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हिन्दुस्तान अखबार की प्रस्तुति

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STAR PROFILE »
Tom Cruise
Page 4-5

Tips on writing an email



आज हर कोई ईमेल के जरिये संदेश भेजता और प्राप्त करता है। ऐसे में अगर ईमेल में अपनी बात प्रभावी तरीके से कही जाए तो ईमेल रिसीव करने वाले के सामने आपकी अच्छी छवि बनेगी। जानें इससे जुड़ी कुछ जरूरी बातें:

For most of us, email is one of the most common form of communication so it's important to get it right. Although emails usually aren't as formal as letters, they still need to be professional to present a good image of you and your Institution.

So here are some points for what to write and what to avoid while writing an email.

1. Use a descriptive subject line

Say what the email is about in a few words. Instead of writing "Urgent", write "Meeting at 12am about the exhibition". Use a subject line each time you reply to an email, to avoid subject lines starting Re: or R:R:

If you write a descriptive subject line for each email, it's easier for your reader to understand the content of your email.

Be careful to avoid writing general subject lines, such as "Hello" or "Hi", as some email providers automatically delete these as spam.

2. Keep your emails short

Try to keep only one point in each email. If necessary, you can send more emails on different points. You don't need to quote all the previous messages in the one you send.

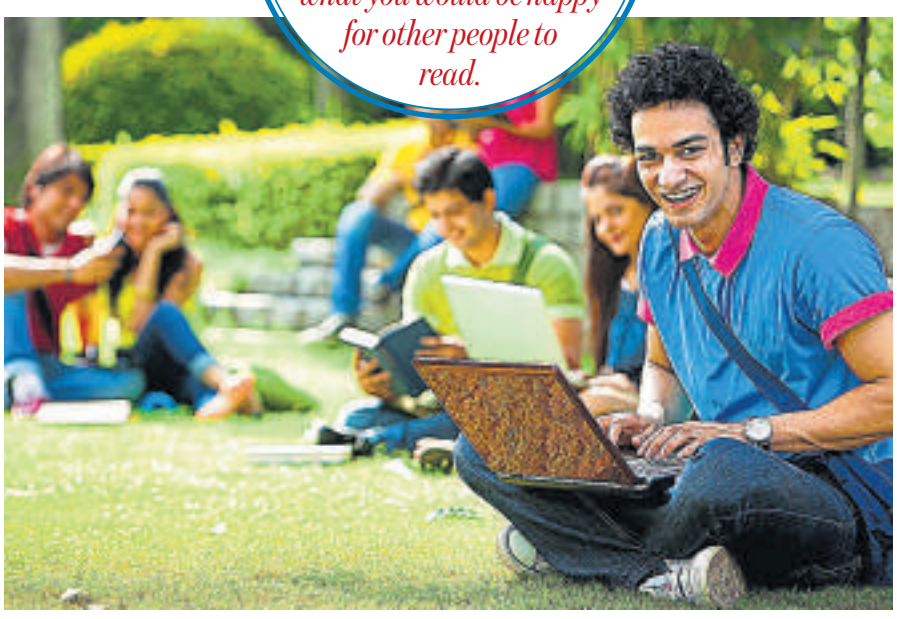
You can selectively quote (only including the previous question, for example) by using the angle brackets < < quote here >>.

3. Write simple, direct English

This is especially important if you're writing to someone whose first language is not English. Here are some ways of writing simple English:

- Use active forms instead of passive forms
- Write short sentences rather than long ones
- Don't use idioms
- Use common words rather than technical or jargon words (if your reader is not in the same field as you)

Try to make your emails informative and polite. Remember that your reader could forward your email to other people, so only write what you would be happy for other people to read.



4. Make sure your reader knows what to do next

Help your reader act on your email. For example, if you want your reader to find some information for you, write "Can you please find me the the copies of newspapers for Exhibition" instead of the vaguer "I'm going to need the copies of newspapers for Exhibition".

