down our qualifications into their constituent parts. It will give you a better idea of what you need to achieve to become a Unisa graduate.

Qualifications: credits, modules and levels

Credits are the number of notional study hours required for achieving the learning outcomes. Notional hours include study time, assignments and examinations. The credit rating system rates 10 notional hours as equivalent to one credit. For example: a Higher Certificate has 120 credits consisting of a 10 x 12 credit module. A module consisting of 12 credits equates to 120 notional hours. It therefore requires at least 8 hours of study per week in a 15-week semester. Qualifications require a certain number of credits, broken down into smaller units. At Unisa, undergraduate modules are usually 12 credits. Each module is pegged according to a specific NQF level. A bachelor's degree of 360 credits, for example, consists of 30 modules of 12 credits each. A bachelor's degree may consist of between 8 and 10 modules of 12 credits each at NQF level 5; 10 to 12 modules of 12 credits each at NQF level 6; 10 modules of 12 credits each at NQF level 7. These levels follow on from each other. When choosing a module, you must first have passed the module at the previous level. Before you can be awarded a qualification, you must have completed the required number of credits; and the modules must be completed at the required NQF level.

Curriculum changes and/or the replacement of modules

New knowledge and insight, as well as regulatory requirements from the Department of Higher Education and Training, and the Council for Higher Education, require that curricula may from time to time be changed, or that certain modules in qualifications be replaced with new modules. Unisa thus reserves the right to change curricula or to replace modules in qualifications, and to require students registered for those qualification(s) to convert to new curricula or new modules. The implementation of these changes will be done in such a way that students will not be prejudiced, will not lose any credits already obtained or be required to complete more modules than originally required for the qualification.

NQF levels

New and changed qualifications conform to the requirements of the HEQF and have higher or new HEQF levels. Old qualifications are not HEQF aligned and have lower NQF levels. Qualifications indicating the old NQF levels will continue to receive the same recognition as those who will be awarded their qualifications in terms of the new NQF levels.

New NQF levels	Vocational	Professional	General
10		Doctoral degree	Doctoral degree
9		Master's degree	Master's degree
8	Postgraduate diploma	Postgraduate diploma Bachelor's degree	Honours degree Bachelor's degree
7	Advanced diploma	Bachelor's degree Advanced diploma	Bachelor's degree
6	Diploma (240 credits)	Diploma (360 credits)	
6	Advanced certificate (120 credits)		
5	Higher certificate (120 credits)		

Each Unisa qualification is structured over a defined period, usually between 2 and 4 academic years. To graduate, you need to pass a total number of modules within a certain amount of time. (The modules are specified in the qualification information.)

- You can register for a maximum of 60 credits per semester/120 credits per year (in the case of year modules)
- Undergraduate modules usually consist of 12 credits
- Honours modules usually consist of 24 credits

The maximum number of credits do not include supplementary and/or aegrotat examinations from a previous semester. Modules taken for non-degree/non-diploma purposes also count towards the maximum number of credits allowed.

Please check the provisional examination timetable to make sure that the modules you choose don't clash in terms of examination dates.

Remember to take your available time into consideration when choosing your modules. You need approximately

- 6 to 8 hours per week per semester module
- 4 to 6 hours per week per year module

Choose wisely! Rather than choose too many, choose a number of modules you know you can manage and pass. Having said that, though, you also need to pass a minimum number of modules per year, so you can't choose too few either.

To verify the modules for your qualification, go to the qualifications section on page 38 of this brochure.

Time limits

Also, there are limits to how long you have to complete your qualification.

- A 1-year qualification must be completed within 3 years.
- A 2-year qualification must be completed within 5 years.
- A 3-year qualification must be completed within 8 years.
- A 4-year qualification must be completed within 10 years.

Helpful hints

- Mark modules you've already passed.
- Select the module(s) you plan to register for in 2014.
- Check that you meet the pre-requisites and co-requisites for your chosen modules.
- Add or change modules accordingly.

Module codes change occasionally. Please check the table of equivalents under transitional arangements at the back of this brochure or the Unisa website (http://www.unisa.ac.za) for modules you may have passed which previously had a different code.



Calculate your student fees and payment options

It is important to assess the full cost of your studies before confirming your modules for registration. What you can afford will affect the number of modules you can register for.

This cost includes

- **Unisa study fees:** You need to pay a prescribed minimum fee (for all modules for which you are registered) on or before the closing date for registration for your registration to be finalised. The remaining fees must be paid by the prescribed due dates. Failure to do so will result in your modules being financially suspended. Read this section carefully for the fees and closing dates for payments for 2014.
- **Cost of prescribed books:** Some modules have prescribed books which must be purchased. To request an advance list of these books, contact Unisa on 012 429 4152 or vospresc@unisa.ac.za. You can get a quote for the prescribed books from one of our official booksellers. You'll find a list of these booksellers at the back of this brochure.

If you're registering via the web or the self-help terminals at a regional centre, you can choose your modules and calculate your fees during that process. If you're registering by post or by fax, you should use the fee tables in this brochure to calculate your fees and minimum payments before you register.

The fees detailed in this brochure are valid for the 2014 academic year only. Our fees differ depending on your qualification, your number of modules, and so on, but basically they can be grouped as follows:

- Prescribed student fees (including registration fees)
- Miscellaneous fees
- Fees for additional study material

These are further grouped according to your level of study, whether you're an undergraduate or an honours student.

There are various payment methods. Taken together our fee structures and payment methods may seem complicated, but if you read this section carefully, you'll find out what to pay, how to pay and when to pay.

Unisa does not accept cash or cheques at any of its offices. Cash may be paid into the university's bank account, at any Standard Bank branch.

Foreign students

The government is currently investigating the subsidy for foreign students, which means that prescribed student fees could increase substantially in the future. Unisa reserves the right to charge fees in certain countries in the currency of that country. The levy for students in foreign countries must be paid in addition to the minimum initial payment at the time of registration. A student must be in possession of a student number before registration can be processed, or fees paid or deposited into the Standard Bank South African account.

Minimum amount payable at registration

A minimum fee amount is payable before the closing dates for registration for each module or paper for which you register. If this amount is not paid before the closing date for registration, the university will not be able to process your registration. After paying the minimum amount, the outstanding balance must be paid by the relevant dates into the university's Standard Bank account. This fee will be forfeited if the respective module is cancelled.

If you are applying for Matriculation Exemption, please note that the Matriculation Exemption fee must be included together with the minimum fee amount payable. Compulsory miscellaneous fees, where applicable, are also payable at the time of registration. These include the levy for students in foreign countries and levies for additional study material.

All fees must be paid into the correct bank account with the correct reference number (see page 22 of this brochure) or else the university will not be able to process your registration before the relevant closing date. In the case where a letter from an employer/sponsor assumes responsibility for payment, the university can provide the employer/sponsor with a quotation. Registration will only be activated upon receipt of the minimum payment by the relevant closing date. Unisa does not issue invoices to companies or government departments.

Dishonoured payments

If a cheque or credit card is tendered in payment of the minimum amount which must accompany a student's application for registration, and payment of that cheque or credit card is later returned unpaid by the bank, the student's registration will be cancelled by the university. Such registrations will not be reinstated unless the student's full tuition fees for the year or semester are paid in the form of cash, electronic transfer or bank guaranteed cheque into the university's bank account, or via debit card payment at any of the Unisa regional offices before the relevant closing date. On re-registration of the cancelled modules, the student's account will be debited with a once-off administrative levy, per dishonoured transaction.

Overdue accounts and accounts handed over for collection

No student will be allowed to re-register with the university until all outstanding debt of previous registration periods has been settled in full. Students with long overdue balances on their accounts may be handed over to a third party for collection. Any collection/legal costs that may arise from the account being handed over will be for the account of the student. Payment or arrangements thereof of overdue accounts handed over for collection should be made with the collection company concerned.

2014 Cancellation dates

A student who voluntary cancels his or her registration of a module will forfeit either a part of or the entire study fees paid as indicated below. If you wish to cancel your registration, you must do so by the following dates:

Last date for cancellation of semester 1 modules	**15 March 2014**	Minimum payment forfeited by this date. Full payment forfeited after this date.
Year modules	**15 May 2014**	Minimum payment forfeited by this date. Initial payment and second payment forfeited after this date.
Last date for cancellation of semester 2 modules	**15 August 2014**	Minimum payment forfeited by this date. Full payment forfeited after this date.
Year modules	**15 August 2014**	Minimum payment and May payment forfeited after this date. Full payments forfeited after this date.

Prescribed student fees (undergraduates)

Here are the prescribed fees for the various undergraduate modules and degrees, together with the payment dates and minimum fees due by those dates.

Description	Semester	Total	Minimum amount payable on registration	Due by 15 March 2014	Due by 15 May 2014	Due by 15 Aug 2014
Subjects in Education; Law; Psychology; and Public Management and Services						
Half module	S1	R650.00	R305.00	R345.00		
	S2	R650.00	R305.00			R345.00
	Year	R650.00	R305.00			R345.00
Module/paper	S1	R1 300.00	R610.00	R690.00		
	S2	R1 300.00	R610.00			R690.00
	Year	R1 300.00	R610.00			R690.00
Full-year course	Year	R2 600.00	R1 220.00		R690.00	R690.00
Subjects in Business, Economics and Management Studies; Communication, Journalism and Related Studies; Computer and Information Sciences; Languages, Linguistics and Literature; Philosophy, Religion and Theology; and Social Sciences						
Half module	S1	R635.00	R305.00	R330.00		
	S2	R635.00	R305.00			R330.00
	Year	R635.00	R305.00			R330.00
Module/paper	S1	R1 270.00	R610.00	R660.00		
	S2	R1 270.00	R610.00			R660.00
	Year	R1 270.00	R610.00			R660.00
Full-year course	Year	R2 540.00	R1 220.00		R660.00	R660.00
Subjects in Architecture and the Built Environment; Engineering; Family Ecology and Consumer Sciences; and Mathematics and Statistics						
Half module	S1	R615.00	R305.00	R310.00		
	S2	R615.00	R305.00			R310.00
	Year	R615.00	R305.00			R310.00
Module/paper	S1	R1 230.00	R610.00	R620.00		
	S2	R1 230.00	R610.00			R620.00
	Year	R1 230.00	R610.00			R620.00
Full-year course	Year	R2 460.00	R1 220.00		R620.00	R620.00
Subjects in Agriculture, Agricultural Operations and related Sciences; Visual and Performing Arts; Health Professions and Related Clinical Sciences; Life Sciences; and Physical Sciences						
Half module	S1	R560.00	R305.00	R255.00		
	S2	R560.00	R305.00			R255.00
	Year	R560.00	R305.00			R255.00
Module/paper	S1	R1 120.00	R610.00	R510.00		
	S2	R1 120.00	R610.00			R510.00
	Year	R1 120.00	R610.00			R510.00
Full-year course	Year	R2 240.00	R1 220.00		R510.00	R510.00

Prescribed student fees (honours & 4th year)

Here are the prescribed fees for the various honours and 4th-year modules and degrees, together with the payment dates and minimum fees due by those dates. Fees for fourth-level modules will be charged the same as for honours-level modules. Any legal fees that arise due to actions taken by Unisa to collect unpaid student fees will be for the account of the student.

Description	Semester	Total	Minimum amount payable on registration	Due by 15 March 2014	Due by 15 May 2014	Due by 15 Aug 2014
Subjects in Education; Law; Psychology; and Public Management and Services						
Half module	Year	R915.00	R400.00		R257.00	R258.00
Module	S1	R1 830.00	R800.00	R1,030.00		
	S2	R1 830.00	R800.00			R1 030.00
	Year	R1 830.00	R800.00		R515.00	R515.00
Full-year course / Paper	Year	R3 660.00	R1 600.00		R1 030.00	R1 030.00
Full-year course/ Paper 36 SAQA	Year	R5 490.00	R2 440.00		R1 525.00	R1 525.00
Subjects in Business, Economics and Management Studies; Communication, Journalism and Related Studies; Computer and Information Sciences; Languages, Linguistics and Literature; Philosophy, Religion and Theology; and Social Sciences						
Half module	Year	R860.00	R400.00		R230.00	R230.00
Module	S1	R1 720.00	R800.00	R920.00		
	S2	R1 720.00	R800.00			R920.00
	Year	R1 720.00	R800.00		R460.00	R460.00
Full-year course / Paper	Year	R3 440.00	R1 600.00		R920.00	R920.00
Full-year course/ Paper 36 SAQA	Year	R5 160.00	R2 440.00		R1 360.00	R1 360.00
Subjects in Architecture and the Built Environment; Engineering; Family Ecology and Consumer Sciences; and Mathematics and Statistics						
Half module	Year	R 820.00	R400.00			R420.00
Module	S1	R1 640.00	R800.00	R840.00		
	S2	R1 640.00	R800.00			R840.00
	Year	R1 640.00	R800.00		R420.00	R420.00
Full-year course / Paper	Year	R3 280.00	R1 600.00		R840.00	R840.00
Full-year course/ Paper 36 SAQA	Year	R4 920.00	R2 440.00		R1 240.00	R1 240.00
Subjects in Agriculture, Agricultural Operations and related Sciences; Visual and Performing Arts; Health Professions and Related Clinical Sciences; Life Sciences; and Physical Sciences						
Half module	Year	R 755.00	R400.00		R177.00	R178.00
Module	S1	R1 510.00	R800.00	R710.00		
	S2	R1 510.00	R800.00			R710.00
	Year	R1 510.00	R800.00		R355.00	R355.00
Full-year course / Paper	Year	R3 020.00	R1 600.00		R710.00	R710.00
Full-year course/ Paper 36 SAQA	Year	R4 530.00	R2 440.00		R1 045.00	R1 045.00

Miscellaneous fees

Apart from your general fees, there are various miscellaneous fees that you will encounter during the course of your studies, such as supplementary exams, remarks, exemption certificates and library cards. All miscellaneous fees are payable to Unisa and may be included with your student fees.

The following table details all these fees and indicates who they apply to:

Supplementary, special and aegrotat examinations	R195.00			Per study unit. The applicable fee will be charged when a student writes the examination.
Remarking of examinations scripts	R340.00			Examination scripts and closing dates for application (per examination script). Closing dates for the receipt of applications to have examination answer scripts rechecked/remarked are as follows:
Checking of marks	R145.00			* October/November 2013 examinations: 31 January 2014
				* January /February 2014 supplementary examinations: 30 March 2014
				* May/June 2014 examinations: 31 July 2014
Issuing of complete or conditional exemption certificates by the Matriculation Board (payable before or on registration)	R410.00			The fees are payable before or on registration.
Dishonoured payments	**R 500.00**			**The levy will be charged per dishonoured transaction.**
Levy on students in foreign countries	**Category**	**Levy per course**	**Levy per module**	Students with an address or examination centre outside the RSA must pay the additional compulsory levy on registration:
	A	R970.00	R485.00	Category A: Africa
				Category B: Rest of the world
	B	R1 940.00	R970.00	Students who after registration change their postal address to a foreign address or examination centre will be liable to pay the foreign levy as specified. The levy for foreign students is not transferable and also not refundable. This rule also applies to the change of address from foreign countries to South Africa.
Library card (smart card)	R45.00			Students who are liable for the Library card fees are:
				* Students who apply for a card for the first time
				* Students who previously had a card but need a new one
				* Students whose previous card is lost or damaged
				Students who are in possession of a Library card and re-register do not need to apply or pay for a new card; the old card will be activated automatically.
				If you indicated "yes" on the registration form with regard to the Library card, the card fees will automatically be payable upon registration as part of your minimum payment.
Amount forfeited in case of death prior to the examination period	R1 220.00			
Visual Art Studio fee	R120.00			Per semester
	R240.00			Full-year course

Fees for additional study material

The following table indicates the fees payable for the additional study material required for formative and professional subjects.

Module code	Previous module code	Price	Comment
AFK1501	AFK101Q	R180.00	Students who registered for this module in 2013 are exempted from this levy
AFK3701	AFK201T	R150.00	Students who registered for this module in 2007 to 2013 are exempted from this levy
AFK3702	AFK301W	R280.00	Students who registered for this module in 2007 to 2013 are exempted from this levy
AFK3704	AFK823N	R275.00	Students who registered for this module in 2007 to 2013 are exempted from this levy
AFL4802	AFL4802	R160.00	Students who registered for this module in 2012 to 2013 are exempted from this levy
AGE4801	HARCH1E	R370.00	Students who registered for this module in 2011 to 2013 are exempted from this levy
AGE4804 (BOOK 2)	HARCH4H	R760.00	Students who registered for this module in 2009 to 2013 are exempted from this levy
AGE4804 (BOOK1)	HARCH4H	R190.00	Students who registered for this module in 2009 to 2013 are exempted from this levy
APC1501		R100.00	Students who registered for this module in 2013 are exempted from this levy
APC1502		R140.00	Students who registered for this module in 2013 are exempted from this levy
APC2601		R120.00	
APC2602		R200.00	
APC3701		R130.00	Students who registered for this module in 2013 are exempted from this levy
APC3701		R 160.00	Students who registered for this module in 2013 are exempted from this levy
APC3702		R500.00	
APC3703		R140.00	Students who registered for this module in 2012 are exempted from this levy
APY4801 (BOOK 2)	HANTNA4	R230.00	Students who registered for this module in 2007 to 2013 are exempted from this levy
APY4801 BOOK 1		R920.00	Students who registered for this module in 2012 to 2013 are exempted from this levy
ARB1501 ARB1602		R380.00	
ARB2603		R360.00	
AST1631		R440.00	Students who registered for this module in 2013 are exempted from this levy
ATC2601 ATC2602 ATC2603 ATC3702	ATC2016 ATC2028 ATC2039 ATC303C	R360.00	Students who registered for this module in 2007 to 2013 are exempted from this levy
CGM2601		R180.00	Students who registered for this module in 2013 are exempted from this levy
CLO3705	CLO3054	R290.00	Students who registered for this module in 2010 to 2013 are exempted from this levy

Module code	Previous module code	Price	Comment
CLO3706	CLO3065	R580.00	Students who registered for this module in 2007 to 2013 are exempted from this levy
CLS3704		R160.00	
CLS3705		R180.00	
CMH1501		R140.00	Students who registered for this module in 2013 are exempted from this levy
CMH1502		R130.00	Students who registered for this module in 2013 are exempted from this levy
CMH1503		R110.00	Students who registered for this module in 2012 to 2013 are exempted from this levy
CMM2601	TIC301B	R110.00	Students who registered for this module in 2012 to 2013 are exempted from this levy
CMM3701		R110.00	Students who registered for this module in 2009 to 2013 are exempted from this levy
CMM3703 CMM3704	CMM3704	R300.00	
CSL2601		R80.00	Students who registered for this module in 2012 to 2013 are exempted from this levy
CST1501/ CST2602/ CST2603	CTH123D CTH222F CTH224H	R350.00	Students who registered for this module in 2009 to 2013 are exempted from this levy
CST3703		R380.00	Students who registered for this module in 2013 are exempted fro this levy
CST3705	CTH325M	R460.00	Students who registered for this module in 2010 to 2013 are exempted from this levy
DVA1501 DVA1601	DVA101Q DVA102R	R140.00	Students who registered for this module in 2009 to 2013 are exempted from this levy
DVA2601	DVA303Y	R210.00	Students who registered for this module in 2012 to 2013 are exempted from this levy
DVA2602	DVA3054	R120.00	Students who registered for this module in 2012 to 2013 are exempted from this levy
DVA3701	DVA301T	R180.00	Students who registered for this module in 2007 to 2013 are exempted from this levy
DVA3702	DVA202U	R230.00	Students who registered for this module in 2007 to 2013 are exempted from this levy
DVA3703	DVA303W	R150.00	Students who registered for this module in 2007 to 2013 are exempted from this levy
DVA3704	DVA302X	R140.00	Students who registered for this module in 2007 to 2013 are exempted from this levy
DVA3705	DVA3043	R140.00	Students who registered for this module in 2007 to 2013 are exempted from this levy
DVA4801		R280.00	Students who registered for this module in 2012 to 2013 are exempted from this levy
DVA4802		R120.00	Students who registered for this module in 2012 to 2013 are exempted from this levy
DVA4802		R120.00	Students who registered for this module in 2012 to 2013 are exempted from this levy
DVA4803		R160.00	Students who registered for this module in 2012 to 2013 are exempted from this levy
DVA4804		R300	Students who registered for this module in 2012 to 2013 are exempted from this levy

Module code	Previous module code	Price	Comment
DVA4805		R270.00	Students who registered for this module in 2012 to 2013 are exempted from this levy
EGE401C EMC401C EGE4PJT	EGE401C	R260.00	Students who registered for this module in 2007 to 2013 are exempted from this levy
ENG2602		R90.00	
GGH2066	GGH206Y	R190	Students who registered for this module in 2007 to 2013 are exempted from this levy
GGH301W		R50.00	Students who registered for this module in 2007 to 2012 are exempted from this levy
GGH3077	GGH3076	R80.00	Students who registered for this module in 2007 to 2013 are exempted from this levy
HBEDAIQ		R200.00	Students who registered for this module in 2010 to 2013 are exempted from this levy
HBEDAT5	HBEDAT5	R200.00	Students who registered for this module in 2010 to 2013 are exempted from this levy
HBEDDAMU		R430.00	Students who registered for this module in 2008 to 2013 are exempted from this levy
HBEDMAB		R220.00	Students who registered for this module in 2010 to 2013 are exempted from this levy
HES4802		R220.00	Students who registered for this module in 2012 to 2013 are exempted from this levy
HES4808	HESERA8	R125.00	Students who registered for this module in 2012 to 2013 are exempted from this levy
HES4809	HESIEM5	R170.00	Students who registered for this module in 2012 to 2013 are exempted from this levy
HES4811	HESIMSU	R120.00	Students who registered for this module in 2012 to 2013 are exempted from this levy
HONLINR		R770.00	Students who registered for this module in 2013 are exempted from this levy
IOP3704		R180.00	
IPC1501	IPC101Y	R270.00	Students who registered for this module in 2007 to 2013 are exempted from this levy
IPC1502	IPC1023	R180.00	Students who registered for this module in 2007 to 2013 are exempted from this levy
IPC3701	IPC3019	R90.00	Students who registered for this module in 2007 to 2013 are exempted from this levy
ITN1501 BOOK 2		R580.00	
ITN1501 BOOK 3		R200.00	Students who registered for the module in 2013 are exempted from this levy
ITN1501 BOOK1		R450	
LCP4805	LCP407P	R90.00	Students who registered for this module in 2007 to 2013 are exempted from this levy
LML4804	LML404R	R150.00	Students who registered for this module in 2009 to 2013 are exempted from this levy
LPL4801	LPL4018	R400.00	Students who registered for this module in 2009 to 2013 are exempted from this levy
MAC3703		R800.00	
MACECHJ		R170.00	Students who registered for this module in 2012 to 2013 are exempted from this levy
MAN1501 MAN1502 BOOK1		R0	

Module code	Previous module code	Price	Comment
MAN1501 MAN1502 BOOK2		R0	
MAN2601 BOOK1		R0	
MAN2601 BOOK2		R0	
MAN2602 BOOK 1		R0	
MAN2602 BOOK2		R0	
MAN3701 BOOK 1		R0	
MAN3701 BOOK2		R0	
MAN3702		R0	
MAN3703		R0	
MEDAE1R		R250.00	Students who registered for this module in 2007 to 2013 are exempted from this levy
MEDSO2D		R90.00	Students who registered for this module in 2007 to 2013 are exempted from this levy
MHS2601		R275.00	
MHS3701		R800.00	Students who registered for this module in 2010 to 2013 are exempted from this levy
NUT2601 (BOOK 1)		R200.00	Students who registered for this module in 2013 are exempted from this levy
NUT2601 (BOOK 2)		R380.00	Students who registered for this module in 2013 are exempted from this levy
NUT3704		R710.00	Students who registered for this module in 2013 are exempted from this levy
PLC3703	PLC3033	R200.00	Students who registered for this module in 2013 are exempted from this levy
PLS1502 PLS2610 PLS3703		R260.00	Students who registered for this module in 2013 are exempted from this levy
PRS2015 PCF4099 PCP408K		R350.00	Students who registered for this module in 2012 to 2013 are exempted from this levy
PSY485Y	PSY485Y	R190	Students who registered for this module in 2008 to 2013 are exempted from this levy
PUB2606		R70.00	Students who registered for this module in 2013 are exempted from this levy
PUB4860	HPERSAK	R220.00	Students who registered for this module in 2008 to 2013 are exempted from this levy
PYC3705	PYC305D	R220.00	Students who registered for this module in 2010 to 2013 are exempted from this levy
RLE1501		R240.00	Students who registered for this module in 2013 are exempted from this levy
RST2603	RST2255	R200.00	Students who registered for this module in 2007 to 2013 are exempted from this levy
RST2705		R160.00	Students who registered for this module in 2012 to 2013 are exempted from this levy
RST3707		R260	Students who registered for this module in 2012 to 2013 are exempted from this levy
RST3709		R200.00	Students who registered for this module in 2011 to 2012 are exempted from this levy
SNS4M1C SNS4M2C	SNS4M1C	R140.00	Students who registered for this module in 2009 to 2013 are exempted from this levy
THL2601	THL201A	R135.00	Students who registered for this module in 2008 to 2013 are exempted from this levy

Payment methods

For your convenience, we provide a variety of different payment methods. The following table details ways to pay, payment channels, plus refund and other information. In the case of electronic transfers, please ensure that the reference field is completed correctly. No cash or cheques will be accepted at any Unisa office. Cash can, however, be paid into the university's bank account at any Standard Bank branch.

All fees must be paid into the correct bank account with the correct reference number. Fees paid into the incorrect bank account will not be recognised as payment of study fees.



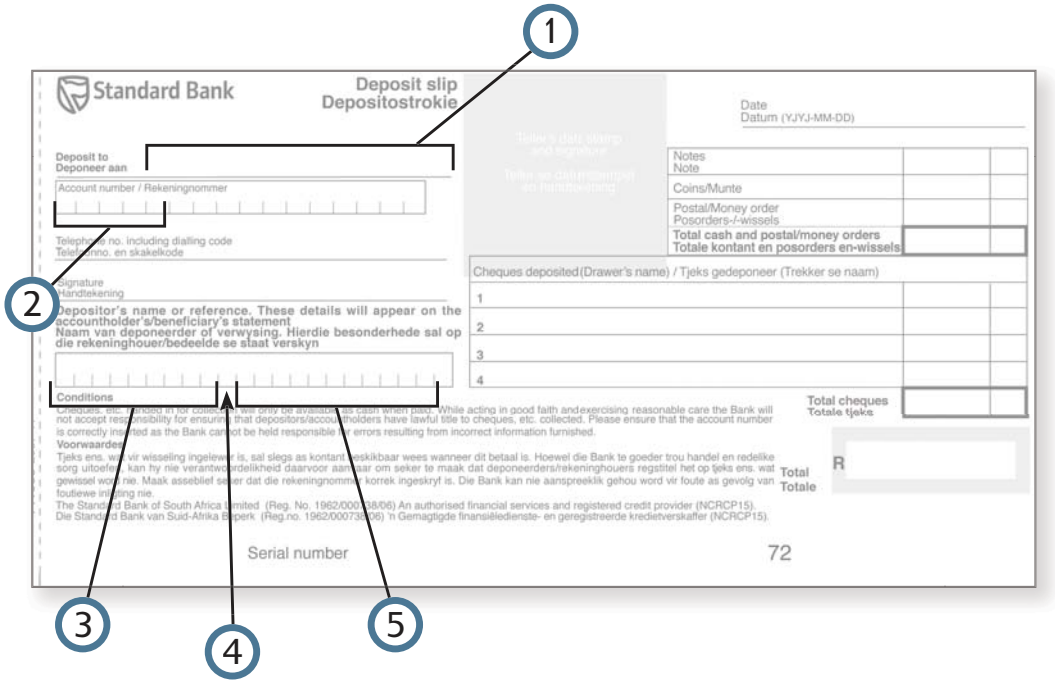
Debit cards	Debit card payments are only accepted if you pay or register in person at Unisa in Sunnyside/Florida or at one of the regional offices: http://www.unisa.ac.za/feepayment (this is a secure site)	
Credit cards	Credit cards are restricted to Visa and Mastercard. Credit card payments are accepted if you pay or register in person at Unisa in Sunnyside/Florida or at one of the regional offices: http://www.unisa.ac.za/feepayment (this is a secure site)	Please note that these are real-time transactions.
Unisa web credit card payments	Unisa web payment link: http://www.unisa.ac.za/feepayment (this is a secure site)	Please note that these are real-time transactions.
Postal orders, money orders & bank drafts	Postal orders, money orders and bank drafts should be made payable to Unisa.	This method of payment will only be accepted if posted to the university.
Telegraphic money order (TMO)	Students must state surname, first names, address, student number (if known) and for what purpose the payment is made. The TMO must be addressed to "Unisa" Unisarand for delivery and payment by the Unisarand Post Office.	
Bank deposit	Bank deposits can be made at any Standard Bank branch in South Africa • if you already have a student number • in respect of fees, for example: study fees, examination fees (supplementary, sick or special exam fees), exemption fees and library charges • provided that the deposit slip is correctly filled in as follows: – Deposit to: Unisa student deposits – Bank account number: 096R – Deposit reference: first eight (8) blocks are for the student number (If the student number consists of only 7 digits, then a "0" must be filled in as the first digit of the student number). Leave one block open, then fill in the following codes: 5400374721 for study fees 5400374225 for library fees 5352X74608 for matriculation exemption fees • If a cheque is deposited, write your student number on the back of the cheque	Should any of the information on the bank deposit slip be incomplete or incorrect, the transaction will not be processed by the bank and/or may cause a delay in the allocation or transfer of funds to your account and as such the university cannot be held liable for delays caused. Payments will be allocated within two days, except over weekends, to the study fees account provided that all the information on the deposit slip is correct. Only bank guaranteed cheques will be accepted for deposit. You must write your student number on the back of the cheque.
Internet/electronic payments	Please note that Unisa is a pre-approved beneficiary. • Select Unisa on the beneficiary field. • You will not be required to complete the bank account or branch code details. • Ensure that the reference field is completed correctly. – Deposit reference: first eight (8) blocks are for the student number (if the student number consists of only 7 digits, then a "0" must be filled in as the first digit of the student number). Leave one block open, then fill in the following codes: 5400374721 for study fees 5400374225 for library fees 5352X74608 for matriculation exemption fees	Should any of the information on the bank deposit slip be incomplete or incorrect, the transaction will not be processed by the bank and/or may cause a delay in the allocation or transfer of funds to your account. Payments will be allocated within two days, except over weekends, to the study fees account provided that all the information on the deposit slip is correct.
South African Post Office (SAPO)	Deposit reference: first eight (8) blocks are for the student number (if the student number consists of only 7 digits, then a "0" must be filled in as the first digit of the student number). Leave one block open, then fill in the following codes: 5400374721 for study fees 5352X74608 for matriculation exemption fees Just provide this reference number to the SAPO cashier and state that you want to pay Unisa	
Refunds	• Requests have to be made in writing and must be signed by the registered student. • The refund form is available on the Unisa website. • Requests can be e-mailed to finan@unisa.ac.za or faxed to +27 (12) 429 4150. • Refunds will be processed within 21 working days from receipt of request. • Credit balances exceeding the total study fees paid by sponsors or bursaries will be refunded to the sponsor or bursary concerned.	No refunds for credit balances less than R100.00 will be allowed. Refund requests must be accompanied by proof of payment.
General	• The university reserves the right not to render services to students with outstanding balances. • Receipts and statements of accounts will be issued to registered students only. It remains the student's responsibility to submit the document to the relevant sponsor.	

International students **Please note that this bank account can ONLY be used by international students.**	The preferred method of payment is credit card via the Unisa website. The Unisa web payment link is www.unisa.ac.za/paymentinfo. Alternatively, you can make payment by means of a SWIFT/EFT transfer (see bank account details below). SWIFT/EFT transfers can be made • if you already have a student number • in respect of fees, for example: study fees, examination fees (supplementary, sick or special exam fees), exemption fees and library charges • provided that the details are filled in as follows: – Bank: Standard Bank – Beneficiary: Unisa student deposits – Branch code: 010645 – Swift code: SBZAZAJJ – Account number: 011554622 – Deposit reference: first eight (8) blocks are for the student number (if the student number consists of only 7 digits, then a "0" must be filled in as the first digit of the student number). Leave one block open, then fill in the following codes: 5400374721 for study fees 5400374225 for library fees 5352X74608 for matriculation exemption fees	Please note that credit card payments are real-time transactions. Submit proof of payment to international@unisa.ac.za.

Bank payments

Please note that Unisa now banks with Standard Bank. Should you need to make payments at a Standard Bank branch, please refer to the following sample deposit slip.

A Standard Bank deposit slip



Complete the deposit slip according to the table below			
1	Unisa student deposits	5	**Reference number** a) **Study fees** – 5400374721 b) **Matriculation fees** – 5352X74608 c) **Learning centre** – 5400374071 d) **Library fees** – 5400374225
2	096R		
3	8 digit student number		
4	Leave a block empty after your student number		

Bursaries and loans

Soon you will have make the first minimum registration payment. There are a number of other factors influencing the cost of your studies: Have you made provision for the remainder of the payments? Have you considered the cost of prescribed books and travel expenses to get to examination centres? Does your company offer study leave or will you need to take unpaid leave?

Financial worries can affect your state of mind – not a good idea when you're trying to focus on your studies. It's best to try and resolve the money side before you get started. The financial assistance offered by Unisa can go a long way towards calming financial worries.

NSFAS loans

The National Student Financial Aid Scheme (NSFAS) operates according to the National Student Financial Aid Act 56 of 1999. NSFAS and its administrative partners have made, and will continue to make, a substantial contribution to student financial aid in South Africa. If, in the opinion of NSFAS, the student successfully completes the course of study, NSFAS may deem up to 40% of the loan amount to be a bursary. If NSFAS chooses to reward a student a bursary, the loan amount will be reduced by the amount of that bursary, and the student will be obliged to repay only the remaining balance of the loan amount and interest on that balance.

Eligibility

A student qualifies for a NSFAS loan or bursary if he or she is a South African citizen registered at a public South African Higher Education Institution, and can demonstrate potential for academic success and the fact that he or she is financially needy. Students who have received loans, bursaries or scholarships from other sources covering the full cost of study are not eligible for a NSFAS loan.

Interest on NSFAS loans

While the student remains studying at Unisa, interest will remain at 0% of the loan amount. Interest will start to accrue on the loan account balance based on the exit date of the student. The exit date is defined as the date the student exits Unisa, regardless of whether the student has graduated. The interest will start to accrue on the outstanding capital balance after the exit date from Unisa or when contractual repayment becomes due or payable. The student must begin repaying the loan amount and accrued interest in monthly installments as soon as the student finds employment.

The following applies every year, unless changed by NSFAS:

- Interest on loans starts to accrue one year after the date of completion of your qualification.
- The interest rate is generally less than the rate at which the Reserve Bank lends to other banks.

How to apply for a NSFAS loan

The application process for NSFAS loans is likely to change in 2014. Please visist www.nsfa.org.za for more information or the NSFAS Contact Centre on 0860 067 327.

- New students must complete the Unisa application process to receive a student number.
- New and returning students must complete a NSFAS loan application form, available at any Unisa office, and submit it together with the documents stipulated on the application form.
- Incomplete, faxed and late applications will not be considered.
- Complete a temporary registration during the specified registration period.
- The outcome of loan applications will be communicated via SMS.

Awarding of loans

Students will be informed via SMS if their application was successful. The student will again be notified via SMS about when to sign. Loans are NOT awarded on a first come, first served basis.

Closing dates

Applications for first semester close on 20 September 2013. Applications for second semester close on 25 April 2014.

Qualifications not covered by NSFAS

These include the MBL, MBA, DBL, DBA short course certificates/programmes, higher certificates and non-degree courses.

Appeals

All appeals are handled according to the Student Funding Appeals Policy.

Accepting a NSFAS loan

If the applicant accepts the loan, he or she is required to complete and sign the official NSFAS Loan Agreement Form. A certified copy of the student's ID document must be attached to the loan agreement form. Agreements must be completed in black ink. Students under the age of 18 are required to obtain their parent's/guardian's signature on the loan agreement forms.

Students have the right to

- access NSFAS eligibility criteria
- access procedures and deadlines for submitting application forms or any other required documentation in support of their application
- know why an application for a loan has been refused so that the decision can be appealed

Student responsibilities

- Read the instructions carefully and complete the application/loan agreement forms accurately.
- Provide any information or documentation required (eg certified copies of ID documents).
- Read, understand and keep copies of any forms.
- Notify the SFO and/or NSFAS of any changes with regard to their address, employment status, marital status, etc.
- Know and comply with all requirements for continuation of financial aid, including academic progress.

Contact details (Directorate of Student Funding)

General enquiries: 012 441 5463/1/2/3
Bursary enquiries: 012 441 5600
Loan enquiries: NSFAS Contact Centre 0860 067 327
E-mail: dsf@unisa.ac.za **Web:** http://www.nsfas.org.za

NSFAS bursaries

Nedbank bursary

Criteria

Nedbank funds are granted to South African students studying BCom or BBus Science majoring in Accounting or Banking, Economics, Finance/Financial Management, Statistics, Investment Management, Actuarial Science, Information Systems, BSc Computer Sciences or Information Systems The Nedbank Bursary is performance-based. Students with the potential to succeed must be identified. For more information and the relevant closing dates for 2014, vist www.nedbank.co.za/website/content/nedbursary/info.asp

Allocation

The Nedbank bursary functions on the basis of the demographic spread of the economically active population, as published by Statistics South Africa. That is, 75% black African, 12% coloured, 10% white and 3% Indian and a minimum of 40% female gender distribution, where applicable. The allocation must be split as follows: 25% to first-year students, 50% to second-year students and 25% to third or final-year students. The bursary covers the basic cost of study which includes tuition and prescribed books. The bursary is allocated annually and is renewable on successful performance for a maximum of three years. Within one month after the recipient completes the degree, Nedbank has first option to recruit the graduate. If Nedbank does not have a vacancy or chooses not to recruit the graduate, he or she is not liable to pay back the bursary and is free to seek employment elsewhere. If the graduate is offered employment by Nedbank but chooses not to take up the position, he or she must pay back the full cost of the bursary to NSFAS.

Natskills bursary

Only South African citizens are eligible. The bursary pertains to qualifications addressing the scarce skills needed in South Africa (full list available on our website). Successful candidates will be selected from those who applied for the NSFAS loan.

Funza Lushaka bursary

- Applicable to students studying towards a teaching qualification.
- Applicants must be studying towards a BEd degree or PGCE with priority areas (www.funzalushaka.doe.gov.za).
- Academic performance of applicants must be above average.
- Applicants must meet Unisa's admission requirements for the relevant programme.
- Once qualified, bursary recipients must teach in the public school to which they are appointed.
- Applications must be submitted online at www.funzalushaka.doe.gov.za.

Application will be accepted from 1 October 2013. Re-applications close on 15 November 2013 and new applications close on 10 January 2014. Due to the limited number of bursaries available in 2014, new applicants are advised to pursue other funding opportunities.

Social development bursary

How to apply

Application forms are available from and should be submitted to the Department of Social Development. The list of successful applicants will be forwarded to Unisa by the National Department of Social Development. Who qualifies? Anyone who wishes to pursue a BA in Social Work

Documents to be submitted

- a certified copy of the identity document
- a completed schedule of particulars, including personal details, details of next of kin, study details (course and modules for which you have registered), and witnesses

Allocation of funds and practicals are as per National Department of Social Development criteria. For more information, visit http://www.dsd.gov.za and click on "scholarships".

Bursary scheme for students with disabilities

Current recipients of this bursary will continue to receive support, regardless of the field of study, provided

- they are academically able (fulfilling the admission requirements)
- they are financially needy
- their disability is regarded as long term, recurring and substantially limiting
- they are South African citizens

The minimum time to complete undergraduate studies is as determined by the institution's academic faculties, plus an additional two years (N+2). On completion of studies, beneficiaries are required to work in South Africa for a specified period. Should a beneficiary be unable to find employment in South Africa within three months of completing the qualification, he/she must apply in writing to the NSFAS for a fair exit/buy-out clause.

The bursary covers (bursaries are only awarded if funds are available.)

- registration, tuition and examination fees ("the tuition costs") payable to the institution
- costs of books and other study materials prescribed by the institution ("the materials costs")
- costs of assistive device to the student (as per the attached schedule/cost table) except where no other means of cash payment is possible (as determined by the NSFAS)

Application dates

New students: 11 October to 31 December 2013

Non NSFAS returning students: 7 October to 30 November 2013

Contact: *0860 067 327* ***Website:*** *www.nsfas.org.za*

Other bursaries

Omigsa/Imfundo Trust

The Old Mutual Imfundo Trust offers bursaries to top performing students in the following fields at Unisa: Accounting, Law, Agriculture. The bursary covers tuition as well as other study material expenses.

KPMG

KPMG offers bursaries to students who are currently registered for their CTA qualification.

DAC Linguistics

The Department of Arts and Culture offers a bursary to students registered for a BA degree majoring in Afrikaans or an African Language and Linguistics. Applications are open from 15 August to 20 September and the application forms can be downloaded from the DSF webpage at www.unisa.ac.za/studentfunding.

Crossroads Distribution (Skynet Worldwide Express)

Crossroads offers a bursary to students studying towards an honours, master's or doctoral degree in logistics.

Please visit (http://www.unisa.ac.za/studentfunding) for more information.



Complete and submit your registration

You have 4 options/channels through which you can submit your registration.

- online
- self-help terminals at regional centres
- through the post
- by fax

Unisa will not accept any registration forms submitted via e-mail.



If you use our electronic channels (the internet and self-help terminals), you'll be prompted when information is missing or incorrect.

If you register by post or by fax, you must ensure that the information is correct. You should, in that case, register as soon as registration opens, as missing or incorrect information may cause delays in the approval of your registration.

In light of the above, we suggest that, if you can, you register electronically. If you do need to register through the post or by fax, you'll find guidelines on how to complete your registration form correctly on page 33. You will find the qualification information for this college in this brochure or on the Unisa website (www.unisa.ac.za). Ensure that you meet all the requirements, then complete and submit your registration. The example below shows you how.

Structure of qualification curriculum

A Qualification		
B Stream		
C Qualification code:	**D NQF Exit level:**	**E Total credits:**
F Qualification offered until:		
G Admission requirements:		
H Rules:		
J Modules		**K Pre/co-requisites**

- **A** = name of qualification (eg BSc)
- **B** = some qualifications have streams, eg Environmental management
- **C** = qualification code (eg 02089)
- **D** = NQF exit level, ie highest level of the qualification
- **E** = Total NQF credits required for completion of qualification
- **F** = Some qualifications are only available to repeating students as these qualifications will be phased out. This line would indicate until when the repeating students have to complete that qualification.
- **G** = Details the admission requirements to the qualification
- **H** = The rules applicable to the qualification. Important that these must be read by student.
- **J** = The list of modules. There would also be an indication of the compulsory modules and those from which choices can be made.
- **K** = The pre-requisite or co-requisite for each module.

Note: *"Pre-requisite" indicates the module and/or modules you must have passed before you can take the selected module. "Co-requisite" indicates a module you must take together with the selected module.*

Option 1

Online via the internet

Unisa's online registration process is quick, simple and accurate. This is why we recommend this option. Once again, when registering online, you'll be prompted when information is missing or incorrect, helping you to ensure that you include all important details and upload all necessary documents when submitting your registration form.