5. Don't send heavy attachments

If possible, send a zip file, or give web addresses where your reader can find information.

6. Be careful what you write in your email

Try to make your emails informative and polite, and use a neutral tone. Remember that your reader could forward your email to other people, so only write what you would be happy for other people to read. (No gossip, no personal comments, no confidential information and no ambiguous English such as sarcastic humour.)

Avoid using emoticons and smilies in formal emails, or too many exclamation marks.

Feature Desk

Do you know?



पेज 02



IDIOMS » पेज 03

Blow a deal

व्यापारिक सौदे को खत्म करना



Reading Corner पेज 08

Quote of the week

Adopt the pace of nature: her secret is patience.

- Ralph Waldo Emerson

LANGUAGE SKILL (भाषा ज्ञान) >>

Exercise

Fill appropriate imperatives in the blanks. Mind the positive or the negative forms.



1. _____ your brother. (to ask)
2. _____use a pencil. (not/to use)
3. _____ up. (to hurry)
4. _____ quiet. (to be)
5. _____ the police. (not/to call)
6. _____ your beds. (to make)
7. Please _____ the gap. (to mind)
8. _____ Papa about my accident. (not/to tell)
9. Please _____ in the vicinity. (not/to smoke)
10. Let's _____ her mother in the kitchen. (to help)
11. _____ upstairs. (to go)
12. _____ in this lake. (not/to swim)
13. _____ your homework. (to do)
14. _____ football in the ground. (not/to play)
15. _____ your teeth. (to brush)
16. _____ during the lesson. (not/to talk)
17. _____ the animals in the zoo. (not/to feed)
18. _____ the instructions. (to read)
19. _____ late for school. (not/to be)
20. _____ your mobiles. (to switch off)
21. _____ him to open the door. (to tell)
22. Let him _____ the door. (not/ to close)
23. _____ the car. (not/ open)
24. _____ upstairs. (to go)
25. _____ your teeth regularly. (to brush)
26. _____ soccer in the classroom. (not/ play)
27. _____ your mobile. (to switch off)
28. _____ the instructions. (to follow)
29. _____ slowly. (to drive)
30. _____ silly. (not/ to be)
31. _____ a cup of tea. (to have)
32. _____ yourself. (to help)
33. _____ your room. (to clean)
34. _____ the door incase Mukesh is there. (not/ to open)
35. _____ to bring the memory card. (not / to forget)
36. _____ candies from strangers. (not/ to accept)
37. _____ your teeth before you go to bed. (to brush)
38. _____ that show. It is very boring. (not/ to watch)
39. _____ your dictionaries for language class. (to bring)
40. _____in the lawn. (not/ to step)
41. _____ some fresh strawberries. (to enjoy)
42. _____ me a few weeks to make up my mind. (to give)
43. _____ free to text me later. (to feel)
44. _____me that email, will you? (to send)
45. _____ me a glass of water. (to pour)

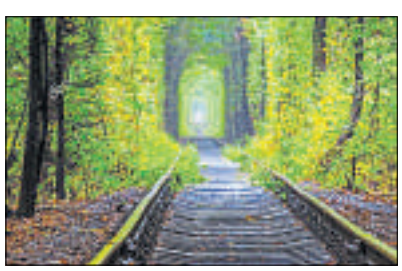
Answers : 1. Ask 2. Don't 3. Hurry 4. Be 5. Don't call 6. Make 7. mind 8. Do not tell 9. do not smoke 10. help 11. Go 12. Do not swim 13. Do 14. Do not play 15. Brush 16. Don't talk 17. Do not feed 18. Read 19. Do not be 20. Switch off 21. Tell 22. not close 23. Do not Open 24. Go 25. Brush 26. Do not play 27. Switch off 28. Follow 29. Drive 30. Do not be 31. Have 32. Help 33. Clean 34. do not open 35. do not forget 36. do not accept 37. brush 38. do not watch 39. bring 40. Do not step 41. Enjoy 42. Give 43. Feel 44. Send 45. Pour

Do You Know ?

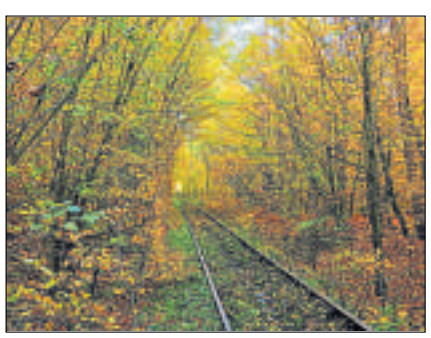
Interesting Facts About ***Tunnel of Love***



It was relatively unknown to the general public until it became widely popular through internet in 2011. As a result people are visiting this place from all over the world.



Approximately three or more trains may pass through the Tunnel of Love, carrying loads of plywood from a nearby factory, although some days there are none.



It looks wonderful throughout the year but the most impressive time is of early autumn when trees have still many leaves and you get to see all possible colors like green, red and yellow.



The Tunnel of Love covers a portion of an industrial railroad track, found in the northwest of Ukraine in Europe, near the town of Klevan. It passes through arches of lush vegetation, particularly trees.



When the Odek plywood factory removed some trees from the Tunnel of Love, many objections were made by the local people, and the factory hasn't interfered with the trees since.

SCIENCE OF LANGUAGE >>



क्या है *Antimetabole ?*



Antimetabole is a figure of speech in which words or clauses from the first half of a sentence are repeated in the second half of the sentence in reverse order. For example, John F. Kennedy's famous instruction to the American people in his inaugural address is an antimetabole: "Ask not what your country can do for you, ask what you can do for your country."

Common Examples of Antimetabole

There are many examples of antimetabole in jokes, famous quotes, and even every day language. There are also short phrases in common speech that use antimetaboles to express doubt or sarcasm. Take a look at the following examples:

- Oh you have, have you?
- Oh it is, is it?
- Oh she will, will she?

In each of these cases, the speaker is expressing disbelief that things are the way that the listener says they are.

There are also some idioms that are antimetaboles:

- You can take the girl out of the country, but you can't take the country out of the girl.
- When the going gets tough, the tough get going.
- Fail to prepare and you prepare to fail.

Here are some jokes that are antimetabole examples:

- What's the difference between a teacher and a train conductor? One teaches you to train your mind, while the other teaches you to mind the train.
- What is the difference between a crocodile and a baby?

One makes its bed in a river and the other makes a river in its bed.

IDIOMS >>

किसी भी भाषा में *Idioms* का बड़ा महत्व है। वे बड़ी से बड़ी बात कुछ ही शब्दों में प्रभावी तरीके से व्यक्त कर देते हैं। यही वजह है कि अच्छे वक्ता अपनी बात कहने में इनका इस्तेमाल करते हैं। इस कॉलम में हम आपको कुछ ऐसे ही *Idioms* से परिचित करा रहे हैं।



Blow a deal

व्यापारिक सौदे को खत्म करना

1. Accept an offer
Pronunciation : एक्सेप्ट एन ऑफर
Meaning: to agree to an offer or proposal
हिंदी अर्थ : किसी प्रस्ताव को स्वीकार करना
Example : He accepted the offer to join her company.

2. Bail out a company
Pronunciation : बेल आउट अ कंपनी
Meaning: to rescue a company that has financial problems
हिंदी अर्थ : किसी कंपनी को आर्थिक समस्याओं से उबारना
Example : The government bailed out the bank to maintain stability in the economy.

3. Blow a deal
Pronunciation : ब्लो अ डील
Meaning: to ruin a business deal with someone
हिंदी अर्थ : व्यापारिक सौदे को खत्म करना
Example : We are working hard so that we do not blow the deal with our new customer.