The steps are as follows

- Go to the Unisa registration website: http://registration.unisa.ac.za
- Enter your student number in the block provided and other details required. (If you don't have a student number you won't be able to continue; you'll need to apply for a student number during the next application period.)
- Check your personal details on screen. Change any contact details that are missing or incorrect.
- Enter the modules you want to register for. You must
  - meet all the pre-requisites and co-requisites for the selected module
  - enter the correct module code
  - select the correct semester (1 = first semester; 2 = second semester)
  - indicate in which language you want to receive your study material (English or Afrikaans)
- Do not exceed the prescribed number of modules per semester or year, as your registration will not be processed.
- Choose your study pack delivery option (by courier or post).
- Calculate your fees
  - Use the fee quotation link on the Unisa website (http://www.unisa.ac.za/feequote) to obtain a quote for the cost of your modules.
  - Note the minimum fee that must be paid before Unisa will process your registration. If these fees are more than you can afford, delete modules until you can afford the fees.
  - You can make payment online, using a credit card at http://www.unisa.ac.za/feepayment.
  - If you don't have a credit card, you can pay at a Standard Bank. Retain your proof of payment in case of enquiries.
- Submit your registration.

Option 2

In person at a self-help computer terminal

The table below will help you locate your nearest self-help terminal. Before going to a Unisa regional office, read this brochure and complete your registration form correctly. Take your registration form and this brochure with you when you register, as no additional copies of this brochure will be available at Unisa's campuses or regional offices. When you arrive you'll be referred to a self-help computer. Finalise your registration by following the prompts/instructions on the screen. Unisa staff will be in the registration halls to assist you.

At the computer, type in your student number.

- You'll be prompted to confirm your information. If it's correct, click "Yes". If you need to make changes, click "No". Make the necessary changes and when you're satisfied, click "Yes" to submit the information.
- Select your modules. Use the drop-down menu provided with each module. Once you've selected your modules and confirmed the information on the summary page, click "Proceed with temporary registration".
- If you have a credit card you may pay your fees online. If not, you can pay at any Standard Bank branch. Retain your proof of payment in case of enquiries.
- If you pay, at least, the minimum fee, you can print out a confirmation of your registration. If you don't make the minimum payment, you'll receive a printout indicating the details of the modules you selected and the payment details (minimum fee payable, total fee and payment options).
- Once your registration is finalised, register and download your study material and the *my Studies @ Unisa* brochure from myUnisa.

Study pack delivery options

Before completing the registration process, please select how you would like your first study material pack to be delivered to you

- courier
- post

This only applies to the first study pack. Subsequent material will be sent via ordinary mail service to the South African Post Office. Once you have registered, you may register on myUnisa (http://my.unisa.ac.za) to access and download your study material online. Study material is also available on CD, free of charge, at certain of Unisa's offices.

Courier: We recommend this option. (There is no additional fee to courier your study material.) Please provide Unisa with your cellphone number, an alternative contact number (in case we can't get hold of you via your cellphone number) and a physical delivery address.

Post: Provide Unisa with a correct address, suburb and postal code to avoid unnecessary delays. You'll receive a SMS and a parcel notification from the Post Office informing you that the parcel is ready for collection. Remember to take your ID with you when you collect it from the Post Office. If you do not collect the package it will be returned to Unisa.

*** From 2014, study material for second semester modules will only be sent to you at the start of the second semester. Second semester study material will also only be available on my Unisa at the start of the second semester.**

Self-help terminals		Advisory services	Self-help registration	Credit/debit card payments
Gauteng Campus address				
Sunnyside	Corner of Justice Mohammed and Steve Biko streets, Sunnyside	✓	✓	✓
Florida	Corner of Christiaan de Wet Road & Pioneer Avenue, Florida, 1709	✓	✓	✓
Johannesburg	Braam Fischer Building, 29 Rissik Street, Gandhi Square, Johannesburg, 2001	✓	✓	✓
Ekurhuleni	Corner of R51 & Brazil Road, Daveyton, 1520	✓	✓	✓
Vaal Triangle	Hangar Building, 1st floor, corner of Rhodes & Voortrekker streets, Vereeniging	✓		✓
Western Cape				
Cape Town	15 Jean Simonis Street, Parow, 7500	✓	✓	✓
George	Joubert Plaza 1, 100 Meade Steet, George, 6529	✓	✓	✓
Eastern Cape				
Port Elizabeth	Greyville House, corner of Cape, Greyville & Ring roads, Green Acres, Newton Park	✓	✓	✓
East London	10 St Lukes Road, Southernwood, East London, 5201	✓	✓	✓
Mthatha	32, Corner of York Road & Victoria Streets	✓		✓
KwaZulu-Natal				
Durban	230 Stalwart Simelane Street (previously Stanger Street), Durban, 4001	✓	✓	✓
Pietermaritzburg	1 Langalibalele Street (previously Longmarket Street), Pietermaritzburg, 3201	✓	✓	✓
Newcastle	Corner of Sutherland & Harding streets, Newcastle, 2940	✓	✓	✓
Richards Bay	Block C, Via Verbana, Veldenvlei	✓	✓	✓
Wild Coast	Unisa Wild Coast Sun, Wild Coast Main Road, Mzamba Beach, Bizana, 4800	✓	✓	✓
Midlands				
Rustenburg	Unisa Building, corner of Steen Street & OR Tambo Road, Rustenburg, 0299	✓	✓	✓
Bloemfontein	NRE Building, 2nd floor, 161 Zastron Street, Westdene, Bloemfontein, 9301	✓	✓	✓
Potchefstroom	20 Auret Street, Potchesfstroom, 2531	✓	✓	✓
Mafikeng	29 Main Street, corner of Warren and Main streets, Mafikeng, 2745	✓	✓	✓
Kimberley	Northern Cape Mall, Suite 61A, Memorial Road, Kimberley, 8301	✓	✓	✓
Kroonstad	NFS Building, 36 Brand Street,1st floor, Kroonstad, 9499	✓	✓	✓
Limpopo				
Polokwane	29A Landdros Maré Street, Polokwane, 0700	✓	✓	✓
Makhado	87 Krogh Street, Standard Bank building, Office 2, Makhado, 0920	✓	✓	✓
Giyani	First floor, room 11, Absa building, Masingita Complex, Giyani Road, Giyani, 0826	✓	✓	✓
Mpumalanga				
Nelspruit	Standard Bank Building, 31 Brown Street, Nelspruit, 1200	✓	✓	✓
Middelburg	Town Square Building, corner of Walter Sisulu & Bhimy Damane streets, Middelburg, 1050	✓	✓	✓
Ethiopia				
Addis Ababa	Akaki Regional Learning Centre, Addis Ababa	✓		

Options 3 & 4

Post and fax

Please check that you have completed the registration form correctly using the information in this brochure. Errors or inaccuracies may result in your registration being delayed.

Completed registration documents and payments must reach Unisa before the closing date for registrations. Use the payment information in this brochure to calculate your minimum fees, then pay at any Standard Bank branch. Please use your student number as your reference number when paying.

Proof of payment must be faxed to Unisa on 012 429 4150 or included with your registration documents. Please don't include cash or cheques with your documents. Completed registration forms can also be faxed to that number or posted to Registration @ Unisa, PO Box 392, Unisa, 0003

Guidelines for completing your registration form

New and re-registering students must check the pre-populated form for accuracy and provide any missing information. Returning students registering for a new qualification must complete the form in full.

- Complete the form in black ink and write as clearly as possible.
- Make 2 additional photocopies of the form before you begin (in case you make a mistake).
- Complete both sides of the form.
- Check that your qualification and personal information is correct.
- Confirm the language that Unisa will use to communicate with you.
- If you have a disability, please look at the registration form codes section at the back of this brochure. 01 is the code for no disability.
- Check your cellphone number and myLife e-mail address (if you already have one). This is how Unisa will contact you.
- Check the examination centres. Ensure that the venue code corresponds with where you want to write your exams. If you want to change your examination venue, ensure that you apply by the due date for the specified examination period.
- Select how you would like your study material sent to you (first study pack only). Study material can be found on myUnisa or will either be couriered or sent through the normal postal service. In this case, please ensure that your postal and courier address (if applicable) are correct.
- Indicate the period for which you are registering: semester 1 (1); semester 2 (2); the year (0) (applies to year modules only).

Registration approval

Your registration will only be finalised once you receive confirmation from Unisa that it has been approved.

If you submitted your registration at a self-help terminal and paid the minimum fees, it may have been finalised immediately. If you registered via the web, post or fax, you must first receive a notification from Unisa indicating that you've been successfully registered. If you don't receive this notification within two weeks, despite having paid the minimum fees and submitting your registration form, please send an e-mail to study-info@unisa.ac.za. Alternatively, visit your nearest Unisa regional office for an update on the status of your registration.

Your registration remains provisional until you have paid the required fees and submitted proof of payment to Unisa. The university reserves the right to verify and amend the correctness of your provisional registration until you have paid the required fees and submitted proof of payment to Unisa.



Once your registration is approved we then send you your initial study pack via courier or post (whichever option you selected on your registration form). The *my Studies @ Unisa* brochure included in the study pack and available on myUnisa has information on how to plan your studies, how to study, how to connect to Unisa services, and how to tackle assignments, exams, and so on.

Amending your registration

You may make any of the following changes to your registration by logging on to myUnisa (http://my.unisa.ac.za), and following the registration prompts. If you'd prefer the university to assist you, submit your request in writing using the prescribed forms (at the back of this brochure).

By post: The Deputy Registrar, PO Box 392, Unisa, 0003
By fax: 012 429 4150

Adding modules
To add modules after registration you must apply online or in writing using the prescribed form and then pay the necessary fee to the university by the relevant closing date for registration. Please note that requests to add modules received via e-mail will not be accepted as official requests for additions.

Cancelling modules
You can cancel modules via the same channels. You will, however, forfeit the applicable portion of the fees paid (related to the date of cancellation). Please look at the "exclusion from studies" paragraph in the Student Rules before cancelling modules.

Changing your address and/or telephone number
Submit all requests to change telephone numbers and/or postal, physical or courier addresses online or in writing using the prescribed form.

Changing your exam centre
If you want to change your examination venue, ensure that you apply by the due date for the specified examination period.

Applying for course credit exemptions
You can't be exempted from more than 50% of the modules for the qualification you registered for. Neither can you receive exemption for both your major subjects. You must have met Unisa's admission requirements at the time of having passed the relevant modules at your previous institution.

Conditional exemption
If you have an ordinary conditional exemption, you will not be allowed to proceed to second or further years of study until you have passed the outstanding module and met the condition of that exemption.

Did you know?

Did you know that some Unisa qualifications include workplace-based learning?
Specific modules in certain qualifications offered at Unisa include workplace-based learning that must be completed. Please check if the qualification you have chosen has one or more work-integrated learning (WIL) modules. This experience is called work-integrated learning or experiential learning, and must be completed under the supervision of a suitably qualified and experienced person (mentor). This experience is mandatory for passing that module and achieving your qualification. Please check, before registering for such a module, that you will be able to complete this work-integrated learning component. Students who do not have placement at an employer can contact the relevant academic department for assistance in finding a suitable experiential learning provider to gain this experience.

Will Unisa recognise my prior learning?
When applying to Unisa, Unisa may consider your previous learning. This includes both formal education at a tertiary institution (eg formal certificate, diploma and degree qualifications) and informal learning (eg knowledge or skills acquired during practical work experience, including community work in a relevant field). For further information, send an e-mail to rpl@unisa.ac.za

Please note: The RPL process is a very time-consuming and lengthy process, and it may take up to six months for any request to be assessed and finalised.

How do I get an academic record or credit certificate?
Complete the prescribed (DSAR08) form and submit it to Unisa.

Can I transfer from another university to Unisa?
Yes, except if you were excluded/suspended from a prior institution of higher education on grounds of misconduct. You need to apply to Unisa first, however. Please go to the Unisa website (http://www.unisa.ac.za/study) for the dates for the next application period.

Can I register with Unisa and another university simultaneously?
Only if the qualification you register for at Unisa is for non-degree purposes, and that you have written permission from the other university allowing concurrent registration. You must submit this written permission at the point of registration. Remember, if you do not have a Unisa student number you first need to apply.

Can I register for two or more formal programmes at Unisa simultaneously?
Unfortunately not.

When can I register for a module if I was registered before and did not write the exam for the module?
After the official release of the exam results for that exam period, but before the appropriate closing date.

I completed my education in a country other than South Africa. What should I do?
If you did and you're registering for a bachelor's degree you must apply for a certificate of conditional matric exemption through the Access and Matriculation Exemption Office at Unisa (ame@unisa.ac.za).



Prepare for your studies

It may take a little time before you receive confirmation of your registration. While you're waiting, it's a good idea to start preparing.

Create a study space

Creating your study space is a good place to start, somewhere in your home that's quiet, that's your own, where you won't be disturbed. It should have good natural light and be well lit at night too.

Schedule your time

Get yourself a year planner, identify the times you're not working at your job (if you have one). Mark the events (social and otherwise) that you know you'll have to attend. Mark your family time, the time for all your other obligations and the time you need for yourself. In this way, you'll start to identify your ideal study times, and the instances where, perhaps, you need to sacrifice a little social time to get in those extra study hours. Remember: semester modules require between 6 and 8 hours per week, and year modules between 4 and 6 hours per week.

Start building a support community

Like we said at the start, building a support community is one of the most important requirements for any Unisa student. It's a network of people who can help you on your journey. You'll only be able to connect to lecturers and students once you're registered on myUnisa, but family, friends and work colleagues play a big part too. Talk to your family, talk to friends, let them know what to expect. Having the understanding of the people in your life means having their support too. If you're working in your field of study, then the workplace will be a great source of support. People with experience in your field are invaluable. Talk to your colleagues and your employer. This will also help when you need to take time off for exams, for instance.

Find a mentor, someone you know and trust, who can advise you through the course of your studies. Ideally, he or she should have studied too, they should understand the challenges; they should know you and your situation well enough to resolve conflicts when they arise; and importantly, they should be someone you trust.

Register on myUnisa

Once you've received confirmation of your registration, register on myUnisa, the university's online student portal. Then you won't need to wait for your study material to be posted or couriered. You'll be able to download everything, including your Tutorial letters and the *my Studies @ Unisa* brochure, from myUnisa. Registering on myUnisa is one of the first things you need to do once you have your student number.

After registering on myUnisa, you can

- download study material, tutorial letters and study guides
- submit and track assignments
- receive assignment results
- join discussion forums
- contact lecturers and read material posted by lecturers
- pay fees
- update your personal details
- conduct administrative processes
- register for additional modules
- find e-resources
- check and change exam info

Your myLife e-mail account

Once registered on myUnisa, you can claim your myLife e-mail account. It's a free account which Unisa uses to communicate with you via e-mail. **It's the only e-mail account we use.** If you're using another address, you must have your myLife e-mails forwarded to that address otherwise you'll miss out on important information. Unisa also uses SMS when necessary, using the cellphone number you provided at the point of registration.

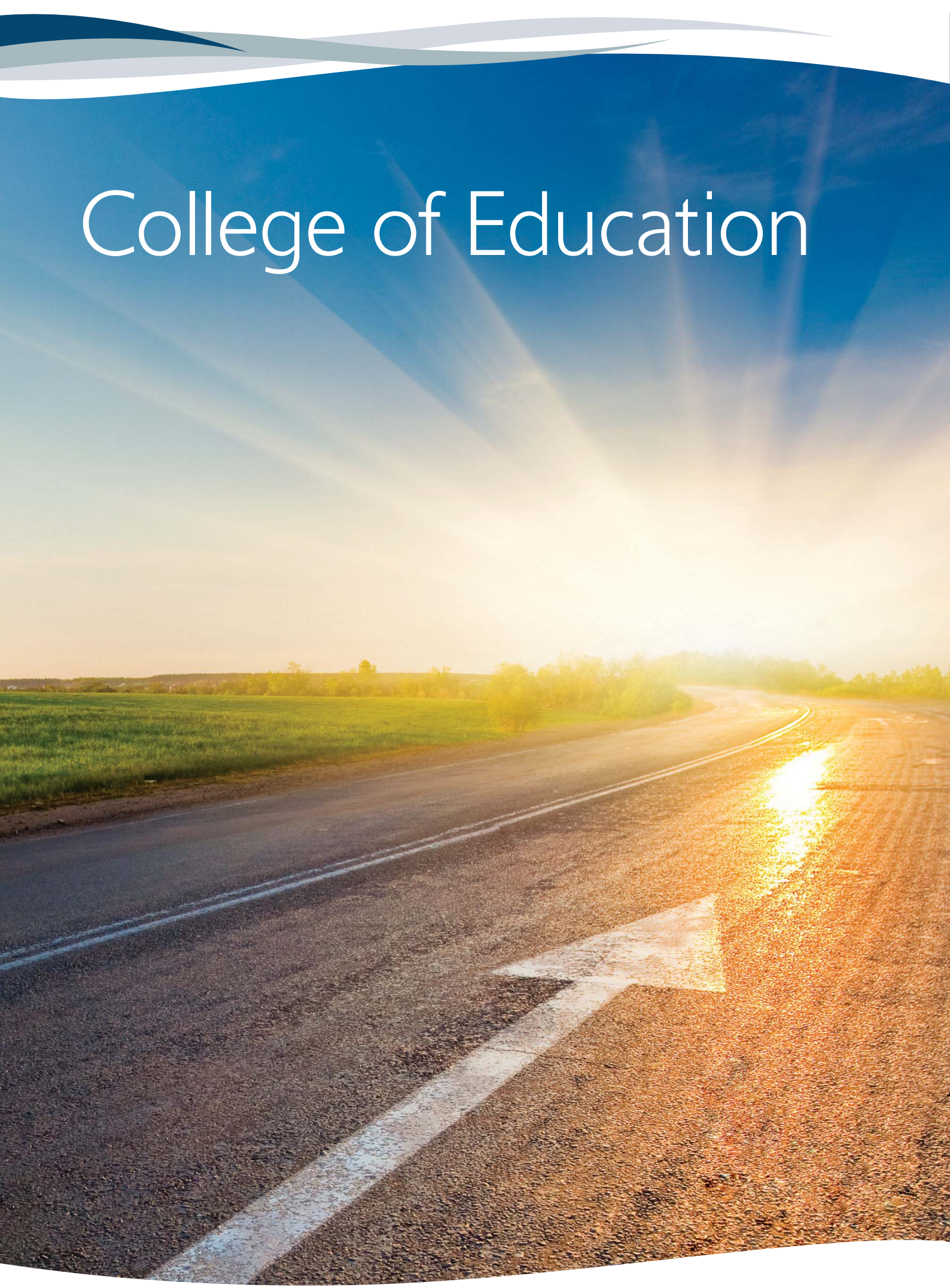
Students with disabilities

Unisa's Advocacy and Resource Centre for Students with Disabilities (ARCSWiD) assists and supports students with disabilities. Should you require assistance, please indicate the nature of your disability on your registration form and contact ARCSWiD as soon as possible. Also complete the special assistance form, ARCSWiD01. (You'll find it further on in this brochure.) This enables ARCSWiD to plan the measures necessary to support your needs.

Should you require additional assistance with your examinations (eg Braille or large print), please apply by sending an e-mail to examdisabled@unisa.ac.za by the relevant due date.

For more information about ARCSWiD, please send an e-mail to studentswithdisabilities@unisa.ac.za

College of Education



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HIGHER CERTIFICATES

Higher Certificate in Adult Basic Education and Training

Qualification code: 98615 **NQF Exit level:** 5 **Total credits:** 120

This qualification will be presented using both online and distance learning modes.

Admission requirements: A National Senior Certificate (NSC) with at least 30% in the language of teaching and learning or a Senior Certificate with at least 30% in the language of teaching and learning in terms of the NSC or a National Certificate (Vocational) Level 4 with at least 30% in the language of teaching and learning in terms of the NSC.

Rules: Students who prior to 2013 passed ABT1514 may not register for BPT1501.

First level

Module			Pre-requisite/Co-requisite/Recommendation
Group A. Compulsory			
ABT1511	-	Developing Academic Skills For Studying Abet	
ABT1512	-	Contextual Studies	
ABT1513	-	Exploring Adult Learning	
ABT1515	-	Planning And Administering Abet Classes And Projects	
ABT1516	-	Introduction To Assessment In Abet	
ABT1517	-	Teaching Literacy To Adults	
ABT1518	-	Teaching Numeracy To Adults	
ABT1519	-	Teaching Adult Basic Education	
ABT1520	-	Building A Portfolio Of Abet Practice	
BPT1501	-	Being A Professional Teacher	

DIPLOMAS

Advanced Certificate in Education: Educational Leadership

Stream: New curriculum

Qualification code: 03824 - NEW **NQF Exit level:** 6 **Total credits:** 120

This qualification will be presented via distance learning mode.

Admission requirements: A National Senior Certificate (NSC) or a Senior Certificate AND a 3 year recognised professional teaching qualification (360 credits) and be employed as a school principal OR a 4 year recognised teaching qualification (480 credits).

Rules: IMPORTANT ADMISSION INFORMATION: Teacher Diplomas obtained at Institutions outside the borders of South Africa do not qualify for admission towards this qualification. Foreign Diplomas in Education are evaluated by the South African National Department of Education as NQF level 5 only and can, therefore, not be accepted for employment purposes as a teacher in South Africa or for admission towards any of the ACE qualifications.

First level

Module			Pre-requisite/Co-requisite/Recommendation
Group A. Compulsory			
ACECE2C	-	Computer Literacy For Teachers	
FDEEL29	-	School Management	
FDEEL3A	-	Human Resource Management I	
FDEEL4B	-	Human Resource Management II	
FDEEL5C	-	Legal Issues In Educational Leadership	

Advanced Certificate in Education: English

Qualification code: 03832 **NQF Exit level:** 6 **Total credits:** 120

This qualification will be presented via distance learning mode.

Admission requirements: A National Senior Certificate (NSC) or a Senior Certificate AND a 3 year recognised professional teaching qualification (360 credits) with English as principal teaching subject OR a 4 year recognised teaching qualification (480 credits).

Rules: IMPORTANT ADMISSION INFORMATION: Teacher Diplomas obtained at Institutions outside the borders of South Africa do not qualify for admission towards this qualification. Foreign Diplomas in Education are evaluated by the South African National Department of Education as NQF level 5 only and can, therefore, not be accepted for employment purposes as a teacher in South Africa or for admission towards any of the ACE qualifications.

First level

Module			Pre-requisite/Co-requisite/Recommendation
Group A. Compulsory			
ACECE2C	-	Computer Literacy For Teachers	
ACEEN26	-	Teaching English: General Principles	
ACEEN38	-	Exploring And Teaching Fiction	
ACEEN49	-	English Language Studies	
ACEEN5A	-	Poetry, Theatre And Society	

Advanced Certificate in Education: Life Orientation

Qualification code: 03859 **NQF Exit level:** 6 **Total credits:** 120

This qualification will be presented via distance learning mode.

Admission requirements:	A National Senior Certificate (NSC) or a Senior Certificate AND a 3 year recognised professional teaching qualification (360 credits) OR a 4 year recognised teaching qualification (480 credits).
Rules:	IMPORTANT ADMISSION INFORMATION: Teacher Diplomas obtained at Institutions outside the borders of South Africa do not qualify for admission towards this qualification. Foreign Diplomas in Education are evaluated by the South African National Department of Education as NQF level 5 only and can, therefore, not be accepted for employment purposes as a teacher in South Africa or for admission towards any of the ACE qualifications.

First level

Module	Pre-requisite/Co-requisite/Recommendation
Group A. Compulsory	
FDEGD1T - Child Development I	
FDEGD2U - Learning And Learning Problems	
FDEGD3V - Career Guidance	
FDEGD4W - Child Development II: Problems In Childhood And Adolescence	
FDEGD5X - Methodology Of Life Orientation	

Advanced Certificate in Education: Technology Education: General Education and Training Band

Qualification code: 03964 **NQF Exit level:** 6 **Total credits:** 120

This qualification will be presented via distance learning mode.

Admission requirements:	A National Senior Certificate (NSC) or a Senior Certificate AND a 3 year recognised professional teaching qualification (360 credits) OR a 4 year recognised teaching qualification (480 credits).
Rules:	NOTE!!! TECHNOLOGY EDUCATION 1 (FDETE2-B) = 10 days compulsory practical courses in Pretoria or as per College of Education. Students who have passed the certificate offered by the Centre for Community Training & Development may apply for possible exemption from FDETE1-A and FDETE2-B. IMPORTANT ADMISSION INFORMATION: Teacher Diplomas obtained at Institutions outside the borders of South Africa do not qualify for admission towards this qualification. Foreign Diplomas in Education are evaluated by the South African National Department of Education as NQF level 5 only and can, therefore, not be accepted for employment purposes as a teacher in South Africa or for admission towards any of the ACE qualifications.

First level

Module	Pre-requisite/Co-requisite/Recommendation
Group A. Compulsory	
ACECE2C - Computer Literacy For Teachers	
FDETE1A - Technology A (Background To Technology)	
FDETE2B - Technology Education I	
FDETE4D - Technology B	
FDETE5E - Technology Education II	

Advanced Certificate in Education: Inclusive Education (Barriers to Learning: Learning Difficulties)

Qualification code: 03972 **NQF Exit level:** 6 **Total credits:** 120

This qualification will be presented via distance learning mode.

Admission requirements:	A National Senior Certificate (NSC) or a Senior Certificate AND a 4 year recognised teaching qualification (480 credits).
Rules:	IMPORTANT ADMISSION INFORMATION: Teacher Diplomas obtained at Institutions outside the borders of South Africa do not qualify for admission towards this qualification. Foreign Diplomas in Education are evaluated by the South African National Department of Education as NQF level 5 only and can, therefore, not be accepted for employment purposes as a teacher in South Africa or for admission towards any of the ACE qualifications.

First level

Module	Pre-requisite/Co-requisite/Recommendation
Group A. Compulsory	
FDELD4G - Learner Support For Learners Experiencing Learning Difficulties	
FDELD5H - Teaching Practice - Learners Experiencing Difficulties	
FDESE28 - Assessment And Learner Support	
FDESN1R - Introduction To Inclusive Education	
FDESN3T - Barriers To Learning: Impairments	

Advanced Certificate in Education (Mathematics: Intermediate and Senior Phase)

Stream: New curriculum

Qualification code: 93017 - NEW | **NQF Exit level:** 6 | **Total credits:** 120

This qualification will be presented via distance learning mode.

Admission requirements:	A National Senior Certificate (NSC) or a Senior Certificate AND a 3 - year recognised professional teaching qualification (360 credits) with Mathematics as principal teaching subject OR a 4 - year recognised teaching qualification (480 credits).
Rules:	IMPORTANT ADMISSION INFORMATION: Teacher Diplomas obtained at Institutions outside the borders of South Africa do not qualify for admission towards this qualification. Foreign Diplomas in Education are evaluated by the South African National Department of Education as NQF level 5 only and can, therefore, not be accepted for employment purposes as a teacher in South Africa or for admission towards any of the ACE qualifications.

First level

Module	Pre-requisite/Co-requisite/Recommendation
Group A. Compulsory	
ACEME1C - Learning And Teaching Of Intermediate And Senior Mathematics	
ACEME2D - Algebra For Intermediate And Senior Teachers	
ACEME3E - Spatial Development For Intermediate And Senior Teachers	
ACEME4F - Mathematical Practices For Intermediate And Senior Teachers	
ACEME5G - Basic Statistical And Financial Education	

Advanced Certificate in Education: Natural Science

Qualification code: 93025 | **NQF Exit level:** 6 | **Total credits:** 120

This qualification will be presented via distance learning mode.

Admission requirements:	A National Senior Certificate (NSC) or a Senior Certificate AND a 3 - year recognised professional teaching qualification (360 credits) with Natural Sciences as principal teaching subject OR a 4 - year recognised teaching qualification (480 credits).
Rules:	IMPORTANT ADMISSION INFORMATION: Teacher Diplomas obtained at Institutions outside the borders of South Africa do not qualify for admission towards this qualification. Foreign Diplomas in Education are evaluated by the South African National Department of Education as NQF level 5 only and can, therefore, not be accepted for employment purposes as a teacher in South Africa or for admission towards any of the ACE qualifications.

First level

Module	Pre-requisite/Co-requisite/Recommendation
Group A. Compulsory	
ACECE2C - Computer Literacy For Teachers	
ACENS1E - Teaching Of Natural Sciences I	
ACENS2F - Teaching Natural Sciences II (Teaching Energy And Change)	
ACENS3G - Facilitation And Management Of Practical Work	
ACENS4H - Teaching Science, Environment And Society	

Advanced Certificate in Education (Computer-Integrated Education)

Qualification code: 97586 | **NQF Exit level:** 6 | **Total credits:** 120

This qualification will be presented using both online and distance learning modes.

Admission requirements:	A National Senior Certificate (NSC) or a Senior Certificate AND a 4 year recognised teaching qualification (480 credits).
Rules:	It is an absolute necessity for all modules that students have full access to computer facilities and the Internet. This is particularly true for EUP1501, ACECE4E and ACECE5F because of the practical use of software packages and the Internet in these modules. IMPORTANT ADMISSION INFORMATION: Teacher Diplomas obtained at Institutions outside the borders of South Africa do not qualify for admission towards this qualification. Foreign Diplomas in Education are evaluated by the South African National Department of Education as NQF level 5 only and can, therefore, not be accepted for employment purposes as a teacher in South Africa or for admission towards any of the ACE qualifications.

First level

Module	Pre-requisite/Co-requisite/Recommendation
Group A. Compulsory	
ACECE1B - Introduction To Computers In Education	
ACECE2C - Computer Literacy For Teachers	
ACECE3D - Integrating Computers In Education	
ACECE4E - On-Line Learning	
ACECE5F - Practical Educational Computing	
EUP1501 - Ethical Information And Communication Technologies For Development Solutions	

Diploma in Youth Development

Qualification code: 02461 **NQF Exit level:** 6 **Total credits:** 240

This qualification will be presented via distance learning mode.

Admission requirements: A National Senior Certificate (Diploma endorsement) with at least 50% in the language of teaching. Students who qualify in terms of the statutory requirements but do not meet the additional requirements, may follow Unisa's alternative pathways or consider applying for a lower level qualification for which they meet the statutory and additional requirements.

First level

Module	Pre-requisite/Co-requisite/Recommendation
Group A. Compulsory	
DYD111Q - Commonwealth Values In Youth In Development	
DYD112R - Young People And Society	
DYD113S - Principles And Practices Of Youth In Development Work	
DYD114T - Working With People In Their Communities	
DYD115U - Gender And Development	
DYD116V - Learning Processes	
DYD117W - Management Skills	
DYD118X - Youth And Health	

Second level

Module	Pre-requisite/Co-requisite/Recommendation
Group A. Compulsory	
DYD211T - Project Planning, Monitoring And Evaluation	
DYD212U - Policy, Planning And Implementation	
DYD213V - Conflict Resolution Strategies And Skills	
DYD214W - Promoting Enterprise And Economic Development	
DYD215X - Sustainable Development And Environmental Issues	
Group B. Choose 2 modules from the following:	
DVA1501 - Introduction To Development Studies	
DVA1601 - Development Problems And Institutions	
DYD2184 - Psychosocial Support Of Orphans And Vulnerable Children	
DYD2195 - Orphans And Vulnerable Children (Ovc) Programme Management And Policy Development	
PYC2605 - HIV/Aids Care And Counselling	

Higher Diploma in Adult Basic Education

Stream: Old curriculum

Qualification code: 02488 - OLD | **NQF Exit level:** 6 | **Total credits:** 360

This qualification will be presented via distance learning mode.

Qualification offered until 2015, and ONLY for students previously registered for this qualification.

Admission requirements: Senior or School leaving certificate with at least 5 subjects on Higher Grade and/or Standard Grade Or qualify for Conditional Exemption from the Matriculation Board Or NSC with Diploma admission.

Rules: PLEASE NOTE: First level modules for this qualification have been discontinued in 2012.

Second level

Module	Pre-requisite/Co-requisite/Recommendation
Group A. Compulsory	
ABT201E - Adult Teaching And Learning	Pre-requisite: ABT101B, ABT102C, ABT103D & ABT104E
ABT202F - Teaching Practice	Pre-requisite: ABT101B, ABT102C, ABT103D & ABT104E
Group B. Choose 1 of the following:	
ABT204H - Business Economics	Pre-requisite: ABT101B, ABT102C, ABT103D & ABT104E
ABT207L - Environment	Pre-requisite: ABT101B, ABT102C, ABT103D & ABT104E

Third level

Module	Pre-requisite/Co-requisite/Recommendation
Group A. Compulsory	
ABT301H - Development Studies	Pre-requisite: ABT201E & ABT202F
ABT302J - Research Methods	Pre-requisite: ABT201E & ABT202F Co-requisite: ABT303K
ABT303K - Research Report	Pre-requisite: ABT201E & ABT202F Co-requisite: ABT302J

Diploma in Adult Basic Education and Training

Qualification code: 99001 **NQF Exit level:** 6 **Total credits:** 360

This qualification will be presented using both online and distance learning modes.

Admission requirements: A National Senior Certificate (Diploma endorsement) with at least 50% in the language of teaching. Students who qualify in terms of the statutory requirements but do not meet the additional requirements, may follow Unisa's alternative pathways or consider applying for a lower level qualification for which they meet the statutory and additional requirements

Rules: This is a new qualification offered from 2013 and available to students wanting to enrol for a Diploma in Adult Basic Education and Training for the first time.

First level

Module	Pre-requisite/Co-requisite/Recommendation
Group A. Compulsory	
ABT1511 - Developing Academic Skills For Studying Abet	
ABT1512 - Contextual Studies	
ABT1513 - Exploring Adult Learning	
ABT1515 - Planning And Administering Abet Classes And Projects	
ABT1516 - Introduction To Assessment In Abet	
ABT1517 - Teaching Literacy To Adults	
ABT1518 - Teaching Numeracy To Adults	
ABT1519 - Teaching Adult Basic Education	
ABT1520 - Building A Portfolio Of Abet Practice	
BPT1501 - Being A Professional Teacher	

Second level

Module	Pre-requisite/Co-requisite/Recommendation
Group A. Compulsory	
ABT2611 - Lifelong Learning	
ABT2612 - The Social Context Of Literacy And Adult Basic Education	
ABT2613 - Programme And Course Planning In Abet	
ABT2614 - Teaching And Facilitation In Abet	
ABT2615 - Issues In Abet Assessment	
ABT2616 - Leading And Managing Abet	
ABT2617 - Working In Challenging Abet Environment	
ABT2618 - Researching Abet	
ABT2619 - Teaching A Learning Area In Adult Basic Education	
ABT2620 - Abet Teaching Practice	

Third level

Module	Pre-requisite/Co-requisite/Recommendation
Group A. Compulsory	
ABT3621 - Principles And Theories Of Adult Education	
ABT3623 - Issues In Basic Learning And Alphabetisation	
ABT3625 - Materials Selection, Adaptation, Development And Evaluation In Abet	
ABT3626 - Project Management And Evaluation Of Abet	
ABT3627 - Networking And Advocacy In Abet	
ABT3722 - The South African Education And Training Systems: Policy, Legislation And Implementation	
ABT3724 - Curriculum Development In Education	
ABT3728 - Research Methods	
ABT3729 - Research Project	
ABT3730 - Research Report	

Bachelor of Education (Early Childhood Development: Foundation Phase)

Qualification code: 02593 **NQF Exit level:** 7 **Total credits:** 480

Admission requirements: A National Senior Certificate (Degree endorsement) with at least 50% in the language of teaching. Students who qualify in terms of the statutory requirements but do not meet the additional requirements, may follow Unisa's alternative pathways or consider applying for a lower level qualification for which they meet the statutory and additional requirements

Rules: This Bachelor of Education degree curriculum consist of **40 modules** which includes:

A. Professional Studies: 15 Compulsory modules

- These modules have to be offered in sequential order.
- There are compulsory **Teaching Practice** modules which are year modules and can ONLY be registered during semester 1 registration period.
- Teaching Practicals must be done in South Africa and students living in one of the SADC countries may offer their teaching practicals in those countries.

B. Educational Themes: 10 Compulsory modules

C. THREE School Subjects: 15 modules

- **TWO** school subjects up to **2nd** year level and a **THIRD** school subject on 1st year level.
- It is compulsory to include English as well as either Afrikaans or an African language as part of the school subject combination.
- Students with foreign nationality may be excluded from offering a 2nd official language (Afrikaans or an African Language), but they need to offer another school subject instead.
- Some subjects may have 3 or 4 modules on first level.

D. Additional modules

- Additional modules must be offered if the total amount of modules offered for school subjects 1, 2 and 3 do not add up to 15 modules.
- **You may register for a maximum of 60 NQF credits per semester/ or 120 NQF credits per year**
- **Students residing outside the boarders of South Africa or SADC countries are required to submit DSAR05 form prior to registration.**

First level

Module	Pre-requisite/Co-requisite/Recommendation
PROFESSIONAL STUDIES (Compulsory)	
BPT1501 - Being A Professional Teacher (Compulsory ONLY for students who enrolled the first time for BEd from 2013)	
PRS101Y - Early childhood teaching	
PRS1023 - Health in early childhood education	
PRS1034 - Art And Handwork	
PRS1045 - Teaching practice 1 (5 weeks in baby section to grade R)	
EDUCATIONAL THEMES (Compulsory)	
EDT101G - Child development	
SCHOOL SUBJECT 1 (Compulsory)	
ENG1501 - Foundations in English Literary Studies	
ENG1502 - Foundations in English Language Studies	
SCHOOL SUBJECT 2 Choose TWO First Level modules of school subject 2: (Either Afrikaans OR African Languages)	
AFL1501 - Language Through an African Lens (African Languages)	
AFL1502 - African Language and Culture in practice (African Languages)	
OR	
AFL1503 - Language and Communication skills acquisition in an African Language I (African Languages- Beginners)	
AFL1504 - Language and Communication Skills Acquisition in an African Language in an African Language II	Pre-requisite: AFL1503
OR	
AFK1501 - Afrikaans Today (Literature)	
AFK1503 - Contemporary Afrikaans: Language Studies and written communication	

Second level

Module	Pre-requisite/Co-requisite/Recommendation
PROFESSIONAL STUDIES (Compulsory)	
PRS2015 - Music and movement	Co-requisite: PRS101Y, PRS1023, PRS1034 & PRS1045
PRS2026 - Children's literature	Co-requisite: PRS101Y, PRS1023, PRS1034 & PRS1045
PRS2038 - The reception year	Co-requisite: PRS101Y, PRS1023, PRS1034 & PRS1045
PRS2049 - Teaching practice 2 (5 weeks – preschool to Grade R)	Co-requisite: PRS2015, PRS2026 & PRS2038
EDUCATIONAL THEMES (Compulsory)	
EDA3046 - Environmental Education	
EDT102H - Guidance, counseling and life skills development	

EDT201K - The young child and learning	
SCHOOL SUBJECTS (Compulsory) Three Second level modules of school subject 1 or school subject 2	
SCHOOL SUBJECT 1	
ENG2601 - Applied English Language studies: Further Explorations	
ENG2602 - Genres in Literature and Language: Theory, Style and Poetics	
ENG2603 - Colonial and Postcolonial African Literatures	
SCHOOL SUBJECT 2	
AFL2601 - Communication dynamics in African Languages	
AFL2602 - Understanding African management practices as reflected in African languages Literature and Texts	
AFL2603 - Literature and Society : A Perspective On African Languages	
OR	
AFK2601 - Genre And Theme (Afrikaans)	Pre-requisite: AFK1501, AFK1503
AFK2602 - Afrikaans Grammar(Afrikaans)	Pre-requisite: AFK1501, AFK1503
TEX2601 - Writing Skills for the Communication Industry	

Third level

Module	Pre-requisite/Co-requisite/Recommendation
PROFESSIONAL STUDIES (Compulsory)	
HEC101V - Health Education	Co-requisite: PRS2015, PRS2026, PRS2038 & PRS2049
PRS302A - Reading, writing and spelling - first language	Co-requisite: PRS2015, PRS2026, PRS2038, PRS2049 & HEC101V
PRS303B - The reception year	Co-requisite: PRS2015, PRS2026, PRS2038, PRS2049 & HEC101V
PRS304C - Teaching practice 3 (5 weeks - Grades R to 3)	Co-requisite: HEC101V, PRS302A & PRS303B
EDUCATIONAL THEMES (Compulsory)	
EDC1015 - Theoretical frameworks in Education	
EDT303Q - Religious education	
ETH302S - Inclusive education A	
SCHOOL SUBJECTS (Compulsory)	
Two First Level modules of school subject 3 (See pages 19 - 20) and ONE Second level module of school subject 1 or school subject 2.	

Fourth level

Module	Pre-requisite/Co-requisite/Recommendation
PROFESSIONAL STUDIES (Compulsory)	
PRS401C - Mathematics teaching	Co-requisite: BPT1501(HEC101V), PRS302A & PRS304C or PRS3019, PRS302A, PRS303B & PRS304C
PRS402D - Science and technology	Co-requisite: PRS3019, PRS302A, PRS303B & PRS304C or BPT1501, PRS302A, PRS303B & PRS304C
PRS403E - Teaching practice 4 (5 weeks - Grades R to 3)	Co-requisite: PRS3019, PRS302A, PRS303B & PRS304C or BPT1501, PRS302A, PRS303B & PRS304C
EDUCATIONAL THEMES (Compulsory)	
EDT304R - Social education	
ETH306W - Inclusive education B	
EDT305S - Management of Early Childhood Development institutions	
SCHOOL SUBJECTS: 3 (Compulsory)	

Three Second level modules of **school subject 3** and **ONE** Second level module of school subject 1 or school subject 2 not yet selected.

SCHOOL SUBJECT 3 (Compulsory)
Choose ONE of the following school subject in any of the disciplines below
School subjects 3 must be offered on 1st and 2nd year level.