4. Bang for the buck
Pronunciation : बैंग फॉर द बक
Meaning: value for the money spent
हिंदी अर्थ : खर्च धनराशि का पूरा मूल्य
Example : We were able to get much bang for the buck when we advertised on the Internet.

5. Defeat a motion
Pronunciation : डिफीट अ मोशन
Meaning: to defeat an idea or proposal in a meeting
हिंदी अर्थ : किसी राय या प्रस्ताव का मीटिंग में असफल होना
Example : We easily defeated the motion to change the dates for next year's convention.

6. Captain of industry
Pronunciation : कैप्टन ऑफ इंडस्ट्री
Meaning: a top corporation officer
हिंदी अर्थ : उद्योग या व्यवसाय में शीर्ष पर बैठा व्यक्ति
Example : The president of our company was a captain of industry and when he retired he was appointed to many government boards.

7. Company town
Pronunciation : कंपनी टाउन
Meaning: a town dominated by one industry or company
हिंदी अर्थ : ऐसा शहर, जो आजीविका के लिए किसी उद्योग या कंपनी पर निर्भर हो
Example : The company town faced severe economic times when the coal mine closed.

संपादकीय >>

अब काम होगा घर से

जबसे पूरे विश्व में कोरोनावायरस की महामारी फैली है, लगभग सारे देश में लॉकडाउन चल रहा है। इसका मतलब है घर से काम करें, सोशल डिस्टेंस बनाए रखें और जरूरी हो तो बाहर जाते समय मास्क लगाकर जाएं।

इस लॉकडाउन के चलते परीक्षाएं रुक गई हैं। स्कूल और कॉलेज बंद हैं और कई संस्थाओं में ऑन लाइन पढ़ाई शुरू हो गई है। क्या यह नए भविष्य की आहट है?

ऐसा ही समझिए। यूरोप जो इस समय को-विड की महामारी से बेतहाशा जूझ रहा है, वहां के एजुकेशन एक्सपर्ट डॉ. जॉर्ज माइकल कहते हैं, 'इस वायरस के दूर होने के बाद दुनिया पहले जैसी नहीं रहेगी। खासकर युवाओं के लिए आने वाला समय मुश्किलों भरा रहेगा। इस साल सेशन कब और किस तरह पूरा होगा, यह कहना मुश्किल है। इसके अलावा जॉब मार्केट का भी बुरा हाल रहेगा। जिनके पास पहले से नौकरियां हैं, उन पर नौकरी बचाने का संकट रहेगा और जो इस समय पढ़ाई कर रहे हैं उन्हें भविष्य में जॉब मिलने में दिक्कतें आएंगी। इसके अलावा हर तरफ पे कट तो चल ही रहा है।'

इस समय की मांग है कि आप अपने आपको बाजार के हिसाब से योग्य बनाए रखिए। अगर घर से काम कर रहे हैं तो अपनी उपयोगिता साबित करिए। अगर आप छात्र हैं, तो अपने लिए ऐसे भविष्य की योजना बनाएं, जहां आप टेक्नोलॉजी के सहारे घर बैठे भी काम कर सकें।

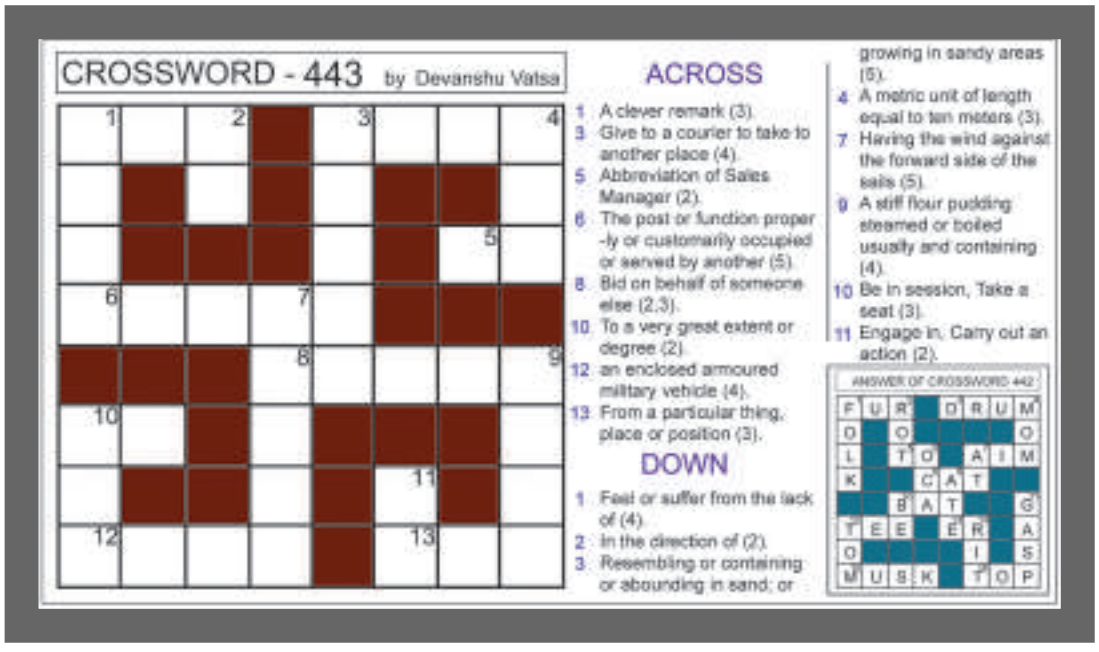
As companies grapple with ways to navigate the current COVID-19 crisis, one of the biggest game-changers has been the number of professionals who are working from home. Whatever the format, working from home can pose several challenges as it requires working without supervision and the presence of your colleagues. It requires oodles of self-discipline and can be a tough juggling act between your personal and professional life.

Antonyms

Antonyms is the relation between two words, which are exactly opposite to each other.

1	Economise	Waste
	किफायत करना	बर्बाद करना
2	Serious	Trivial
	गंभीर	मामूली
3	Sturdy	Weak
	मजबूत	कमजोर
4	Merry	Mirthless
	खुश	उदास
5	Wisdom	Folly
	बुद्धिमत्ता	मूर्खता

Word Puzzle में दिए गए *Clue* को ध्यान से पढ़ें और खाली खानों में अक्षर भरें, ताकि उनसे सही शब्द बन सकें। सही उत्तर अगले अंक में देखें।



CURRENT AFFAIRS »

कोरोना पीड़ितों पर नजर रखना हुआ और भी आसान



आईआईटी रुड़की ने एक मोबाइल ट्रेकिंग एप्लिकेशन बनाई है, जो सरकार की कोरोना वायरस संक्रमित लोगों पर नजर रखने के प्रयासों को बेहतर बनाएगी। यह एप्लिकेशन जियोफेंसिंग टेक्नोलॉजी से क्वारंटीन किए गए कोविड-19 से पीड़ित संदिग्धों की गतिविधि पर नजर रख सकती है। यह एप आभासी भौगोलिक सीमाएं निर्धारित करता है और सचेत करता है, जब कोई संदिग्ध तय सीमाओं को लांघता या उनमें प्रवेश करता है। आईआईटी रुड़की के सिविल इंजीनियरिंग विभाग के प्रोफेसर कमल जैन कहते हैं, 'जब क्वारंटीन किया गया व्यक्ति भौगोलिक सीमाओं को लांघेगा, तब सिस्टम को इसका पता चल जाएगा।' अगर किसी वजह से जीपीएस काम नहीं करता है, तब मोबाइल टॉवर के ट्रायंगुलेशन से लोकेशन का पता चल जाएगा। अगर कुछ जगह पर इंटरनेट काम नहीं कर रहा होगा, तब लोकेशन की जानकारी एसएमएस द्वारा मिल जाएगी।

The IIT Roorkee has developed a mobile tracking application endowed with state-of-the-art features to boost government efforts for the surveillance of coronavirus suspects. The application can track the COVID-19 suspects who have been quarantined through the geofencing technology, which marks a virtual geographic area and triggers a response if an individual exits or enters the boundary. The system will get an alert, if geofencing is violated by the quarantined person, Prof Kamal Jain from the Department of Civil Engineering, IIT Roorkee, said. In case the GPS data is not received, the location will be obtained automatically through the triangulation of mobile towers. If the Internet is not working in a certain area, the location will be received through SMS.