Subject	First level	Second level
SCHOOL SUBJECTS IN THE HUMAN SCIENCE (AVAILABLE IN BOTH S1 AND S2)		
ARABIC	ARB1501, ARB2602	ARB2603 (Pre-requisite: ARB1501 & ARB1602), ARB3704(Pre-requisite: ARB1501 & ARB2602 or mother tongue speaker, Co-requisite: ARB2603), ARB3705 (Pre- requisite: ARB2603, Co-requisite:ARB3704)
ART HISTORY	ARH1501, ARH1502	ARH2601, ARH2602, ARH2603
BIBLICAL STUDIES	OTS1501, ECH1501	ECH2601, OTS2601, OTS2603
FRENCH	FRC1501, FRC1502	FRC2601 (Pre-requisite: FRC1502) FRC2602 (Pre-requisite: FRC1502) FRC2603 (Pre-requisite: FRC1502)
GERMAN	GEM1501, GEM1502	Not offered on 2nd year level
HISTORY	HSY1501 , HSY1502	HSY2601, HSY2602, HSY2603 (Pre-requisite: HSY1501 & HSY1502)
ISLAMIC STUDIES	ICS1501, ICS2602	ICS2603, ICS2604, ICS2705 (Pre-requisite: ICS1501,)
LATIN	LAN1501, LAN1502	Not offered on 2nd year level
MODERN HEBREW	MOH1501, MOH1502	Not offered on 2nd year level
PORTUGUESE	PTU1501, PTU1502	PTU2601 (Pre-requisite: PTU1502), PTU2602 (Pre- requisite: PTU1502, Co-requisite: PTU2601)
PSYCHOLOGY	PYC1501 , PYC1502	PYC2601, PYC2602 , RSC2601 (Pre-requisite: PYC1501 &

		PYC1502)
RELIGOIUS STUDIES	RST1501 , RST1502	RST2603, RST2705
SCHOOL SUBJECTS IN THE ECONOMIC AND MANAGEMENT SCIENCE (AVAILABLE IN BOTH S1 AND S2)		
FINANCIAL ACCOUNTING	FAC1501, FAC1601 (Pre-requisite: FAC1501)	FAC2601,FAC2602 (Pre-requisite: FAC1601)
BUSINESS MANAGEMENT	MNB1501, MNB1601 (Pre-requisite: MNB1501)	MNG2601 (Pre-requisite: MNB1601)
		MNE2601 (Pre-requisite: MNB1501 & MNB1601)
ECONOMICS	ECS1501, ECS1601 (Pre-requisite: ECS1501)	ECS2601, ECS2602, ECS2603 (Pre-requisite: ECS1601)
INDUSTRIAL AND ORGANISATIONAL PSYCHOLOGY	IOP1501, IOP1502	IOP2601, IOP2602 (Pre-requisite: IOP1501 & IOP1502)
SCHOOL SUBJECTS IN THE SCIENCE, ENVIRONMENTAL, ENGINEERING AND TECHNOLOGY (AVAILABLE IN BOTH S1 AND S2)		
BOTANY	BOT1501,BOT1502,BOT1603, CHE1501, CHE1502	BOT2601,BOT2602,BOT2604 (Co-requisite: BOT1501
BIOLOGY	BLG1501,BLG1502,BLG1603	Not offered on 2nd year level
CHEMISTRY	CHE1501,CHE1502,CHE1503	CHE2611(Pre-requisite: CHE1501, CHE1502 & CHE1503)
		CHE2613(Pre-requisite: CHE1501 &1503)
		CHE2614(Pre-requisite: CHE1501, CHE1502 & CHE1503)
		CHE2621(Pre-requisite: CHE1501 &1503)
		CHE2623(Pre-requisite: CHE1501 &1503)
		CHE2624 (Pre-requisite: CHE1501, CHE1502, CHE1503)
INFORMATION SYSTEMS	INF1505, INF1511, INF1520	INF2611(Pre-requisite: INF1511)
		ICT2621(Pre-requisite: EUP1501 & INF1505)
		ICT2622(Pre-requisite: INF1505, INF1511,)
GEOGRAPHY	GGH1501,GGH1502	GGH2601, GGH2602, GGH2603,GGH2604
MATHEMATICS	MAT1503, MAT1510 MAT1512, MAT1511, MAT1613	MAT2611 (Pre-requisite: MAT1503)
		MAT2612 (Pre- requisite: MAT1503)
		MSE2183 (Pre- requisiteMAT1510 or MAT1512)
PHYSICAL SCIENCE	PHY1501, PHY1503, PHY1505, PHY1506, PHY1604	PHY2601 (Pre-requisite: PHY1505, MAT1503 & MAT1512
		PHY2602 (Pre-requisite: PHY1505, MAT1503& MAT1512
		PHY2604 (Pre-requisite: PHY1505, MAT1503 & MAT1512
MATHEMATICS EDUCATION	MAE101J, MAE102K, MAE103L, MAE104M	MAE201M, MAE202N, MAE203P, MAE204Q
ZOOLOGY	ZOL1501, ZOL1502, ZOL1603, CHE1501, CHE1502	ZOL2601(Pre-requisite: ZOL1501 or ZOL1502),,
		ZOL2602(Pre-requisite: ZOL1501 or ZOL1502),,
		ZOL2603(Pre-requisite: ZOL1501 or ZOL1502),
		ZOL2604(Pre-requisite: ZOL1603 & (CHE1501,
		CHE1502, Co-requisite: Any two of the following: ZOL1601,ZOL2602 & ZOL2603.

ADDITIONAL MODULES

- Additional modules must be offered if the total amount of modules offered for school subjects 1, 2 and 3 do not add up to 15 modules.
- Please take note of the pre-and co –requisites when selecting modules.
- Any additional modules should only be offered in the final year of study.

Bachelor of Education (Intermediate and Senior Phase)

Qualification code: 02607 **NQF Exit level:** 7 **Total credits:** 480

Admission requirements: A National Senior Certificate (Degree endorsement) with at least 50% in the language of teaching. Students who qualify in terms of the statutory requirements but do not meet the additional requirements, may follow Unisa's alternative pathways or consider applying for a lower level qualification for which they meet the statutory and additional requirements

Rules: This Bachelor of Education degree curriculum consist of **40 modules** which includes:

A. Professional Studies: 15 Compulsory modules

- These modules have to be offered in sequential order.
- There are compulsory **Teaching Practice** modules which are year modules and can ONLY be registered during semester 1 registration period.
- Teaching Practicals must be done in South Africa and students living in one of the SADC countries may offer their teaching practicals in those countries.

B. Educational Themes: 10 Compulsory modules

C. THREE School Subjects: 15 modules

- **TWO** school subjects up to **2nd** year level and a **THIRD** school subject on 1st year level.
- It is compulsory to include English as well as either Afrikaans or an African language as part of the school subject combination.
- Students with foreign nationality may be excluded from offering a 2nd official language (Afrikaans or an African Language), but they need to offer another school subject instead.
- Some subjects may have 3 or 4 modules on first level.

D. Additional modules

- Additional modules must be offered if the total amount of modules offered for school subjects 1, 2 and 3 do not add up to 15 modules.
- **You may register for a maximum of 60 NQF credits per semester/ or 120 NQF credits per year**
- **Students residing outside the boarders of South Africa or SADC countries are required to submit DSAR05 form prior to registration.**

First level

Module	Pre-requisite/Co-requisite/Recommendation
PROFESSIONAL STUDIES (Compulsory)	
EDA3046 - Environmental Education	
PST103E - Teaching Social Sciences	
PST131J - Language Teaching	
PST104F - Teaching Practice 1 (5 weeks)	Co-requisite: PST103E, PST131J, EDA3046
EDUCATIONAL THEMES (Compulsory)	
ETH102L - The Learning child	
BPT1501 - Being A Professional Teacher (Compulsory ONLY for students who enrolled the first time for Bed from 2013.)	
SCHOOL SUBJECT 1 (Compulsory)	
ENG1501 - Foundations in English Literary Studies	
ENG1502 - Foundations in English Language Studies	
SCHOOL SUBJECT 2 Choose TWO First Level modules of school subject 2: (Either Afrikaans OR African Languages)	
AFL1501 - Language Through an African Lens (African Languages)	
AFL1502 - African Language and Culture in practice (African Languages)	
OR	
AFL1503 - Language and Communication skills acquisition in an African Language I (African Languages- Beginners)	
AFL1504 - Language and Communication Skills Acquisition in an African Language in an African Language II	Pre-requisite: AFL1503
OR	
AFK1501 - Afrikaans Today (Literature)	
AFK1503 - Contemporary Afrikaans: Language Studies and written communication	

Second level

Module	Pre-requisite/Co-requisite/Recommendation
PROFESSIONAL STUDIES (Compulsory)	
PST201F - Mathematics Teaching(Intermediate and Senior Phase)	Co-requisite: EDA3046, PST103E, PST131J, &PST104F
PST202G - Teaching Natural Science	Co-requisite: EDA3046, PST103E, PST131J, PST104F & PST201F
PST210G - Arts and Culture	Co-requisite: EDA3046, PST103E, PST131J, PST104F, PST201F & PST202G
PST204J - Teaching practice 2 (5 weeks)	Co-requisite: EDA3046, PST103E, PST131J,PST104F, PST201F, PST202G & PST210G
EDUCATIONAL THEMES (Compulsory)	
EDT1601 - Child Development	
EDC1015 - Theoretical frameworks in education	
ETH203Q - Guidance Counseling and Life Skills Development	

SCHOOL SUBJECTS (Compulsory) Three Second level modules of school subject 1 or school subject 2	
SCHOOL SUBJECT 1	
ENG2601 - Applied English Language studies: Further Explorations	
ENG2602 - Genres in Literature and Language: Theory, Style and Poetics	
ENG2603 - Colonial and Postcolonial African Literatures	
SCHOOL SUBJECT 2	
AFL2601 - Communication dynamics in African Languages	
AFL2602 - Understanding African management practices as reflected in African languages Literature and Texts	
AFL2603 - Literature and Society : A Perspective On African Languages	
OR	
AFK2601 - Genre And Theme (Afrikaans)	Pre-requisite: AFK1501, AFK1503
AFK2602 - Afrikaans Grammar(Afrikaans)	Pre-requisite: AFK1501, AFK1503
TEX2601 - Writing Skills for the Communication Industry	

Third level

Module	Pre-requisite/Co-requisite/Recommendation
PROFESSIONAL STUDIES (Compulsory)	
PST311L - Economic Literacy and Entrepreneurship	Co-requisite: PST201F,PST202G, PST210G, PST204J, EDT303Q & FDEME3L
PST312M - Physical Education and Sports Coaching	Co-requisite: PST201F,PST202G, PST210G, PST204J, EDT303Q, FDEME3L & PST311L
PST304M - Teaching Practice 3 (5 weeks)	Co-requisite: PST201F,PST202G, PST210G, EDT303Q, FDEME3L, PST311L, &PST312M
EDT303Q - Religious Education	Co-requisite: PST201F, PST202G, PST210G & PST204J
FDEME3L - Computer Integration in the Classroom	Co-requisite: PST201F, PST202G, PST210G, PST204J, &EDT303Q
EDUCATIONAL THEMES (Compulsory)	
EDA3058 - Education Law and Professional Ethics	
ETH302S - Inclusive Education A	
SCHOOL SUBJECTS (Compulsory)	
Two First Level modules of school **subject 3** and **ONE Second level** module of **school subject 1** or **school subject 2** not yet selected.	

Fourth level

Module	Pre-requisite/Co-requisite/Recommendation
PROFESSIONAL STUDIES (Compulsory)	
HEC101V - Health Education	Co-requisite: PST201F, PST202G, PST210G, EDT303Q, FDEME3L, PST311L, PST312M & PST304M
PST402N - Teaching Practice (5 weeks)	Co-requisite: EDT303Q, FDEME3L, PST311L, PST312M, PST304M &HEC101V
EDUCATIONAL THEMES (Compulsory)	
ETH303T - The Education System and School Management (Educational Themes 303)	
ETH306W - Inclusive education B	
ETH305V - Multicultural Education (Educational Themes 305)	
SCHOOL SUBJECTS: Compulsory	
Three Second level modules of **school subject 3** and **Two Second level** modules of **school subject 1** or **school subject 2** not yet selected.	

SCHOOL SUBJECT 3 Select ONE from any of the disciplines

ONE of the following school subjects must be offered on 1st and 2nd year level.

Subject	First level	Second level
SCHOOL SUBJECTS IN THE HUMAN SCIENCE (AVAILABLE IN BOTH S1 AND S2)		
ARABIC	ARB1501, ARB2602	ARB2603 (Pre-requisite: ARB1501 & ARB1602),
		ARB3704(Pre-requisite: ARB1501 & ARB2602 or mother tongue speaker, Co-requisite: ARB2603), ARB3705 (Pre- requisite: ARB2603, Co-requisite:ARB3704)
ART HISTORY	ARH1501, ARH1502	ARH2601, ARH2602, ARH2603
BIBLICAL STUDIES	OTS1501, ECH1501	ECH2601, OTS2601, OTS2603
FRENCH	FRC1501, FRC1502	FRC2601 (Pre-requisite: FRC1502)
		FRC2602 (Pre-requisite: FRC1502)
		FRC2603 (Pre-requisite: FRC1502)
GERMAN	GEM1501, GEM1502	Not offered on 2nd year level
HISTORY	HSY1501 , HSY1502	HSY2601, HSY2602, HSY2603 (Pre-requisite: HSY1501 & HSY1502)
ISLAMIC STUDIES	ICS1501, ICS2602	ICS2603, ICS2604, ICS2705 (Pre-requisite: ICS1501,)
LATIN	LAN1501, LAN1502	Not offered on 2nd year level
MODERN HEBREW	MOH1501, MOH1502	Not offered on 2nd year level
PORTUGUESE	PTU1501, PTU1502	PTU2601 (Pre-requisite: PTU1502), PTU2602 (Pre- requisite: PTU1502, Co-requisite: PTU2601)
PSYCHOLOGY	PYC1501 , PYC1502	PYC2601, PYC2602 , RSC2601 (Pre-requisite: PYC1501 & PYC1502)
RELIGOIUS STUDIES	RST1501 , RST1502	RST2603, RST2705
SCHOOL SUBJECTS IN THE ECONOMIC AND MANAGEMENT SCIENCE (AVAILABLE IN BOTH S1 AND S2)		
FINANCIAL ACCOUNTING	FAC1501, FAC1601 (Pre-requisite: FAC1501)	FAC2601,FAC2602 (Pre-requisite: FAC1601)
BUSINESS MANAGEMENT	MNB1501, MNB1601 (Pre-requisite: MNB1501)	MNG2601 (Pre-requisite: MNB1601)
		MNE2601 (Pre-requisite: MNB1501 & MNB1601)

ECONOMICS	ECS1501, ECS1601 (Pre-requisite: ECS1501)	ECS2601, ECS2602, ECS2603 (Pre-requisite: ECS1601)
INDUSTRIAL AND ORGANISATIONAL PSYCHOLOGY	IOP1501, IOP1502	IOP2601, IOP2602 (Pre-requisite: IOP1501 & IOP1502)
SCHOOL SUBJECTS IN THE SCIENCE, ENVIRONMENTAL, ENGINEERING AND TECHNOLOGY (AVAILABLE IN BOTH S1 AND S2)		
BOTANY	BOT1501,BOT1502,BOT1603, CHE1501, CHE1502	BOT2601,BOT2602,BOT2604 (Co-requisite: BOT1501
BIOLOGY	BLG1501,BLG1502,BLG1603	Not offered on 2nd year level
CHEMISTRY	CHE1501,CHE1502,CHE1503	CHE2611(Pre-requisite: CHE1501, CHE1502 & CHE1503)
		CHE2613(Pre-requisite: CHE1501 &1503)
		CHE2614(Pre-requisite: CHE1501, CHE1502 & CHE1503)
		CHE2621(Pre-requisite: CHE1501 &1503)
		CHE2623(Pre-requisite: CHE1501 &1503)
		CHE2624 (Pre-requisite: CHE1501, CHE1502, CHE1503)
INFORMATION SYSTEMS	INF1505, INF1511, INF1520	INF2611(Pre-requisite: INF1511)
		ICT2621(Pre-requisite: EUP1501 & INF1505)
		ICT2622(Pre-requisite: INF1505, INF1511,)
GEOGRAPHY	GGH1501,GGH1502	GGH2601, GGH2602, GGH2603,GGH2604
MATHEMATICS	MAT1503, MAT1510 MAT1512, MAT1511, MAT1613	MAT2611 (Pre-requisite: MAT1503)
		MAT2612 (Pre- requisite: MAT1503)
		MSE2183 (Pre- requisiteMAT1510 or MAT1512)
PHYSICAL SCIENCE	PHY1501, PHY1503, PHY1505, PHY1506, PHY1604	PHY2601 (Pre-requisite: PHY1505, MAT1503 & MAT1512
		PHY2602 (Pre-requisite: PHY1505, MAT1503& MAT1512
		PHY2604 (Pre-requisite: PHY1505, MAT1503 & MAT1512
MATHEMATICS EDUCATION	MAE101J, MAE102K, MAE103L, MAE104M	MAE201M, MAE202N, MAE203P, MAE204Q
ZOOLOGY	ZOL1501, ZOL1502, ZOL1603, CHE1501, CHE1502	ZOL2601(Pre-requisite: ZOL1501 or ZOL1502),,
		ZOL2602(Pre-requisite: ZOL1501 or ZOL1502),,
		ZOL2603(Pre-requisite: ZOL1501 or ZOL1502),
		ZOL2604(Pre-requisite: ZOL1603 & (CHE1501,
		CHE1502, Co-requisite: Any two of the following: ZOL1601,ZOL2602 & ZOL2603.

ADDITIONAL MODULES

- Additional modules must be offered if the total amount of modules offered for school subjects 1, 2 and 3 do not add up to 15 modules.
- Please take note of the pre-and co –requisites when selecting modules.
- Any additional modules should only be offered in the final year of study.

Bachelor of Education (Senior and Further Education and Training Phases)

Qualification code: 02615 **NQF Exit level:** 7 **Total credits:** 480

Admission requirements: A National Senior Certificate (Degree endorsement) with at least 50% in the language of teaching. Students who qualify in terms of the statutory requirements but do not meet the additional requirements, may follow Unisa's alternative pathways or consider applying for a lower level qualification for which they meet the statutory and additional requirements

Rules:

This Bachelor of Education degree curriculum consist of 40 modules which includes:

A. THREE School Subjects: 16 modules

- Students should start with their school subjects first.
- TWO school subjects up to 2nd year level and a THIRD school subject on 1st year level.
- The TWO school subjects taken up to 2nd level will be the principle teaching subjects for the FET Phase

B. Educational Themes: 14 Compulsory modules

- These modules need to be offered throughout the curriculum

C. Professional Studies: 10 modules which includes:

- TWO Senior Phase (SP) Didactics (Teaching Methods Grades 7-9)
- TWO FET Subject Didactics (Teaching Methods Grades 10-12)
- TWO compulsory Teaching Practice modules which are year modules and can ONLY be registered during semester 1 registration period concurrently with the relevant Didactic modules. Teaching Practicals must be done in South Africa and students living in one of the SADC countries may offer their teaching practicals in those countries.
- LPENGPN (Practical Language Profiency)
- ONE Theory language (LPENGTS or LPAFRT8)

D. Additional modules

- Additional school subject modules must be offered if the total amount of modules offered for the three school subjects do not add up to 16 modules.
  - You may register for a maximum of 60 NQF credits per semester and 120 NQF credits per year
  - Students residing outside the boarders of South Africa or SADC countries are required to submit DSAR05 form prior to registration.

SCHOOL SUBJECTS WITH DIDACTICS COMBINATIONS

Select THREE school subjects. TWO of the school subjects must be offered on First and Second level. A THIRD school subject must be offered at least on First level. School subjects can be chosen from any of the disciplines below:

SCHOOL SUBJECTS	Select **First Level** Modules from each of the **THREE** chosen school subjects **First level**	Select **Second Level** Modules from **TWO** of the school subjects selected on **1st level** **Second level**	**Senior Phase DIDACTICS** (Select **TWO** according to the School subjects passed on **1st level**) **Third level**	**FET SUBJECT DIDACTICS** (Select TWO according to the School subjects passed up to **2nd level)** **Fourth level**
SCHOOL SUBJECTS IN THE COLLEGE HUMAN SCIENCES				
AFRICAN LANGUAGES (SEPEDI , SESOTHO, SISWATI, XITSONGA, SETSWANA, TSHIVENDA, ISIXHOSA, ISIZULU)	**Beginner's level**: AFL1503, AFL1504 (Pre-requisite: AFL1503)	AFL2601, AFL2602, AFL2603	**LADLANA** Pre-requisite AFL1503 & AFL1504) (Co-requisite: TPR200F and LPENGTS or LPAFRT8)	**LADLANA** Pre: AFL1501 & AFL1502) (Co: TPR200F and LPENGTS or LPAFRT8)
	First level: AFL1501, AFL1502	AFL2601, AFL2602, AFL2603	**LADLANA** Pre: AFL1501 & AFL1502) (Co: TPR200F and LPENGTS or LPAFRT8)	**SDLANGT** Pre: AFL1501, AFL1502, AFL2601, AFL2602 & AFL2603) (Co: TPR100C and LPENGPN)
AFRIKAANS	AFK1501, AFK1503	AFK2601, AFK2602 Pre-requisite: AFK1501 & AFK1503), TEX2601	**LADLANA** (Pre::: AFK1501 & AFK1503) (Co: TPR200F and LPENGTS or LPAFRT8)	**SDLANGT** Pre: AFK1501, AFK1503, AFK2601, AFK2602 & TEX2601) (Co: TPR100C and LPENGPN)
ARABIC	ARB1501, ARB2602	ARB2603(Pre-requisite: ARB1501 & ARB1602), ARB3704(Pre-requisite: ARB1501 & ARB2602, Co-requisite: ARB2603), ARB3705(Pre-requisite: ARB2603, Co-requiste: ARB3704	**LADLANA** (Pre:: ARB1501 & ARB2602) (Co: TPR200F and LPENGTS or LPAFRT8)	**SDLANGT** (Pre: ARB1501,ARB2602,ARB2603 &ARB3704,ARB3705) (Co: TPR100C and LPENGPN)
ART HISTORY	ARH1501, ARH1502	ARH2601, ARH2602, ARH2603	**LADACUH** (Pre:: ARH1501 & ARH1502) (Co: TPR200F and LPENGTS or LPAFRT8)	**Not offered by UNISA**
BIBLICAL STUDIES	OTS1501, ECH1501	ECH2601, OTS2601, OTS2603	**LADTECX** (Pre: OTS1501 & ECH1501) (Co: TPR200F and LPENGTS or LPAFRT8)	**SDRELSD** (Pre: OTS1501,ECH1501,ECH2601, OTS2601 &OTS2603) (Co: TPR100C and LPENGPN)
ENGLISH	ENG1501, ENG1502	ENG2601(Pre- requisites: ENG1502), ENG2602, ENG2603	**LADLANA** (Pre: ENG1501 & ENG1502) (Co: TPR200F and LPENGTS or LPAFRT8)	**SDENG3J** (Pre: ENG1501,ENG1502, ENG2601, ENG2602 &ENG2603) (Co: TPR100C and LPENGPN)
FRENCH	FRC1501, FRC1502	FRC2601, FRC2602, FRC2603 (Pre-requisite, FRC1502)	**LADLANA** (Pre: FRC1501 & FRC1502) (Co: TPR200F and LPENGTS or LPAFRT8)	**SDLANGT** (Pre: FRC1501, FRC1502, FRC2601, FRC2602, &FRC2603) Co : TPR100C and

				LPENGPN)
HISTORY	HSY1501 , HSY1502	HSY2601, HSY2602, HSY2603 (Pre-requisite: HSY1501 &*HSY1502)	**LADHSSA** (Pre: HSY1501 & HSY1502) (Co: TPR200F and LPENGTS or LPAFRT8)	**SDHISTV** (Pre: HSY1501,HSY1502,HSY2601, HSY2602 &HSY2603) (Co: TPR100C and LPENGPN)
ISLAMIC STUDIES	ICS1501, ICS2602	ICS2603, ICS2604, ICS2705 (Pre-requisite: ICS1501,	**LADTECX** (Pre: ICS1501 & ICS2602) (Co: TPR200F and LPENGTS or LPAFRT8)	**SDRELSD** (Pre: ICS1501, ICS2602, ICS2603, ICS2604 & ICS2705) (Co: TPR100C and LPENGPN)
PORTUGUESE	PTU1501, PTU1502	PTU2601(Pre-requisite, PTU1502), PTU2602(Pre-requisite : PTU1502, Co-requiste : PTU2601)	**LADLANA** (Pre: PTU1501 & PTU1502) (Co: TPR200F and LPENGTS or LPAFRT8)	**SDLANGT** (Pre: PTU1501, PTU1502 & PTU2601, PTU2602) (Co: TPR100C and LPENGPN)
PSYCHOLOGY	PYC1501 , PYC1502	PYC2601, PYC2602 , RSC2601 (Pre-requisite: PYC1501 & PYC1502)	**LADLORD** (Pre: PYC1501 & PYC1502) (Co: TPR200F and LPENGTS or LPAFRT8)	**SDSGC0D** (Pre: PYC1501, PYC1502, PYC2601, PYC2602 & RSC2601) (Co: TPR100C and
RELIGIOUS STUDIES	RST1501 , RST1502	RST2603, RST2705	**LADTECX** (Pre: RST1501 & RST1502) (Co: TPR200F and LPENGTS or LPAFRT8)	**SDRELSD** (Pre: RST1501, RST1502, RST2603 & RST2605) (Co: TPR100C and LPENGPN)
SCHOOL SUBJECTS IN ECONOMIC AND MANAGEMENT SCIENCE				
BUSINESS MANAGEMENT	MNB1501, MNB1601 (Pre-requisite: MNB1501)	MNG2601 (Pre-requisite: MNB1601),MNE2601(MNB1501 & MNB1601) MNB1601)	**LADEMSJ** (Pre: MNB1501 & MNB1601) (Co: TPR200F and LPENGTS or LPAFRT8)	**SDBEC0S** (Pre-requisite: MNB1501 &MNB1601, MNG2601,MNE2601) (Co: TPR100C and LPENGPN)
ECONOMICS	ECS1501, ECS1601 (Pre-requisite: ECS1501)	ECS2601, ECS2602, ECS2603 (Pre-requisite: ECS1601)	**LADEMSJ** (Pre: ECS1501 & ECS1601) (Co: TPR200F and LPENGTS or LPAFRT8)	**SDEC00N** (Pre: ECS1501, ECS1601,ECS2601, ECS2602 & ECS2603) (Co: TPR100C and
FINANCIAL ACCOUNTING	FAC1501 , FAC1601 (Pre-requisite: FAC1501)	FAC2601,FAC2602 (Pre-requisite: FAC1601)	**LADEMSJ** (Pre: FAC1501 & FAC1601) (Co: TPR200F and LPENGTS or LPAFRT8)	**SDACT0M** (Pre: FAC1501, FAC1601, FAC2601 & FAC2602) (Co: TPR100C and LPENGPN)
INDUSTRIAL AND ORGANISATIONAL PSYCHOLOGY	IOP1501, IOP1502	IOP2602 (Pre-requisite: IOP1502), IOP2601	**LADLORD** (Pre: IOP1501 & IOP1502) (Co: TPR200F and LPENGTS or LPAFRT8)	**SDSGC0D** (Pre: IOP1501, IOP1502, IOP2601 & IOP2602) (Co: TPR100C and LPENGPN)
SCHOOL SUBJECTS IN SCIENCE, AGRICULTURE , ENVIRONMENTAL SCIENCES, ENGINEERING AND TECHNOLOGY				
BIOLOGY	BLG1501,BLG1502,BLG1603	Not offered on 2nd year level	**LADNSCC** (Pre:-requisite: BLG1501, BLG1502 & BLG1603) (Co: TPR200F and LPENGTS or LPAFRT8)	**Not offered by UNISA**
BOTANY (Must be offered with Zoology)	BOT1501,BOT1502,BOT1603, CHE1501, CHE1502	BOT2601(Co-requisite: BOT1501),BOT2602(Co-requisite: BOT1502),BOT2604(Pre-requisite: BOT1603 & (CHE1501 or CHE1502, Co- requisite: Any two of the following: BOT2601, BOT2602 & BOT2603)	**LADNSCC** (Pre: BOT1501,BOT1502,BOT1603,CHE1501 &CHE1502) (Co: TPR200F and LPENGTS or LPAFRT8)	**SDBIOLJ** (Pre-requisite: BOT1501,BOT1502,BOT1603, CHE1501,CHE1502,BOT2601, BOT2602 & BOT2604) (Co: TPR100C and LPENGPN)
CHEMISTRY (Must be offered with Physics)	CHE1501,CHE1502,CHE1503	CHE2611,CHE2613,CHE2614, CHE2621,CHE2623,CHE2624 (Pre-requisite: CHE1501, CHE1502, CHE1503)	**LADNSCC** (Pre: CHE1501, CHE1502 & CHE1503) (Co: TPR200F and LPENGTS or LPAFRT8)	**SDPSC08** (Pre: CHE1501,CHE1502, CHE1503,CHE2611,CHE2613, CHE2614, CHE2621,CHE2623 &CHE2624) (Co: TPR100C and LPENGPN)
COMPUTER SCIENCE	COS1501, COS1511, COS1512, COS1521, EUP1501	COS2601(Pre-requisite: COS1501or MAT2612), COS2611(Pre-requisite: COS1512), COS2621 (Pre-requisites:, COS1512, COS1521,	**LADTECX** (Pre: COS1501,COS1511,COS1512, COS1521 & EUP1501) (Co: TPR200F and LPENGTS or LPAFRT8)	**SDCOS04** (Pre: COS1501, COS1511, COS1512, COS1521, EUP1501, COS2601, COS2611 & COS2621) (Co: TPR100C and LPENGPN)
CONSUMER SCIENCE	CLO1501,CLO1602, FOO1501, FOO1602, NUT1501, NUT1602	CLO2601, FOO2601,	**LADTECX** (Pre: CLO1501,CLO1602, FOO1501, FOO1602, NUT1501 & NUT1602) (Co: TPR200F and LPENGTS or LPAFRT8)	**SDC4701** (Pre: CLO1501, CLO1602, FOO1501, FOO1602, NUT1501, NUT1602, CLO2601, FOO2601 & FOO2603) (Co: TPR100C and LPENGPN)
GEOGRAPHY	GGH1501,GGH1502	GGH2601, GGH2602, GGH2603,GGH2604	**LADHSSA** (Pre: GGH1501 & GGH1502) (Co: TPR200F and LPENGTS or LPAFRT8)	**SDGEOGM** (Pre: GGH1501, GGH1502, GGH2601, GGH2602, GGH2603 & GGH2604) (Co: TPR100C and LPENGPN)
HOSPITALITY STUDIES	FOO1501, FOO1602, NUT1501, NUT1602	FOO2601, FOO2603, HPM2601, HPM2602, HPM2603, HPM2604	**LADTECX** (Pre: FOO1501, FOO1602, NUT1501 & NUT1602) (Co: TPR200F and LPENGTS or LPAFRT8)	**SDH4701** (Pre: OO1501, FOO1602, NUT1501, NUT1602, FOO2601, FOO2603, HPM2601, HPM2602, HPM2603, &HPM2604)

				(Co: TPR100C and LPENGPN)
INFORMATION SYSTEMS	INF1505, INF1511, INF1520, EUP1501	INF2611(Pre-requisite: INF1511) , ICT2621(Pre- requisite: INF1505 & EUP1501), ICT2622 (Pre-requisite: INF1505 & EUP1501),	**LADTECX** (Pre: INF1505, INF1511, INF1520 & EUP1501) (Co: TPR200F and LPENGTS or LPAFRT8)	**SDCAT0P** (Pre: INF1505, INF1511, INF1520, EUP1501, INF2611 , ICT2621 & ICT2622) (Co: TPR100C and LPENGPN)
MATHEMATICS	MAT1503, MATH1510, MAT1512, MAT1511, MAT1613	MAT2611 (Pre-requisite : MAT1503), MAT2612(Pre-requisite : MAT1503), MSE2183 (Pre-requisite: MAT1503, MAT1512 &, MAT1613)	**LADMMM6** (Pre: MAT1503, MAT1510 MAT1512,MAT1511,MAT1613) Co: TPR200F and LPENGTS or LPAFRT8)	**SDMAT04** (Pre: : MAT1503, MAT1510, MAT1512, MAT1511, MAT1613, MAT2611, MAT2612 & MSE2183) (Co: TPR100C and LPENGPN)
MATHEMATICS LITERACY	MAT1503, MATH1510, MAT1512, MAT1511, MAT1613	MAT2611(Pre-requisite : MAT1503),, MAT2612(Pre-requisite : MAT1503),, MSE2183 (Pre-requisite: MAT1503, , MAT1512, &MAT1613)	**LADMMM6** (Pre: MAT1503, MAT1510,MAT1512,MAT1511 & MAT1613) (Co: TPR200F and LPENGTS or LPAFRT8)	**SDMATLK** (Pre: : MAT1503, MAT1510 MAT1512, MAT1511, MAT1613, MAT2611, MAT2612 & MSE2183) Co:) TPR100C and LPENGPN)
PHYSICS (Must be offered with Chemistry)	PHY1501, PHY1503, PHY1505, PHY1506, PHY1604	PHY2601(Pre-requisite: PHY1505 , MAT1503 & MAT1512, PHY2602(Pre-requisite: PHY1505, MAT1503 & MAT1512), PHY2604 (Pre-requisite: PHY1503, Co-requisite: PHY2601 & PHY2602)	**LADNSCC** (Pre PHY1501, PHY1503, PHY1505, PHY1506 & PHY1604) (Co: TPR200F and LPENGTS or LPAFRT8)	**SDPSC08** (Pre: PHY1501, PHY1503, PHY1505, PHY1506, PHY1604, PHY2601, PHY2602 & PHY2604) (Co: TPR100C and LPENGPN)
TECHNOLOGY	**Not offered by UNISA**	**Not offered by UNISA**	**LADTECX** Pre: Technology subjects not offered by UNISA)	**SDTECSY** Pre: Technology subjects not offered by UNISA)
ZOOLOGY (Must be offered with Botany)	ZOL1501, ZOL1502, ZOL1603, CHE1501, CHE1502	ZOL2601(Co-requisite: ZOL1501 or ZOL1502, ZOL2602(Co-requisite: ZOL1501 or ZOL1502), ZOL2603(Co-requisite: ZOL1501 or ZOL1502),, ZOL2604 (Pre-requisite: ZOL1603 & (CHE1501 or CHE1502) Co-requisite: Any two of the following: ZOL2601, ZOL2602 & ZOL2603)	**LADNSCC** (Pre: ZOL1501, ZOL1502, ZOL1603, CHE1501 & CHE1502) (Co: TPR200F and LPENGTS or LPAFRT8)	**SDBIOLJ** (Pre: ZOL1501, ZOL1502, ZOL1603, CHE1501 CHE1502, ZOL2601, ZOL2602, ZOL2603 & ZOL2604) (Co: TPR100C and LPENGPN)

EDUCATIONAL THEMES (14 Compulsory Modules)
These modules must be included in the curriculum each year

First level	Second level	Third level	Fourth level
BPT1501 - Being a Professional Teacher (Compulsory ONLY for students who enrolled the first time for BEd from 2013.)	**EDA 201W** - Classroom Management	**ETH303T** - The Education System and School Management	**EDA3013 -** Guidance, Counseling and Life Skills Education for The Subject Teacher
EDC1015 - Theoretical Frameworks Education	**EDAHOD5** - The Educator as Assessor	**ETH305V** - Multicultural Education	**EDA3046 -** Environmental Education
EDT1601 - Child Development	**FDEME3L -** Computer Integration in The Classroom	**ETH306W -** Inclusive Education B	**EDA3058 -** Education Law and Professional Ethics
EDT1602 - Learning and Teaching Strategies in The Adolescent Years	**EDT303Q -** Religious Education		

ADDITIONAL MODULES

- Additional modules must be offered if the total amount of modules offered for the three school subjects do not add up to 16 modules.
- Please take note of the pre-and co –requisites when selecting modules.
- Any additional modules should only be offered in the final year of study.
- Additional modules may be selected from the list of school subjects.

HONOURS DEGREES

Honours Bachelor of Education

Stream: New curriculum

Qualification code: 05312 - NEW **NQF Exit level:** 7 **Total credits:** 120

This qualification will be presented via distance learning mode.

Admission requirements: A 4 year Bachelor of Education degree OR any 3 year Bachelor`s degree PLUS a Postgraduate Certificate in Education with 60% or more. A student, who does not have an average of 60% or more, may make a submission to the relevant College to allow such a student admission. Students must provide a written motivation of not more than three pages requesting admission to the college. The college will take into account the relevant experience, work or otherwise, of the student, the language capabilities of the student and any other factor deemed necessary by the college.

Rules: It is a requirement for students who intend on registering for this qualification to be in possession of a completed recognized 4 year Professional Teaching qualification. The Honours BEd degree is not a professional teaching qualification. TRANSITIONAL ARRANGEMENTS: Students who have not passed HBEDTRD(Theory and research in education) prior to 2011 but have already passed both specialisation modules have to enroll for HBEDTRD(Theory and research in education) and either HBEDABH(Addressing barriers to learning) or HBEDWSL(Whole school development through environmental education) as part of the degree. NB: This qualification will not be recognized by the National Department of Education and Training should you NOT be in possession of a 4 year professional teaching qualification.

Module	Pre-requisite/Co-requisite/Recommendation
Group A. Compulsory	
HBEDECS - South African Education In Context	Co-requisite: HBEDTRD
HBEDPCK - People-Centred Schools	Co-requisite: HBEDTRD
HBEDSSC - Schools And Society	Co-requisite: HBEDTRD
HBEDTL6 - Teaching And Learning	Co-requisite: HBEDTRD
HBEDTRD - Theory And Research In Education	

Honours Bachelor of Education - with specialisation in Educational Management

Stream: New curriculum

Qualification code: 05320 - NEW **NQF Exit level:** 7 **Total credits:** 120

This qualification will be presented via distance learning mode.

Admission requirements: A 4 year Bachelor of Education degree OR any 3 year Bachelor`s degree PLUS a Postgraduate Certificate in Education with 60% or more. A student, who does not have an average of 60% or more, may make a submission to the relevant College to allow such a student admission. Students must provide a written motivation of not more than three pages requesting admission to the college. The college will take into account the relevant experience, work or otherwise, of the student, the language capabilities of the student and any other factor deemed necessary by the college.

Rules: It is a requirement for students who intend on registering for this qualification to be in possession of a completed recognized 4 year Professional Teaching qualification. The Honours BEd degree is not a professional teaching qualification. TRANSITIONAL ARRANGEMENTS: Students who have not passed HBEDTRD(Theory and research in education) prior to 2011 but have already passed both specialisation modules have to enrol for HBEDTRD(Theory and research in education) and either HBEDABH(Addressing barriers to learning) or HBEDWSL(Whole school development through environmental education) as part of the degree. NB: This qualification will not be recognized by the National Department of Education and Training should you NOT be in possession of a 4 year professional teaching qualification.

Module	Pre-requisite/Co-requisite/Recommendation
Group A. Compulsory	
HBEDECS - South African Education In Context	Co-requisite: HBEDTRD
HBEDMSV - Managing The School As An Organisation	Co-requisite: HBEDTRD
HBEDOBG - Organisational Behaviour In Education And Education Law	Co-requisite: HBEDTRD
HBEDTL6 - Teaching And Learning	Co-requisite: HBEDTRD
HBEDTRD - Theory And Research In Education	

Honours Bachelor of Education - with specialisation in Early Childhood Development

Stream: New curriculum

Qualification code: 05347 - NEW | **NQF Exit level:** 7 | **Total credits:** 120

This qualification will be presented via distance learning mode.

Admission requirements:	A 4 year Bachelor of Education degree OR any 3 year Bachelor`s degree PLUS a Postgraduate Certificate in Education with 60% or more. A student, who does not have an average of 60% or more, may make a submission to the relevant College to allow such a student admission. Students must provide a written motivation of not more than three pages requesting admission to the college. The college will take into account the relevant experience, work or otherwise, of the student, the language capabilities of the student and any other factor deemed necessary by the college.
Rules:	It is a requirement for students who intend on registering for this qualification to be in possession of a completed recognized 4 year Professional Foundation Phase or Early Childhood Teaching qualification. The Hons BEd degree is not a professional teaching qualification. TRANSITIONAL ARRANGEMENTS: Students who have not passed HBEDTRD prior to 2011 but have already passed both specialisation modules have to enroll for HBEDTRD and either HBEDABH or HBEDWSL as part of the degree. Only a limited number of students can be accepted each year. Students must have the opportunity in their work situation to do the practical work. A student must attend practical training for five days in Pretoria during the year of specialisation, i.e. the year in which modules HBEDBLV & HBEDETE are offered. Students must apply before 15 November of their 1st year of study for selection on the prescribed form which is obtainable from www.unisa.ac.za. At the final selection, preference will be given to students who have already passed modules HBEDTRD, HBEDTL6 and HBEDECS. NB: This qualification will not be recognized by the National Department of Education and Training should you NOT be in possession of a 4 year professional teaching qualification.

Module	Pre-requisite/Co-requisite/Recommendation
Group A. Compulsory	
HBEDBLV - Becoming, Learning And Assessment Of The Young Child In The Early Childhood Development Phase	Co-requisite: HBEDTRD
HBEDECS - South African Education In Context	Co-requisite: HBEDTRD
HBEDETE - Education And Teaching Of The Young Child In The Early Childhood Development Phase	Co-requisite: HBEDTRD
HBEDTL6 - Teaching And Learning	Co-requisite: HBEDTRD
HBEDTRD - Theory And Research In Education	

Honours Bachelor of Education - with specialisation in Inclusive Education

Stream: New curriculum

Qualification code: 05355 - NEW | **NQF Exit level:** 7 | **Total credits:** 120

This qualification will be presented via distance learning mode.

Admission requirements:	A 4 year Bachelor of Education degree OR any 3 year Bachelor`s degree PLUS a Postgraduate Certificate in Education with 60% or more. A student, who does not have an average of 60% or more, may make a submission to the relevant College to allow such a student admission. Students must provide a written motivation of not more than three pages requesting admission to the college. The college will take into account the relevant experience, work or otherwise, of the student, the language capabilities of the student and any other factor deemed necessary by the college.
Rules:	It is a requirement for students who intend on registering for this qualification to be in possession of a completed recognized 4 year Professional Teaching qualification. The Hons BEd degree is not a professional teaching qualification. TRANSITIONAL ARRANGEMENTS: Students who have not passed HBEDTRD(Theory and research in education) prior to 2011 but have already passed both specialisation modules have to enroll for HBEDTRD(Theory and research in education) and HBEDWSL (Whole school development through environmental education) additionally as part of the degree. NB: This qualification will not be recognized by the National Department of Education and Training should you NOT be in possession of a 4 year professional teaching qualification.

Module	Pre-requisite/Co-requisite/Recommendation
Group A. Compulsory	
HBEDABH - Addressing Barriers To Learning	Co-requisite: HBEDTRD
HBEDECS - South African Education In Context	Co-requisite: HBEDTRD
HBEDIE6 - Introduction To Inclusive Education	Co-requisite: HBEDTRD
HBEDTL6 - Teaching And Learning	Co-requisite: HBEDTRD
HBEDTRD - Theory And Research In Education	

Honours Bachelor of Education (specialisation in School Guidance and Counselling)

Stream: New curriculum

Qualification code: 05363 - NEW | **NQF Exit level:** 7 | **Total credits:** 120

This qualification will be presented via distance learning mode.

Admission requirements: A 4 year Bachelor of Education degree OR any 3 year Bachelor`s degree PLUS a Postgraduate Certificate in Education with 60% or more. A student, who does not have an average of 60% or more, may make a submission to the relevant College to allow such a student admission. Students must provide a written motivation of not more than three pages requesting admission to the college. The college will take into account the relevant experience, work or otherwise, of the student, the language capabilities of the student and any other factor deemed necessary by the college.

Rules: It is a requirement for students who intend on registering for this qualification to be in possession of a completed recognised 4 year Professional Teaching qualification. NB: This qualification will not be recognized by the National Department of Education and Training should you NOT be in possession of a 4 year professional teaching qualification. TRANSITIONAL ARRANGEMENTS: Students who have not passed HBEDTRD prior to 2011 but have already passed both specialisation modules have to enroll for HBEDTRD and either HBEDABH or HBEDWSL as part of the degree.

Module	Pre-requisite/Co-requisite/Recommendation
Group A. Compulsory	
HBEDAAG - Assess And Apply Psychometry And Statistics	Co-requisite: HBEDTRD
HBEDECS - South African Education In Context	Co-requisite: HBEDTRD
HBEDOPW - Orientate Psycho-Educationally To Perform Specialised Tasks Of The Counsellor	Co-requisite: HBEDTRD
HBEDTL6 - Teaching And Learning	Co-requisite: HBEDTRD
HBEDTRD - Theory And Research In Education	

Honours Bachelor of Education - with specialisation in Adult Basic Education and Training

Stream: New curriculum

Qualification code: 05371 - NEW | **NQF Exit level:** 7 | **Total credits:** 120

This qualification will be presented via distance learning mode.

Admission requirements: A 4 year Bachelor of Education degree OR any 3 year Bachelor`s degree PLUS a Postgraduate Certificate in Education with 60% or more. A student, who does not have an average of 60% or more, may make a submission to the relevant College to allow such a student admission. Students must provide a written motivation of not more than three pages requesting admission to the college. The college will take into account the relevant experience, work or otherwise, of the student, the language capabilities of the student and any other factor deemed necessary by the college.