छात्रों की चिंताओं को कम करने की कोशिश में सरकार



मानव संसाधन विकास मंत्री रमेश पोखरियाल 'निशंक' ने बीते सोमवार को सभी कंपनियों से आग्रह किया कि वे कैंपस प्लेसमेंट के दौरान छात्रों को दिए नौकरी के प्रस्तावों को समाप्त न करें, जिसकी वजह कोरोना वायरस महामारी के चलते हुई आर्थिक मंदी है। उन्होंने कहा, 'प्लेसमेंट को लेकर ग्रेजुएट छात्रों की चिंताओं को कम करने के लिए मैंने कंपनियों से निवेदन किया है कि वह छात्रों को दिए किसी भी नौकरी के प्रस्ताव को समाप्त न करें। सरकार सुनिश्चित कर रही है कि कोविड-19 के चलते अर्थव्यवस्था पर कोई गहरा असर न पड़े।' वह आगे कहते हैं, 'इन छात्रों को नियुक्त न करना, उनके साथ धोखा होगा, जो वाकई में होनहार हैं और इस स्थिति से देश को निकालने में योगदान दे सकते हैं।'

HRD Minister Ramesh Pokhiyal 'Nishank' on Monday appealed to companies to not withdraw any job offers made to students in campus placements due to the economic slowdown created by the coronavirus pandemic. "To ease the worries of graduating students about placements, I have appealed to companies to not withdraw any job offers made to students. The government is working to ensure that the COVID-19 situation does not have a long-lasting affect on the economy. "It will be unfair not to hire these students who are actually bright and can contribute to pulling the country out of this situation," Nishank said.

सीबीएससी ने झूठी खबर फैलाने वालों के खिलाफ की कार्यवाई

सीबीएससी ने सोमवार को एक अधिसूचना के जरिये सभी को बोर्ड परीक्षाओं, मूल्यांकन और पास मापदंड को लेकर फैली झूठी सूचनाओं के प्रति आगाह किया है। बोर्ड ने कहा कि इन झूठी सूचनाओं का मकसद छात्रों और उनके माता-पिता को गुमराह करना है। सीबीएससी के सचिव अनुराग त्रिपाठी ने बयान दिया, 'बोर्ड ने हाल में अफवाह फैलाने वालों के खिलाफ एफआईआर दर्ज कर कड़ी कार्यवाई की है, शिकायत आईटी एक्ट के तहत दर्ज हुई है, जिससे गलत खबर फैलाने वालों तक पहुंचा जाएगा और कानून के तहत उनको सजा दी जाएगी।' सीबीएससी ने लोगों और मीडिया से आगे कहा कि वे इन अफवाहों पर विश्वास न करें और जानकारी प्राप्त करने के लिए बोर्ड की आधिकारिक वेबसाइट या इसके सोशल मीडिया एकाउंट पर जाएं।

The CBSE on Monday released an official notification informing all concerned about circulation of fake notices pertaining to CBSE board exams, evaluation and pass criteria being circulated on social media. The board said that these fake notices are mainly aimed at misleading students and parents. "The board has in the recent past taken strict action against rumormongers by filing FIRs against individuals, links under IT act, it will be again compelled to trace the sources and book these miscreants under law," said Anurag Tripathi, Secretary of CBSE in the statement. The CBSE has further informed the Public and media to not believe in these rumours and check the official website of the board or its social media accounts for any information.