Rules: It is a requirement for students who intend on registering for this qualification to be in possession of a completed recognized 4 year Professional Teaching qualification. The Hons BEd degree is not a professional teaching qualification. TRANSITIONAL ARRANGEMENTS: Students who have not passed HBEDTRD(Theory and research in education) prior to 2011 but have already passed both specialisation modules have to enroll for HBEDTRD(Theory and research in education) and either HBEDABH(Addressing barriers to learning) or HBEDWSL(Whole school development through environmental education) as part of the degree. NB: This qualification will not be recognized by the National Department of Education and Training should you NOT be in possession of a 4 year professional teaching qualification.

Module	Pre-requisite/Co-requisite/Recommendation
Group A. Compulsory	
HBEDAT5 - Adult Teaching And Learning	Co-requisite: HBEDTRD
HBEDECS - South African Education In Context	Co-requisite: HBEDTRD
HBEDMAB - Managing Abet In Context For Development	Co-requisite: HBEDTRD
HBEDTL6 - Teaching And Learning	Co-requisite: HBEDTRD
HBEDTRD - Theory And Research In Education	

Honours Bachelor of Education - with specialisation in Mathematics Education

Stream: New curriculum

Qualification code: 95001 - NEW | **NQF Exit level:** 7 | **Total credits:** 120

This qualification will be presented via distance learning mode.

Admission requirements: A 4 year Bachelor of Education degree OR any 3 year Bachelor`s degree PLUS a Postgraduate Certificate in Education with 60% or more. A student, who does not have an average of 60% or more, may make a submission to the relevant College to allow such a student admission. Students must provide a written motivation of not more than three pages requesting admission to the college. The college will take into account the relevant experience, work or otherwise, of the student, the language capabilities of the student and any other factor deemed necessary by the college.

Rules: It is a requirement for students who intend on registering for this qualification to be in possession of a completed recognized 4 year Professional Teaching qualification, with Mathematics passed up to at least 2nd year degree level. Students who still need the Mathematics requirement must first offer the 8 Mathematics modules as prescribed for the BEd (Senior Phase & Further Education & Training), for NDP. The Hons BEd degree is not a professional teaching qualification. TRANSITIONAL ARRANGEMENTS: Students who have not passed HBEDTRD(Theory and research in education) prior to 2011 but have already passed both specialisation modules have to enroll for HBEDTRD(Theory and research in education) and either HBEDABH(Addressing barriers to learning) or HBEDWSL(Whole school development through environmental education) as part of the degree. NB: This qualification will not be recognized by the National Department of Education and Training should you NOT be in possession of a 4 year professional teaching qualification.

Module	Pre-requisite/Co-requisite/Recommendation
Group A. Compulsory	
HBEDAIQ - Analyse The Impact Of The Curriculum On Effective Mathematical Practices	Co-requisite: HBEDTRD
HBEDAMU - Analyse Modelling In School Mathematics	Co-requisite: HBEDTRD
HBEDECS - South African Education In Context	Co-requisite: HBEDTRD
HBEDTL6 - Teaching And Learning	Co-requisite: HBEDTRD
HBEDTRD - Theory And Research In Education	

Honours Bachelor of Education - with specialisation in Environmental Education

Stream: New curriculum

Qualification code: 9501X - NEW | **NQF Exit level:** 7 | **Total credits:** 120

This qualification will be presented via distance learning mode.

Admission requirements: A 4 year Bachelor of Education degree OR any 3 year Bachelor`s degree PLUS a Postgraduate Certificate in Education with 60% or more. A student, who does not have an average of 60% or more, may make a submission to the relevant College to allow such a student admission. Students must provide a written motivation of not more than three pages requesting admission to the college. The college will take into account the relevant experience, work or otherwise, of the student, the language capabilities of the student and any other factor deemed necessary by the college.

Rules: It is a requirement for students who intend on registering for this qualification to be in possession of a completed recognized 4 year Professional Teaching qualification. The Hons BEd degree is not a professional teaching qualification. TRANSITIONAL ARRANGEMENTS: Students who have not passed HBEDTRD(Theory and research in education) prior to 2011 but have already passed both specialisation modules have to enroll for HBEDTRD(Theory and research in education) and HBEDABH(Addressing barriers to learning) additionally as part of the degree. NB: This qualification will not be recognized by the National Department of Education and Training should you NOT be in possession of a 4 year professional teaching qualification.

Module	Pre-requisite/Co-requisite/Recommendation
Group A. Compulsory	
HBEDECS - South African Education In Context	Co-requisite: HBEDTRD
HBEDMEF - The Mediation Of Environmental Learning	Co-requisite: HBEDTRD
HBEDTL6 - Teaching And Learning	Co-requisite: HBEDTRD
HBEDTRD - Theory And Research In Education	
HBEDWSL - Whole School Development Through Environmental Education	Co-requisite: HBEDTRD

Honours Bachelor of Education - with specialisation in Natural Science Education

Stream: New curriculum

Qualification code: 95028 - NEW **NQF Exit level:** 7 **Total credits:** 120

This qualification will be presented via distance learning mode.

Admission requirements:	A 4 year Bachelor of Education degree OR any 3 year Bachelor`s degree PLUS a Postgraduate Certificate in Education with 60% or more. A student, who does not have an average of 60% or more, may make a submission to the relevant College to allow such a student admission. Students must provide a written motivation of not more than three pages requesting admission to the college. The college will take into account the relevant experience, work or otherwise, of the student, the language capabilities of the student and any other factor deemed necessary by the college.
Rules:	It is a requirement for students who intend on registering for this qualification to be in possession of a completed recognized 4 year Professional Teaching qualification, with a major in one of the Life- or Physical Sciences at least at a second year level. The Hons BEd degree is not a professional teaching qualification. TRANSITIONAL ARRANGEMENTS: Students who have not passed HBEDTRD(Theory and research in education) prior to 2011 but have already passed both specialisation modules have to enroll for HBEDTRD(Theory and research in education) and either HBEDABH(Addressing barriers to learning) or HBEDWSL(Whole school development through environmental education) as part of the degree. NB: This qualification will not be recognized by the National Department of Education and Training should you NOT be in possession of a 4 year professional teaching qualification.

Module	Pre-requisite/Co-requisite/Recommendation
Group A. Compulsory	
HBEDCDP - Curriculum Design And Evaluation For Science Education	Co-requisite: HBEDTRD
HBEDCIU - Current Issues In Science Education	Co-requisite: HBEDTRD
HBEDECS - South African Education In Context	Co-requisite: HBEDTRD
HBEDTL6 - Teaching And Learning	Co-requisite: HBEDTRD
HBEDTRD - Theory And Research In Education	

POSTGRADUATE DIPLOMAS

Postgraduate Certificate in Education (Intermediate and Senior Phase)

Stream: New curriculum

Qualification code: 02623 - NEW **NQF Exit level:** 6 **Total credits:** 120

This qualification will be presented using both online and distance learning modes.

Admission requirements:	An appropriate Bachelor's Degree or Advanced Diploma with an average of 60% or more in either qualification. A student, who does not have an average of 60% or more, may make a submission to the relevant College to allow such a student admission. Students must provide a written motivation of not more than three pages requesting admission to the college. The college will take into account the relevant experience, work or otherwise, of the student, the language capabilities of the student and any other factor deemed necessary by the college.
Rules:	As part of the Admission requirements, a student should have completed THREE school subjects. This should include TWO school subjects at least up to 2nd year level and TWO official languages on 1st year level each. Should there be any outstanding requirement(s), they have to be offered and passed for Non-degree purposes BEFORE registration for PGCE will be allowed. The University may additionally request a South African Department of Higher Education and Training evaluation from the student in order to further verify admission. A student who has successfully completed this qualification will be able to teach from Grade 4 to 9. This qualification comprises two specialisation directions, namely Intermediate and Senior Phase. Teaching Practice is a compulsory component in this program and must be taken according to specific criteria. Registration for this program is only possible if the compulsory 10 week practical work can be done in South Africa. Students in SADC countries may do their practical in those countries. Students residing outside the boarders of South Africa or SADC countries are required to submit DSAR05 form prior to registration.

First level

Module	Pre-requisite/Co-requisite/Recommendation
Group A Compulsory Educational Themes. Choose any 4 modules	
EDAHOD5 - The Educator As Assessor	
EDDHODJ - The Educator As Learning Programme Developer	
EDLHODM - The Educator As Leader, Manager And Administrator	
EDMHODR - The Educator As Mediator Of Learning	
EDPHOD8 - The Educator In A Pastoral Role	
EDT1601 - Child Development	
Group B Professional Studies. Compulsory	
PFC101Q - Professional Studies Theme A: Social Sciences And Environmental Education	
PFC102R - Professional Studies Theme B: Teaching Mathematics And Natural Sciences	
PFC103S - Professional Studies Theme C: Technology Education, Economic Literacy And Entrepreneurship	
PFC104T - Teaching Practice (Including Oral Communication)	Co-requisite: PFC101Q, PFC102R & PFC103S
Group C. Choose any 2 modules	
ETH302S - Inclusive Education A	
ETH305V - Multicultural Education (Educational Themes 305)	
EUP1501 - Ethical Information And Communication Technologies For Development Solutions	
HEC101V - Health Education	
PST131J - Language Teaching	
PST210G - Arts And Culture	
PST312M - Physical Education And Sports Coaching	

Postgraduate Certificate in Education (Foundation Phase and Early Childhood Development)

Stream: Foundation Phase

Qualification code: 02631 - FDP **NQF Exit level:** 6 **Total credits:** 120

This qualification will be presented via distance learning mode.

Admission requirements:	An appropriate Bachelor's Degree or Advanced Diploma with an average of 60% or more in either qualification. A student, who does not have an average of 60% or more, may make a submission to the relevant College to allow such a student admission. Students must provide a written motivation of not more than three pages requesting admission to the college. The college will take into account the relevant experience, work or otherwise, of the student, the language capabilities of the student and any other factor deemed necessary by the college.
Rules:	As part of the Admission requirements a student should have completed THREE school subjects of which ONE of the school subjects must have at least been completed up to 2nd year level and TWO official languages completed on 1st year level each. Should there be any outstanding requirement(s), they have to be offered and passed for Non-degree purposes BEFORE registration for PGCE will be allowed. The University may additionally request a South African Department of Higher Education and Training evaluation from the student in order to further verify admission. A student who has successfully completed this qualification will be able to teach from Grade 1 to 3. Teaching Practice is a compulsory component in this program and must be taken according to specific criteria. Registration for this program is only possible if the compulsory 10 weeks practical work can be done in South Africa. Students in SADC countries may do their practical in those countries. Students residing outside the boarders of South Africa or SADC countries are required to submit DSAR05 form prior

First level

Module			Pre-requisite/Co-requisite/Recommendation
Group A. Compulsory			
ETH306W	-	Inclusive Education B (Educational Themes 306)	
PCF4065	-	Reception Year And Foundation Phase Didactics	Co-requisite: PGC4019, PGC402A, ETH306W, PGC404C & PGC405D
PCF4076	-	Reading, Writing And Spelling: First And Second Language	Co-requisite: PCF4065, PGC4019, PGC402A, ETH306W, PGC404C & PGC405D
PCF4088	-	Teaching Mathematics, Science And Technology	Co-requisite: PCF4065, PCF4076, PGC4019, PGC402A, ETH306W, PGC404C & PGC405D
PCF4099	-	Visual Arts And Music And Movement In The Foundation Phase	Co-requisite: PCF4065, PCF4076, PCF4088, PGF4019, PGC402A, ETH306W, PGC404C & PGC405D
PCF410X	-	Teaching Practice (Foundation Phase)(Grades 1 - 3)	Co-requisite: PGC401, PGC402, ETH306W, PGC404, PGC405, PCF406, PCF407, PCF408, PCF409
PGC4019	-	Psychology Of Education And Socio-Pedagogics	
PGC402A	-	Philosophy And History Of Education	
PGC404C	-	Health, Safety And Nutrition	
PGC405D	-	Management And Assessment	

Postgraduate Certificate in Education (Senior Phase and Further Education and Training)

Stream: New curriculum

Qualification code: 03980 - NEW **NQF Exit level:** 6 **Total credits:** 120

This qualification will be presented via distance learning mode.

Admission requirements: An appropriate Bachelor's Degree or Advanced Diploma with an average of 60% or more in either qualification. A student, who does not have an average of 60% or more, may make a submission to the relevant College to allow such a student admission. Students must provide a written motivation of not more than three pages requesting admission to the college. The college will take into account the relevant experience, work or otherwise, of the student, the language capabilities of the student and any other factor deemed necessary by the college.

Rules: As part of the Admission requirements a student must have completed ONE school subject at least up to 2nd year level and ANOTHER on 1st year level. Should there be any outstanding requirement(s), they have to be offered and passed for Non-degree purposes BEFORE registration for PGCE will be allowed. The University may additionally request a South African Department of Higher Education and Training evaluation from the student in order to further verify admission. A student who has successfully completed this qualification will be able to teach Grade 7 to 12. Teaching Practice is a compulsory component in this program and must be taken according to specific criteria. Registration for this program is only possible if the compulsory 10 weeks practical work can be done in South Africa. Students in SADC countries may do their practical in those countries. Students residing outside the boarders of South Africa or SADC countries are required to submit DSAR05 form prior to registration.

First level

Module	Pre-requisite/Co-requisite/Recommendation
Group A. Compulsory Educational Themes	
EDAHOD5 - The Educator As Assessor	
EDDHODJ - The Educator As Learning Programme Developer	
EDLHODM - The Educator As Leader, Manager And Administrator	
EDMHODR - The Educator As Mediator Of Learning	
EDPHOD8 - The Educator In A Pastoral Role	
EDRHODG - The Educator As Researcher, Scholar And Lifelong Learner	
Group B FET Subject Didactics. Choose 1 appropriate FET Subject Didactics based on your school subject passed up to 2nd year level.	
SDACT0M - Fet Subject Didactics Accounting	Pre-requisite: Accounting 2 or Financial Accounting 2 Co-requisite: PTEAC1X
SDBEC0S - Fet Subject Didactics Business Studies	Pre-requisite: Business Management 2 or Business Economics 2 or Business Administration 2 Co-requisite: PTEAC1X
SDBIOLJ - Fet Subject Didactics Life Sciences	Pre-requisite: Botany 2 and Zoology 1 or Zoology 2 and Botany 1 or Biology 2 Co-requisite: PTEAC1X
SDC4701 - Fet Subject Didactics Consumer Studies	Pre-requisite: Clothing/Textiles with Food/Nutrition with Housing / Interior (one at least up to 2nd year level) Co-requisite: PTEAC1X
SDCAT0P - Fet Subject Didactics Computer Applications Technology	Pre-requisite: Information Systems 2 or Informatics 2 Co-requisite: PTEAC1X
SDCOS04 - Fet Subject Didactics Information Technology	Pre-requisite: Information Systems 2 or Computer Science 2 Co-requisite: PTEAC1X
SDEC00N - Fet Subject Didactics Economics	Pre-requisite: Economics2 Co-requisite: PTEAC1X
SDENG3J - Fet Subject Didactics English	Pre-requisite: English 2 Co-requisite: PTEAC1X
SDGEOGM - Fet Subject Didactics Geography	Pre-requisite: Geography 2 or Environmental & Geographical Science2 Co-requisite: PTEAC1X
SDH4701 - Fet Subject Didactics Hospitality Studies	Pre-requisite: Hospitality Studies2 or Hotel keeping and Catering 2 Co-requisite: PTEAC1X
SDHISTV - Fet Subject Didactics History	Pre-requisite: History 2 Co-requisite: PTEAC1X
SDLANGT - Fet Subject Didactics Languages (Home, First And Second Additional Language)	Pre-requisite: ANY of the following passed on 2nd year level: Arabic / French / German / Hebrew / Latin/ an Official language (excluding English) Co-requisite: PTEAC1X
SDMAT04 - Fet Subject Didactics Mathematics Education	Pre-requisite: Mathematics 2 Co-requisite: PTEAC1X
SDMATLK - Fet Subject Didactics Mathematical Literacy	Pre-requisite: Mathematics 2 or Statistics 2 or Applied Mathematics 2 Co-requisite: PTEAC1X
SDPSC08 - Fet Subject Didactics Physical Science	Pre-requisite: (Chemistry 2 and Physics 1) or (Physics 2 and Chemistry1) Co-requisite: PTEAC1X
SDRELSD - Fet Subject Didactics Religion Studies	Pre-requisite: Religion studies 2 or Biblical studies 2 or Hindu studies 2 or Islamic studies 2 or Jewish studies 2 Co-requisite: PTEAC1X
SDSGC0D - Fet Subject Didactics Life Orientation	Pre-requisite: Psychology 2 or Human Movement Science 2 with Psychology 1 or Industrial Psychology 2 Co-requisite: PTEAC1X
SDTECSY - Fet Subject Didactics Technology Subjects	Pre-requisite: Mechanical Technology2 or Electrical Technology 2 or Civil Technology 2 Co-requisite: PTEAC1X
Group C Senior Phase(SP) Subject Didactics. Choose 1 Senior Phase(SP) Subject Didactic based on your school subject passed on 1st year level.	
LADACUH - Teaching Arts And Culture (Sp Subject Didactics)	Pre-requisite: One of the following on 1st year level: Art Subjects/ Speech & Drama/ Music/ Handwork subjects/ Design subjects Co-requisite: PTEAC1X
LADEMSJ - Teaching Economic And Management Sciences (Sp Subject Didactics)	Pre-requisite: : One of the following done on 1st year level:

		Accounting/ Economics/ Business Management/ Business Administration Co-requisite: PTEAC2Y
LADHSSA	Teaching Social Sciences (Sp Subject Didactics)	Pre-requisite: History 1 or Geography1 Co-requisite: PTEAC2Y
LADLANA	Teaching Languages (Sp Subject Didactics)	Pre-requisite: One of the following passed on 1st year level: (An official language) or (Arabic) or (French) or (German) or (Hebrew) or (Latin). Co-requisite: PTEAC2Y
LADLORD	Teaching Life Orientation (Sp Subject Didactics)	Pre-requisite: Psychology 1 or Industrial Psychology 1 Co-requisite: PTEAC2Y
LADMMM6	Teaching Mathematics (Sp Subject Didactics)	Pre-requisite: Mathematics 1 Co-requisite: PTEAC2Y
LADNSCC	Teaching Natural Sciences (Sp Subject Didactics)	Pre-requisite: One of: Biology1/ Botany1/ Zoology 1/ Physics 1/ Chemistry 1/ Geography 1 Co-requisite: PTEAC2Y
LADTECX	Teaching Technology (Sp Subject Didactics)	Pre-requisite: Any school subject passed on 1st year level. Co-requisite: PTEAC2Y
Group D. Compulsory Teaching Practice		
PTEAC1X	Teaching Practice 1 (Further Education And Training) For Pgce	Co-requisite: SDACT0M or SDBEC0S or SDBIOLJ or SDACAT0P or SDCOS04 or SDEC00N or SDENG3J or SDGEOGM or SDHISTV or SDLANGT or SDAMAT04 or SDMATLK or SDPSC08 or SDRELSD or SDSGC0D or SDTECSY or SDC4701 or SDH4701
PTEAC2Y	Teaching Practice 2 (Senior Phase) For Pgce	Co-requisite: LADACUH or LADEMSJ or LADHSSA or LADLANA or LADLORD or LADMMM6 or LADNSCC or LADTECX

Postgraduate Diploma in Tertiary Education

Stream: New curriculum

Qualification code: 03115 - NEW **NQF Exit level:** 7 **Total credits:** 120

This qualification will be presented via distance learning mode.

Admission requirements: An appropriate Bachelor's Degree or Advanced Diploma with an average of 60% or more in either qualification. A student, who does not have an average of 60% or more, may make a submission to the relevant College to allow such a student admission. Students must provide a written motivation of not more than three pages requesting admission to the college. The college will take into account the relevant experience, work or otherwise, of the student, the language capabilities of the student and any other factor deemed necessary by the college.

Rules: This is not a Professional Teachers Diploma. It entails advanced study and may provide admission to a Masters degree.

First level

Module		Pre-requisite/Co-requisite/Recommendation
Group A. Compulsory		
CUDAAEE	Curriculum Development And Assessment In Adult Education	
INTMAEU	Instructional Techniques And Multimedia In Adult Education	
LMSSAES	Leadership, Management And Support Systems In Adult Education	
TFRAEDH	Theoretical Frameworks And Research In Adult Education	
TLDAEDL	Teaching, Learning And Development In Adult Education	

Transitional arrangements at module level

Subject	Modules passed in the old curriculum	Equivalent modules that may not be taken in the new curriculum	Modules exempted in the new curriculum	Outstanding modules
	ACN306Y	MAC3701		
	ACN3084	MAC3702		
Accounting	DIPAC15	FAC4861/ZFA4861	FAC4861/ZFA4861	
	DIPAC26	MAC4861/ZMA4861	MAC4861/ZMA4861	
	DIPAC38	TAX4861	TAX4861	
	DIPAC49	AUE4861/ZAU4861	AUE4861/ZAU4861	
	ADMAATS	MAC4864	MAC4864	
	AFM000U	MAC4865	MAC4865	
	AAD000R	MAC4866	MAC4866	
	TOE407V & ZAC407G	FAC4863 & ZFA4863	FAC4863 & ZFA4863	
	TOE408W & ZAC408H	MAC4862 & ZMA4862	MAC4862 & ZMA4862	
	TOE409X	TAX4862	TAX4862	
	TOE412S & ZAC412D	AUE4862 & ZAU4862	AUE4862 & ZAU4862	
Afrikaans	AFK101Q	AFK1501	AFK1501	
	AFK102R	AFK1502	AFK1502	
	AFK105U	AFK1503	AFK1503	
	AFK103S	AFK1504	AFK1504	
	AFK201T	AFK3701	AFK3701	
	AFK202U	AFK2601	AFK2601	
	AFK203V	AFK2602	AFK2602	
	TEX8216	TEX2601	TEX2601	
	AFK301W	AFK3702	AFK3702	
	AFK3043	AFK3703	AFK3703	
	AFK823N	AFK3704	AFK3704	
	TEX8228	TEX3701	TEX3701	
African Languages	HALSSSN	AFL4801		
	HALLSMQ	AFL4802		
	HALTRA4	AFL4803		
	HALMOLJ	AFL4804		
	HALMOLJ, HALTRA4, MSLFNDL, MSLPLV			Student must choose from the two options: AFL4802, AFL4801, HAPL484 or HRAFL81, AFL4801
Anthropology	APY101E, APY102F	APY1501 APY1601	APY1501 APY1601	
	APY201H, APY202J, APY203K	APY2601, APY2701, APY2602	APY2601, APY2701, APY2602, APY2701, APY2701, APY2602 APY2602	
	APY301L, APY302M, APY303N, APY304P	APY3701, APY3702, APY3703, APY3704	APY3701, APY3702, APY3703, APY3704	

Subject	Modules passed in the old curriculum	Equivalent modules that may not be taken in the new curriculum	Modules exempted in the new curriculum	Outstanding modules
Applied Information Science	AIS101D	AIS1501	AIS1501	
	AIS102E/AIS103F	AIS1503	AIS1503	
	AIS201G/AIS206M	AIS2603	AIS2603	
	AIS202H	AIS2601	AIS2601	
	AIS204K	AIS2602	AIS2602	
	AIS203J/AIS207N	AIS2604	AIS2604	
	AIS301K	AIS3701	AIS3701	
	AIS304N, MNB101D	MNB1501		
	AIS305P/AIS208P	AIS2605	AIS2605	
Applied Mathematics	AIS401N	AIS3706	AIS3706	
	AIS402P	AIS3704	AIS3704	
	AIS403Q	AIS3705	AIS3705	
	AIS404R	AIS3703	AIS3703	
	AIS405S/AIS104G	AIS1601	AIS1601	
	APM4013	APM4801	APM4801	
	APM4024	APM4802	APM4802	
	APM4046	APM4804	APM4804	
	APM4058	APM4805	APM4805	
	APM4869	APM4806	APM4806	
	APM408B	APM4808	APM4808	
	APM409C	APM4809	APM4809	
	APM4104	APM4810	APM4810	
	APM4115	APM4811	APM4811	
	APM4126	APM4812	APM4812	
	APM112T	APM1612	APM1612	
	APM113U	APM1513	APM1513	
	APM114V	APM1514	APM1514	
	APM211V	APM2611	APM2611	
	APM2164	APM2616	APM2616	
	APM311Y	APM3711	APM3711	
	EMT401	EMT4801	EMT4801	
Archival Studies	ARS121Q	ARM1501	ARM1501	
	ATM171Y	ARM1502	ARM1502	
	ARI161Z	ARM1503	ARM1503	
	ART131V	ARM1504	ARM1504	
Arabic	ARB1602	ARB2602	ARB2602	
	ARB2704	ARB3704	ARB3704	
	ARB2705	ARB3705	ARB3705	
Archaeology	AGE1014	AGE1501	AGE1501	
	AGE1025	AGE1601	AGE1601	
	AGE2018	AGE2601	AGE2601	
	AGE2029	AGE2701	AGE2701	
	AGE203A	AGE2602	AGE2602	
	AGE301B	AGE3701	AGE3701	
	AGE302C	AGE3702	AGE3702	
	AGE303D	AGE3703	AGE3703	
	AGE304E	AGE3704	AGE3704	
	HARCH1E	AGE4801	AGE4801	

Subject	Modules passed in the old curriculum	Equivalent modules that may not be taken in the new curriculum	Modules exempted in the new curriculum	Outstanding modules
Archaeology	HARCH2F	AGE4802	AGE4802	
	HARCH3G	AGE4803	AGE4803	
	HARCH4H	AGE4804	AGE4804	
	HARCH5J	AGE4805	AGE4805	
	HARCH6K	HRAAR81	HRAAR81	
Art History	HONAAR9	HRHMV81	HRHMV81	
	HONACTF	HMV4802	HMV4802	
	HONAMIQ	ARH4801	ARH4801	
	HONAMR3	ARH4802:	ARH4802:	
	HONAPHV	ARH4803	ARH4803	
Astronomy	AST134J	AST1534		
	AST131F	AST1631		
	AST251N	AST2651		
	AST252P	AST2652		
	AST255S	AST2655		
	AST355V	AST3755		
	AST363V	AST3763		
Auditing	AUD3M1S	AUE201L	AUE2601	
	AUD3M2S	AUE202M	AUE2602	
	IOU191Y	AUE1501		
	AUD2M1W	AUE1501		
	AUI302B	AUI3704		
	AUI303C	AUI3702		
	AUI305E	AUI3703		
Biblical Archaeology	BBA101U	OTS1502	OTS1502	
	BBA3014	OTS2602	OTS2602	
	BBA3025	ECH2602	ECH2602	
	BBA3036	ECH3702	ECH3702	
	BBA3048	OTS3702	OTS3702	
	BBA3059	OTS3703	OTS3703	
	BBA306A	ECH3701	ECH3701	
	BBA307B	ECH2603	ECH2603	
	BBA308C	OTS3705	OTS3705	
Biblical Studies	BBS103F	OTS1501		
	BBS104G	ECH1501		
	BBS301K	ECH3705		
	BBS302L	discontinued		
	BBS304N and BBA3059	OTS3703		
	BBS305P	OTS2601		
	BBS306Q	discontinued		
	BBS307R	OTS3701		
	BBS308S	ECH3704		
	BBS309T	OTS2603		
Bio-chemistry	BCH311B	BCH3711		
	BCH312C	BCH3712		
	BCH313D	BCH3713		

Subject	Modules passed in the old curriculum	Equivalent modules that may not be taken in the new curriculum	Modules exempted in the new curriculum	Outstanding modules
Business Management	MNG301A	MNG3701		
	MNG302B	MNG3702		
	MND202R	MNM2605		
	MND301T	MNM3708		
	MND3073	MNM3709		
	MND3084	MNM3704		
	MNH302F	HRD3702		
	MNI301J	MNI3701		
	MNM202Y	MNM2601		
	MNM3025	MNM3702		
	MNW301G	MNN3701		
	STRBESC	MNG4801		
Christian Spirituality	CSP410F	CSP4802		
	CSP411G	CSP4803		
	CSP412H	CSP4804		
Chemistry	CHE111Q, CHE112R	CHE1500		
	CHE312Y, CHE3223, CHE3234, CHE3245	CHE3705		
Chemistry	CHE441A	CHE4801		
	CHE442B	CHE4802		
	CHE443C	CHE4803		
	CHE444D	CHE4804		
	CHE445E	CHE4805		
	CHE446F	CHE4806		
	CHE449J	CHE4807		
	CHE4409/ CHE450B	CHE4808		
Classics and World Languages	ARI161Z	ARM1503		
	ARS121Q	ARM1501		
	ART131V	ARM1504		
	ATM171Y	ARM1502		
	CLS3703	CLS3706		
Classical Culture	CCL824Q	CLS3702		
	CCL803K	CLS3703		
	CCL823P	CLS3704		
	CCL822N	CLS3705		
Commercial Law Communication Science	CLA101S	CLA1501		
	CLA104V	CLA1502		
	CLA1501 & CLA1502	CLA1503	CLA1503	
	CLA201V	CLA2601		
	CLA202W	CLA2602		
	CVC281T	CIN2601	CIN2601	
	COM101X	COM1501	COM1501	
	COS121X	COP1501	COP1501	
	COM2059	COM2604	COM2604	
	COM3018	COM3701	COM3701	

Subject	Modules passed in the old curriculum	Equivalent modules that may not be taken in the new curriculum	Modules exempted in the new curriculum	Outstanding modules
Commercial Law Communication Science	COM3029	COM3702	COM3702	
	COM303A	COM3703	COM3703	
	COM304B	COM3704	COM3704	
	COM2025	COM2601	COM2601	
	COM2036	COM2602	COM2602	
	COM2048	COM2603	COM2603	
	COM2059	COM2604	COM2604	
	COM306D	COM3706	COM3706	
	COM311A	COM3707	COM3707	
	COM305C	COM3705	COM3705	
	HCMICOU	COM4805	COM4805	
	HCMICPV	COM4804	COM4804	
	HCMMOAM	COM4808	COM4808	
Community Health	CMH1043	CMH1501	CMH1501	
	CMH1043	CMH1502	CMH1502	
	CMH103Y	CMH1503	CMH1503	
	CMH2126	CMH2601	CMH2601	
	CMH224B	CMH2602	CMH2602	
	CMH209C	CMH3701	CMH3701	
Community Ministry	CMM111P	CMM1501	CMM1502	CMM1502
	CMM1112Q	CMM1502	CMM1502	CMM1501
	TIC301B	CMM2601	CMM2601	
	TIC308J	CMM2602	CMM2602	
	CGM310T	CMM2603	CMM2603	
	CMM301T	CMM3701	CMM3701	
	CMM302U	CMM3702	CMM3702	
	CMM303V	CMM3703	CMM3703	
	CMM305X	CGM3704	CGM3704	
	CMM306Y	TIC3704	TIC3704	
	CMM3073	CMM3704	CMM3704	
	CMM310U	ECH3703	ECH3703	
	TIC302T	CMM3705	CMM3705	
	BTH320A	BTH3720	BTH3720	BTH3720
Composition theory	CTH123D	CST1501	CST1501	
	CTH124E	CST2603	CST2603	
	CTH221E	CST1502	CST1502	
	CTH222F	CST2601	CST2601	
	CTH223G	CST2603	CST2603	
	CTH224H	CST2602	CST2602	
	CTH321H	none	none	
	CTH322J	CST3702	CST3702	
	CTH323K	CST3703	CST3703	
	CTH325M	CST3705	CST3705	
	MCT328J	CST3706	CST3706	
	MCT329K	CST2601	CST2601	

Subject	Modules passed in the old curriculum	Equivalent modules that may not be taken in the new curriculum	Modules exempted in the new curriculum	Outstanding modules
Congregational Ministry	CGM111N	CGM1501	CGM1502	
	CGM112P	CGM1502	CGM1501	
	CGM304V	CGM2601	CGM2601	
	CGM305W	CGM2602	CGM2602	
	CGM307Y	CGM2603	CGM2603	
	CGM301S	Discontinued	Discontinued	
	CGM302T	CGM3701	CGM3701	
	CGM303U	CGM3702	CGM3702	
	CGM306X	Discontinued	Discontinued	
	CGM3094	CGM3703	CGM3703	
	CGM310T	CMM 2603	CMM 2603	
	CMM305X	CGM3704	CGM3704	
	CGM3083	CGM3705	CGM3705	
	BTH320A	BTH3720	BTH3720	
Computer Sciences	COS407C	COS4807		
	COS451G	COS4851		
	COS452H	COS4852		
	COS461J	COS4861		
	COS492R	COS4892		
	COS462K, INF462T	HPCOS81		
Economics	ECN1M1Z	ECS1016	ECS1501	
	ECS1016	ECS1501	ECS1601	
	ECN1M2Z	ECS1028	ECS1601	
	ECN2M2W	ECS201A	ECS2601	
	ECN2M1W	ECS202B	ECS2602	
	ECN2M3W	ECS207G		
	ECS210B	ECS2607	ECS2607	
	ECS203C	ECS2603	ECS2603	
	ECS204D	ECS2604	ECS2604	
	ECS209J	ECS2605	ECS2605	
	ECS207G	ECS3707		
	ECS208H	ECS2606	ECS2606	
	EHY201W	ECS2608	ECS2608	
	ECS301D	ECS3701	ECS3701	
	ECS302E	ECS3702	ECS3702	
	ECS303F	ECS3703	ECS3703	
	ECS304G	ECS3704	ECS3704	
	ECS306J	ECS3705	ECS3705	
	ECS307K	ECS3706	ECS3706	
	EHY202X	ECS2609	ECS2609	
	APE301T	APE3M1T	APE3M1T	
	APE3M2T	ECS2603	ECS2603	
English	ENN101D	ENG1501	ENG1501	
	ENN102E	ENG1502	ENG1502	
	ENN102F	ENG1502	ENG1502	
	EED101F	ENG1502	ENG1501	
	EED102G	ENG1501	ENG1502	
	EED201J	ENG2601	ENG2601	

Subject	Modules passed in the old curriculum	Equivalent modules that may not be taken in the new curriculum	Modules exempted in the new curriculum	Outstanding modules
English	ENE2019	ENG2601	ENG2601	
	ENN203J	ENG2603G	ENG2603G	
	ENN204K	ENG2603	ENG2603	
	ENN205L	ENG2602	ENG2602	
Education	LSK0108	None	None	
	CSS101H	None	None	
	ENN106J	None	None	
	ETAHODU	EDLHODM		
	ETBHODY	EDMHODR		
	ETCHOD6	EDPHOD8		
	ETDHODB	EDDHODJ		
	ETFHODK	EDRHODG		
	ETGHODP	EDAHOD5		
	FDEEN2D	ACEEN26		
	FDEEN3E	ACEEN38		
	FDEEN4F	ACEEN49		
	FDEEN5G or FDEEN6H	ACEEN5A ACEEN15 ACECE2C		
	FDEEN3E	ACEEN38		
	FDEEN4F	ACEEN49		
Health Sciences Education	HSE101L or HSE103N	HSE1501	HSE1501	
	HSE103N or HSE102M	HSE1502	HSE1502	
	HSE201P or HSE204S	HSE2601	HSE2601	
	HSE202Q or HSE204S	HSE2602	HSE2602	
	HSE213T	HSE2603	HSE2603	
	HSE302T	HSE3701	HSE3701	
	HSE301S	HSE3702	HSE3702	
	HSE303U	HSE3703	HSE3703	
	None	HSE3704	HSE3704	
	HSE304V	HSE3705	HSE3705	
Health Services Management	HMA101Y or HMS1034	HMA1501	HMA1501	
	HMA1034	HMA1502	HMA1502	
	HMA2015 or HMA2038	HMA2601	HMA2601	
	HMA302A	HMA2602	HMA2602	
	HMA2129	HMA2603	HMA2603	
	HMA3019	HMA3701	HMA3701	
	HMA303B	HMA3702	HMA3702	
	HMA304C	HMA3703	HMA3703	
	HMA305D	HMA3704	HMA3704	
Hebrew Classical	CLH103T	CLH1501		
	CLH104U	CLH1502		
	CLH2063	CLH2601		
	CLH2074	CLH2602		
History of Music	HIM1215	MHS1501	MHS1501	
	HIM1226	MHS1501	MHS1501	
	HIM2219	MHS2603	MHS2603	
	HIM222A	MHS2604	MHS2604	
	HIM223B	MHS2605	MHS2605	

Subject	Modules passed in the old curriculum	Equivalent modules that may not be taken in the new curriculum	Modules exempted in the new curriculum	Outstanding modules
History of Music	HIM326H	MHS3702	MHS3702	
	HIM329L	MHS3703	MHS3703	
	HIM330D	MHS3704	MHS3704	
Human Resource	LMN101C	INR131Y	INR131Y	
	ALR441R	LRM4801	LRM4801	
	AMT436S	HRD4801	HRD4801	
	APM432Z	HRM4801	HRM4801	
	AST421B	HRM3704	HRM3704	
	CBN401L	LRM4802	LRM4802	
	HRD591M	None	None	
	LRM401L	LRM4801	LRM4801	
	MHB201Q	HRM2605	HRM2605	
	MNH204E	HRM2605	HRM2605	
	ODV401H	HRD4802	HRD4802	
	OGM3M2D	HRM2605	HRM2605	
	RME501H	None	None	
	TDS401H	HRD4803	HRD4803	
Information Science	TDS501H	None	None	
	INS101U	INS1501	INS1501	
	INS102V	INS1502	INS1502	
	INS201X, INS2055	INS2601	INS2601	
	INS2033, INS2066	INS2602	INS2602	
	INS202Y, INS2078	INS2603	INS2603	
	INS3014, INS2089	INS2701	INS2701	
	INS2044	INS3702	INS3702	
	INS3036	INS3703		
	INS3048	INS3707	INS3707	
	INS3059	INS3705		
	INS3025	EUP1501	EUP1501	
	HINKBSC	HAI4801	HAI4801	
	HINKISS	HIN4802	HIN4802	
	HINKMEL	HIN4801	HIN4801	
	HINKNAJ	HRINS81	HRINS81	
	HTINBED	HAI4801	HAI4801	
	HTINGEP	HAI4803	HAI4803	
	HTINHER	HAI4802	HAI4802	
	HTINREG	HIN4803	HIN4803	
Information Systems	INF417N	INF4817	INF4817	
	INF420H	INF4820	INF4820	
	INF425N	INF4825	INF4825	
	INF431L	INF4831	INF4831	
	INF460R	INF4860	INF4860	
	INF483Y	INF4883	INF4883	
	INF412H/COS498X	None	None	
Internal Auditing	AUI2016	AUI2601	AUI2601	
	AUI302B	AUI3704	AUI3704	
	AUI303C	None	None	
	AUI305E	AUI3703	AUI3703	

Subject	Modules passed in the old curriculum	Equivalent modules that may not be taken in the new curriculum	Modules exempted in the new curriculum	Outstanding modules
Internal Auditing	HIAU02M	AUE4863	AUE4863	
	HIAU01L	AUI4861	AUI4861	
	HIAU02M	AUI4861	AUI4861	
	HIAU02M	AUI4863	AUI4863	
Industrial and Organisational Psychology	IOP101M	IOP1501		
	IOP103P	IOP1502		
	IOP209Y	IOP1504		
	IOP202R	IOP2602		
	IOP208X	IOP2604		
	IOP311V	IOP3708		
	IOP302U	IOP3702		
	IOP303V	IOP3703		
	IOP304W	IOP3704		
	IOP305X	IOP3705		
	IOP306Y	IOP2606		
	IOP2605	IOP3073		
	IOP3084	IOP3706		
	IOP3095	IOP2607		
	MOPSY0D	IOP4862		
	CONPSY9	IOP4869		
Linguistics	MSLFNDL	No equivalent	HAPL484	
	MSLPLPV	No equivalent	HAPL484	
Mandarin Chinese	MAN101R, MAN102S	MAN1501, 1502		
	MNR201U, MAN202V MAN201U, 202V	MAN2601, 2602		
	MNR202 or MEL823 or MAN205Y	MAN3702		MAN3701, 3703, 3704, 3705
	MAN801H	MAN3701		MAN3702, 3703, 3704, 3705
	MAN301X	MAN3703		MAN3701, 3702, 3704, 3705
	MAN3033	MAN3704		MAN3701, 3702, 3703, 3705
	MAN3044	MAN3705		MAN3701, 3702, 3703, 3704
Mathematics	MAT011K	MAT0511	MAT0511	
	MAT110M	MAT1510	MAT1510	
	MAT111N	MAT1511	MAT1511	
	MAT112P	MAT1512	MAT1512	
	MAT113Q	MAT1613	MAT1613	
	MAT103N	MAT1503	MAT1503	
	MAT181Q	MAT1581	MAT1581	
	MAT291X	MAT2691	MAT2691	
Missiology	CMM112Q	CMM1502	CMM1502	
	TIC301B	CMM2601	CMM2601	
	TIC308J	CMM2602	CMM2602	
	CGM310T	CMM2603	CMM2603	
	CMM301T	CMM3701	CMM3701	

Subject	Modules passed in the old curriculum	Equivalent modules that may not be taken in the new curriculum	Modules exempted in the new curriculum	Outstanding modules
Music In History and Society	HIM1215	MHS1501	MHS1501	
	HIM1226	MHS1501	MHS1501	
	HIM2219	MHS2603	MHS2603	
	HIM222A	MHS2604	MHS2604	
	HIM223B	MHS2605	MHS2605	
	HIM326H	MHS3702	MHS3702	
	HIM329L	MHS3703	MHS3703	
	HIM330D	MHS3704	MHS3704	
	MCT1214	MHS1502	MHS1502	
	MCT1225	MHS2602	MHS2602	
	MCT2218	MHS2601	MHS2601	
	MCT2229	MHS3701	MHS3701	
	MCT325F	MHS3705	MHS3705	
	MCT328J	CST3706	CST3706	
Nature Conservation	COC2603	COC3602		
	ANS321W	ANS3701		
	HBB311V	CVM3701		
	PSO391W	PSO3701		
New Testament	BBS104G	ECH1501		
	SCR112Y	ECH2601		
	BBA3036	ECH2602		
	BBA307B	ECH2603		
	BBA306A	ECH3701		
	BBA3025	ECH3702		
	CMM310U	ECH3703		
	BBS308S	ECH3704		
	BBS301K	ECH3705		
	BBS302L	discontinued		
	BBS304N & BBA3059	OTS3703		
	SCR111X	discontinued		
	SCR3015	discontinued		
	SCR3026	discontinued		
	BBA101U	OTS1502		
	BBA102V	discontinued		
Old Testament	BBS103F	OTS1501		
	BBA101U	OTS1502		
	BBS305P	OTS2601		
	BBA3014&BBA3025	OTS2602		
	BBS309T	OTS2603		
		OTS2604		
	BBS306& BBS307R	OTS3701		
	BBA3048	OTS3702		
	BBA304N & BBS3059	OTS3703		
	HBS4086	THE4801, THE4802, THE4803		

Subject	Modules passed in the old curriculum	Equivalent modules that may not be taken in the new curriculum	Modules exempted in the new curriculum	Outstanding modules
Operations Research	OPS101G	DSC1510		
	OPS102H	DSC1630		
	QMS101D	DSC1620		
	OPS201K	DSC2601		
	OPS202L	DSC2602		
	OPS204N	DSC2603		
	OPS205P	DSC2604		
	OPS301N	DSC3701		
	OPS302P	DSC3702		
	OPS303Q	DSC3703		
	OPS304R	DSC3704		
	OPS305S	DSC3705		
	OPS306T	DSC3706		
Philosophy	PLS305C	PLS3705	PLS3705	
	PLS2116	PLS3701	PLS3701	
	PLS308F	PLS3703	PLS3703	
	PLS309G	PLS3709	PLS3709	
	PLS3708	PLS3702	PLS3702	
	PLS1033	PLS1501	PLS1501	
	PLS1044	PLS1502	PLS1502	
	PLS102Y	PLS2601	PLS2601	
	PLS207B	PLS2607	PLS2607	
	PLS2105	PLS2610	PLS2610	
Practical Theology	CGM112P	CGM1502	CGM1502	
	CGM305W	CGM2602	CGM2602	
	CGM307Y	CGM2603	CGM2603	
	CGM3094	CGM3703	CGM3703	
	CMM305X	CGM3703	CGM3703	
	CGM3083	CGM3705	CGM3705	
Public Administration	PUB1018	PUB1501	PUB1501	
	PUB1029	PUB1601	PUB1601	
	PUB201B	PUB2601	PUB2601	
	PUB202C	PUB2602	PUB2602	
	PUB203D	PUB2603	PUB2603	
	PUB204E	PUB2604	PUB2604	
	PUB205F	PUB2605	PUB2605	
	PUB206G	PUB2606	PUB2606	
	PUB301E	PUB3701	PUB3701	
	PUB302F	PUB3702 & PUB3704	PUB3702 & PUB3704	
	PUB303G	PUB3703 & PUB3705	PUB3703 & PUB3705	
	PUB304H	PUB3706	PUB3706	
	PUB305J	PUB3707	PUB3707	
Scripture studies	SCR111X	discontinued		
	SCR112Y	ECH2601		
	SCR3015	discontinued		
	SCR3026	discontinued		
	SCR3038	discontinued		
	SCR3049	discontinued		

Subject	Modules passed in the old curriculum	Equivalent modules that may not be taken in the new curriculum	Modules exempted in the new curriculum	Outstanding modules
Scripture studies	SCR305A	discontinued		
	SCR306B	TIC3705		
	SCR307C	discontinued		
	SCR308D	discontinued		
	SCR309E	ECH3704		
	BTH320A	BTH3720		
Security Management	SEP111A	SEP1501	SEP1501	
	SEP141D	SEP1502	SEP1502	
	SEP131C	SEP1503	SEP1503	
	SEP151E	SEP1505	SEP1505	
	SEP1504	SEP2606		
	SEP281H	SEP2601	SEP2601	
	SEP281H	SEP2602	SEP2602	
	SEP221B	SEP2603	SEP2603	
Theological Ethics	BTHCCL	CLC4801	CLC4801	
	BTHCDL9	CLC4802	CLC4802	
	PTH420A	HPCLC81	HPCLC81	
	THE427T	HPTHE81	HPTHE81	
	THE429V	THE4801	THE4801	
	THE426S	THE4802	THE4802	
	THE425R	THE4803	THE4803	
	THE428U	HRTHE85	HRTHE85	
	HBS4086	THE4801	THE4801	
	HBS4086	THE4802	THE4802	
	HBS4086	THE4803	THE4803	
	THE425R	THE4801	THE4801	
	THE425R	THE4802	THE4802	
	THE425R	THE4803	THE4803	
Translation Studies	LINPERT	HTR4801		
	LEKPERQ	HTR4802		
	VERPERR	HTR4803		
	METECNR	HRLIN81		
Taxation	TAX131S	TAX1501		
	TXN201B	TAX3702	TAX3702	TAX2601 TAX3701
	TXN202C	TXN3703		
	TXN203D	TAX2601	TAX2601	TAX3701 TAX3702
	TAX338A	TAX3705		
	TOE409X	TAX4862		
	DIPAC38	TAX4861		
	TXN201B	TAX3702		None
	TXN202C	TAX3703		
	TXN203D	TAX3701		
Tourism Management	TRT1501	TRT1502		
	TRT1601	TRT1602		

Transitional arrangements at qualification level

College of Agriculture and Animal Health

Qualification	Module passed in the old curriculum	New Module Codes	Modules exempted in the new curriculum	Outstanding modules	Comments
National Diploma: Agricultural Management (NDAGR)	PLA111A	HRM1501	HRM1501		
Diploma in Nature Conservation (98024)	COM1501	CIN1501	CIN1501		
	COM1502	CIN2601	CIN2601		
Bachelor of Consumer Science (98005 – FCL)	MNM2601	GGH3708	GGH3708		
Bachelor of Consumer Science (98005 – FOR)	MNM2606	GGH3708	GGH3708		
Bachelor of Consumer Science (98005 – FNU)	MNM2606	GGH3708	GGH3708		
Bachelor of Consumer Science (98005 – FSB)	CLO3701	GGH3708	GGH3708		
Bachelor of Consumer Science (98005 – HOM)	CLA1501	MNB1501	MNB1501		
	CLA1502	MNB1601	MNB1601		
	APH3701	GGH3708	GGH3708		
Bachelor of Consumer Science (98005 – CSJ)	MDS181Z	COM1501	COM1501		
	MDS291R	COM2604	COM2604		
	FOO3702	GGH3708	GGH3708		
Bachelor of Consumer Science (98005 – FAR)	MND3073	GGH3708	GGH3708		
Bachelor of Science in Life Sciences (98053 – BBM)	BOT3703	GGH3708	GGH3708		
Bachelor of Science in Life Sciences (98053 – PPG)	RSC2601	BMI2607	BMI2607		
Bachelor of Science 902089 - PPG)	RSC2601	BMI2607	BMI2607		

Accounting Sciences

Qualification	If qualification is incomplete	If qualification is complete
HSACC National Higher Certificate: Accountancy Teach-out period 2011-2014	Students who, by the end of 2013, have to their credit 10 or fewer of the required 20 modules to complete their qualification will be required to register for the Higher Certificate in Accounting Sciences from 2014 onward. Students will receive credit for all equivalent modules already passed and for MNG1502 if BSM1501 was successfully completed and for EUP1501 if DPA202T/AIN2601 was successfully completed. Students who, by the end of 2014, have to their credit 15 or more of the required 20 modules to complete their qualification will be allowed to write examinations and supplementary examinations during 2015 in all the outstanding modules they still require in order to complete their qualification. Students who, by the end of 2014 (including the 2015's supplementary examination results), have to their credit more than 10 modules but less than 15 modules, and who have not yet articulated to another qualification will be required to enrol for the Diploma in Accounting sciences from July 2014 onwards. Students will obtain credits for all modules passed except for AIN1501; ECS1501; ECS1601; ENN1504; QMI1500; AUE202M; CLA2601; CTA2M1A and CTA2M2A	Students will be admitted to the Diploma in Accounting Sciences, to the National Diplomas in Cost and Management Accounting; Internal Auditing, or Taxation until 2013 and to the National Diploma in Accounting until 2014.
HCFIS National Higher Certificate: Financial Information Systems Teach-out period 2007-2010		Students will have the opportunity to enrol for the National Diploma: Cost and Management Accounting or for the National Diploma: Internal Auditing for the last time during January 2013. They may, however, apply for admission to the new Diploma in Accounting Sciences as from 2012.
All National Diplomas in Accounting: NDACC Teach out period 2014-2016 NDCOS Teach-out period 2013-2015 NDFIS/FNI Teach-out period 2005-2007 NDINT Teach-out period 2013-2015 NDTXT Teach-out period 2013-2015	Students, who by the end of the teach-out period (including the results of the supplementary examinations), have not yet completed their qualifications will be required to register for the new Diploma in Accounting Sciences from 2015 onward. Students will obtain credits, where applicable, for all modules passed except for AIN1501; ECS1501; ECS1601; ENN1504; QMI1500; AUE202M; CLA2601; CTA2M1A; CTA2M2A; BSS2M1F; BSS2M2G; MNA3M1G; MNA3M2H; CPR2601; MNG1502; OGM3M2D	Students with a completed National Diploma in Taxation may still register for a BTech Degree in Taxation until 2012. Thereafter, they may register for the BCompt degree in Taxation with up to15 exemptions. Students with a National Diploma in Cost and Management Accounting may register for the BCompt degree in Management Accounting with up to 15 exemptions. Students with a National Diploma in Internal Auditing may register for the BCompt degree in Internal Auditing with up to 15 exemptions. Students with a National Diploma in Accounting may register for the BCompt degree
All BTech degrees in Accounting: BTCOP Teach-out period 2011-2013 BTCMA Teach-out period 2011-2013 BTINT Teach-out period 2011-2014 BTTXA Teach-out period 2012-2014	Students studying towards the BTech (Corporate Administration), the BTech (Internal Auditing) and the BTech (Cost and Management Accounting) who by the end of 2013 (including the results of the 2014 supplementary examination) have not yet completed their qualifications will be required to register, from 2015 onward, for one of the following applicable degrees. ● BCompt (Financial Accounting) degree ● BCompt (Internal Auditing) degree ● BCompt (Management Accounting) degree They may apply for up to 15 exemptions. Students studying towards the BTech (Taxation) degree, who by the end of 2014 (including the results of the 2015 supplementary examination) have not yet completed their qualification will be required to register, from 2016 onward, for the following degree. ● BCompt (Taxation) They may apply for up to 15 exemptions.	Students with completed BTech degrees may apply for admission to a relevant Postgraduate Diploma offered by the school, or for admission to the MPhil (Accounting Sciences) degree

All BCom degrees in Accounting: 02011-INA Teach-out period 2011-2016 02011-MAC Teach-out period 2011-2016 02011-MUN Teach-out period 2006-2009	Students registered for the BCom degree with specialisation in Internal Auditing or in Accounting with specialisation in Management Accounting may articulate to the new appropriate BCompt (Internal Auditing) or BCompt (Management Accounting) degree as early as 2012. BCom (Internal Auditing) degree students will receive credit for all their modules on articulation except for the following modules: INM1013; INM1025; DSC1520; AUE202M; MNF2023; MNK203R; ACN3073; AUE301P; AUE304S; INV3703 BCom (Management Accounting) students will receive credit for all their modules on articulation except for the following modules: INM1013; INM1024; ECS203C; ECS209J; MNF2023; MNK203R; AUE202M; INV2601; MNF3015. Students who decide not to articulate to the new qualifications will have the opportunity until 2016 to complete their qualifications. They will also be granted supplementary examinations during 2017 in no more than five modules to allow them to complete their qualifications. Students who by the end of 2016 (including the results of the 2017's supplementary examinations) have not yet qualified will be required to register, from 2017 onward, for one of the following applicable degrees: ● BCompt (Internal Auditing) Degree, or ● BCompt (Management Accounting) Degree The same principles listed above also applied to the BCom with Specialisation in Municipal Accounting degree, except that the last date for registration for this degree was 2009; that supplementary examinations were available in June 2010; and that students who did not qualify after taking the supplementary examination results into consideration should have articulated to the BCompt degree from 2011 onward or to the BCompt (Financial Accounting) degree from 2012 onward.	Students with completed BCom degrees may apply for admission to a relevant Postgraduate Diploma offered by the school. Students with a completed BCom (Management Accounting) degree may also apply for admission to the school's BCompt Hons (Management Accounting) degree.
0202X BCompt Teach-out period 2011-2016	Students registered for the BCompt degree may articulate to the new BCompt (Financial Accounting) degree as early as 2012. BCompt students will receive credit for all their modules on articulation except for the following modules: INM1013; INM1024; CLA2601; CLA2602; ACN3073. Students who decide not to articulate to the new syllabus BCompt (Financial Accounting) degree will have time until 2016 to complete their qualification under the old syllabus. They will also be granted special supplementary examinations during 2017 in no more than five modules to allow them to complete their qualifications under the old syllabus. Students who by the end of 2016 (including 2017's supplementary examination results) have not yet completed their qualifications under the old syllabus will be required to register, from 2017 onward, for the BCompt (Financial Accounting) degree under the new syllabus.	Students with a completed BCompt degree may apply for admission to a relevant Postgraduate Diploma offered by the school.
NDEMA ND Economic Management Analysis Teach-out period: 2009-2014	Students who do not complete this qualification by the final date may articulate into the Bachelor of Commerce (Economics). Students will be advised to consider articulating to the new qualification. The number of modules that may be transferred will be determined based on individual academic records.	Unisa students may register for the Hons BCom (Economics) qualification. The generic admission requirement of 60% average mark in the third year of study will apply.
BTech Economic Management Analysis Teach-out period: 2010-2012	Students who do not complete this qualification by the final date may articulate into the BCom Hons (Economics). Students will be advised to articulate into this qualification. The number of modules that may be transferred will be determined based on individual academic records.	Unisa students will have the opportunity to register for a MCom in Economics. The generic admission requirement of 60% average mark in the third year of study will apply.
ND Logistics Teach-out period 2009-2015	Articulate into BCom Logistics. The number of modules that may be transferred will be determined based on individual academic records.	Students may register for the Hons BCom Logistics provided that they first complete: On first level either: Economics 1A (ECS1501) and Economics 1B (ECS1601) or Financial Accounting Concepts (FAC1502) and Financial Accounting Reporting (FAC1601) And on third level Transport Management (TRL3701) and Logistics Strategy (TRL3709) The generic admission requirement of 60% average mark in the third year of study will apply.

ND Tourism Management Teach-out period 2012-2016	Students who do not complete this qualification by the final date may articulate into the Diploma Tourism Management or the BCom (Tourism Management). Students will be advised to consider articulating to the new qualifications. The number of modules that may be transferred will be determined based on individual academic records.	Students will be required to complete the following modules after which they may register for the BCom Honours Tourism Management or Postgraduate Diploma in Tourism Management qualifications: Economics 1A (ECS1501) and Economics 1B (ECS1601) or Financial Accounting concepts (FAC 1502) and Financial Accounting Reporting (FAC1601) And on third year level any two (2) of the following modules: Tourism Distribution (TRT3703) Tourism Governance (TRT 3704) Air Transport for Tourism (TRT3705) The generic admission requirement of 60% average mark in the third year of study will apply.
BTech Tourism Management Teach-out period 2012-2016	Articulate into Post Graduate Diploma Tourism Management. The number of modules that may be transferred will be determined based on individual academic records. Students will have the opportunity to register for the MCom in Tourism Management provided that they have completed a Research Methodology (EMS48RM or equivalent) module The generic admission requirement of 60% average mark in the third year of study will apply.	

Management Sciences

NDOFM ND Office Mngt & Technology Teach-out period 2011-2015	Students who do not complete this qualification by the final date may articulate into the Diploma Office Management & Technology. Students will be advised to consider articulating to the new qualifications. The number of modules that may be transferred will be determined based on individual academic records.	Students will be required to complete the following modules to articulate into a Hons BCom in Business Management: MNG2601 Business Management II MNG3701 Strategic planning 3A MNG3702 Strategic Implementation 3B ECS1501 Economics I ECS1601 Economics I FAC1502 Financial Accounting Principles and Practice FAC1601 Financial Accounting Reporting The generic admission requirement of 60% average mark in the third year of study will apply.
NDADG ND Admin Mngt: General Teach-out period 2010-2015	Students who do not complete this qualification by the final date may articulate into the Diploma Admin Management or the BCom (General). Students will be advised to consider articulating to the new qualifications. The number of modules that may be transferred will be determined based on individual academic records.	Students will be required to complete the following modules to articulate into a Hons BCom Business Management degree: MNG3701 Strategic planning 3A MNG3702 Strategic Implementation 3B PLUS Another 2 electives/modules at NQF level 7. (The honours degree will determine the subject/ modules required at level 7 to continue. For example, an honours in finance will require financial modules at NQF level 7 The generic admission requirement of 60% average mark in the third year of study will apply.

NDADM ND Admin Mngt Financial Teach-out period 2010-2015	Students who do not complete this qualification by the final date may articulate into the Diploma Admin Management or the BCom (General). Students will be advised to consider articulating to the new qualifications. The number of modules that may be transferred will be determined based on individual academic records.	Students will be required to complete the following modules to articulate into a Hons BCom Business Management degree: MNG2601 Business Management II MNG3701Strategic planning 3A MNG3702Strategic Implementation 3B ECS1501 Economics I ECS1601 Economics I The generic admission requirement of 60% average mark in the third year of study will apply.
NDCML ND Commercial Practice Teach-out period 2012-2016	Students who do not complete this qualification by the final date may articulate into the Diploma Admin Mngt or the Dip Office Mngt & Technology. Students will be advised to consider articulating to the new qualifications. The number of modules that may be transferred will be determined based on individual academic records	Students will be required to complete the following modules to articulate into a Hons BCom Business Management degree: MNG3701 Strategic planning 3A MNG3702 Strategic Implementation 3B The generic admission requirement of 60% average mark in the third year of study will apply.
NDENT ND Entrepreneurship Teach-out period 2012-2018	Students who do not complete this qualification by the final date may articulate into the BCom Business Management. Students will be advised to articulate into the new qualification. The number of modules that may be transferred will be determined based on individual academic records.	Students will be required to complete the following modules to articulate into a Hons BCom Business Management degree: MNG3701 Strategic planning 3A MNG3702 Strategic Implementation 3B The generic admission requirement of 60% average mark in the third year of study will apply.
NDMNG ND Management Services Teach-out period 2010-2016	Students who do not complete this qualification by the final date may articulate into the BCom Strategic Supply Management, provided that the relevant admission requirements are met. Students will be advised to articulate into the new qualification. The number of modules that may be transferred will be determined based on individual academic records.	Students will be required to complete the following modules to articulate into a Hons BCom Business Management degree: Economics I (ECS1501 & ECS1601) MNG3701 Strategic planning 3A MNG3702 Strategic Implementation 3B The generic admission requirement of 60% average mark in the third year of study will apply.
NDMNT ND Management Teach-out period 2011-2018	Students who do not complete this qualification by the final date may articulate into the BCom Business Management. Students will be advised to articulate into the new qualification. The number of modules that may be transferred will be determined based on individual academic records.	Students will be required to complete the following modules to articulate into a Hons BCom in Business Management: MNG2601 MNG2602 MNG3701 Strategic planning 3A MNG3702 Strategic Implementation 3B The generic admission requirement of 60% average mark in the third year of study will apply.
NDOPM ND Operations Mngt Teach-out period 2010-2014	Students who do not complete this qualification by the final date may articulate into the BCom (General). Students will be advised to articulate into the new qualification. The number of modules that may be transferred will be determined based on individual academic records.	Students will be required to complete the following modules to articulate into a Hons BCom in Business Management: Accounting I (FAC1502 & FAC1601) Business Management I (MNB1501 & MNB1601) Business Management II (MNG2601) MNG3701 Strategic planning 3A MNG3702 Strategic Implementation 3B The generic admission requirement of 60% average mark in the third year of study will apply.

NDSMN ND Safety Mngt Teach-out period extended until further notice	Students who do not complete this qualification by the final date may articulate into the Diploma Safety Management. Students will be advised to articulate into the new qualification. The number of modules that may be transferred will be determined based on individual academic records.	Students will be required to complete the following modules to articulate into a Hons BCom Business Management degree: Accounting I (FAC1502 & FAC1601) Economics I (ECS1501 & ECS1601) Business Management I (MNB1501 & MNB1601), Business Management II (MNG2601 & MNG2602) MNG3701 Strategic planning 3A MNG3702B Strategic Implementation 3B The generic admission requirement of 60% average mark in the third year of study will apply.
BTBAD BTech Business Admin Teach-out period 2012-2017	Students who do not complete this qualification by the final date may articulate into the Hons BCom Business Management. Students will be advised to articulate into the new qualification. The number of modules that may be transferred will be determined based on individual academic records.	Students will have the opportunity to register for the MCom in Business Management provided that they have completed: MNG4801: Strategic Management Research Methodology (EMS48RM or equivalent) module The generic admission requirement of 60% average mark in the third year of study will apply.
BTMAN BTech Management Teach-out period 2012-2018	Students who do not complete this qualification by the final date may articulate into the Hons BCom Business Management. Students will be advised to articulate into the new qualification. The number of modules that may be transferred will be determined based on individual academic records.	Students will have the opportunity to register for the MCom in Business Management provided that they have completed: MNG4801: Strategic Management Research Methodology (EMS48RM or equivalent) module The generic admission requirement of 60% average mark in the third year of study will apply.
BTOPM BTech Operations Mngt Teach-out period 2010-2018	Students who do not complete this qualification by the final date may articulate into the BCom Hons in Business Management or Postgraduate Diploma in Business Management. Students will be advised to articulate into the new qualification. The number of modules that may be transferred will be determined based on individual academic records.	Students will have the opportunity to register for the MCom in Business Management provided that they have completed: MNG4801 Strategic Management The generic admission requirement of 60% average mark in the third year of study will apply.
BTQLT BTech Quality Teach-out period 2010-2014	No articulation possibilities	Students will have the opportunity to register for the MCom in Business Management provided that they comply with the following conditions: 1. Students with a National Diploma prior to the BTech QLT: required to complete the Hons STRATEGIC MANAGEMENT module 2. Students with no National Diploma prior to the BTech QLT: required to complete the Hons Research modules plus any 2 other BCom Hons modules The generic admission requirement of 60% average mark in the third year of study will apply.
BTSMN BTech Safety Mngt Teach-out period Extended until further notice	Students who do not complete this qualification by the final date may articulate into the BCom Hons in Business Management or Postgraduate Diploma in Business Management. Students will be advised to articulate into the new qualification. The number of modules that may be transferred will be determined based on individual academic records for modules).	Students will have the opportunity to register for the MCom in Business Management provided that they have completed: MNG4801 - Strategic Management The generic admission requirement of 60% average mark in the third year of study will apply. .
NDBANK ND Banking Teach-out period 2009-2014	Students who do not complete this qualification by the final date may articulate into the Diploma Banking. Students will be advised to articulate into the new qualification. The number of modules that may be transferred will be determined based on individual academic records.	Students will have the opportunity to register for the BCom Honours (Business Management), provided that they have completed: Business Management II (MNG2601 & MNG2602) MNG33701 Strategic planning 3A MNG3702 Strategic Implementation 3B The generic admission requirement of 60% average mark in the third year of study will apply.

NDCRM ND Credit Management Teach-out period 2010-2016	Students who do not complete this qualification by the final date may articulate into the Diploma in Banking or the BCom(Banking). The number of modules that may be transferred, will be determined based on the equivalence of modules, NQF levels and credits.	Students will have the opportunity to register for the BCom Honours (Business Management), provided that they have completed: Accounting I (FAC1502 & FAC1601) Economics I (ECS1501 & ECS1601) Business Management II (MNG2601 & MNG2602) MNG3701 Strategic planning 3A MNG3702 Strategic Implementation 3B The generic admission requirement of 60% average mark in the third year of study will apply.
NDREE ND Real Estate Teach-out period 2009-2015	Students were encouraged to prioritise completing modules in Real Estate (that phase out) first, and then to complete modules still offered by other departments from 2012 onwards for NDP. This included all relevant modules that are still active on AIMS. Students are allowed to complete their outstanding Property Valuation module(s) at the CPUT. The qualification will be reopened during 2013 - 2015 to give students the opportunity to apply for credits/exemptions of the Unisa modules and graduate from Unisa.	No articulation options
BTBAN BTech Banking Teach-out period 2009-2011	Students who do not complete this qualification by the final date may articulate into the Diploma in Banking or the BCom(Banking). The number of modules that may be transferred, will be determined based on the equivalence of modules, NQF levels and credits.	Students will have the opportunity to register for the MCom in Business Management provided that they have completed: MNG4801 Strategic Management Research Methodology (HMEMS80 or equivalent) module The generic admission requirement of 60% average mark in the third year of study will apply.
NDHRM ND Human Resource Mngt Teach-out period 2011-2016	Students have until the end of the 2016 academic year to complete the qualification (including the January/February 2017 or May/June 2017 supplementary examination for qualifying students). All first level modules must be completed by 2014. All second level modules must be completed by 2015. All third level modules must be completed by 2016. Students who do not meet the above requirements or fail to complete the qualification by 2016 will be expected to transfer to the new Diploma in Human Resource Management (98211). Exemptions will be considered based on individual academic records. Students should note that during the course of their studies they would be required to have access to a computer, printer and the Internet.	Students will be required to complete the Strategic Planning (MNG3701) module after which they may elect to register for any of the following qualifications: BCom Honours Business Management Postgraduate Diploma in Human Resource Management Postgraduate Diploma in Human Resource Development Postgraduate Diploma in Labour Relations Management The generic admission requirement of 60% average mark in the third year of study will apply
BTHRD BTech Human Resource Development Teach-out period 2011-2012	There are no articulation options for these students. They were able to complete cognate modules in order to be awarded their BTech (HRD) qualification if they had not yet completed the qualification by the end of the 2012 academic year (including the Jan/Feb 2013 supplementary examination).	Students will have the opportunity to register for a MCom in Business Management provided that they have completed a Research Methodology (HMEMS80 or equivalent) module. The generic admission requirement of 60% average mark in the third year of study will apply.
BTHRM BTech Human Resource Mngt Teach-out period 2011-2012	There are no articulation options for these students. They were able to complete cognate modules in order to be awarded their BTech (HRM) qualification if they hadnot yet completed the qualification by the end of the 2012 academic year (including the Jan/Feb 2013 supplementary examination).	Students will have the opportunity to register for a MCom in Business Management provided that they have completed aResearch Methodology (HMEMS80 or equivalent) module. The generic admission requirement of 60% average mark in the third year of study will apply
BTLRM BTech Labour Relations Mngt Teach-out period 2011-2012	There are no articulation options for these students. They were able to complete cognate modules in order to be awarded their BTech (LRM) qualification if they had not yet completed the qualification by the end of the 2012 academic year (including the Jan/Feb 2013 supplementary examination).	Students will have the opportunity to register for a MCom in Business Management provided that they have completed a Research Methodology (HMEMS80 or equivalent) module. The generic admission requirement of 60% average mark in the third year of study will apply

NDMARK ND Marketing Teach-out period 2011-2015	Students who do not complete this qualification by the final date may articulate into the Diploma in Marketing Management or the BCom (Marketing Management), provided the relevant admission requirements are met. Students will be advised to consider articulating to the new qualifications. The number of modules that may be transferred will be determined based on individual academic records	Students will be required to complete the Strategic Planning (MNG3701) module after which they may elect to register for any of the following qualifications: BCom Honours Business Management Postgraduate Diploma in Marketing Management The generic admission requirement of 60% average mark in the third year of study will apply
BTCMR BTech Marketing Teach-out period 2011-2013	There are no articulation options for these students. They will, however, be able to complete cognate modules in order to be awarded their BTech (Marketing) qualification if they have not yet completed the qualification by the end of the 2014 academic year (including the Jan/Feb 2015 supplementary examination).	Students will have the opportunity to register for a MCom in Business Management. The generic admission requirement of 60% average mark in the third year of study will apply
NDFAC ND Finance & Accounting Teach-out period 2009-2014	Students who do not complete, may transfer relevant credits to the new Diploma in Local Government Finance or the new BAdmin degree (provided the relevant admission requirements for the new BAdmin degree are met). The number of modules that may be transferred will be determined based on individual academic records. Students that do not meet the relevant admission requirements of the new BAdmin degree may complete modules in the curriculum of the ND Finance & Accounting that are still being offered for NDP until such time that the new Diploma in Local Government Finance may be offered	No articulation
NDLGF ND Local Government Finance Teach-out period 2013-2018	Students may transfer relevant credits to the new Diploma in Local Government Finance or the new BAdmin degree (provided the relevant admission requirements for the new BAdmin degree are met). The number of modules that may be transferred will be determined based on individual academic records.	Students will have the opportunity to register for the BAdmin Honours in Public Administration provided that they have completed the BAdmin (of which they can get up to 15 module exemptions of which 10 may be for Public Administration as a major subject) The generic admission requirement of 60% average mark in the third year of study will apply
NDPUB ND Public Mngt Teach-out period 2011-2016	Students may transfer relevant credits to the new Diploma in Public Administration and Management or the new BAdmin degree (provided the relevant admission requirements for the new BAdmin degree are met). The number of modules that may be transferred will be determined based on individual academic records.	Students will have the opportunity to register for the BAdmin Honours in Public Administration provided that they have completed the BAdmin (of which they can get up to 15 module exemptions of which 10 may be for Public Administration as a major subject) The generic admission requirement of 60% average mark in the third year of study will apply
BTLGF BTech Local Govt Finance Teach-out period 2010-2014	No articulation options	Students will have the opportunity to register for any one of the following masters' degrees provided that they have completed a Research Methodology module (HMEMS80 or equivalent): Master of Public Administration (MPA) [new curriculum] Master of Administration in Public Administration (MAdmin (PA) The generic admission requirement of 60% average mark in the third year of study will apply
BTPUB BTech Public Mngt Teach-out period 2010-2014	Students may transfer relevant credits to the new Postgraduate Diploma in Public Administration (provided the relevant admission requirements are met). The number of modules that may be transferred will be determined based on individual academic records.	Students will have the opportunity to register for any one of the following masters' degrees: Master of Public Administration (MPA) [new curriculum] Master of Administration in Public Administration (MAdmin (PA) The generic admission requirement of 60% average mark in the third year of study will apply

College of Science, Engineering and Technology

Qualification	Number of INF modules passed after Jan/Feb 2011 exams	Number of 24 credit courses passed after Jan/Feb 2011 exams	Passed INF462	Recommendation	Outstanding Modules
Honours Bachelor of Commerce in Business Informatics (05282)	5	0	Yes	Complete according to old curriculum	• Choose 1 module from list B* • Choose 2 module from list C*
			Yes	Complete according to old curriculum	• Choose 1 module from list B* • Choose 1 module from list C*
		2	Yes	Complete according to old curriculum	• Choose 1 module from list B*
	5	0	No	Complete according to old curriculum	• Choose 1 modules from list B* • Choose 2 modules from list C* or • Register for HPCOS81 plus 1 modules from list C
		1	No	Complete according to old curriculum	• Choose 1 modules from list B* • Choose 1 modules from list C* or • Register for HPCOS81
		2	No	Complete according to old curriculum	• Choose 1 modules from list B*
	4	0	Yes	Complete according to old curriculum	• Choose 2 modules from list B* • Choose 2 modules from list C*
		1	Yes	Complete according to old curriculum	• Choose 2 modules from list B* • Choose 1 modules from list C*
		2	Yes	Complete according to old curriculum	• Choose 2 modules from list B*
	4	0	No	Complete according to old curriculum	• Choose 1 modules from list B* • Choose 2 modules from list C* or • Register for HPCOS81 plus 1 modules from list C
		1	No	Complete according to old curriculum	• Choose 1 modules from list B* • Choose 1 modules from list C* or • Register for HPCOS81
		2	No	Complete according to old curriculum	• Choose 1 modules from list B*
	3 or less Must be referred to the School of Computing for a decision on whether the student can complete on the old or new curriculums	0,1 or 2	Yes	Student can complete according to the old curriculum	• Choose 2,1 or 0 modules from List C • Choose additional modules from List B* to make up 120 credits
				Student must convert to new curriculum	• Register for HPCOS81 • Note: Student will not get credit for INF462T • (but will only have to do half of HPCOS81) • Follow rules of the new curriculum
			No	Student can complete according to the old curriculum	• Choose 2, 1, or 0 modules from List C or HPCOS81 plus 1 or 0 modules from list C • Choose additional modules from List B* to make up 120 credits
				Student must convert to new curriculum	• Follow rules for new curriculum

Note: The two modules INF4817 and INF4831 are compulsory and MUST be included in the old curriculum

List B

New Code	Old code	Module Name	Credits
COS4840	New Module	Ontology Engineering	12
INF4817	INF417N	Software Engineering	12
INF4820	INF420H	Human-Computer Interaction	12
INF4825	INF425N	Software Project Management	12
INF4831	INF431L	Information Security	12
INF4860	INF460R	E-Learning: Concepts and Principles	12
INF4883	INF483Y	Enterprise Architecture	12
	INF412H	Honours Project (only available in 2012)	12

List C

Code	Module name	Credits
AUI4861	Advanced Internal Audit Practice	24
AUI4862	Advanced Internal Audit Responsibilities in Risk, Control and Governance	24
BAN4801	Financial Institutions Management	24
FIN4801	Advanced Financial Management	24
FIN4802	International Financial Management	24
INTBUSL	International Business	24
INV4801	Investments: Portfolio Management	24
IOP4862	Organisational and Managerial Psychology 1	24
STRBESC	Strategic Management	24
ORGREN5	Management of Organisational Change and Renewal	24
RSK4801	Operational Risk Management	24
SCHAINY	Supply Chain Management	24

Note that according to the rules of both the old qualification 05283 and the new 98450, a maximum of two of the above 24 credits modules from the College of Economic and Management Sciences may be included in the curriculum, provided all pre or co requisites are complied with.

Qualification	Number of modules passed after Jan/Feb 2011 exams	Passed COS462K or INF462T	Recommendation	Modules
Honours Bachelor of Science in Information Systems (04693) AND Honours Bachelor of Science in Computer Science (04545)	9	Yes	Complete according to old curriculum	• Choose 1 module from list A
		No	Complete according to old curriculum	• Register for HPCOS81 Note: Will have more than 120 credits for honours degree
	8	Yes	Complete according to old curriculum	• Choose 2 modules from list A
		No	Complete according to old curriculum	• Register for HPCOS81
	7	Yes	Complete according to old curriculum	• Choose 3 modules from list A
		No	Complete according to old curriculum	• Register for HPCOS81 • Choose 1 module from list A
	6	Yes	Complete according to old curriculum	• Choose 4 modules from list A
		No	Complete according to old curriculum	• Register for HPCOS81 • Choose 2 module from list A
	5 or less Must be referred to the School of Computing for a decision on whether the student can complete on the old or new curriculums	Yes	Student can complete according to the old curriculum	• Choose 5 module from list A
			Student must convert to new curriculum	• Register for HPCOS81 Note: Student will not get credit for COS46K or INF462T (but will only have to do half of HPCOS81)
		No	Student can complete according to the old curriculum	• Register for HPCOS81 • Choose3 module from list A
			Student must convert to new curriculum	• Register for HPCOS81 Note: Student will get credit for all modules already passed EXCEPT COS498X or INF412H

List A

New Code	Old code	Module Name	Credits
COS4807	COS407C	Formal Logic	12
COS4840	New Module	Ontology Engineering	12
COS4851	COS451G	Logic Based Reasoning	12
COS4852	COS452H	Machine Learning	12
COS4861	COS461J	Natural Language Processing	12
COS4892	COS492R	Formal Program Verification	12
INF4817	INF417N	Software Engineering	12
INF4820	INF420H	Human-Computer Interaction	12

INF4825	INF425N	Software Project Management	12
INF4831	INF431L	Information Security	12
INF4860	INF460R	E-Learning: Concepts and Principles	12
INF4883	INF483Y	Enterprise Architecture	12
	INF412H/COS498X	Honours Project (only available in 2012)	12
Honours modules in other departments (see below) 12 or 24			

Modules in other Unisa departments for old qualifications 04693 and 04545.

In the College of Science, Engineering and Technology, a student may include up to two honours papers or four forth level modules from another subject(s) in his or her honours curriculum, subject to the approval of the graduate committees and/or heads of the departments or schools concerned. This can only be done if the graduate committees and/or heads of schools or departments consider that the student has sufficient background knowledge to be able to offer such papers/modules and it is in the best interest of the student. Note that a "paper" is usually equivalent to two "modules".

If a student takes the maximum of four modules (or two courses) from another subject, he or she may not include any project or capita selecta module (COS460H, COS461J, COS498X, INF412H, INF460R or INF461S) in his or her curriculum.

Note that the above rule does NOT apply to the new qualification 98908.

Qualification	Module passed in the old curriculum	New module codes	Modules exempted in the New Curriculum
National Diploma: Engineering: (NDECI)	MAT181Q: Mathematics I	MAT1581	
	CPK151V/CPK1PRA	EUP1501	
	KVH171H	ENN103F	
	MAT291X	MAT2691	
	AMC141R/AMC1PRA	PHY1501/AMC1PRA	
	MPP401C	MGP437U	
	HRC401C	MHB201Q	
	FNM301C	FMA401V	
	PJM401C	PMN501B	
	PME361V	BEK342S	
	CLC1M1C/CLC1M2C	CLA1501/CLA1502	
National Diploma: Engineering: Industrial (NDEID)	PLA111A	HRM2605	HRM2605
Baccalaureus Technologiae: Engineering: Civil (BTECV)	MPP401C	MGP437U	
	HRC401C MHB201Q		
	FNM301C	FMA401V	
	PJM401C	PMN501B	
	PME361V	BEK342S	
	CLC1M1C/CLC1M2C	CLA1501/CLA1502	

Modules with practical components

The dates for practical components are subject to change.

Agriculture

Module code	April schedule	August schedule
AGR101U	14-15 April 2014	18-19 August 2014
AGR102V	14-15 April 2014	18-19 August 2014
AGR201X	14-15 April 2014	18-19 August 2014
AGR202Y	14-15 April 2014	18-19 August 2014
AGR2033	14-15 April 2014	18-19 August 2014
AGR2044	14-15 April 2014	18-19 August 2014
AGR3014	14-15 April 2014	18-19 August 2014
AGR3025	14-15 April 2014	18-19 August 2014
AGR3036	16-17 April 2014	20-21 August 2014
AGR3048	16-17 April 2014	20-21 August 2014
AGR3059	16-17 April 2014	20-21 August 2014
AGR306A	9 April 2014	27 August 2014
AGR307B	10 April 2014	28 August 2014
AGR308C	11 April 2014	29 August 2014

Life and Consumer Sciences

Module	Dates	Venue
CLO1602	Student to choose one two-week practical session: • 2-13 June • 23 June-4 July • 25 August-5 September • 15-26 September	Unisa Science Campus
CLO2602	Student to choose one two-week practical session: • 10-21 March • 14-25 July	Unisa Science Campus
CLO3705	Student to choose one two-week practical session: • 31 March-11April • 4-15 August	Unisa Science Campus
FOO1602	Student to choose one two-week practical session: • 20-31 January • 9-20 June • 23 June-4 July • 7-18 July	Centurion Academy
FOO2602	Student to choose one two-week practical session: • 6-17 January • 31 March-11 April • 17-28 November	Centurion Academy
FOO3705	29 September-10 October	Centurion Academy

Environmental Sciences

Module code	Practical dates
COC1501 (contact course I - semester 1 only)	Different sessions between February and April Students must stay 6 nights and attend the compulsory contact course. Food and accommodation will cost R2 472 per student.
COC2602 (contact course II - semester 2 only)	August/September in KwaZulu-Natal Students must stay 6 nights and attend the compulsory contact course. Food and accommodation will cost R3 310 per student (price to be confirmed).
COC3601 (contact course III - semester 1 only)	One session between February and April
COC3602 (contact course IV - semester 2 only)	August/September in Gauteng Students must stay 5 nights and attend the compulsory contact course. Food and accommodation will cost R1 372 per student.
HES4807	Students must stay 4 nights and attend the compulsory contact course. Food and accommodation will cost R880 per student.
HES4802, HES4809	Students must attend the compulsory contact course in Johannesburg or Pretoria.

Life Sciences

Module	Practical dates	Exam dates
ZOL3704	17 March - 2 April Parasitology and Ethology 18-22 March Ecology and Statistics 23-28 March	Potchefstroom March 2014 28 March 2014 Excursion: 15:00 on 28 March - 11:30 on 2 April
ZOL2604	17 -28 March Physiology 17-22 March Embryology and Evolution 23-28 March	22 March 2014 28 March 2014
ENZ224	17 March - 2 April Physiology and Evolution 17-22 March Ecology 23-28 March	22 March 2014 28 March 2014 Excursion: 15:00 on 20 March - 11:30 on 2 April
BOT3704 Subject to approval by the Department of Botany	2-17 April Ecology excursion 2-5 April On campus from 6 April Physiology 12-16 April (Potchefstroom)	09:00 on 12 April – Terrestrial 14:00 on 12 April – Aquatic 17 April – Physiology 6-16 April (own accommodation in Potchefstroom)
ENB224	2-12 April Ecology as above	09:00 and 14:00 on 11 April (own accommodation in Potchefstroom from 6 April onwards)
ZOL1603	9-20 June	14 June and 20 June
FIS2604/FIS3704	9-21 June	21 June
BOT1603	21 June - 3 July	26 June and 3 July
BOT2604	21 June - 3 July	26 June, 30 June and 3 July
MIB2604/MIB3704	18-29 August	MIB2604: 28 August and 29 August MIB3704: 22 August and 29 August
BCH2604/BCH3704	1-13 September	6 September and 13 September
BLG1603 (Group A)	1-11 September BOT 1-5 September ZOL 6-11 September	5 September and 11 September
BLG1603 (Group B)	26 September - 7 October BOT 26 September -1 October ZOL 2-7 October	1 October and 7 October
GEL1502 (GEL114)	29 September - 4 October	4 October
Final dates for Genetics practicals will be communicated at a later stage		

Science Foundation Provision

Science Foundation Provision provides additional learning support in the qualifications and modules which are indicated in Tables 1, 2 and 3. This support is provided in the form of tutorials within each module, and in the form of mentorship and assistance in English language, mathematics, information and computer literacies. Foundation provision does not change the curriculum in your qualification; all students registered for a qualification go through the same curriculum, and obtain the same qualification, the difference being the additional learning support that is provided at the 1st level modules. The purpose of Science Foundation Provision is to improve the success rate in science programmes and hence increase the throughput of our science students.

This supplementary learner support is provided to you as an SFP student at no additional cost.

Selection into Foundation Provision

The following criteria are used to determine whether or not you are in the Science Foundation Provision:

- 1st time registration for a qualification which offers Science Foundation Provision
- 1st time registration for the qualification for a module (s) which offers Science Foundation Provision
- South African citizenship
- Level of achievement of 49% or less in mathematics and or English at Grade 12 in the NSC and at HG, or achievement of 59% or less at the SG.
- A Matric point score of 24 or lower, which is calculated as follows.

Step 1: Write down the score for your English Language paper.
Step 2: Add the points from five (5) other subjects: first the score of the subjects prescribed for normal entry into your qualification, and then the scores of your best other subjects.
Step 3: If the total is 24 or lower, you qualify for Science Foundation help.

		≥80%	70-79%	60-69%	50-59%	40-49%
National Senior Certificate		5	4	3	2	1
Senior Certificate	HG	5	4	3	2	1
	SG	4	3	2	1	0

Benefits of participating in Science Foundation Provision

If you are in Science Foundation Provision, you have access to a range of learning support interventions. For you to benefit fully though, you will need to put in some extra effort into your studies. You can do this by simply taking advantage of all the additional support activities that we will provide for you.

Upon registration for a science qualification, you will immediately be linked to an e-tutor who will mentor you and provide academic support. You will have access to special tutorial sites for each Science Foundation module on Unisa's electronic learning platform, the myUnisa, where you will interact with the e-tutor and with other students enrolled for the same subject

Subject to availability, you can also request a face-face tutor at a Unisa Learning Centre of your choice.

Your obligations in Science Foundation Provision

For all Foundation modules, admission to the final examination will be subject to:

- Participation in tutorials, either through e-tutorials and or through face-to-face tutorials. In order to be counted as "active" in the tutorials, you will have to complete a **minimum of seven tutorial activities** that are administered by tutors during tutorials, and also **participate in discussion forums** with other students. Discussion sessions can be either during special face-face sessions in face-face tutorials at the learning centre, or on myUnisa.

In addition, you are strongly encouraged to take diagnostic tests which can include a study skills test, or baseline tests in the content of a specific module. These are normally short (30 multiple choice questions) online assessments, which you can conveniently complete quickly on MyUnisa without the need for prior study, with immediate, automated feedback. Details on how to access diagnostic tests will be provided in tutorial Letters. Depending on your performance, the feedback from the diagnostic tests may encourage you to consider participating in other forms of support that Unisa provides, where remedial interventions will be structured to address your specific learning needs. You are strongly encouraged to follow-on all such referrals.