छात्रों और पेशेवरों को घर बैठे स्किल्स बढ़ाने का मौका

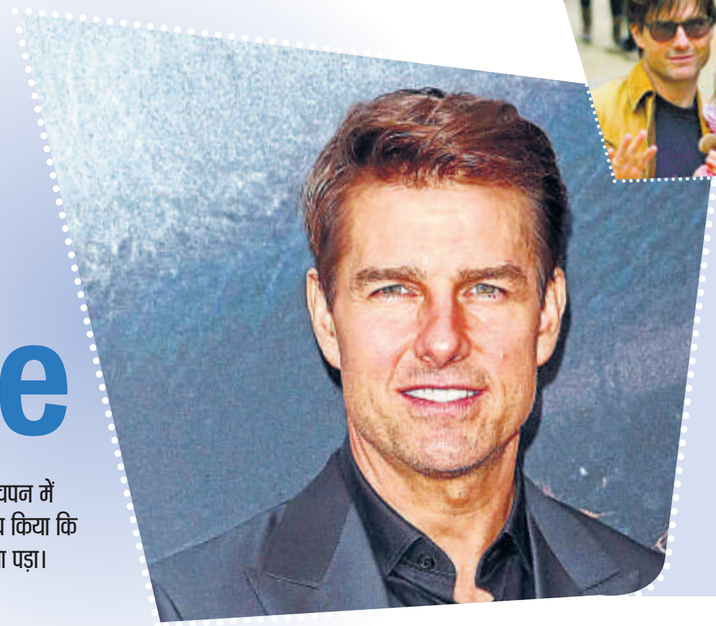


टाटा कंसल्टेंसी सर्विस के विभाग टीसीएस आईओएस ने सोमवार को 'करियर एज' नाम से एक 15 दिन का डिजिटल सर्टिफिकेशन प्रोग्राम मुफ्त शुरू करने की घोषणा की है। यह प्रोग्राम कॉलेज छात्रों/पेशेवरों के लिए विशेषतौर पर बनाया गया है, जो उन्हें लॉकडाउन के समय को बेहतर ढंग से उपयोग करने और करियर स्किल्स बढ़ाने में मदद करेगा। टीसीएस के बयान के मुताबिक, यह प्रोग्राम, टीसीएस आईओएस डिजिटल लर्निंग हब प्लेटफॉर्म में उपलब्ध है, जिसे करने के बाद ऑनलाइन डिजिटल एसेस्मेंट और सर्टिफिकेट मिलेगा। प्रोग्राम में नैनो वीडियोज, केस स्टडीज और एसेस्मेंट शामिल हैं, जो उम्मीदवार को अपनी कमजोरी और क्षमताओं को समझने और उनका विश्लेषण करने में मदद करेगा। इस प्रोग्राम को कहीं से भी, किसी भी समय और किसी भी उपकरण जैसे सेल्फोन, लैपटॉप, डेस्कटॉप और टैब्लेट्स से किया जा सकता है।

TCS iON, a strategic unit of Tata Consultancy Services, announced on Monday a free, 15-day self-paced digital certification programme called Career Edge, specially designed for college students/working professionals to enhance their career skills by helping them effectively utilise the time at hand during this period of lockdown. The programme, offered on the TCS iON Digital Learning Hub platform, is followed by an online digital assessment and certification, according to a TCS statement. "The programme consists of nano videos, case studies and assessments that will help the learners to understand and evaluate their strengths and weaknesses. The program can be accessed anywhere, anytime on any device - cellphones, laptops, desktops and tablets," it said.

STAR PROFILE

Tom Cruise





Tom Cruise with daughter Suri

टॉम क्रूज हॉलीवुड के सर्वाधिक चहेते हीरो हैं। बचपन में प्रीस्ट बनने के ख्वाहिशमंद टॉम ने अचानक तय किया कि वे एक्टर बनेंगे। शुरू में उन्हें काफी संघर्ष करना पड़ा।

Tom Cruise is an award-winning American actor and filmmaker best known for movies in the 'Mission: Impossible' film series in which he plays secret agent Ethan Hunt. He is considered to be one of the biggest movie stars in the United States and was Hollywood's highest-paid actor in 2012.