Registration

The 1st level of the curriculum in the qualifications with Foundation provision is extended over a minimum period of the 1st and 2nd years of your studies, during which time your registration will be restricted to a combination of Foundation (modules that are augmented with additional learning support) and Regular (modules without additional learning support) modules. This "extended" curriculum is designed to create time for you to participate fully in the support system. For example, based on the 60 credit limit, and applying the pre and co-requisite rules where relevant, the recommended registrations for 12 credit modules in year 1 and 2 is indicated in the foundation curriculum planner below:

Foundation Curriculum Planner

Semester 1 Modules	Semester 2 Modules	Year Modules
Maximum 2, including science foundation module (s)	Maximum 3, including science foundation module(s)	Maximum 5 including science foundation module(s)

Table 1: Diploma & National Diploma qualifications offering Science Foundation Provision

College of Agriculture and Environmental Sciences	College of Engineering, Science and Technology
National Diploma: Agricultural Management Qualification code: NDAGR	Diploma In Information Technology Qualification code: 98806
National Diploma: Animal Health Qualification code: NDANM	National Diploma: Engineering: Civil Qualification code: NDECI
Diploma In Nature Conservation Qualification code: 98024	National Diploma: Engineering: Stream Clinical Engineering Qualification code: NDEEN - CEN
Diploma In Ornamental Horticulture Qualification code: 98025	National Diploma: Engineering: Stream Computer Systems Qualification code: NDEEN - COS

College of Agriculture and Environmental Sciences	College of Engineering, Science and Technology
	National Diploma: Engineering: Stream Electronics And Electronic Communication Qualification code: NDEEN - EEC
	National Diploma: Engineering: Stream Mechatronics Qualification code: NDEEN - MEC
	National Diploma: Engineering: Stream Power Engineering Qualification code: NDEEN - PEN
	National Diploma: Engineering: Stream Process Instrumentation Qualification code: NDEEN - PIN
	National Diploma: Engineering: Industrial Qualification code: NDEID
	National Diploma: Engineering: Mechanical Qualification code: NDEMC
	National Diploma: Engineering: Chemical Qualification code: NDENG
	National Diploma: Information Technology Qualification code: NDINL
	National Diploma: Mining Engineering Qualification code: NDMIN
	National Diploma: Mine Surveying Qualification code: NDMSR
	National Diploma: Pulp And Paper Technology Qualification code: NDPPT
	National Diploma: Surface Mining Qualification code: NDSMI

Table 2: Bachelor degree qualifications offering Science Foundation Provision

College of Agriculture and Environmental Sciences	College of Engineering, Science and Technology
Bachelor Of Consumer Science (Consumer Science Journalism Stream) Qualification code: 98005 - CSJ	Bachelor Of Science Stream (Applied Mathematics And Computer Science Stream) Qualification code: 98801 - AMC
Bachelor Of Consumer Science (Fashion Retail Management Stream) Qualification code: 98005 - FAR	Bachelor Of Science Stream (Applied Mathematics And Physics Stream) Qualification code: 98801 - AMP
Bachelor Of Consumer Science (Food And Clothing Stream) Qualification code: 98005 - FCL	Bachelor Of Science Stream (Applied Mathematics And Statistics Stream) Qualification code: 98801 - AMS
Bachelor Of Consumer Science (Food And Nutrition Stream) Qualification code: 98005 - FNU	Bachelor Of Science Stream (Chemistry And Applied Mathematics Stream) Qualification code: 98801 - CAM
Bachelor Of Consumer Science (Food Retail Management Stream) Qualification code: 98005 - FOR	Bachelor Of Science Stream (Chemistry And Physics Stream) Qualification code: 98801 - CAP
Bachelor Of Consumer Science (Fashion Small-Business Management Stream) Qualification code: 98005 - FSB	Bachelor Of Science Stream (Chemistry And Statistics Stream) Qualification code: 98801 - CAS

College of Agriculture and Environmental Sciences	College of Engineering, Science and Technology
Bachelor Of Consumer Science (Hospitality Management Stream) Qualification code: 98005 - HOM	Bachelor Of Science Stream (Chemistry And Computer Science Stream) Qualification code: 98801 - CCS
BSc In Environmental Management (Botany Stream) Qualification code: 98052 - EBO	Bachelor Of Science Stream (Chemistry And Information Systems Stream) Qualification code: 98801 - CIS
BSc In Environmental Management (Chemistry Stream) Qualification code: 98052 - ECH	Bachelor Of Science Stream General Qualification code: 98801 - GEN
BSc In Environmental Management (Zoology Stream) Qualification code: 98052 - EZO	Bachelor Of Science Stream (Mathematics And Chemistry Stream) Qualification code: 98801 - MAC
Bachelor Of Science In Life Sciences (Biochemistry And Botany Stream) Qualification code: 98053 - BAB	Bachelor Of Science Stream (Mathematics And Applied Mathematics Stream) Qualification code: 98801 - MAM
Bachelor Of Science In Life Sciences (Biochemistry And Microbiology Stream) Qualification code: 98053 - BAM	Bachelor Of Science Stream (Mathematics And Physics Stream) Qualification code: 98801 - MAP
Bachelor Of Science In Life Sciences (Biochemistry And Physiology Stream) Qualification code: 98053 - BAP	Bachelor Of Science Stream (Mathematics And Statistics Stream) Qualification code: 98801 - MAS
Bachelor Of Science In Life Sciences (Biochemistry And Zoology Stream) Qualification code: 98053 - BAZ	Bachelor Of Science Stream (Mathematics And Computer Science Stream) Qualification code: 98801 - MCS
Bachelor Of Science In Life Sciences (Biochemistry (Or Physiology Or Microbiology) With Business Management Stream) Qualification code: 98053 - BBM	Bachelor Of Science Stream (Mathematics And Information Systems Stream) Qualification code: 98801 - MIS
Bachelor Of Science In Life Sciences (Botany And Microbiology Stream) Qualification code: 98053 - BNM	Bachelor Of Science Stream (Statistics And Physics Stream) Qualification code: 98801 - STP
Bachelor Of Science In Life Sciences (Botany And Zoology (With Geography) Stream) Qualification code: 98053 - BZG	Bachelor Of Science In Computing Qualification code: 98906
Bachelor Of Science In Life Sciences (Genetics And Zoology Or Botany/Microbiology/ Biochemistry/Physiology Stream) Qualification code: 98053 - GZB	Bachelor Of Science In Informatics Qualification code: 98907
Bachelor Of Science In Life Sciences (Microbiology And Physiology Stream) Qualification code: 98053 - MAP	
Bachelor Of Science In Life Sciences (Microbiology And Zoology Stream) Qualification code: 98053 - MAZ	
Bachelor Of Science In Life Sciences (Physiology And Zoology Stream) Qualification code: 98053 - PAZ	
Bachelor Of Science In Life Sciences (Psychology And Physiology Stream (With Genetics) Qualification code: 98053 - PPG	

Table 3: Modules offering Science Foundation Provision

Code	Description	Code	Description
AGE111A	Agricultural Engineering I	GGH1503	Our Living Earth
AGM111A	Agricultural Management I	HOR1501	Ornamental Plant Propagation
AND1016	Animal Diseases	HOR1503	Plant Growing and Care
ANP111A	Animal Production I	ICT1512	Introduction To Interactive Programming
ANS1501	Animal Studies I	ICT1513	Introduction To Web Design
APM1513	Applied Linear Algebra	ICT1521	Introduction To Databases
APM1514	Mathematical Modelling	ICT1531	Workstation Technical Skills
APM1612	Mechanics 2	ICT1532	Network Technical Skills
ASC111A	Agricultural Soil Science I	ICT1541	Business Informatics I
AST1534	Spherical Astronomy And Kepler Orbits	INF1505	Introduction To Business Information Systems
AST1631	General Introduction To Astronomy	INF1511	Visual Programming 1
BLG1501	Basic Biology	INF1520	Human Computer Interaction I
BLG1502	Animal And Plant Diversity	IPM101P	Introduction To Pulp And Paper Making I
BOT1501	Plant Structure: Cytology, Morphology And Anatomy	LDS1501	Landscape Maintenance
BOT1502	Plant Biodiversity And Environmental Botany	MAT1503	Linear Algebra
CEC1501	Conservation Ecology I	MAT1510	Precalculus Mathematics A
CEM2601	Chemical Engineering Technology II	MAT1511	Precalculus Mathematics B
CHE1501	General Chemistry 1A	MAT1512	Calculus A
CHE1502	General Chemistry 1B	MAT1581	Mathematics I (Engineering)
CHE181T	Chemistry I (Theory)	MAT2691	Mathematics II (Engineering)
CIN1501	Conservation Interpretation I	MED161Q	Mechanical Engineering Drawing I
CLO1501	Clothing Construction: Theory	MEP171X	Mineral Exploitation I
COA1501	Conservation Administration I	MME1501	Mechanical Manufacturing Engineering I
COM1501	Fundamentals Of Communication	NUT1501	Introduction To Nutrition And Energy Yielding Nutrients
COS1501	Theoretical Computer Science 1	NUT1602	Nutrition and Nutrient Deficiency Diseases
COS1511	Introduction To Programming 1	PAH131S	Anatomy And Physiology (Animal Health I)
COS1512	Introduction To Programming 2	PHY1501	Elementary Mechanics (Physics)
COS1521	Computer Systems: Fundamental Concepts	PHY1505	Mechanics (Physics)
CPI2601	Chemical Process Industries II	PHY1506	Electromagnetism And Heat (Physics)
CSP1501	Introduction To Applied Sciences	PHY1604	Modern Physics
CVM1501	Conservation Resource Management I	PMS1501	Ornamental Plant Use I
DCE1501	Drawing: Chemical Engineering I	PSO1501	Plant Studies I
DIG1501	Digital Systems I (Theory)	PTP111A	Plant Production I
DRW1501	Drawing I	QUT151Z	Qualitative Techniques I
DSC1510	Introduction To The Business World	SMI181Q	Science: Mining I
DSC1620	Mathematical Modelling I	SRV1501	Surveying I (Theory)
ECT1501	Electronics I (Theory)	SSC1501	Soil Science I
ELE1501	Electrical Engineering I (Theory)	STA1501	Descriptive Statistics And Probability
ENN103F	English For Academic Purposes	STA1502	Statistical Inference 1
EPD101T	Epidemiology	STA1503	Distribution Theory I

Code	Description	Code	Description
EUC1501	End User Computing I (Theory)	STA1510	Basic Statistics
FIC181C	Physics I (Theory)	STA1610	Introduction To Statistics
FOC1501	Fundamentals of Conservation I	TST2601	Theory of Structures Ii (Theory)
FOO1501	Food Preparation 1	ZOL1501	Animal Diversity 1
GGH1501	Know Your World: Introduction to Geography	ZOL1502	Animal Diversity 2
GGH1502	World Issues: A Geographical Perspective		

Enquires

If you have any general enquiries relating to Science Foundation Provision, please send an e-mail to sfpall@unisa.ac.za.

Alternative pathway/extended programme

If you received confirmation from Unisa that you have been admitted to an alternative pathway/extended programme, please take note of the following information to help you with your choice of modules. Please note that you must pass 24 credits (2 modules) per year/over 2 consecutive semesters.

College of Agriculture and Environmental Sciences

Diploma studies

- **Diploma in Nature Conservation (98024):** AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) or SM181Q (if the Physical Science requirement is not met) + any 2 or 3 of: EUP1501, SSC1501 or CEC1501.
- **Diploma in Ornamental Horticulture (98025)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) + any 2 of the following: EUP1501, CEC1501 or SSC1501.
- **National Diploma in Agricultural Management (NDAGR)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) or MAT0511 (if the Mathematics requirement is not met) or SM181Q (if the Physical Science requirement is not met) + any 2 or 3 of the following: EUP1501, EUC1501, CLA1501 or CLA1502.
- **National Diploma in Animal Health (NDANM)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) or MAT0511 (if the Mathematics requirement is not met) or SM181Q (if the Physical Science requirement is not met) + any 2 or 3 of the following: EUP1501, EUC1501, MNG1502 or COM1501.

■ Degree studies

- **Bachelor of Consumer Science (Journalism Stream) (98005CSJ)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) + any 2 of the following: CLO1501, EUP1501, FOO1501 or F001602.
- **Bachelor of Consumer Science (Fashion Retail Management Stream) (98005FAR)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) + any 2 of the following: CLO1501, EUP1501, ENN1504 or MNB1501.
- **Bachelor of Consumer Science (Food and Clothing Stream) (98005FCL)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) + any 2 of the following: CLO1501, EUP1501, FOO1501 or FOO1602.
- **Bachelor of Consumer Science (Food and Nutrition Stream) (98005FNU)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) + any 2 of the following: EUP1501, ENN1504, FOO1501, FOO1602 or MNB1501.
- **Bachelor of Consumer Science (Food Retail Management Stream) (98005FOR)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) + any 2 of the following: EUP1501, FOO1501 or FOO1602.
- **Bachelor of Consumer Science (Fashion Small Business Management Stream) (98005FSB)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) + any 2 of the following: CLO1501, EUP1501, ENN1504 or MNB1501.
- **Bachelor of Consumer Science (Hospitality Management Stream) (98005HOM)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) + any 2 of the following: EUP1501, ENN1504, FOO1501 or FOO1602.
- **Bachelor of Science in Environmental Management (Botany Stream) (98052EBO)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) or MAT0511(if the Mathematics requirement is not met) or SM181Q (if the Physical Science requirement is not met) + any 2 or 3 of the following: GGH1501, GGH1502 or GGH1503.
- **Bachelor of Science in Environmental Management (Chemistry Stream) (98052ECH)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) or MAT0511(if the Mathematics requirement is not met) or SM181Q(if the Physical Science requirement is not met) + any 2 or 3 of the following: GGH1501, GGH1502 or GGH1503.
- **Bachelor of Science in Environmental Management (Zoology Stream) (98052EZO)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) or MAT0511(if the Mathematics requirement is not met) or SM181Q (if the Physical Science requirement is not met) + any 2 or 3 of the following: GGH1501, GGH1502 or GGH1503.

- **Bachelor of Science in Life Sciences (Biochemistry and Botany Stream) (98053BAB)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) or MAT0511(if the Mathematics requirement is not met) or SM181Q (if the Physical Science requirement is not met) + any 2 or 3 of the following: EUP1501, MNB1501 or STA1510.
- **Bachelor of Science in Life Sciences (Biochemistry and Microbiology Stream) (98053BAM)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) or MAT0511(if the Mathematics requirement is not met) or SM181Q (if the Physical Science requirement is not met) + any 2 or 3 of the following: EUP1501, MNB1501 or STA1510.
- **Bachelor of Science in Life Sciences (Biochemistry and Physiology Stream) (98053BAP)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) or MAT0511(if the Mathematics requirement is not met) or SM181Q (if the Physical Science requirement is not met) + any 2 or 3 of the following: EUP1501, MNB1501 or STA1510.
- **Bachelor of Science in Life Sciences (Biochemistry and Zoology Stream) (98053BAZ)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) or MAT0511(if the Mathematics requirement is not met) or SM181Q (if the Physical Science requirement is not met) + any 2 or 3 of the following: EUP1501, MNB1501 or STA1510.
- **Bachelor of Science in Life Sciences (Biochemistry [or Physiology or Microbiology] with Business Management Stream) (98053BBM)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) or MAT0511(if the Mathematics requirement is not met) or SM181Q (if the Physical Science requirement is not met) + any 2 or 3 of the following: EUP1501, MNB1501 or STA1510.
- **Bachelor of Science in Life Sciences (Botany and Microbiology Stream) (98053BNM)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) or MAT0511(if the Mathematics requirement is not met) or SM181Q (if the Physical Science requirement is not met) + any 2 or 3 of the following: EUP1501, MNB1501or STA1510.
- **Bachelor of Science in Life Sciences (Botany and Zoology [with Geography] Stream) (98053BZG)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) or MAT0511(if the Mathematics requirement is not met) or SM181Q(if the Physical Science requirement is not met) + any 2 or 3 of the following: EUP1501, STA1510 or GGH2603.
- **Bachelor of Science in Life Sciences (Genetics and Zoology or Botany/Microbiology/Biochemistry/ Physiology Stream) (98053GZB)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) or MAT0511(if the Mathematics requirement is not met) or SM181Q (if the Physical Science requirement is not met) + any 2 or 3 of the following: EUP1501, MNB1501 or STA1510.
- **Bachelor of Science in Life Sciences (Microbiology and Physiology Stream) (98053MAP)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) or MAT0511(if the Mathematics requirement is not met) or SM181Q (if the Physical Science requirement is not met) + any 2 or 3 of the following: EUP1501, MNB1501or STA1510.
- **Bachelor of Science in Life Sciences (Microbiology and Zoology Stream) (98053MAZ)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) or MAT0511(if the Mathematics requirement is not met) or SM181Q (if the Physical Science requirement is not met) + any 2 or 3 of the following: EUP1501, MNB1501or STA1510.
- **Bachelor of Science in Life Sciences (Physiology and Zoology Stream) (98053PAZ)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) or MAT0511(if the Mathematics requirement is not met) or SM181Q (if the Physical Science requirement is not met) + any 2 or 3 of the following: EUP1501, MNB1501or STA1510.
- **Bachelor of Science in Life Sciences (Psychology and Physiology Stream [with Genetics]) (98053PPG)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511+ ENN103F (if the language of teaching and learning is English) or MAT0511(if the Mathematics requirement is not met) or SM181Q (if the Physical Science requirement is not met) + any 2 or 3 of the following: EUP1501, STA1510 or PYC1501.
- **Bachelor of Arts in Environmental Management (98055)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) + any 2 or 3 of the following: GGH1501, GGH1502 or GGH1503.

College of Economic and Management Sciences

- Diploma studies

  A student who has not obtained at least 50% in the language of teaching and learning, but meets all the other requirements to do a diploma, will be limited to 48 credits at NQF level 5 in their first period of study and two language proficiency modules.

  - **Diploma in Human Resources Management or Banking**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) + FAC1502 + MNB1501.
  - **Diploma in Marketing Management or Retail Management**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) + MNM1501 + MNM1502.

- **Diploma in Accounting Sciences**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) + BSM1501 + EUP1501.
- **Diploma in Tourism Management**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) + BSM1501 + EUP1501.
- **Diploma in Safety Management**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) + BSM1501 + EUP1501.
- **Diploma in Public Administration**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) + PUB1501 + SUS1501.
- **Diploma in Administrative Management**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) + ADB1501 + ADB1602.
- **Diploma in Office Management and Technology**: AFK1502 + AFK1503 (if the language of teaching & learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) + BSA1501 + BSA1602.
- **Diploma in Safety Management**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) + STA161O + EUC1501.
- **National Diploma in Management**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) + ECS1501 + FAC1501.

- Degree studies
  A student who has not obtained at least 50% in the language of learning and teaching, but meets all the other requirements to do a degree, will be limited to 48 credits at NQF level 5 in their first period of study and two language proficiency modules.
  - **All bachelor degrees**: AFK1502 + AFK1503 (if the language of teaching & learning is Afrikaans) + or ENG1511 + ENN103F (if the language of teaching & learning is English) + any two of the following: ECS1501, FAC1502 or MNB1501.
  - **Bachelor of Administration (98315)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) + or ENG1511 + ENN103F (if the language of teaching and learning is English) + DVA1501 + PUB1501.

College of Education

- Diploma studies (99000) (EDU)
  - **Diploma in Youth Development**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) + DYD111Q + DYD112R.
  - **Diploma in Adult Basic Education**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English)+ ABT1511 + ABT1512.
- Degree studies (98000) (EDU): AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans)+ or ENG1511 + ENN103F (if the language of teaching and learning is English)+ ETH306W + EDC1015.

College of Human Sciences

- Diploma studies
  - **Higher Certificate in Archives and Record Management (98577)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) + any two of the following modules: ARM1501, ARM1502, ENN1504 or INS1502. You must pass all 48 credits before you will be allowed to continue with the diploma curriculum.
  - **National Diploma: Public Relations Management (DPUBR)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English)+ any two of the following modules: BSM1501, BSM1602 or PYC1502. You must pass all 48 credits before you will be allowed to continue with the diploma curriculum.

- Degree studies
  You will be limited to 48 credits at NQF level 5 in your first period of study. You must pass 48 credits before you will be allowed to continue with the degree curriculum.
  - **Bachelor of Visual Arts (02224)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English)+ ARH1501 + ARH1502.
  - **Bachelor of Arts Multimedia Studies**: Audio Visual (02305) (MA1): AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) + ARH1501 + ARH1502.
  - **Bachelor of Arts Multimedia Studies**: Digital Visual Arts (02305) (MMD): AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) + ARH1501 + ARH1502.
  - **Bachelor of Arts Philosophy, Politics and Economics (02291) (PPE)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) + PLC1501 + PLC1502.
  - **Bachelor of Arts in Government, Administration and Development (99301)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) + PLC1501 + PLC1502.
  - **Bachelor of Arts in Policy Studies (99303)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) + PLC1501 + PLC1502.

- **Bachelor of Arts in Political Leadership and Citizenship (99304)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) + PLC1501 + PLC1502.
- **Bachelor of Arts in Public Administration and Communication Facilitation (02291) (PAF)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) + PLC1501 + PLC1502.
- Bachelor of Arts in Communication Science (98051): AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) + PLC1501 + PLC1502.
- **Bachelor of Arts in Community Development (98618)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) + COM1501 + COM1502.
- **Bachelor of Arts Multimedia Studies**: **Computer Generated Multimedia (02305) (MC1)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) + COM1501 + COM1502.
- **Bachelor of Arts Multimedia**: Visual Multimedia (02035) (MV1): AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) + COM1501 + COM1502.
- **Bachelor of Information Science (99310)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) +EUP1501 + COM1501.
- **Bachelor of Arts in Applied Psychology for Professional Contexts (02313) (APP)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) +EUP1501 + COM1501.
- **Bachelor of Arts in Community and Health Psychology (02313) (CHP)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) +EUP1501 + COM1501.
- **Bachelor of Arts in Psychological Counselling (02313) (COU)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) +PYC1501 + PYC1502.
- **Bachelor of Arts (99311)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) +AFL1501 + HRV1601.
- **Bachelor of Arts in International Relations and Diplomacy (99302)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) + IPC1501 + IPC1502.
- **Bachelor of Theology (99305) (Gen)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) +CGM1501 + CGM1502.
- **Bachelor of Theology (99305) (GE2)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) +CGM1501 + CGM1502.
- **Bachelor of Theology (GE4)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) +CGM1501 + CGM1502.
- **Bachelor of Social Work (99309)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) +SCW2601 + SCW2602.
- **Bachelor of Musicoloy (99308)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) +MHS1501 + MHS1502.
- **Bachelor of Arts in Development Studies (99312)**: AFK1502 + AFK1503 (if the language of teaching & learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching & learning is English) +APC1501 + DVA1501.
- **Bachelor of Arts in Creative Writing (02283)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) + THL1501 + THL1502.

College of Law

- Diploma studies
  - **Diploma in Corrections Management**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) + any two of the following modules: PEN1501, PEN1502, PEN1503, PUB1501 or SCK1501.
  - **Policing:** AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) + any two of the following modules: POL1501, POL1502, OVM1501, OVM1502 or INS1501.
  - **Security Management:** AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) + any two of the following modules: SEP1501, SEP1502, SEP1503, SEP1505 or MNG1502.
  - **Law:** AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) + any two of the following modules: ILW1501, CRW1501, PVL1501, PAR1501 or BWE1501.

- Degree studies
  - **LLB:** AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) + any two of the following modules: ILW1501, PVL1501, FAC1503, FLS1501 or FLS1502.
  - **Criminology:** AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) + any two of the following modules: CMY1501, CMY1502, CMY1503, ENN1504 or ILW1501.
  - **Police Science:** AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) + any two of the following modules: POL1501, POL1502, OVM1501, OVM1502 or INS1502.

College of Science, Engineering and Technology

- Diploma studies
  - **Diploma Information Technology (98806)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) + any two of the following modules: EUP1501, ENN1504 or ICT1511.
  - **National Diploma: Engineering: Civil (NDECI)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) or MAT0511 (if the Mathematics requirement is not met) or SM181Q (if the Physical Science requirement is not met + any two or three of the following modules: EUP1501, EUC1501 or DRW1501.
  - **National Diploma: Engineering: Electrical (NDEEN)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) or MAT0511 (if the Mathematics requirement is not met) or SM181Q (if the Physical Science requirement is not met + any two or three of the following modules: EUP1501, EUC1501 or COS1511.
  - **National Diploma: Engineering: Industrial (NDEID)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) or MAT0511 (if the Mathematics requirement is not met) or SM181Q (if the Physical Science requirement is not met + any two or three of the following modules: EUP1501, EUC1501 or MED161Q.
  - **National Diploma: Engineering: Mechanical (NDEMC)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) or MAT0511 (if the Mathematics requirement is not met) or SM181Q (if the Physical Science requirement is not met + any two or three of the following modules: EUP1501, EUC1501 or MED161Q.
  - **National Diploma: Engineering**: Chemical (NDENG): AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) or MAT0511 (if the Mathematics requirement is not met) or SM181Q (if the Physical Science requirement is not met + any two or three of the following modules: EUP1501, EUC1501 or DCE1501.
  - **National Diploma: Mining Engineering (NDMIN)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) or MAT0511 (if the Mathematics requirement is not met) or SM181Q (if the Physical Science requirement is not met + any two or three of the following modules: EUP1501, EUC1501 or MED161Q.
  - **National Diploma: Mine Surveying (NDMSR)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) or MAT0511 (if the Mathematics requirement is not met) or SM181Q (if the Physical Science requirement is not met + any two or three of the following modules: EUP1501, EUC1501 or STA1510.
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- Degree studies
  - **Bachelor of Science (Applied Mathematics and Computer Science Stream) (98801AMC)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) or MAT0511 (if the Mathematics requirement is not met) or SM181Q (if the Physical Science requirement is not met + any two or three of the following modules: APM1513, APM1514, COS1511, COS1501, COS1521 or MAT1503.
  - **Bachelor of Science (Applied Mathematics and Physics Stream) (98801AMP)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) or MAT0511 (if the Mathematics requirement is not met) or SM181Q (if the Physical Science requirement is not met + any two or three of the following modules: APM1513, APM1514, COS1511 or MAT1503.
  - **Bachelor of Science (Applied Mathematics and Statistics Stream) (98801AMS)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) or MAT0511 (if the Mathematics requirement is not met) or SM181Q(if the Physical Science requirement is not met + any two or three of the following modules: APM1513, APM1514, COS1511, MAT1503 or STA1501.

- **Bachelor of Science (Chemistry and Applied Mathematics Stream) (98801CAM)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) or MAT0511 (if the Mathematics requirement is not met) or SM181Q (if the Physical Science requirement is not met + any two or three of the following modules: APM151,4 COS1501 or MAT1503.
- **Bachelor of Science (Chemistry and Physics Stream) (98801CAP)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) or MAT0511 (if the Mathematics requirement is not met) or SM181Q (if the Physical Science requirement is not met + any two or three of the following modules: MAT1503, MAT1512 or PHY1505.
- **Bachelor of Science (Chemistry and Statistics Stream) (98801CAS)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) or MAT0511 (if the Mathematics requirement is not met) or SM181Q (if the Physical Science requirement is not met + any two or three of the following modules: MAT1503, MAT1512 or STA1501.
- **Bachelor of Science (Chemistry and Computer Science Stream) (98801CCS)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) or MAT0511 (if the Mathematics requirement is not met) or SM181Q (if the Physical Science requirement is not met + any two or three of the following modules: COS1511, COS1501, COS1521 or MAT1512.
- **Bachelor of Science (Chemistry and Information Systems Stream) (98801CIS)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) or MAT0511 (if the Mathematics requirement is not met) or SM181Q (if the Physical Science requirement is not met + any two of the following modules: EUP1501, INF1505, INF1511 or MAT1512.
- **Bachelor of Science (Mathematics and Chemistry Stream) (98801MAC)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) or MAT0511 (if the Mathematics requirement is not met) or SM181Q (if the Physical Science requirement is not met + any two or three of the following modules: COS1501, EUP1501, MAT1503 or MAT1512.
- **Bachelor of Science (Mathematics and Applied Mathematics Stream) (98801MAM)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) or MAT0511 (if the Mathematics requirement is not met) or SM181Q(if the Physical Science requirement is not met + any two or three of the following modules:, COS1511, COS1501 or EUP1501.
- **Bachelor of Science (Mathematics and Physics Stream) (98801MAP)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) or MAT0511 (if the Mathematics requirement is not met) or SM181Q (if the Physical Science requirement is not met + any two or three of the following modules: COS1511, EUP1501 or PHY1505.
- **Bachelor of Science (Mathematics and Statistics Stream) (98801MAS)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) or MAT0511 (if the Mathematics requirement is not met) or SM181Q (if the Physical Science requirement is not met + any two or three of the following modules: COS1511, EUP1501 or STA1501.
- **Bachelor of Science (Mathematics and Computer Science Stream) (98801MCS)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) or MAT0511 (if the Mathematics requirement is not met) or SM181Q (if the Physical Science requirement is not met + any two or three of the following modules: COS1511, COS1501, COS1521 or EUP1501.
- **Bachelor of Science (Mathematics and Information Systems Stream) (98801MIS)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) or MAT0511 (if the Mathematics requirement is not met) or SM181Q (if the Physical Science requirement is not met + any two or three of the following modules: COS1501, EUP1501 or INF1505.
- **Bachelor of Science (Statistics and Physics Stream) (98801STP)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) or MAT0511 (if the Mathematics requirement is not met) or SM181Q (if the Physical Science requirement is not met + any two or three of the following modules: MAT1503, MAT1512, PHY1505 or STA1501.
- **Bachelor of Science in Computing (98906)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) or MAT0511 (if the Mathematics requirement is not met) + any two or three of the following modules: COS1511, COS1501, COS1521 or INF1505.
- **Bachelor of Science in Informatics (98907)**: AFK1502 + AFK1503 (if the language of teaching and learning is Afrikaans) or ENG1511 + ENN103F (if the language of teaching and learning is English) or MAT0511 (if the Mathematics requirement is not met) + any two or three of the following modules: COS1511, COS1521 or INF1505.

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KwaDlengezwa Campus, Library Building Basement, KwaDlengezwa Reserve, **UNIVERSITY OF ZULULAND**	035 902 6103	035 902 6101	vsunizul@vanschaik.com
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Unisa rules for students



For the Unisa Student Disciplinary Code visit,
www.unisa.ac.za/studentdisciplinarycode

Introduction

The content of this section is defined by the legislation and regulations set out in the Higher Education Act, 1997 (as amended). Where provision is made for institutional discretion, the Unisa rules are subject to approval by Council and/or Senate (as appropriate), except where expressly recorded to the contrary. The rules contained in this document represent the general rules of the university and apply to all Unisa students. These rules must be read together with the applicable Unisa policies, which have the same force and effect as the rules contained in this document. The relevant policies are available on the Unisa website. The rules published here and related policies may be amended prior to the commencement of the following academic year.

In addition to these general rules, there may be specific rules per college and/or qualification. They will be expressly stated in the information pertaining to the college and/or qualification set out elsewhere in this or other registration brochures, or in the relevant tutorial letters, all of which are available to registered students in print format or online. Where the rules of a college make provision for special requirements with regard to registration for a module offered in the college, the requirements will apply equally where the module is taken in another college or for non-degree purposes, unless expressly stated to the contrary.

When a student registers with Unisa, the student:

(i) acknowledges an awareness of the prevalent rules of the university; and
(ii) undertakes to be bound and abide by the rules of the institution.

The student bears the onus of ensuring that he or she is familiar with the rules pertinent to his or her registration with Unisa. Ignorance of these rules and related institutional policies will not be accepted as an excuse for any transgression.

Office hours

07:45 to 16:00, Mondays to Fridays, excluding public holidays. Self-help centres close at 15:30.

1 Language of tuition

The university provides tuition in Afrikaans and English, according to the preference of the student. However, as approved by Senate, specific modules are offered in English only. In qualifications comprising the learning of a language, tuition may be offered only in the language of the module that is being taught, after the approval by Senate.

Prescribed books may not always be available in the language in which the student has chosen to receive tuition.

2 Language(s) of research

The Language Policy subscribes to the principles of functional multilingualism. Where mutually acceptable to the student and supervisor, students are allowed to write their thesis in any of South Africa's official languages. However, if the thesis or dissertation is written in a language other than English, the abstracts of the thesis or dissertation must be provided in English.

3 Method of tuition

Unisa is an open distance learning institution. Consequently, contact tuition is limited to group discussion classes or tutorials as may be scheduled for the module. Tuition is provided through print-based format (except in the case of modules offered solely online), multimedia and online through the myUnisa student portal. Students with disabilities who are registered at Unisa receive modes of tuition according to their needs insofar as the university is reasonably able to accommodate the student's needs. Students with special needs must advise the university of their circumstances and make arrangements for the provision thereof. The rules regarding assessments are set out later in this document.

4 Library services

4.1 Membership of the library is available to all registered students and is subject to library regulations. These regulations are published in the *my Studies @ Unisa* brochure, which is issued at the time of registration, and on the Unisa website.

4.2 Students living outside of South Africa also qualify for library membership, but services will depend on whether the student's environment provides the infrastructure required for a specific service.

4.3 The library does not stock prescribed books. Prescribed books must be purchased by the student, as required. Limited copies of prescribed books may be purchased by the library for tuition and research purposes.

4.4 To gain access to the services (electronically), students must visit the library webpage www.unisa.ac.za/library, click on "login" and create a PIN. Please refer to the Unisa library website for more information.

4.5 Examination results of students who fail to return library material by the due date will be withheld until the material has been received or until the replacement cost of each item as well as all outstanding administrative costs have been paid in full. Re-registration will also not be possible until everything indicated above has been submitted and/or paid

5 Reports, records and statements of academic results

5.1 Certified Advance Statement

5.1.1 A student will receive a Certified Advance Statement in respect of a completed degree, diploma or certificate.

5.1.2 The Advance Statement is posted to the student as soon as reasonably possible after completion of the qualification.

5.1.3 All modules that have been passed will be indicated on the Advance Statement, together with the percentages obtained.

5.1.4 An Advance Statement will not be issued to a student who has an outstanding fee balance or outstanding library material. The Advance Statement will only be processed upon settlement of the obligation.

5.1.5 An Advance Statement is only issued after the student's results have been finally audited for correctness.

5.2 Statement of Credits

Unisa is a dedicated open distance learning institution and will not assist students to obtain study permits except if its contact sessions are an inherent requirement of a qualification. The information and process to be followed will be communicated in the tutorial letter for the specific module.

5.2.1 A student may request, in writing, a Statement of Credits in respect of an incomplete qualification or for a completed qualification, which will set out the modules passed by the student.

5.3 Transcript of academic record and abbreviated syllabus

5.3.1 A student may, upon a written request, receive a transcript of his or her academic record and/or the abbreviated curriculum for modules comprising the qualification. Students may also request that the documents be sent directly to a South African university or to one institution in a foreign jurisdiction. In the latter instance, the onus is on the requesting student to ensure that the information is correctly provided to Unisa.

5.4 Certificate of Conduct

5.4.1 The Certificate of Conduct is printed as part of the student's academic record and no separate document is issued.

5.4.2 A Certificate of Conduct is issued on request only.

5.4.3 A Certificate of Conduct is not a testimonial of the student's character.

5.5 Progress Report

5.5.1 The university does not issue Progress Reports in respect of undergraduate qualifications.

5.5.2 At least four weeks prior to the commencement of an official examination session, an admission letter indicating whether or not a student has been admitted to the examinations in each of the modules for which he or she is registered, will be posted to the student. The communication (final timetable) also indicates the final examination dates and may be used in support of any application for leave for examination purposes, if needed.

5.6 Completion of a qualification

5.6.1 A student's qualification status will only be amended from INCOMPLETE to COMPLETE on the academic record after the results have been finally audited and approved as being correct.

6 Qualifications offered

6.1 Unisa is a comprehensive university and offers qualifications ranging from certificates to doctoral studies within seven colleges, namely:

- College of Agriculture and Environmental Sciences (CAES)
- College of Economic and Management Sciences (CEMS)
- College of Education (CEDU)
- College of Graduate Studies (CGS)
- College of Human Sciences (CHS)
- College of Law (CLAW)
- College of Science, Engineering and Technology (CSET)

6.2 Each college further offers formal and non-formal programmes, where:

6.2.1 Formal qualifications refer to those qualifications that are subsidised by the Department of Higher Education and Training, and therefore offered under the DHET policies and legislation; while

6.2.2 Non-formal qualifications refer to those short learning programmes that are not subsidised by the DHET. Such qualifications, ranging from three months to one year, have a focus on providing specific skills within the work environment.

6.3 Although different student numbers are used for formal and non-formal qualifications, the rules of the university apply to both formal and non-formal qualifications.

7 Application for admission to study at Unisa

For further detailed information, refer to the institutional brochure entitled *my Choice @ Unisa*.

7.1 In respect of undergraduate and postgraduate qualifications, prospective students who have not previously been registered with Unisa for a formal qualification, as well as returning students who wish to change qualification or stream/specialisation, must apply for admission to study at Unisa prior to registration.

7.2 All postgraduate students must apply to be admitted to the selected postgraduate qualification.

7.3 Application to study at Unisa for the selected qualification takes place during published periods prior to a registration cycle and the onus is on a student to ensure that he or she has the correct information regarding the set dates.

7.4 Students whose applications are not finalised by the relevant closing date will not be considered for registration during the following registration period.

7.5 To comply with the requirements for application, a student must (summarised):

7.5.1 Apply online or using the prescribed Unisa online application form during the published scheduled periods.

7.5.2 Ensure that he or she complies with the admission requirements prescribed for the qualification for which he or she is applying. This information is contained in the *my Choice @ Unisa* brochure and on the Unisa website.

7.5.3 Submit the required supporting documents with the application form.

7.5.4 Submit the non-refundable application fee (not applicable to returning students), together with the application form and other documentation.

7.5.5 In respect of master's and doctoral qualifications, all applications must be completed and submitted online. No other mode of application will be accepted.

Note: An application is only complete when the university has received

(i) the application form;

(ii) the relevant supporting documents required for the processing of the application; and

(iii) the payment of the application fee (where relevant).

7.5.6 Apply before the closing date set for the academic period in which he or she intends to register.

8 Admission to study

The general university and qualification-specific admission requirements are detailed in the institutional brochures: *my Choice @ Unisa* and *my Registration @ Unisa*. The information is also available on the Unisa website.

8.1 The onus is on the student (including students who register for non-degree purposes) to ensure that he or she meets the admission requirement/s for his or her chosen qualification.

8.2 The university will unilaterally de-register any student who does not comply with the prescribed admission requirement/s.

8.3 Unisa is a dedicated open distance learning institution and will not assist students to obtain study permits except if its contact sessions are an inherent requirement of a qualification. The information and process to be followed will be communicated in the tutorial letter for the specific module.

9 Registration

The rules regarding registration are set out in detail in the Admission Policy and the brochure entitled *my Registration @ Unisa*. Specifically, the following rules are highlighted:

9.1 The registration form

9.1.1 A student must complete a registration form (either online or in hard copy format) for each academic year, in terms of which he or she binds himself or herself to all the rules of the university.

9.1.2 The content of the form is the basis of the student's contract with the university.

9.1.3 It is the student's responsibility to inform the university in writing, using the prescribed Unisa forms or online via myUnisa, of any change/s to personal data contained on the registration form, notably, name change, address change, change in telephone numbers and/or change in examination venue.

9.1.4 It is the responsibility of the student to submit his or her modules for registration through the prescribed registration modes before the closing date. The minimum prescribed fee for all modules submitted for registration must be submitted by the closing date for registration. No late registrations are accepted for any reason.

Note: In respect of master's and doctoral qualifications, registration is only available online.

9.2 Choice of modules per semester/per annum

9.2.1 A student's registration per semester and per annum is subject to the maximum number of NQF (National Qualifications Framework) credits as set out in the Admission Policy.

9.2.2 Modules registered for non-degree purposes will also be taken into account when calculating the maximum NQF credits for a semester/year of study.

9.2.3 Students in the final semester of study for a qualification weighted at 240 credits or more may apply to register for an additional 24 credits if this will enable the student to complete the registered qualification. Applications to take additional modules must be made to the Deputy Registrar using

the Unisa prescribed form. In order to be eligible for the application of this rule, the affected student must have a minimum overall average of 55% in all modules previously passed.

9.2.4 Where the final year of a qualification comprises only year modules (as opposed to semester modules), the above rule will apply; application for the additional 24 credits may, however, be made at the beginning of the final year of study.

9.3 Pre-requisite modules

9.3.1 A student may not register for a module for which he or she has not passed the pre-requisite.

9.4 Co-requisite modules

9.4.1 Students must register for prescribed co-requisite modules simultaneously.

9.5 Concurrent registration

9.5.1 Students may register concurrently for formal and non-formal qualifications at the university, with the consent of the colleges involved.

9.5.2 Students may not register for a formal qualification at the university, if concurrently registered for a formal or non-formal programme at another university. Such students, however, may be allowed to register for non- degree purposes (NDP) at Unisa, if their registration is accompanied by a letter of permission from the other university granting permission for concurrent studies for non-degree purposes and indicating the modules to be taken at Unisa.

9.6 Registration for research master's and doctoral qualifications

9.6.1 Students registering for a research master's or doctoral qualification must first register for and comply with the requirements set for the Research Proposal module before registering for the research component of the qualification (ie the dissertation or thesis).

9.7 Registration for non-degree purposes (NDP)

9.7.1 Students intending to register for a module – even for non-degree purposes – must meet the admission requirements for the qualification in which the study unit is offered, for example: Registration for a study unit at honours level can only be considered if the student meets the admission requirements for the honours programme concerned. Additionally, the student must meet pre and co-requisites for modules to be taken for NDP purposes.

9.7.2 A student may be allowed to register for a maximum of 4 modules for non-degree purposes while registered for a formal undergraduate diploma or degree qualification that has a minimum duration of 3 or 4 years.

9.7.3 A student may be allowed to register for a maximum of 2 modules for non-degree purposes while registered for a formal undergraduate diploma or degree qualification that has a minimum duration of 1 or 2 years.

9.7.4 A student who is registered for an honours bachelor's degree may, only with the special permission of the executive dean of the respective college that offers the honours programme, also register in the same academic year for not more than two undergraduate modules for non-degree purposes (NDP).

9.7.5 A student who is registered for a master's degree may, only with the special permission of the executive dean of the respective college that offers the master's programme, also register in the same academic year for two undergraduate modules or for one honours module or the corresponding number of modules on the same level for non-degree purposes (NDP).

9.7.6 A student who is registered for a doctoral degree may, only with the special permission of the executive dean of the respective college that offers the doctoral programme, also register in the same academic year for two undergraduate modules or for one honours module or one master's module or the corresponding number of modules on the same level for non-degree purposes (NDP).

10 Application for credits and exemptions

10.1 Students applying for credits and exemptions for studies passed at other higher education institutions must do so on the prescribed form and in accordance with the Unisa rules as stated in the Unisa *my Choice @ Unisa* and *my Registration @ Unisa* brochures and on the Unisa website.

10.2 Specifically,

10.2.1 Applicants must meet the admission requirements for the qualification for which they are applying for credit/s and exemption/s; and

10.2.2 A maximum of 50% of the prescribed NQF credits may be awarded in the form of credits and exemptions.

11 Cancellation of registration

11.1 A student who voluntarily cancels his or her registration of a module for any reason whatsoever will forfeit either a part or the entire fee paid, as prescribed in the fee payment schedule for this year.

12 Exclusion from study on the grounds of poor academic performance and re-admission to study

12.1 Unisa prescribes a set of minimum standards with which students must comply to ensure their continued registration with the university. These are set out in the Admission Policy.

12.2 A student who does not comply with the standards prescribed in the Admission Policy will be excluded from further admission to the university, unless the executive dean of the college in which the student is registered, at his or her discretion, grants the student permission to re-register for a further period of study.

12.3 The required standards include inter alia:

12.3.1 a student must in the first calendar year of registration pass at least 36 credits (students in the alternate pathway must pass at least 24 credits in the first 2 years); and

12.3.2 a student in the second and subsequent years of study must pass, at least, 48 credits annually.

12.4 For purposes of compliance with this rule, NDP registrations and the results of all aegrotat and supplementary examinations will be taken into account.

12.5 Each year in which the student was registered at Unisa is included in the calculation of the period of registration, and not just the years in which the student was registered for a particular qualification.

12.6 In the case of a student who has completed a formal degree or diploma and is registered for a second or further qualification, only those years of registration after the completion of the degree or diploma will be taken into account for purposes of calculating the study period in respect of the second or further qualification.

12.7 Modules from which a student has been exempted will not be taken into consideration for purposes of determining whether he or she should be re-admitted to the university. Similarly, a student's previous academic performance at another university will not be taken into consideration.

12.8 Students registered for the postgraduate Research Proposal module will only be permitted one further opportunity to re-register. If the student is not successful after the second registration, the student will not be permitted to register again for the Research Proposal module and will be excluded from the qualification.

Re-admission

12.9 A student applying for re-admission to the university after being excluded on the basis of poor performance (as defined above) may do so only after providing proof of successful completion of study in accordance with the standards set out in the Admission Policy.

12.10 A student applying for re-admission must submit his or her application, using the prescribed Unisa form, for the consideration of the Registrar.

13 Finance and fees

13.1 The fees payable and the manner in which fees must be paid are determined by the Council of the university, and are set out in the university brochure entitled *my Registration @ Unisa* and on the Unisa website.

13.2 Payment must be made in terms of the modes set by the university. The adoption of any alternate payment method which is dishonoured by the financial institution, will result in the fees being deemed to have not been paid and will result in the affected student's registration being automatically cancelled.

13.3 A student who owes a financial debt to the university, or has not returned university property that has been loaned to him or her, shall not be provided with a Certificate of Conduct or any proof of academic achievement by the university.

13.4 Students who qualify to write examinations and who are financially suspended due to the non-payment of fees will still be permitted to write the examinations. All examination results will, however, be withheld until the outstanding fees are settled.

13.5 Any legal fees that arise due to actions taken by Unisa to collect unpaid student fees will be for the account of the student.

14 Formative assessments

14.1 Every student is required to complete and submit the formative assessment requirements as set out in the tutorial letters for the registered module.

14.2 The formative assessments will be used to calculate the year mark as set out in the tutorial letters for the module. The year mark will contribute towards the final summative assessment mark. (The contribution of the year mark towards the final summative assessment mark will be set out in the tutorial letter/s for the module.)

14.3 The year mark will only be considered for purposes of calculating the final summative assessment mark if a student attains a minimum mark of 40% in the summative assessment set for the module (the sub-minimum rule).

14.4 The year mark will contribute to the calculation of the final summative assessment mark in the case of a supplementary examination.

15 Admission to the summative examinations

15.1 A student will not be admitted to an examination in a module unless he or she

(a) is registered at the university for tuition in that module for the particular academic year and period; and

(b) has satisfactorily completed all the requirements for admission as prescribed by Senate

16 Assessment periods

16.1 Year modules and certain postgraduate modules will be assessed in October/November.

16.2 Deferred, supplementary and aegrotat assessments for the year modules and certain postgraduate modules will be scheduled in January/ February of the following year.

16.3 Assessments in the following qualifications will take place in January/February following the year of registration:

- Advanced Certificate in Education
- Postgraduate Diploma in Advanced Nursing Science
- Postgraduate Diploma in Distance Education
- Postgraduate Diploma in Tertiary Education
- Postgraduate Diploma in Telecommunications and Information Policy

16.3.1 Summative assessments for modules which are offered in the first semester take place in May/June.

16.3.2 Deferred, supplementary and aegrotat assessments are scheduled in October/November of the same year.

16.3.3 Summative assessments for modules which are offered in the second semester take place in October/November of the same year.

16.3.4 Deferred, supplementary and aegrotat examinations are scheduled in May/June of the following year.

16.3.5 Postgraduate examinations scheduled for January/February, will have their deferred, supplementary or aegrotat examinations in May/June of the same year.

IMPORTANT: Postgraduate students who have their second assessment opportunity in May/June must re-register for the module by the official closing date for registrations in the event that they fail the second assessment. No late registrations will be considered. Students who have re-registered and pass the second assessment, must themselves liaise with the Directorate: Student Admissions and Registrations regarding a refund for fees already paid.

17 Supplementary, aegrotat and deferred assessment opportunities

Please note that there are undergraduate modules which do not make provision for aegrotat or deferred examinations. No supplementary examinations are granted in respect of aegrotat or deferred examinations.

17.1 Except where expressly stated to the contrary, a student will be granted a maximum of 2 assessment opportunities in a module without having to re-register for the module. Thus, where a student is granted a supplementary, aegrotat or deferred assessment opportunity, this will be the final assessment opportunity without the student having to re-register for the module. Students who fail or are absent (for whatever reason) from the second assessment opportunity will not be granted a further opportunity without re-registering for the module. Students who passed their examinations cannot apply for a second assessment opportunity in order to improve their results. Such students must re-register for the module(s) concerned for non-degree purposes.

17.2 An aegrotat or deferred examination in the following examination period may be granted to a student who has been prevented from taking the preceding examination or has been unable to complete the examination as a result of:

- illness on the day of or immediately before or during the examination, provided that the application is accompanied by a certificate, issued by a medical practitioner registered with the SA Medical and Dental Council, specifying the nature, commencement date and duration of the illness and declaring that for health reasons it was impossible or undesirable for the candidate to sit for the examination on the day concerned.

- personal circumstances, such as work commitments (official letter from employer is required) or work-related travel, serious illness or death of a relative during the examination period, provided that satisfactory evidence of such circumstances is produced (see below).

17.3 A student will be granted a second assessment opportunity (supplementary examination) in a module if he or she achieves a minimum final summative assessment mark of 40%, as well as complying with the additional (where relevant) specific criteria for an aegrotat, deferred or supplementary assessment for the module. The university awards supplementary examinations and students cannot apply for this opportunity.

17.4 Where an examination is deferred and an aegrotat examination (second examination opportunity) is granted, without the examination having been written at the first examination opportunity, such deferred examination will be regarded as the second and final examination opportunity for that academic year. No further supplementary, aegrotat or deferred examinations will be granted and students who fail or are absent from such an examination (for whatever reason) will have to reregister for the relevant module/paper during the next academic period.

Note: A student must have obtained examination admission and have paid the full registration fee in respect of the relevant module. The prescribed examination fee will automatically be debited to your study account once your application for the aegrotat or deferred examination has been processed.

17.5 No alternative dates or times can be arranged in cases where examination dates and/or times clash.

Note: A student will not be granted admission to a deferred assessment on the basis of clashes in examination dates; save where the clash may arise as a result of a change to the provisional timetable made by the University after the registration period.

17.6 Applications for deferred examinations must be accompanied by original documentary evidence giving full details as to why the student was prevented from writing the examination. Applications must be submitted WITHIN 10 DAYS of the original examination date. Please ensure that your student number appears on all documentation. Medical certificates received without an accompanying written application will be deemed to be an incomplete application and will, therefore, not be processed or considered. Applications can be submitted via fax (012 429 4150), e-mail (aegrotats@unisa.ac.za) (your student number must appear in the subject line) or may be posted to the university (PO Box 392, Unisa, 0003). It remains the student's responsibility to ensure that the university receives the original application and any accompanying documentation before the closing date.

17.7 Undergraduate students in their final year of study who have a maximum of two modules outstanding to complete the qualification may qualify for assistance in terms of the procedure to assist students who have one or two modules outstanding to complete a qualification. The student must have written and failed the modules in the last examination. The university reserves the right to award or decline the special assessment

opportunity based on the student's formative and last summative assessment. Postgraduate students (who qualify) must owe 24 credits or less in order to be considered for the above assistance. This opportunity is granted at the sole discretion of the University and students cannot apply for this opportunity.

17.8 The year mark will contribute to the calculation of the final assessment mark in the case of a or supplementary assessment.

17.9 Deferred, aegrotat and supplementary assessments will be scheduled at the same examination centre at which the student was scheduled to write the previous examination, save where prior arrangements have been made with the university. No assessments in lieu of the above will be scheduled outside of the official examination periods.

17.10 Senate may approve that there is no second assessment opportunity in respect of specific undergraduate modules. Where this rule is in place, the information is expressly set out in the relevant tutorial letter, which forms part of the student's agreement with Unisa.

17.11 Most postgraduate modules also have a second examination opportunity. The following should also be noted:

17.11.1 The summative assessments for the MBL modules and certain postgraduate modules are conducted in October/November, with deferred, supplementary and aegrotat assessments scheduled in January of the year following; and

17.11.2 The assessments for the MBA modules are conducted in May/June and October/ November and the deferred, supplementary and aegrotat assessments (for students who qualify) are scheduled in the next formal semester examination period.

17.11.3 The assessments for most postgraduate modules are conducted in January/February and the deferred, supplementary and aegrotat assessments (for students who qualify) are scheduled in May/ June of the same year. Postgraduate students who have their second assessment opportunity in May/June must re-register for the module by the official closing date for registrations in the event that they fail the second assessment. No late registrations will be considered. Students who have re-registered and pass the second assessment, must themselves liaise with the Registrations Division regarding a refund for fees already paid.

18 Examination timetable

18.1 A provisional examination timetable will be available to all students at the time of registration to ensure that he or she is able to make an informed decision. The examination dates for all modules (except for non-venue based assessments, portfolios, theses and dissertations) are available in the examination timetable.

18.2 The onus is on the student to ensure, at the time of registration, that the examinations for which they register do not clash with any religious commitments which may take place during the year.

18.3 Students in foreign countries must ensure that the examination dates do not clash with any public holidays in their particular country.

18.4 The university reserves the right to make reasonable changes to the provisional timetable which is provided to students at the time of registration.

18.5 The final examination timetable will be posted, at least, one month prior to the commencement of the examination period. Please contact the university immediately if you have not received your final timetable two weeks prior to the initial examination date.

Note: No additional examination opportunities will be granted in respect of students who claimed to have received their examination timetables late or not at all. The information will also be placed on myUnisa.

18.6 The final timetable will contain the following information:

18.6.1 A list of the modules for which a student has gained admission to the examination, together with the final examination dates and times;

18.6.2 A list of the modules (if any) for which the student has not gained admission to the examination;

18.6.3 The examination venue details;

18.6.4 Further general instructions.

18.7 It is the student's responsibility to familiarise himself or herself with the contents of the final examination timetable insofar as it applies to the student's registration for the semester/year.

18.7.1 Financial suspensions: Students who have been financially suspended for certain modules may still go and write their examination as scheduled. Note however, that all examination results (and supplementary examination information where applicable) will be withheld until all tuition fees have been settled and examination material returned. Supplementary examinations missed as a result of the aforementioned will not be rescheduled nor will students be granted any further examination opportunities.

19 Examination centres

19.1 Unisa has an official list of examination centres approved by Senate. The details of the approved examination centres are contained in the university brochure entitled *my Registration @ Unisa* and myUnisa.

19.2 Examination centres in foreign countries are limited to the examination venues currently in use, locally or abroad and as detailed in the *my Registration @ Unisa* brochure.

19.3 No individual requests will be considered regarding the setting up of ad hoc examination centres.

19.4 At the time of registration a student must select one examination centre from the list at which he or she will write his or her examinations. No dual centres will be allowed in the same examination period.

19.5 A student may change his or her examination centre after registration. An application to change must reach the university on/before the following dates, as no late applications will be accepted:

- 28 February for the May/June examinations
- 31 July for the October/November examinations
- 15 October for the January/February examinations

19.6 The university may, where dictated by operational and venue capacity requirements, change the student's chosen examination centre. Affected students will be advised of any change at least 1 month prior to the commencement of the examination.

19.7 The final details regarding the allocated examination centre (together with the examination dates and times) will be set out in the final Examination Timetable Notice that is sent to all students. The information is also available on the university website and on the myUnisa student portal. Students carry the onus of informing themselves of the scheduled venue, dates and times of their examinations.

19.8 The following reasons will not be accepted as justifying a departure from the stipulated procedures:

- Objection to the expense involved in travelling to and from an examination centre
- Difficulty in obtaining leave from official duties
- Lack of ordinary transport facilities, such as a regular bus or train service
- Non-receipt of the letter confirming admission to the examinations

20 Examination fees

20.1 The examination fee is included in the fee for the module and no additional fee is payable in respect of the student's first examination opportunity, except where the examination is written at a examination centre in a foreign country.

20.2 Additional fees will, however, be payable in respect of supplementary, aegrotat or deferred examinations. Please refer to the *my Registration @ Unisa* brochure or the Unisa website for the fee amount.

20.3 The additional fees (to which reference is made in 20.2 above) are paid in addition to the fees for the preceding examinations.

21 Language of examinations

21.1 All examinations, except for examinations in a language module, will be presented in English and/or Afrikaans. Senate may approve another language for examination purposes in accordance with the Language Policy of the university.

22 Examination times, presence and admission to the examination venue

22.1 A student must be seated in the examination venue 15 minutes prior to the commencement time of the examination.

22.2 A student who arrives after the scheduled commencement time of the examination will not be granted entry to the examination venue. Late arrivals at an examination venue will not be granted any additional examination opportunities.

22.3 It is the responsibility of the student to ensure that he or she is present in the examination venue in terms of the rules set out in the examination timetable notice.

22.4 A student who is not officially registered at an examination centre will not be permitted to write examinations at that centre. The student will be referred to the centre at which he or she is officially registered to write

examinations. Any prejudice arising from the student presenting him/herself at the incorrect examination venue will be borne by the student.

22.5 A student must use his or her student number as the examination number.

22.6 Every student will be required to produce proof of identity at the examination venue. For this purpose the student card AND identity document, driver's licence or passport bearing a photograph of the student must be presented.

22.7 A student is responsible for (i) making the necessary arrangements for; and (ii) any costs incurred in attending an examination.

23 Examination modalities

23.1 At the discretion of Senate an examination may be written, oral, or both written and oral, and may include practical work.

23.2 The university may, at its discretion, require a student to take a further or additional oral or written examination. Except where otherwise arranged, these written and oral examinations will take place in Pretoria and any costs incurred by a student for the purposes of attending the examination will be for the student's own account.

24 Pass mark and distinction

24.1 The pass mark for most modules is 50%. Refer to the module tutorial letter for more information.

24.2 The predicate "with distinction" in a module will be recorded on the Academic Record and the Advance Statement of Results when a student achieves a final examination mark of 75%.

24.3 A qualification is passed "with distinction" (*cum laude*) when a student has:

24.3.1 passed all modules for the qualification at Unisa; and

24.3.2 passed all final level modules at the first attempt; and

24.3.3 attained an overall average of 75% in the qualification.

24.4 Modules passed with distinction are not reflected on the certificate. However, if a qualification has been obtained with distinction, this fact will be reflected on both the Advance Statement of results and the certificate.

24.5 The rules apply to all qualifications (postgraduate and undergraduate), irrespective of the duration of the qualification).

25 The sub-minimum rule

25.1 If a student does not achieve a minimum mark of 40% in the summative assessment, his or her year mark will not be taken into account for the purpose of calculating the final examination mark.

26 Re-marking an examination answer script

26.1 A student who achieves a final examination mark from 35%-49% and 68%-74% may apply to have his or her examination answer script re-marked.

26.2 The examination answer script will be re-marked in accordance with the rules and procedures as approved by Senate.

26.3 An external examiner who was not involved with the original marking of the answer script will be contracted to undertake the remarking of the answer script.

26.4 An application for a re-mark must be submitted in writing on the prescribed Unisa form or via e-mail within the set period and must be accompanied by the payment of the prescribed fee.

26.5 The mark awarded after re-marking will be the final examination mark for the module, even if it is lower than the original mark. The year mark contribution will be calculated in determining the final examination result, provided the examination mark complies with the sub-minimum rule.

26.6 A student will be entitled to a supplementary examination (if applicable) on grounds of a re-mark result.

26.7 The result of the re-mark will be provided to the student approximately 2 months after the closing date of applications. Notwithstanding an application for a re-mark, the onus is on the student to ensure that his/her registration (where relevant) is submitted on or before the scheduled closing date for registration. If as a result of a re-mark the student passes the module previously failed, the student's registration for the modules will be automatically cancelled and any fees paid in respect of the affected module will be refunded to the student.

26.8 A student may not apply for a re-mark in respect of the practical component of an examination, or where the examination was entirely a multiple choice assessment.

26.9 Re-marking fees will only be refunded if a student:

26.9.1 who originally failed, passes as a result of the re-mark; or

26.9.2 who originally failed because of the implementation of the subminimum rule, achieves the subminimum requirements and passes as a result of the re-mark; or

26.9.3 gains admission to study for a following higher qualification on the grounds that his or her marks have sufficiently improved as a result of the re-mark.

27 Re-checking an examination answer script

27.1 All students may apply to have their examination answer scripts re-checked by the university.

27.2 The examination answer script will be re-checked in accordance with the rules and procedures set out in the Notice of Examination Results, which is sent to all students.

27.3 An application for a re-check must be submitted in writing on the prescribed Unisa form or via e-mail within the set period. The application for a re-check must be accompanied by payment of the prescribed fee.

27.4 The mark awarded after re-check will be the final examination mark for the module, even if it is lower than the original mark. The year mark contribution will be calculated in determining the final examination result, provided that the examination mark complies with the sub-minimum rule.

27.5 A student will be entitled to a supplementary examination (if applicable) on grounds of a re-checked result.

27.6 The result of the re-check will be provided to the student within 4 weeks of the closing date for re-check applications. Notwithstanding an application for a re-check, the onus is on the student to ensure that his/her registration (where relevant) is submitted on or before the scheduled closing date for registration. If as a result of a re-check the student passes the module previously failed, the student's registration for the modules will be automatically cancelled and any fees paid in respect of the affected module will be credited to the student's study account . The onus is on the student to request the refund in writing to the university.

27.7 A student may not apply for a re-check where the examination was entirely a multiple-choice assessment.

27.8 The fee paid for the re-checking process will be refunded if as a result of the re-checking process the student obtains a higher mark.

28 Loss of examination material by the university

28.1 Should the examination material (answer book, etc) of a student not be received by the university's offices in Pretoria for marking, irrespective of the reason for such loss, such candidate may be granted an opportunity of writing another examination in the same module free of charge.

28.2 In all cases the students will be required to submit his or her attendance register which will serve as proof of attendance.

29 Practical examinations

29.1 Where there is a prescribed practical examination, the procedures and venues for practical examinations will be set out in the relevant tutorial letter.

29.2 The university reserves the right not to offer practical examinations outside of the Republic of South Africa. The onus is on the student to ensure that he or she is familiar with the rules regarding practical examinations prior to registration for the module.

30 Examination results

30.1 The university publishes the examination results only after the results are signed off by the Executive Deans of the respective colleges.

30.2 Final examination results will be:

- posted to each student admitted to the examination
- available on the MTN voice response system number 083 1234
- available on the internet (http://www.unisa.ac.za/examresults)
- delivered to the student by SMS (where the student has requested the service)

30.3 No examination results will be supplied by telephone or facsimile.

30.4 No examination results will be released to a student until he or she has returned all books borrowed from the library and paid all/any outstanding study and/or library fees.

30.5 A student who has passed a module and obtained credit for it may repeat it but only for non-degree purposes (NDP). This also applies to students who are repeating modules to qualify for admission to further studies. A study unit which a student has already passed for degree purposes may not be repeated for degree purposes. It may however, be repeated for non-degree purposes (NDP) but the marks obtained will not be recognised for the student's degree. The university releases examination results in a staggered manner. Examination results which have been captured and signed off by the dean of the college will be released and made available to students. Since all examinations are not written at the same time, all examination results cannot be released at the same time. Please do not contact the university for examination results prior to the official release date of examination results.

31 Examination arrangements for students with disabilities

31.1 A student with a disability who requires special examination arrangements must apply annually, in writing, before 28 February for the May/June examination period; and 31 July for the October/November and January/February examinations periods.

31.2 A medical certificate specifying the nature of the disability must accompany the application.

31.3 The application, setting out the special requirement/s, must be submitted by e-mail to examdisabled@unisa.ac.za (student number must appear in the subject line) or faxed to 086 691 9866.

31.4 Kindly note that while not all modules may lend themselves to appropriate summative assessment methods, alternative assessment methods may be considered in consultation with the relevant role players. Should you require more information, please contact the Examinations Administration Division to discuss your method of assessment.

32 Purchase of examination answer books (copies only)

32.1 A student may apply in writing on the prescribed Unisa form to purchase a copy of his or her examination answer script. For details of the process and the administrative fee payable, students are referred to the Unisa website.

32.2 Students requesting a copy of the answer script will receive a photocopy replica or electronic version via e-mail of the examination answer script via registered mail or e-mail once the application form and fee have been received and processed.

32.3 In accordance with university policy and legislation, question papers and model answers/memoranda will not be included with the copy of the answer script. Question papers are available on the myUnisa student portal.

32.4 Applications must be sent to purchasescript@unisa.ac.za (student number must appear in the subject heading) or faxed to 012 429 4150 (Attention: Examinations).

33 Student discipline

33.1 All students are subject to the Student Disciplinary Code. A complete copy of the Code is available on the Unisa website or upon request to the Office of the Registrar.

33.2 The onus is on the student to familiarise himself or herself with the contents of the Student Disciplinary Code and ignorance of the applicable rule/s will not constitute a defence in any disciplinary proceeding.

34 Graduation

34.1 Graduations at the university are governed according to the Policy: Graduation Ceremonies.

34.2 The results of all final year students will be audited/verified prior to a student's qualification status being changed from "final year" to complete. The audit will be finalised as soon as reasonably possible after the final examination results are published. Confirmation of completion of a qualification will not be provided prior to the audit being finalised.

34.3 As soon as possible after registration, all final year students must ensure that their personal details (eg names, surname and qualification) are correctly captured by the university.

34.4 A student who has a pending disciplinary hearing, or who owes outstanding library material, or who has an outstanding fee balance will not be invited to a graduation ceremony.

Invitation to a graduation ceremony

34.5 Only students who have completed a degree or a three-year diploma will be invited to a graduation ceremony. On receipt of the invitation material, the onus is on the student to ensure the veracity of the content of the Advance Statement of Results. Any corrections must be reported immediately to Division: Graduations. Amendments will not be effected to certificates or the graduation programme on the day of the ceremony.

34.5.1 On arrival at the graduation venue, a student must be able to identify him/herself by means of a valid South African Identity Document (ID), or valid Passport, or valid South African Driver's Licence or birth certificate. Admission to the venue may be refused if proof of identification cannot be shown.

Amendments to graduation information

34.6 In cases where a certificate must be amended, due to a university error, a corrected certificate will be issued within ten working days upon return of the incorrect certificate accompanied by an affidavit from the affected student indicating that he or she has made not made copies of the incorrect certificate or has utilised such certificate to his or her advantage.

Issuing/award of a graduation certificate

34.7 If a student does not attend the ceremony, the qualification will be awarded in absentia, that is, in the student's absence.

34.8 The certificate of a student who graduates in absentia will be posted within ten working days after the ceremony for which the student was scheduled. Students who do not attend a graduation ceremony may not opt to collect their certificates in person after or on the date of the ceremony concerned.

34.9 A certificate will not be issued to a student prior to the qualification having been conferred (even if in absentia) at a graduation ceremony. The student may request an Advance Statement of Results.

34.10 Students who present themselves on a date or at a time contrary to their scheduled date and/or time of the graduation ceremony, will not be accommodated to participate in the graduation proceedings

Guests

34.11 A student may invite a maximum of three guests to a graduation ceremony.

34.12 Students and guests must be seated at least 30 minutes before the scheduled time of a ceremony. Once the ceremony has started, admission will be refused. Students and guests should not leave the hall until the end of the proceedings.

Students and/or guests with disabilities

34.13 Special arrangements will be made for students and guests who have a disability. Students are requested to inform the Division: Graduations within a reasonable period in advance if special arrangements need to be made.

Dress code and academic attire

34.14 The dress code for graduates is formal/semi-formal attire and participation in a graduation ceremony will be refused to students wearing sport shoes, T-shirts or denim attire.

34.15 Students must ensure that they have the correct prescribed academic attire. The university reserves the right to refuse to confer a qualification on any student not attired according to the stipulated university protocols.

34.16 A student may not wear the hood of any previous qualification during the graduation ceremony.

Certificates

34.17 Certificates are only issued in English.

34.18 Duplicate certificates, "re-issues" or copies of certificates will not be issued by the University. Students who have lost their original certificate may request a statement in lieu of the lost certificate from the university.

35 Third-party access to student information

35.1 The university will not provide any information regarding a student except with the written authorisation of the student.

Registration form codes

Examination centre codes

South Africa – Gauteng

Code	Centre	Code	Centre	Code	Centre
3407X	Alberton	83038	Hammanskraal	33405	Roodepoort (only students residing in Roodepoort)
34061	Alberton Hellenic Centre	33065	Johannesburg (Ormonde)	83062	Soshanguve
25992	Alberton: West New Redruth	31011	Krugersdorp (Greek Church)	33502	Soweto
35130	Benoni	41904	Krugersdorp (PP Church)	34215	Springs (Hellenic Centre)
34010	Brakpan	34088	Nigel	32115	Vanderbijlpark
38016	Bronkhorstspruit	35998	Olifantsfontein	32581	Vereeniging
31119	Carltonville	36013	Pretoria Showgrounds	32956	Westonaria
37125	Cullinan	27006	Pretoria Heartfelt Arena	30554	Witpoortjie
33537	Daveyton	3102X	Randfontein		
35114	Germiston	33316	Randburg		

South Africa – Mpumalanga

Code	Centre	Code	Centre	Code	Centre
39012	Amersfoort	38334	Hendrina	43206	Praktiseer (Burgersfort)
38237	Arabie	40142	Ka Nyamazane	41157	Sabie
46019	Balfour	40134	Kabokweni	38229	Siyabuswa
40010	Barberton	38245	Kwa Mhlanga	40215	Skukuza
46116	Bethal	41017	Lydenburg	46515	Standerton
39217	Carolina	40053	Malelane	43532	Steelpoort
46213	Delmas	38138	Middelburg (Mpumalanga)	39519	Volkrust
40150	Elukwatini	41114	Mkhuhlu	41599	White River
39314	Ermelo	87041	Mlumati	38415	Witbank
46132	Evander	40118	Nelspruit		
38210	Groblersdal	39411	Piet Rietief		

South Africa – North West

Code	Centre	Code	Centre	Code	Centre
3701X	Brits	17213	Mafikeng	17426	Taung College
44113	Christiana	74829	Mogwase	44717	Ventersdorp
44318	Delareyville	45055	Orkney	17418	Vryburg
17248	Fochville	4511X	Potchefstroom	44830	Wolmaranstad
45012	Klerksdorp	37214	Rustenburg	37133	Zeerust
37206	Lehurutshe	83070	Saulspoort		
44512	Lichtenburg	4461X	Schweizer Reneke		

South Africa – Limpopo

Code	Centre	Code	Centre	Code	Centre
41181	Acornhoek	42013	Letaba (Tivumbeni)	38377	Mpudulle
43419	Bela Bela	43222	Limburg	60232	Penge
60119	Bopedi-Bapedi	43516	Lephalale (Ellisras)	42072	Phalaborwa
4220X	Ga Kgapane	43311	Makhado (Louis Trichardt)	43117	Polokwane (Pietersburg)
63010	Giyani	4301X	Messina (Musina)	4315X	Senwabarwana (Bochum)
46655	Groothoek Hospital	43575	Modimolle (Nylstroom)	43354	Soekmekaar
70130	Hoedspruit	43265	Modjadji	37419	Thabazimbi
43184	Jane Furse Hospital	43214	Mokopane (Potgietersrus)	70114	Thohoyandou
43168	Lebowakgomo	43257	Mookgopong (Naboomspruit)		

South Africa – Free State

Code	Centre	Code	Centre	Code	Centre
52019	Bethlehem	51314	Ladybrand	55336	Thaba Nchu
55018	Bloemfontein	50512	Lindley	4721X	Theunissen
49018	Bothaville	54704	Lohatlha	49212	Viljoenskroon
47015	Bultfontein	48011	Odendaalsrus	48119	Virginia
5111X	Ficksburg	49115	Parys	5223X	Vrede
50016	Frankfort	5030X	Petrus Steyn	48216	Welkom
50113	Heilbron	50717	Reitz	54011	Wepener
52116	Harrismith	57010	Sasolburg	55514	Winburg
55050	Jan Kempdorp	50814	Senekal	58017	Witsieshoek/Qwa-Qwa
56413	Koffiefontein	53031	Springfontein	54119	Zastron
50415	Kroonstad	13110	Steynsburg		

South Africa – KwaZulu-Natal

Code	Centre	Code	Centre	Code	Centre
26514	Balgowan	25801	Durban Umlazi Hall W	39438	Pongola
3021X	Dundee	29238	Empangeni	25216	Port Shepstone
26239	Durban Chatsworth	29017	Eshowe	29211	Richards Bay
07331	Durban Ethekwini	26212	Estcourt	25313	Richmond
28207	Durban (DLI Hall)	27413	Greytown	28010	Stanger
27138	Durban (Hellenic Centre)	26034	Illovo Beach	24015	Tongaat
27707	Durban Jewish Club	25119	Ixopo	75116	Ulundi
07536	Durban Mount Edgecombe	23019	Kokstad	25410	Umzinto
0748X	Durban North Conference	26417	Ladysmith	26719	Underberg
26484	Durban Natal Tamil	07501	Nkandla	30449	Utrecht
2628X	Durban Ntuzuma Hall B	75833	Mkuze	30813	Vryheid
2595X	Durban Pinetown	07498	Mtubatuba	25518	Wild Coast Sun
2635011	Durban Telkom	30414	Newcastle		
07420	Durban Umlazi	27316	Pietermaritzburg		

South Africa – Eastern Cape

Code	Centre	Code	Centre	Code	Centre
09032	Aberdeen (South Africa)	82112	Engcobo	2211X	Maclear
21016	Adelaide (South Africa)	20079	Fort Beaufort	23035	Matatiele
19739	Alexandria	69604	Goedemoed	12513	Middelburg (Eastern Cape)
21210	Aliwal North	12211	Graaff Reinet	8233	Mthatha
21318	Barkly East	18015	Grahamstown	1821X	Port Alfred
21113	Burgersdorp	82155	Idutywa	09016	Port Elizabeth
82031	Butterworth	11118	Jansenville	20303	Port Elizabeth (Green Acres)
21512	Cathcart	08214	Jeffreys Bay	22314	Queenstown
12114	Cradock	08311	Joubertina	13013	Somerset East
22810	Dordrecht	15113	Kenhardt	11215	Steytlerville
2001X	East London Cambridge Town Hall	19011	King Williams Town	20087	Ugie
07404	East London – First City Baptist Church	09040	Kirkwood	09113	Uitenhage
2161X	Elliot	8221X	Lady Frere	11312	Willowmore
		82171	Lusikisiki		

South Africa – Northern Cape

Code	Centre	Code	Centre	Code	Centre
7764X	Alexander Bay	17078	Kakamas	15210	Prieska
0510X	Brandvlei	17159	Kathu	12912	Richmond
10219	Carnarvon	16411	Kimberley	01015	Springbok
10111	Calvinia	01031	Kleinsee	10618	Sutherland
12017	Colesberg	17116	Kuruman	17019	Upington
14117	De Aar	00132	Lime Acres	1415X	Victoria West
16217	Douglas	1513X	Pofadder	10154	Williston
1611X	Hartswater	00930	Port Nolloth		
16314	Hopetown	17310	Postmasburg		

South Africa – Western Cape

Code	Centre	Code	Centre	Code	Centre
00140	Athlone	00051	Goodwood N1 City	01740	Porterville
10014	Beaufort West	00701	Grassy Park	10510	Prince Albert
07455	Bellville South Hall	6985X	Helderstroom	0541X	Riversdale
07463	Belhar Sports Centre	05312	Hermanus	04316	Robertson
05010	Bredasdorp	07110	Knysna	59005	Stellenbosch
05118	Caledon	06114	Ladismith	02658	Strand/Somerset West
00159	Cape Town Kraaifontein	10413	Laingsburg	05517	Swellendam
00256	Cape Town Muizenberg	03115	Malmesbury (DR Church)	04952	Touwsriver
00507	Cape Town Wynberg	00108	Milnerton	0331X	Vredenburg
04014	Ceres	02208	Moorreesburg	02119	Vredendal
01937	Citrusdal	0801X	Mossel Bay	0491X	Worcester
01910	Clanwilliam	06211	Oudtshoorn		
07013	George	04219	Paarl		
07471	Goodwood Sports Club	03212	Piketberg		

Prisons and detention barracks

IMPORTANT Centres at prisons and detention barracks are ONLY for prisoners, and NOT for the staff of the prison or for other students.

Code	Centre	Code	Centre	Code	Centre
04006	Allandale (Paarl)	05142	Helderstroom Maximum	42986	Mogwase
43397	Atteridgeville	33030	Johannesburg (Project 3) (Diepkloof)	82244	Mount Fletcher
4007X	Barberton	33049	Johannesburg (Medium A)	82260	Mount Frere
3603X	Baviaanspoort	33154	Johannesburg (Medium B)	3083X	Ncome
46124	Bethal	1642X	Kimberley	40126	Nelspruit
34053	Boksburg	19038	King William's Town	34150	Nigel
04979	Brandvlei Maximum	45039	Klerksdorp	43060	Obiqua Prison, Tulbach
05525	Buffeljags Prison	23000	Kokstad (Medium)	42994	Port Elizabeth (Female)
82406	Butterworth	50474	Kroonstad	36072	Pretoria Local
14125	De Aar	31062	Krugersdorp	36048	Pretoria Maximum
36102	Devon	16993	Kuruman	36056	Pretoria Central
16373	Douglas	42935	Kutama-Sinthumule Max (Lephalale)	60097	Pretoria (Female)
04235	Drakenstein (Medium B)	26441	Ladysmith (KwaZulu-Natal)	89605	Prince Albert
26050	Durban (Male)	3214X	Leeuhof (Vereeniging)	43079	Qalakabusha (Empangeni)
26069	Durban (Female)	33111	Leeuwkop (Medium A)	1723X	Rooigrond
43028	Dwarsrivier	3312X	Leeuwkop (Medium B)	37400	Rustenburg
20028	East London (Medium C)	33138	Leeuwkop (Medium C)	5710X	Sasolburg
42978	Ebongweni C-Max (Kokstad)	33146	Leeuwkop Maximum	43303	Sekhukhuni
30430	Ekuseni (Youth Development Centre)	44520	Lichtenburg	5092X	Senekal
33022	Johannesburg (Project 2) (Female)	37079	Losperfontein (Brits)	2760X	Sevontein
3925X	Ermelo	4332X	Louis Trichardt	09024	St Albans Maximum
2905X	Eshowe	42951	Lusikisiki	46523	Standerton
43036	Estcourt	22527	Mafikeng	78743	Swakopmund
23507	Fort Beaufort	03158	Malmesbury (New Prison)	70122	Thohoyandou
85022	Gaborone	55026	Mangaung Maximum	82376	Mthatha
42943	George	43109	Mauritius	25402	Umzinto
30252	Glencoe	20001	Mdantsane	17035	Upington (Male)
2127X	Goedemoed	71625	Middledrift	01023	Voorberg
09121	Goodwood	12556	Middelburg (Eastern Cape)	29009	Waterval-Utrecht
18031	Grahamstown	38296	Middelburg (Mpumalanga)	04855	Wellington
32131	Groenpunt (Vereeniging)	83097	Odi/Mabopane	78735	Windhoek Central
77224	Grootfontein	02607	Oudtshoorn	38423	Witbank
55034	Grootvlei	17256	Parys	04995	Worcester
52124	Harrismith	27324	Pietermaritzburg	38156	Zonderwater B
84301	Harare	00310	Pollsmoor Maximum		
77828	Hardap (Mariental, Namibia)	43125	Polokwane		
46329	Heidelberg	45136	Potchefstroom		
05150	Helderstroom	34037	Modderbee		

Other countries in Africa

Code	Centre
	Algeria
99740	Algiers
	Angola
8400X	Luanda
	Botswana
88706	Dukwi, Sowa Town
00906	Francistown
85014	Gaborone
85049	Jwaneng
85030	Lobatse
99724	Maun
8509X	Selebi Pikwe
	Burundi
99104	Bujumbura
	Cameroon
91758	Yaounde
	Congo (DRC)
90905	Kinshasa
	Egypt
91103	Cairo
	Eritrea
8994X	Asmara
	Ethiopia
87106	Addis Ababa
	Equatorial Guinea
89486	Malabo
	Gabon
9112X	Libreville
	Ghana
85111	Accra
	Ivory Coast
85006	Abidjan
	Kenya
90921	Nairobi (Kenya College of Accountancy)
89311	Nairobi (Inoorero University)
85189	Egerton University
	Lesotho
86010	Maseru
	Malawi
90026	Blantyre
8803X	Lilongwe
	Mali
99309	Bamako
	Mozambique
9997X	Maputo
	Morocco
90603	Rabat
	Namibia
77119	Gobabis
77313	Karasburg
79219	Katima-Mulilo
77518	Keetmanshoop
8929X	Khorixas
77615	Luderitz
7781X	Mariental
77917	Okahandja
77658	Oranjemund
79014	Oshakati/Ongwediva
78115	Otjiwarongo
78212	Outjo
77674	Rosh Pinah
79111	Rundu
79359	Swakopmund
78514	Tsumeb
78433	Walvis Bay
78719	Windhoek
	Nigeria
85162	Abuja
85138	Lagos
	Rwanda
98825	Kigali
	Senegal
8512X	Dakar
	Sierra Leone
99538	Freetown
	South Sudan
89729	Juba
	Sudan
89419	Khartoum
	Swaziland
8705X	Matsapha
87092	Big Bend
	Tanzania
91235	Dar es Salaam
	Uganda
91480	Kampala
	Zambia
88986	Kitwe
8896X	Livingstone
88951	Lusaka
	Zimbabwe
84298	Harare
84018	Bulawayo

Countries outside of Africa

Code	Centre	Code	Centre	Code	Centre
	Arab Emirates (United)	90646	Vancouver		**India**
99856	Abu Dhabi	92649	Victoria, British Columbia	99872	Mumbay
98760	Dubai	91456	Winnipeg, Manitoba	99910	New Delhi
	Argentina	94544	Yukon		**Indonesia**
90077	Buenos Aires	98841	Cayman Islands	99112	Jakarta
	Australia		**Chile**		**Iran**
91308	Adelaide	90891	Santiago	9076X	Tehran
91030	Brisbane		**China**		**Ireland**
90158	Canberra	90700	Beijing	91448	Dublin
90441	Melbourne	91367	Shanghai		**Israel**
9059X	Perth		**China - Taiwan**	90778	Tel Aviv
90727	Sydney	90735	Taipei		**Italy**
	Austria		**Cuba**	9045X	Milan
90816	Vienna	98957	Havana	90638	Rome
	Bahrain (Persian Gulf)		**Cyprus**		**Japan**
99937	Manamah	90786	Nicosia	90794	Tokyo
	Belgium		**Denmark**		**Jordan**
90131	Brussels	9031X	Copenhagen	91251	Amman
	Bermuda		**Finland**		**Kazakhstan**
98868	Bermuda	90271	Helsinki	99171	Astana
	Brazil		**France**		**Korea**
90115	Brasilia	90573	Paris	90751	Seoul
98789	Sao Paulo		**Germany**		**Kuwait**
	Bulgaria	91065	Berlin	91464	Kuwait
91170	Sofia	90506	Frankfurt		**Madagascar**
	Canada	90093	Köln	91359	Antananarivo
90522	Calgary, Alberta	90492	Munich		**Malaysia**
92568	Charlottetown, Prince Edward Island		**Greece**	91146	Kuala Lumpur
92479	Halifax, Nova Schotia	90018	Athens		**Mauritius**
93343	Happy Valley, Goose Bay, NL		**Hong Kong**	90654	Reduit
99155	Kingston, Jamaica	90298	Hong Kong	91162	Rodrigues Island
92630	Montreal (Quebec)		**Hungary**		**Mexico**
90557	Ottawa	90808	Budapest	90069	Mexico City
92681	Regina, Saskatchewan		**Iceland**		**Netherlands**
99767	Saskatoon	90107	Reykjavik	90190	Rotterdam
91014	Toronto				

Countries outside of Africa

Code	Centre
	New Zealand
90867	Auckland
90875	Dunedin
90859	Wellington
91804	Christchurch
	Norway
9014X	Oslo
	Oman
9918X	Muscat
	Pakistan
90344	Islamabad
	Peru
92029	Lima
	Philippines
92290	Manila
	Poland
9093X	Warsaw
	Portugal
90379	Lisbon
	Qatar
98698	Doha
	Russian Federation
99880	Moscow
	Saudi Arabia
99953	Jeddah
99996	Riyadh
	Seychelles
99457	Mahe
	Singapore
90085	Singapore
	Spain
90417	Madrid

Code	Centre
	Sri Lanka
89656	Sri Lanka
	Sweden
90719	Stockholm
	Switzerland
90212	Geneva
	Thailand
91022	Bangkok
	Turkey
89435	Ankara
91499	Istanbul
	Ukraine
99864	Kiev
	United Arab Emirates
99856	Abu Dhabi
98760	Dubai
	United Kingdom
90395	London
	Uruguay
90476	Montevideo
	USA
92444	Anchorage, Alaska
93149	Atlanta, Georgia
92525	Bentonville Arkansas
90174	Chicago
9255X	Dallas. Texas.
94552	Daly City, San Francisco
93211	Delaware, Newark
93378	Denver City, Colorado
92509	Fresno, California
92657	Greenville, Ohio

Code	Centre
93386	Idaho, Nampa
92622	Jackson, Mississippi
92460	Lawton, Oklahoma
90972	Los Angeles
92517	Menomonie, Wisconsin
90530	New York
92592	Norfolk, Virginia
92452	Oregon, Portland
92533	Orlando, Florida
9269X	Piscataway, New Jersey
92576	Salt Lake City, Utah
92495	San Diego, California
9336X	St Louis, Missouri
90832	Washington DC
	Venezuela
98930	Caracas
	Vietnam
89427	Hanoi

Other application codes

Physical disability type codes

Code	Disability	Code	Disability
15	Cardiovascular diseases, such as heart diseases and blood pressure	13	Muscular/skeletal/joint/limb deficiencies/diseases, such as polio and muscular dystrophy
09	Cerebral palsied	14	Other neurological diseases, such as multiple sclerosis
08	Communication and speech problems, such as stuttering	10	Paraplegic
06	Deaf	11	Quadriplegic
19	Diabetes	20	Serious chronic diseases
22	Disabilities not mentioned	17	Stroke/brain disorders
07	Dyslexia and other similar learning disabilities	02	Visually impaired: blind
12	Epilepsy	03	Visually impaired: not blind. Find it difficult to read printed text. Cannot study through reading. Need help, such as audio cassettes, enlarged print, computer discs for computers with voice synthesizers
05	Hearing disability: study material on audio cassette should be transcribed		
16	Kidney and blood deficiencies	04	Visually impaired: not blind. Can study through reading. Do not need study material on audio cassette
18	Mental health problems/mental disorders/phobias/ chemical imbalances		
21	Multiple disabilities	23	Wheelchair

Home language

Code	Home language	Code	Home language
51	Unknown	OA	Other African languages
A	Afrikaans	OF	Other foreign languages
B	Afr/Eng	PO	Portuguese
D	German	SH	Shona
E	English	SP	Spanish
F	French	SS	Sesotho
GR	Greek	SW	Siswati
GU	Gujarati	TA	Tamil
HE	Hebrew	TE	Telegu
HI	Hindi	TS	Xitsonga
IT	Italian	TW	Setswana
KH	Khoi	UD	Udu
NA	Nama	VE	Tshivenda
NB	Isindebele	XH	IsiXhosa
ND	Ndonga	ZU	IsiZulu
NS	Northern Sotho		

Population groups

Code	Population group	Code	Population group
300X	African	1007	White
2003	Coloured	9008	Foreign National
4006	Indian	9016	No information

Occupation

Code	Occupation	Code	Occupation
01015	Accountant/Auditor	11088	Service Worker (Other)
01023	Architect/Quantity Surveyor	11096	Security Guard
01031	Computer Specialist	11118	Legislators
0104X	Engineer	11126	Man Directors/Chief Exec
01058	Farm Management Advisor	11134	Advertising & Pr Manager
01066	Forestor/Conservationist	11142	Finance Manager
01074	Home Management Advisor	11169	Policy & Planning Manager
01082	Jurist	11177	Research & Dev. Manager
01090	Librarian/Archivist	11185	Sales & Marketing Manager
01104	Mathematician, Acctuary, Sta	11193	Other Admin Manager
01112	Life/Physical Scientist	11207	Senior Gov. Official
01120	Ops Research/Systems Analyst	11215	Senior Official-Special Org.
01139	Personnel Officer	11223	Traditional Chief/Village He
01147	Medical Doctor/Dentist, Etc	11304	Education Managers
01155	Nurses, Dieticians Etc	11312	Fin./Insure. Branch Manager
01163	Health Technologist/Tech.	11320	Mining/Construction Manager
01171	Religious Worker	11339	Ict Service Managers
0118X	Social Scientist	11347	Professional Service Manager
01198	Social/Recreation Worker	11355	Aged Care Sevrice Manager
01201	Lecturer/Professor	11363	Agric/Forestry Prod Manager
0121X	Secondary Education Teacher	11371	Aquaculture/Fishery Manager
01228	Engineering/Science Tech.	1138X	Child Care Service Manager
01236	Technician (Other)	11398	Construction Managers
01244	Vocational Counsellor	11401	Health Service Managers
01252	Writer/Artist/Musician	1141X	Hotel Managers
01260	Research Worker Not Class.	11428	Retail/Wholesale Trade Manag
01279	Technical Worker (Other)	11436	Other Service Managers
01287	Other Language Teachers	11444	Restaurant Manager
01295	Other Music Teachers	11452	Sports/Cultural Manager
02003	Manager/Administrator	11460	Other Prof. Service Manager
0300X	Sales Worker	11479	Manufacturing Managers
04006	Clerical Or Related Worker	11487	Mining Managers
05002	Craftsman Or Related Worker	11495	Social Welfare Manager
06009	Operator (Except Transport)	11509	Supply/Distribution Manager
07005	Operative (Transport)	11606	Biologist, Botanist, Zoologi
08001	Labourer (Exept Farm)	11614	Building Architect
09008	Farmer/Farm Manager	11622	Cartographer & Surveyor
10006	Farm Labourer/Farm Foreman	11630	Chemical Engineer
10111	Commissioned Officer	11649	Chemist
10219	Non-Commissioned Officers	11657	Civil Engineer
10316	Other Armed Forces Occup	11665	Electrical Engineer
10847	Occupation Not Classified	11673	Electronics Engineer
11010	Prison Service Worker	11681	Evironmental Engineer
11029	Fireman	1169X	Environ. Protection Professi
11037	Police Officer/Detective	11703	Farming, Forestry, Fish Adv.
11045	Citizen Force Member	11711	Geologist & Geophysicists
11053	Permanent Force Member	1172X	Graphic & Multimedia Design
11061	National Service Trainee	11738	Indust & Production Engineer
1107X	Protection Service (Other)	11746	Landscape Architect

Occupation

Code	Occupation	Code	Occupation
11762	Mechanical Engineer	12564	Database & Design Administra
11770	Meteorologist	12572	Software Developer
11789	Mining Engineers, Metallurgi	12580	Systems Administrator
11797	Physicist & Astronomer	12599	Systems Analyst
11800	Product & Garment Designer	12602	Web & Multimedia Developer
11819	Telecommunications Engineer	12610	Other Software/App Developer
11827	Town & Traffic Planner	12629	Actor
11835	Other Engineering Profession	12637	Radio/ Tv/Media Announcer
12009	Housewife	12645	Archivist & Curators
12130	Life Sciences Professional	12653	Creative/Performing Artist
12157	Electrotechnology Engineer	12661	Author & Related Writer
12165	It Trainer	1267X	Dancer & Chareographer
12173	Special Needs Teacher	12688	Economist
12181	Vocational Education Teacher	12696	Film/Stage Director/Produc
1219X	Other Arts Teachers	1270X	Journalist
12203	Audiologist/ Speech Therapit	12718	Judge
12211	Dentists	12726	Lawyer
1222X	Dietician & Nutritioninst	12734	Musician/Singer/Composer
12238	Trad/Complement Medicine	12742	Philosopher/Historian
12246	Paramedical Practitioners	12750	Psychologist
12254	Veterinarians	12769	Religious Professional
12262	Other Health Professional	12777	Social Worker & Councelling
12270	Enviro./Hygine Profession	12785	Sociologist/Anthropologist
12289	General Med Practitioner	12793	Translator, Interpreter, Lin
12297	Midwifery Professional	12807	Visual Artist
12300	Nursing Professional	12815	Other Creative/Perform Art
12319	Optometrist/Ophthalmic Opti	12823	Other Legal Professional
12327	Vocational Education Teacher	13013	Full-Time Student at Unisa
12335	Pharmacist	13021	Full-Time Student (Elsewhere
12343	Primary School/Ecd Teacher	13129	Construction Supervisor
12351	Other Teaching Professional	13137	Process Control Technicians
1236X	Physiotherapist	13145	Life Science Techn/Ass Prof
12378	Specialist Med Practitioner	13218	Medical/Pharmaceutical Tech
12386	Early Childhood Educator	13226	Nursing/Midwifery Ass Prof
12394	Education Methods Specialist	13234	Traditional Med. Ass. Prof.
12408	Accountant	13242	Veterinary Technicians/Asst.
12416	Finance Professionals	13250	Other Health Associate Prof.
12424	Administration Professional	13269	Ambulance Worker
12432	Sales & Marketing Profession	13277	Community Health Worker
12440	Financial Analyst	13285	Dental Assistant & Therapist
12459	Ict Sales Professional	13293	Dispensing Optician
12467	Managt. & Org. Analyst	13307	Environ & Health Inspector
12475	Personnel & Career Professio	13315	Financial/Math. Ass. Prof.
12483	Policy Admin Professional	13323	Sales And Purchasing Agents
12491	Public Relation Professional	13331	Business Services Agents
12505	Tech & Med Sale Professional	1334X	Admin/Spec. Secretaries
12513	Training & Staff Development	13358	Regulatory Govt. Ass. Prof.
12521	Other Database/Network	13366	Med & Dent Prosthetic Tech
1253X	Financial & Invest Advisor	13374	Med & Pathology Lab Tech
12548	Application Programmer	13382	Medical Assistant
12556	Computer Network Profession	13390	Med Imaging Equip Tech

Occupation

Code	Occupation	Code	Occupation
13404	Med Records/Health Info Tech	14230	Bookmakers, Croupiers & Rela
13412	Midwifery Associate Professi	14249	Debt Collectors & Related Wo
13420	Sports And Fitness Workers	14257	Enquiry Clerks
13439	Nursing Associate Profession	14265	Hotel Receptionist
13447	Pharmaceutical Tech & Assist	14273	Pawnbrokers & Money Lenders
13455	Physiotherapy Tech & Assist	14281	Receptionist
13463	Traditional/Med Associate	1429X	Survey & Market Reseach Inte
13501	Broadcasting & Audio Visual	14311	Numerical Clerks
1351X	Ict Ops/User Support Tech.	1432X	Material-Recording/Transport
13528	Telecoms/ Engineering Tech.	14338	Transport Clerk
13536	Comp Network System Tech	14389	Telephone Switchboard Operat
13544	Ict User Support Technician	14397	Travel Consultants & Clerks
13552	Web Technician	14400	Other Client Information Work
13560	Agricultural Technician	14419	Other Clerical Support Work
13579	Air Traffic Controller	14427	Coding, Proof-Reading Clerk
13587	Air Trafic Safety Elect Tech	14435	Filing & Copying Clerk
13595	Aicraft Pilot Associate Pro	14443	Library Clerk
13609	Chemical & Physical Sci Tech	14451	Mail Carriers & Sorting Cler
13617	Chemical Engineering Techn	1446X	Personnel Clerk
13625	Chem Processing Plant Contrl	14478	Scribes & Related Workers
13633	Civil Engineering Technician	15008	Unemployed
13641	Draughtsperson	15016	Shop Sales Assistant
1365X	Electrical Engineering Techn	15024	Shop Supervisor
13668	Electronics Engineering Tech	15032	Street Food Salesperson
13676	Forestry Technician	15105	Astrologer, Fortune Teller
13684	Water Treatment Plant Opr	15113	Travel Att./Steward
13692	Manufacturing Supervisor	15121	Cooks
13706	Mechanical Engineering Techn	1513X	Waiters
13714	Metal Productin Proces Contr	15148	Hairdressers/Beauticians/Rel
13722	Mining & Metallurgical Techn	15156	Building/Housekeeping Superv
13730	Mining Supervisor	15164	Other Personal Services Work
13749	Petro/ Natural Gas Plant Opt	15172	Bartender
13757	Power Production Plant Oprt	15180	Beautician & Related Worker
13765	Ship's Deck Officer & Pilot	15199	Building Caretaker
13773	Ship's Engineer	15202	Cashier & Ticket Clerk
13781	Other Physical Enginr. Sci	15210	Contact Centre Sales Person
1379X	Other Process Control Techn	15229	Shop Salespersons/Keeper
14001	Occupation Not Classified	15237	Stall&Market Salesperson
14125	Secretaries (General)	15245	Other Sales Workers
14133	Keyboard Operators	15253	Door To Door Salesperson
14141	Data Entry Clerks	15261	Fashion & Other Models
1415X	General Office Clerk	1527X	Food Service Counter Att.
14168	Typist & Word Processing Ops	15288	Sales Demonstrator
14176	Accounting & Bookkeeping Ops	15296	Service Station Att.
14184	Payroll Clerk	1530X	Health Care Assistant
14192	Production Clerk	15318	Child Care Workers/Teach Aid
14206	Stats, Fin & Insurance Cler	15326	Personal Care Health Service
14214	Tellers/Related Clerks	15334	Home-Based Personal Care Wor
14222	Client Information Workers	15342	Teacher's Aides

Occupation

Code	Occupation	Code	Occupation
15350	Other Personal Care Workers	16608	Trade Broker
15369	Cleaning & Housekeeping Sup	16616	Valuer & Loss Assessor
15377	Companions & Valets	16624	Other Business Service Agent
15385	Domestic Housekeeper	16632	Other Regulatory Gov Associa
15393	Driving Instructor	16705	Athlet & Sport Player
15407	Pet Groomer/Animal Care Work	16713	Chef
15415	Transport Conductor	16721	Fitness/ Recreation Instruct
15423	Travel Guide	1673X	Gallery/ Museum/Library Tech
15431	Undertaker & Embalmer	16748	Interior Designer & Decorato
1544X	Waiter	16756	Photographer
16004	Retired	16764	Religious Associate Professi
16101	Apiarists & Sericulturist	16772	Social Work Associate Profes
1611X	Market Gardeners/Crop Grower	16780	Sports Coaches, Instructors
16128	Animal Producers	16799	Other Arts & Culture Associa
16136	Mixed Crop & Animal Producer	17000	Occupation Unknown
16144	Field Crop & Veg. Grower	17116	Building Frame Trade Work
16152	Gardener, Horticult, Nursery	17124	Building Finishers/Rel Trade
16160	Livestock & Dairy Producer	17132	Paint/Build. Struct Cleaner
16179	Mixed Crop Grower	17140	Air Con & Refrigeratio Mechs
16187	Poultry Producer	17159	Masons & Related Workers
16195	Tree & Shrub Grop Grower	17167	Building Structure Cleaner
16209	Other Animal Producers	17175	Carpenters & Joiners
16217	Aquaculture Workers	17183	Concrete Placers/Finishers
16225	Hunters & Trap	17191	Floor Layer & Tile Setters
16233	Deep-Sea Fishery Worker	17205	Glaziers
16241	Forestry & Related Worker	17213	Sheet Metal Worker
1625X	Inland & Coastal Fishery Wor	17221	Blacksmiths/Toolmakers/Rel.
16314	Subsistence Crop Farmers	1723X	Machinery Mechanics & Repair
16322	Subsistence Livestock Farmer	17248	House Builders
16330	Subsistence Mixed Crop Farme	17256	Insulation Workers
16349	Subs Fishers/Hunters/Trapper	17264	Painter & Related Workers
16403	Accounting Associate Profess	17272	Plasters
16411	Admin Exec. Secretary	17280	Plumbers & Pipe Fitters
1642X	Buyer	17299	Roofers
16438	Clearing & Forwarding Agent	17310	Handicraft Workers, Textile
16446	Commercial Sales Rep.	17329	Printing Trades Workers
16454	Conference & Event Planner	17337	Spray Painters & Varnishers
16462	Credit & Loan Officer	17345	Stonemasons/Cutters/Carvers
16470	Customs & Border Inspector	17353	Other Building Frame & Relat
16489	Employment Agent & Contracto	17361	Handicraft Workers/Wood/Bask
16497	Government Licensing Officia	1737X	Jewellery & Precious Metal
16500	Gov. Social Benefit Official	17388	Musical Instrument Maker/Tun
16519	Gov Tax & Excise Official	17396	Potter & Related Worker
16527	Insurance Representative	1740X	Precision Instrument Maker
16535	Legal Secretary	17418	Electr Equipm Install/Repair
16543	Medical Secretary	17426	Electronics/Telecoms Install
16551	Office Supervisor	17434	Building & Related Electrici
1656X	Police Inspector/ Detective	17442	Electrical Line Ins/Repairer
16578	Real Estate Agent/ Prop Man.	17450	Electrical Mechanic & Fitter
16586	Securities/ Fin Dealer/ Bro	17469	Electronic Mechanic & Servic
16594	Stats. Maths. Associate Pro.	17477	Ict Inststaller & Servicer

Occupation

Code	Occupation	Code	Occupation
17515	Food Proc./Related Trade	18163	Food/Related Mach Operator
17523	Wood Treaters	18171	Wood Proc/Paper Plant Operat
17531	Garment/Related Trades Work	1818X	Other Stationary Plant Oper.
1754X	Other Craft And Related Work	18201	Assembler-Electronic/Electri
17558	Baker/Pastry Cook & Confecti	1821X	Other Assemblers
17566	Butcher/Fishmonger & Related	18228	Assemlber-Mechanical Machine
17574	Cabinet Maker & Related	18317	Loco Engine Drivers
17582	Dairy Products Maker	18325	Car/Taxi/Van Drivers
17590	Food & Beverage Taster/Grade	18333	Heavy Truck & Lorry Drivers
17604	Fruit, Veg & Related Preserv	18341	Mobile Plant Operators
17612	Fumigators, Pest/Weed Contr	1835X	Ships' Deck Crews & Related
17620	Garment/Related Pattern Make	18368	Bus & Tram Drivers
17639	Pelt Dressers, Tanners & Fel	18376	Crane/Hoist & Related Opera
17647	Product Graders (Excl F&B)	18384	Earthmoving & Related Operat
17655	Sewing, Embroidery & Related	18392	Lifting Truck Operator
17663	Shoemakers & Related	18406	Motorcycle Driver
17671	Tailors, Dressmakers, Furrie	18414	Railway Brake/Signal Operat
1768X	Tobacco Preparers/Product Ma	18503	Machine Ops-Bleach/Dye/Cle
17698	Underwater Divers	18511	Machine Ops-Cement/Stone Pro
17701	Upholsterer & Related Worker	1852X	Machine Ops-Chemical Plant
1771X	Shotfirers & Blasters	18538	Machine Ops-Fibre Prep/Spin
17728	Wood Machine Tool Setter, Op	18546	Machine Ops-Food & Related
17736	Pre-Press Technicians	18554	Machine Ops-Fur/Leather Prep
17744	Glassmaker, Cutter & Grinder	18562	Machine Ops-Metal Finishing
17752	Print Finishing & Binding	18570	Machine Ops-Packing/Bottelin
17760	Sign Writer, Deco, Paint, En	18589	Machine Ops-Paper Products
17779	Other Handicraft Workers	18597	Machine Ops-Photographic
17787	Agric/Industmachine Machani	18600	Machine Ops-Plastic Products
17795	Aircraft Engine Mecha/Repai	18619	Machine Ops-Rubber Products
17809	Bicycle & Related Repairer	18627	Machine Ops-Sewing
17817	Blacksmith/Hammersmith	18635	Machine Ops-Shoemaking Relat
17825	Metal Moulder & Coremaker	18643	Machine Ops-Weaving & Knitti
17833	Metal Polisher/Tool Sharp	18651	Machine Ops-Miners/Quarries
17841	Machine Tool Setter/Operato	1866X	Operator:glass/Ceramicplant
1785X	Motor Vehicle Mechanic	18678	Operator:laundry Machine
17868	Rigger & Cable Splicer	18686	Operator:metal Process Plant
17876	Structural Metal Preparer	18694	Operator:mineral/Stone Plant
17884	Toolmaker & Related Worker	18708	Operator:pulp/Papermaking
17892	Welder & Flamecutter	18716	Operator:steam Engine/Boiler
17906	Crop Farm Labourer	18724	Operator:wood Processing
17914	Fishery & Aquaculture Labour	18732	Operator:well Driller/Borer
17922	Forestry Labourer	18740	Other Stationary Plant Ops
17930	Garden & Hoticultural Labour	18759	Other Textile/Fur/Leather
17949	Livestock Farm Labourer	19100	Helper, Office/Hotel Clean
18112	Mining/Mineral Plant Operat.	19119	Domestic Cleaners & Helpers
18120	Metal Proc/Finishing Operat.	19127	Vehicle Cleaners
18139	Chemical/Photogr. Operator	19135	Hand Launderer & Presser
18147	Rubber/Plastic/Paper Operat.	19143	Window Cleaner
18155	Textile/Fur/Leather Mach Ope	19151	Other Cleaning Worker

Occupation

Code	Occupation	Code	Occupation
19305	Builbing Construction Labour	19526	Street Vendors (Excl. Food)
19313	Mining/Construction Labourer	19607	Garbage & Recycling Collecto
19321	Manufacturing Labourers	19615	Refuse Sorters
1933X	Transport And Storage Labour	19623	Messenger/Potter/Deliverer
19348	Civil Engineering Labourer	19631	Meter Reader & Vending Machi
19356	Animal-Drawn Vehicle Driver	1964X	Odd Job Person
19364	Freight Handler	19658	Sweeper & Related Labourer
19372	Hand & Pedal Vehicle Driver	19666	Water & Fire Wood Collector
19380	Hand Packers	19674	Other Elementary Worker
19399	Labourer:mining,Quarry	20028	Unemployed Want Work Not Loo
19402	Shelf Filler	20036	Unemployed-Not Looking
19410	Food Preparation Assistants	30201	Pensioner
19429	Fast Food Preparer	3021X	Labour-Disabled Persons
19437	Kitchen Helpers	30414	Not Econ Active Not Elsewh.
19445	Other Manufacturing Labourer	31011	Full Time Student-Other Univ
19518	Street/Related Service Worke	3200X	Homemakers(Housewife/Husband

Economic sector

Code	Economic sector	Code	Economic sector
01007	Agriculture, Forestry, Fish.	05002	Transport & Public Utilities
01015	Accommodation & Food Service	06009	Wholesale & Retail Trade
01023	Extrateristrial Activities	07005	Finance, Insurance
01031	Household Goods & Services	08001	Business And Repair Services
0104X	Admin & Support Services	09008	Personal Services
01058	Agric, Forestry And Fishing	10006	Entertainment/Rec. Services
01066	Arts, Entertainment & Recrea	10758	Post And Telecommunication
01074	Financial & Insurance Activi	10871	Research And Development
01082	Human Health & Social Activi	10960	Cultural & Sporting Activity
01090	Informatio & Communication	10995	Other
01236	Other Technicians	1110X	Hospital And Health Services
01309	Electricity,Gas,Water,Steam	11207	Education (Pre-Primary)
02003	Mining	11215	Primary Education
02011	Other Services	11223	Secondary Education
0202X	Prof, Scientific & Tech Serv	11231	Tertiary Education
02038	Real Estate Activities	11304	Welfare, Religion, Etc.
02046	Water, Sewage, Waste Service	11401	Other Professional Services
0300X	Construction	11509	Public Administration, Etc.
04006	Manufacturing	11606	Not Applicable/Unknown

Previous year activity

Code	Previous year ctivity	Code	Previous year activity
05	Secondary school student	06	Working in labour force
01	University student	07	Unemployed
02	University of Technology/ Technikon student	98	Other activity not mentioned above
03	Higher Education College student	99	Unknown activity
04	Technical College student		
08	Enrolled in a foreign post secondary institution		

Nationality

Code	Country	Code	Country	Code	Country
3298	Afghanistan	3107	China	2259	Greenland
524X	Aland Islands	328X	China	2267	Grenada
4006	Albania	3182	China	2275	Guadelope
1007	Algeria	2054	Colombia	5088	Guam
5258	American Samoa	1317	Comores	2283	Guatemala
4146	Andorra	1341	Congo	4294	Guernsey
1279	Angola	5053	Cook Islands	1805	Guinea
2119	Anguilla	2194	Costa Rica	1902	Guinea-Bissau
2127	Antigua And Barbuda	1112	Cote D'ivoire	2232	Guyana
2011	Argentina	4189	Croatia	2291	Haiti
3026	Armenia	2003	Cuba	4340	Holy See
2135	Aruba	5274	Curacao	2402	Honduras
5010	Australia	4138	Cyprus	4405	Hungary
4014	Austria	4227	Czech Republic	4502	Iceland
3034	Azerbaijan	3689	Democratic Korea Republic	3077	India
2143	Bahamas	1228	Democratic Republic Of Congo	3085	Indonesia
3042	Bahrain			3204	Iran
3158	Bangladesh	4235	Denmark	3212	Iraq
2151	Barbados	1465	Djibouti	4057	Ireland
4154	Belarus	2062	Dominica	5290	Isle Of Man
4022	Belgium	2070	Dominican Republic	3018	Israel
216X	Belize	2089	Ecuador	4065	Italy
1406	Benin	1473	Egypt	250X	Jamaica
2178	Bermuda	2240	El Salvador	3131	Japan
3190	Bhutan	4669	England (U K)	4529	Jersey
2038	Bolivia	1481	Equatorial Guinea	3239	Jordan
5266	Bonaire Saint Eustatius And	149X	Eritrea	3220	Kazakhstan
4162	Bosnia And Herzegovina	4243	Estonia	121X	Kenya
1139	Botswana	1503	Ethiopia	5096	Kiribati
202X	Brazil	4251	Faeroe Islands	3247	Kuwait
3166	Brunei Darussalam	5282	Falkland Islands (Malvinas)	3255	Kyrgyzstan
4170	Bulgaria	5061	Fiji	3263	Lao Peoples Democratic Repub
1414	Burkina Faso	426X	Finland		
1295	Burundi	4030	France	4537	Latvia
3174	Cambodia	2305	French Guiana	3271	Lebanon
1422	Cameroon	507X	French Polynesia	1147	Lesotho
2216	Canada	135X	Gabon	1384	Liberia
1430	Cape Verde	1600	Gambia	1929	Libya
2186	Cayman Islands	3050	Georgia	4545	Liechtenstein
2100	Centr.americ	412X	Germany	4553	Lithuania
1449	Central African Republic	1708	Ghana	4561	Luxemborg
1457	Chad	4286	Gibraltar	1244	Madagascar
2046	Chile	4049	Greece	118X	Malawi

Nationality

Code	Country	Code	Country	Code	Country
314X	Malaysia	5177	Papua New Guinea	1511	Sudan
3301	Maldives	2577	Paraguay	2909	Suriname
1937	Mali	2585	Peru	538X	Svalbard And Jan Mayen Islan
4588	Malta	3530	Philippines	1155	Swaziland
5118	Marshall Islands	5320	Pitcairn	4278	Sweden
2518	Martinique	4804	Poland	4103	Switzerland
1945	Mauritania	4081	Portugal	3603	Syrian Arab Republic
1198	Mauritius	2593	Puerto Rico	3123	Taiwan
5304	Mayotte	3549	Qatar	3611	Tajikistan
2526	Mexico	3581	Republic Of Korea	362X	Thailand
5126	Micronesia (Federated States	457X	Republic Of Macedonia	3069	Timor-Leste
460X	Monaco	4596	Republic Of Moldova	152X	Togo
3409	Mongolia	1260	Reunion	5398	Tokelau
4367	Montenegro	4901	Romania	5193	Tonga
2534	Montserrat	3557	Russian Federation	2917	Trinidad And Tobago
1953	Morocco	1392	Rwanda	1546	Tunisia
1201	Mozambique	5339	Saint Barthelemy	4448	Turkey
331X	Myanmar	5347	Saint Helena	3638	Turkmenistan
1120	Namibia	2801	Saint Kitts And Nevis	2925	Turks And Caicos Islands
5134	Nauru	2607	Saint Lucia	5207	Tuvalu
3506	Nepal	5355	Saint Martin (French Part)	1287	Uganda
4073	Netherlands	5363	Saint Pierre And Miquelon	4456	Ukraine
2542	Netherlands Antilles	2704	Saint Vincent & Grenadines	3646	United Arab Emirates
5142	New Caledonia	5231	Samoa	4111	United Kingdom Of Gb & Ni
5029	New Zealand	4200	San Marino (Republic Of)	1236	United Republic Of Tanzania
2550	Nicaragua	1368	Sao Tome And Principe	2208	United States Of America
1961	Niger	3565	Saudi Arabia	2968	Unites States Virgin Islands
197X	Nigeria	4863	Scotland (U K)	2933	Uruguay
5312	Niue	1988	Senegal	3654	Uzbekistan
9997	No Information	4413	Serbia	5215	Vanuatu
5150	Norfolk Island	1252	Seychelles	2941	Venezuela
510X	Northern Mariana Islands	1538	Sierra Leone	3662	Viet Nam
4707	Norway	3573	Singapore	295X	Virgin Islands (British)
3514	Oman	5371	Sint Maarten (Dutch Part)	4766	Wales (U K)
2097	Other	4219	Slovakia	5223	Wallis And Futuna Islands
1309	Other Africa	4995	Slovenia	1562	Western Sahara
3115	Other Asia	5185	Solomon Islands	3670	Yemen
4308	Other Europe	1554	Somalia	4359	Yugoslavia
3093	Other M.east	1015	South Africa	1163	Zambia
5037	Other Oceania	1570	South Sudan	1171	Zimbabwe
3522	Pakistan	409X	Spain		
5169	Palau	359X	Sri Lanka		
2569	Panama	3328	State Of Palestine		

Unisa forms

All administrative forms used at this level. Some of these forms are also available on the Unisa website and on myUnisa.

ARCSWiD 01	Special assistance form for students with disabilities
DSAR02	Addition and cancellation application form
DSAR03	Changes of address/examination centre and contact numbers
DSAR04	Application form for exemption of study units
DSAR05	Initial professional education and training of teachers at Unisa Declaration form
DSAR06	Application form for final-year students requesting registration for 12 modules
DSAR07	Application form for re-admission
DSAR08	Application for academic record or credit certificate
DSAR25	Teaching practical placement form

ARCSWiD 01

Special assistance form for students with disabilities

UNISA university of south africa

Please note:

- This form should only be completed by students with disabilities who require special study assistance.
- To qualify for special study assistance, students must attach documentary proof of disability.
- Documentary proof of disability must be in the form of a certificate issued by a registered medical practitioner.
- Staff responsible for processing the documents will respect the confidentiality of the information provided.

1 Student number | | | | – | | | | | – | |

2 Surname

3 Full names

4 Special study assistance

In each of the following sections, please either tick or arrange for a tick to be placed in the appropriate box.
Please do not tick more than one box.

4.1 Study material

In which format would you prefer your study material (please select only one option)?

Braille	Large print	Electronic material on CD
MP3 format	DAISY format	Not applicable

4.2 Orientation and mobility

Do you require assistance with regard to orientation and mobility? Yes No

4.3 Sign Language interpretation

If you are a student who is deaf, do you require Sign Language interpretation services during tutorial sessions? Yes No

5 Study units for which you are registered

Study units	Semester	Study units	Semester

6 Declaration – I declare that all the particulars furnished by me on this form are true and correct.

Date Y Y Y Y M M D D **Signature**

Please fax completed forms to 012 429 8637/6729

Please note: Unisa does not accept any forms submitted via e-mail.

UNISA university of south africa

DSAR02

Addition and cancellation application form

This form is also available on myUnisa.

Initials & surname	
Student number	
Qualification	
Specialisation	

Addition of study units

Study unit	Exam period			Study unit	Exam period		
	S1	S2	Yr		S1	S2	Yr

Will your qualification be completed with this registration? Yes ☐ No ☐

Cancellation of study units

Please take note of exclusion from studies before cancelling any study unit/s.

Study unit	Study unit	Study unit	Study unit

NB: You will forfeit the minimum fee per module

Cancellation of qualification

Do you want to cancel all the study units registered for this academic year? Yes ☐ No ☐

I declare that all the particulars funished by me on this form are true and correct, and I undertake to comply with the rules, regulations and decisions of the University, and any amendments thereto, and have taken note of advice which may be applicable to students in general and/or to the field for which I am registered.

Signature **Date** Y Y Y Y M M D D

For office use only

RMC: File	Operator code	Signature	Date

This form can be faxed to 012 429 4150 or posted to the university at PO Box 392, Unisa, 0003

Please note: Unisa does not accept any forms submitted via e-mail.

DSAR03

Changes of address/examination centre and contact numbers

This form is also available on myUnisa.

UNISA university of south africa

Initials & surname	
Student number	
Registered qualification	

Old postal address	New postal address
Postal code	Postal code
Country	Country

Old physical address	New physical address
Postal code	Postal code
Country	Country

Old courier address (Street address only: no P0 Box/Private bag)	New courier address (Street address only: no P0 Box/Private bag)
Postal code	Postal code

Examination centre	Name
The *my Registration @ Unisa* brochure contains a list of examination centres and codes	Code

Contact numbers	
Home	
Cell	
Work	
Fax	

For office use only

Name of Unisa office: .....

Operator's code: .....

File: .....

Completed by (signature): .....

Signature

Date Y Y Y Y M M D D

This form can be faxed to 012 429 4150 or posted to the university at PO Box 392, Unisa, 0003

Please note: Unisa does not accept any forms submitted via e-mail.

DSAR04

Application form for exemption of study units

UNISA university of south africa

Unisa student number	
Surname, initials, title	
Proposed qualification (eg BCom, BTech)	Qualification code
Specialisation field (if applicable)	
Previous institution(s)	

Study unit(s) from which exemption must be considered

	Other institution's name	Other institution's study unit code	Year passed at other institution	Unisa study unit code
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Important information

1 Exemption is not granted for more than half of the maximum number of study units prescribed for a qualification.

2 Students must be aware that in addition to school qualifications and academic records already submitted, it may be required to submit additional supporting documents such as syllabi of courses passed, official academic records, conduct certificates, etc. A SAQA evaluation may be required for foreign qualifications.

3 All applications for exemptions can only be dealt with after the relevant registration period. Exemptions can only be finalised if the necessary admission documentation is issued.

4 No exemptions will be granted toward any Unisa signature modules.

I hereby declare that I am fully aware that Unisa can amend my registration if necessary, should I not qualify for exemption from the modules requested.

Signature **Date**

This form can be faxed to 012 429 4150 or posted to the university at PO Box 392, Unisa, 0003

Please note: Unisa does not accept any forms submitted via e-mail.

UNISA university of south africa

DSAR05

Initial professional education and training of teachers at Unisa declaration form

1 Background

1.1 Teaching Practice is a compulsory part of all Initial Professional Education and Training (IPET) programmes at Unisa, namely the Bachelor of Education and the Postgraduate Certificate in Education

1.2 It is required of these qualifications that:
- 1.2.1 all students, doing practice teaching, are placed in appropriate and varied contexts:
- 1.2.2 all students are placed in schools are supported by the university, and are visited and guided by the university while doing their practice teaching in schools: and
- 1.2.3 the university assesses practice teaching in authentic contexts.

2.2 The above-mentioned requirements are accreditation conditions for all IPET programmes at Unisa by the HEQC.

2.3 All new entrants into IPET programmes must fulfil these requirements.

2.4 Unisa is only capable of fulfilling all these requirments within the borders of South Africa.

2.5 A student who wants to enrol for an IPET programme will conduct the teaching practice in South Africa.

2.6 A foreign student must sign the following declaration before he or she may enrol for an IPET programme:

2 Declaration

I....., with student number ..... understand the contents of this declaration and agree to do Teaching Practice in a school determined by Unisa within South Africa. I will be responsible for my own expenses during that period.

I declare that my registration for ..... is based on my acceptance of doing Teaching Practice in South Africa.

Signed at .....on this ..... day of ..... 20.....

....

Signature **Date**

This form can be faxed to 012 429 4150 or posted to the university at PO Box 392, Unisa, 0003

Please note: Unisa does not accept any forms submitted via e-mail.

UNISA university of south africa

DSAR06

Application form for final-year students requesting registration for 12 modules

Student number	☐☐☐☐–☐☐☐☐–☐
Qualification	
Qualification code and specialisation (if applicable)	
Indicate the number of modules that you have already passed	
Indicate the average percentage of all previous modules registered (average must be 55% for an extra 2 modules to be considered)	

	Module code	Semester period	Language (E or A)
Additional 2 modules for which you wish to register	1 ☐☐☐☐☐☐–☐		
	2 ☐☐☐☐☐☐–☐		

Student signature

Date Y Y Y Y M M D D

FOR OFFICE USE ONLY

1 The student academic record is attached (Y/N)? Yes No

2 The application complies with the conditions prescribed by the Senate decision (Y/N)? Yes No

Approved **Not approved**

Unisa Deputy Registrar
(or delegated authority)

This form can be faxed to 012 429 4150 or posted to the university at PO Box 392, Unisa, 0003

Please note: Unisa does not accept any forms submitted via e-mail.

UNISA university of south africa

DSAR07

Application form for re-admission

Name of student	
Student number	– –
Qualification completed for re-admission purposes	
NQF level	**NQF credits**
Date completed	
Qualification for which you wish to register at Unisa	
Qualification code for this programme	

Student signature

Date Y Y Y Y M M D D

For office use only

Date when student was phased out					
Student number	– –				
Documents submitted in support of application to be readmitted	**Academic record**		**Certificate completed**		**Proof of completion**
Processed by		**Date**			
Approved		**Not approved**		**Date**	
Comments to be recorded on student system					

Unisa Deputy Registrar

(or delegated authority)

This form can be faxed to 012 429 4150 or posted to the university at PO Box 392, Unisa, 0003

Please note: Unisa does not accept any forms submitted via e-mail.

UNISA university of south africa

DSAR08

Application for academic record or credit certificate

Please tick the required request

Academic Record request
- Full record of studies ☐

Credit Certificate request
- Statement of courses passed ☐

Please note: A certificate of conduct may only be printed after the official release of exam results at the end of the academic year.
No 3rd party requests.

1 Unisa student number ☐☐☐☐–☐☐☐☐–☐

2 Initials & surname ☐

3 SA ID number ☐☐☐☐☐☐☐☐☐☐☐☐☐

4 Passport number (foreign student) ☐☐☐☐☐☐☐☐☐☐☐☐☐

5 Language of printout Eng ☐ Afri ☐

6 Qualification required ☐ **OR** all formal studies at Unisa ☐

9 *Credits only Yes ☐ No ☐

***Only in the case of a credit certificate**

10 NQF Level Yes ☐ No ☐

11 NQF Credits Yes ☐ No ☐

12 Must the request be Faxed ☐ **Fax number** ☐

Posted ☐

Student signature _____ **Date** _____

This form can be faxed to 012 429 4150 or posted to the university at PO Box 392, Unisa, 0003

Please note: Unisa does not accept any forms submitted via e-mail.

UNISA university of south africa

DSAR25 Teaching practical placement form

Please complete the form on the reverse side of this page and hand it in when you register. Students who register by post **must** return the completed form with their registration form. If you register **on-line** you will be required to provide the following information during the registration process. Please ensure that you read and understand the guidelines applicable for teach teaching practice module. When selecting a school, please ensure the school of your choice offers your Teaching Practice subject/s.

Note that the Teaching Practice module must be done either together with or after you have completed the subject didactic module and not before.

Guidelines for registration of teaching practice modules

Module CODE	Duration	Guidelines
PGCE Foundation Phase		
PCF410X	**10 weeks**	If you register for this module you are required to do 10 weeks (50 days) of teaching practice. These may run consecutively or in two periods on either one or two schools which has Grade R-3. You will be required to complete both Section A and B on the reverse form irrespective of whether you are doing the 10 weeks consecutively or in two periods of 5 weeks
PGCE Early Childhood Development		
PCP410D	**10 weeks**	If you register for this module you are required to do 10 weeks (50 days) of teaching practice. These may run consecutively or in two periods on either one or two schools which has Grade 0-R You will be required to complete both Section A and B on the reverse form irrespective of whether you are doing the 10 weeks consecutively or in two periods of 5 weeks
PGCE Intermediate		
PFC104T	**10 weeks**	If you register for this module you are required to do 10 weeks (50 days) of teaching practice. These may run consecutively or in two periods on either one or two schools which has Grade 4-7. You will be required to complete both **Section A and B** on the reverse form irrespective of whether you are doing the 10 weeks consecutively or in two periods of 5 weeks.
PGCE Senior Phase and FET		
PTEAC1X	**5 weeks**	For this module you are required to complete 5 weeks (25 days) of teaching practice either in FET College or school that has Grade 10-12
PTEAC2Y	**5 weeks**	For this module you are required to complete 5 weeks (25 days) of teaching practice at a school that has Grade 7-9
BEd Foundation Phase		
PSR1045	**5 weeks**	For these modules you are required to complete 2 weeks (10 days) of observation at an ECD centre and 3 weeks (15 days) at a primary school that has Grade R-3. Please note that you will need to arrange for your own observation at an ECD centre. We will send you a request letter to assist you to make your own arrangements for doing your observation at that ECD centre.
PRS2049	**5 weeks**	
PRS304C	**5 weeks**	For these modules you are required to complete 5 weeks (25 days) of teaching practice at a school that has Grade R-3
PRS403E	**5 weeks**	
BEd Intermediate		
PST104F	**5 weeks**	For these modules you are required to complete 5 weeks (25 days) of teaching practice at a school that has Grade 4-7
PST204J	**5 weeks**	
PST304M	**5 weeks**	
PST402N	**5 weeks**	
BEd Senior Phase and FET		
TPR100C	**5 weeks**	For this module you are required to complete 5 weeks (25 days) of teaching practice at a school that has Grade 10-12
TPR200F	**5 weeks**	For this module you are required to complete 5 weeks (25 days) of teaching practice at a school that has Grade 7-9

This form can be faxed to 086 615 4699 or posted to the university at PO Box 392, Unisa, 0003

Please note: Unisa does not accept any forms submitted via e-mail.

UNISA university of south africa

DSAR25 Teaching practical placement form

See guidelines on the reverse side of this page

Student number

The following details are required for South African students for placements at South African schools for the teaching practical module that you are registering for in 2013. You may view the list of schools available at www.unisa.ac.za .

Section A Which modules are you registering for? Please circle the correct module code.	PCF410X	PCP410D	PFC104T	PTEAC1X	PTEAC2Y
	PRS1045	PRS2049	PRS304C	PRS403E	PST104F
	PST204J	PST304M	PST402N	TPR100C	TPR200F

Mark your province with a cross	FS	GP	WC	EC	NC	KZN	MP	NW	LIM

District	

Name of school where you intend to do your practical teaching	Are you employed by the school? **Yes** **No**

Contact details of school Tel: ..... E-mail .....

Select the month in which you wish to start your teaching practice. Mark with a cross	Feb	Mar	Apr	May	Jun	Aug	Sep	School stamp if school confirms that they can accommodate you

Complete section B if you require a second school for placement

Section B Which modules are you registering for? Please circle the correct module code.	PCF410X	PCP410D	PFC104T	PTEAC1X	PTEAC2Y
	PRS1045	PRS2049	PRS304C	PRS403E	PST104F
	PST204J	PST304M	PST402N	TPR100C	TPR200F

Mark your province with a cross	FS	GP	WC	EC	NC	KZN	MP	NW	LIM

District	

Name of school where you intend to do your practical teaching	Are you employed by the school? **Yes** **No**

Contact details of school Tel: ..... E-mail .....

Select the month in which you wish to start your teaching practice. Mark with a cross	Feb	Mar	Apr	May	Jun	Aug	Sep	School Stamp if school confirms that they can accommodate you

....

Signature **Date**

This form can be faxed to 086 615 4699 or posted to the university at PO Box 392, Unisa, 0003

Please note: Unisa does not accept any forms submitted via e-mail.

Teaching practice placement information

All professional teaching qualifications have teaching practice as a compulsory component of the curriculum. If you live in one of the SADC countries, you will need to make your own arrangements to do your teaching practice in your own country. Students who live in other countries will have to make arrangements to do the required teaching practice in South Africa (during February and October) before the qualification can be completed. No registration for any professional teaching qualification will be accepted for students living in a foreign country unless the DSAR25 form is included with your registration form.

Depending on the qualification for which you want to enrol, the duration of teaching practice may differ from between 5 to 10 consecutive weeks.

Teaching practice must be done within the phase (eg Foundation, Senior Phase) of the qualification for which you are registered.

If you are enrolled for a BEd in Early Childhood Education or the Foundation Phase, your teaching practice is to be divided between a Pre-Primary School and the Foundation Phase of a Primary School. The practical component in fulfilment of the pre-primary qualification requirement must be done in the first and second years of your professional studies, and in the second component in the Foundation Phase during the third and fourth year.

The university may appoint supervisors to assess your teaching practice, or it may liaise with the relevant school to carry out your assessment during these compulsory teaching practice sessions.

In order to do so, the university will need to know when you will be doing your teaching practice and at which school. You are therefore required to submit the DSAR25 form with your registration form.

A list of schools in each province and district is available on the Unisa web (www.unisa.ac.za) to assist you in selecting a school close to where you live so that you can fulfil your teaching practice requirements.

It is, however, your responsibility to liaise with the school and to obtain confirmation that they can accommodate your teaching practice at that school.

You must then complete the DSAR25 form online, or at the back of this brochure, when submitting your request for registration.

Should the university have any problem with your selection of a school, an alternative placement will be communicated to you by the teaching practice unit.

Students who have appropriate experience of teaching within the relevant phase may apply to be exempted from the teaching practical module by applying for Recognition of Prior Learning (RPL). Students who wish to apply for RPL should do so well in advance. They will need to supply sufficient evidence of relevant experience. Such applications should be referred to morokvt@unisa.ac.za.