Career

During his late teens he gave up the idea of becoming a priest and decided to try his hand at an acting career.

He moved to New York and was successful in bagging a small role in the 1981 film 'Endless Love' as a 19 year old.

After playing small roles in some more films, he portrayed Joel Goodson in the romantic comedy 'Risky Business' in 1983. The film became a big hit, and Tom Cruise, with his chocolate-boy good looks became the heart-throb of millions of American girls.

In 1986, he appeared in the action drama film 'Top Gun' in which he played Lieutenant Pete "Maverick" Mitchell, a young naval aviator aboard the aircraft carrier USS Enterprise. This movie too became a huge success, cementing his reputation as a superstar.

His streak of success continued over the late 1980s with films like 'The Color of Money' (1986), 'Cocktail' (1988), 'Rain Man' (1988), and 'Born on the Fourth of July' (1989).

He achieved unprecedented success in 1996 when he played the role of Ethan Hunt in the action spy film 'Mission: Impossible'. The plot follows agent Hunt and his mission to uncover the mole who has framed him for the murders of his entire team. The film was a big box office success and spawned several sequels.

He continued to be a highly bankable and popular star throughout the late 1990s and 2000s with films like 'Eyes Wide Shut' (1999), 'Vanilla Sky' (2001), 'Minority Report' (2002), 'The Last Samurai' (2003), 'Collateral' (2004), 'War of the Worlds' (2005), and 'Lions for Lambs' (2007). Some of his more recent films are 'Rock of Ages' (2012), 'Jack Reacher' (2012), 'Oblivion' (2013), and 'Edge of Tomorrow' (2014), Mission: Impossible – Rogue Nation (2015) and Jack Reacher: Never Go Back (2016). His latest film, Mission: Impossible - Fallout has made over $775 million worldwide becoming Cruise's most successful film to date. Mission: Impossible franchise has brought in over $3.5 billion since Cruise conceived the idea for a film adaptation of the classic television series and produced the first in 1996. He is currently in production on the long-awaited sequel to Top Gun.

ACHIEVEMENTS AND RECORDS

- Tom Cruise is the recipient of three Golden Globe awards, including Best Performance by an Actor in a Motion Picture – Drama in 1990 for 'Born on the Fourth of July' and Best Performance by an Actor in a Motion Picture - Comedy/Musical in 1997 for 'Jerry Maguire'.
- In 2011, Cruise was awarded a humanitarian award from the Simon Wiesenthal Centre and Museum of Tolerance for his work as a dedicated philanthropist.



Favourite Singer

Joss Stone (England)

Favourite Sports

Wrestling, Football

Hobbies

Skydiving, Fencing, Scuba diving

"Here's how I've lived my life: I've never been late to a set. I make films I believe in. I feel privileged to be able to do what I love.

Joke's Corner (जबान संभाल के) »

टीटू- भाई साहब! इस किले में कोई भूत है क्या?
गाइड- मैं यहां इतने सालों से काम कर रहा हूं, आज तक नहीं देखा।
टीटू- कितने साल हुए?
गाइड- 300 साल!

...

टुम्पी (रुम्पी से) - तुम्हारी बहन की उम्र कितनी है?
रुम्पी- 25 साल।
टुम्पी-वह तो बीस साल बता रही थी।
रुम्पी-अरे, उसने पांच साल की होने पर गिनती सीखी थी।

...

सूमो - मेरे दादा जब मरे थे तो मेरे लिए 5 करोड़ नकद और 10 बीघा जमीन छोड़ गए थे।
रोमू- बस इतना ही! मेरे दादा जब मरे थे तो सारी दुनिया ही छोड़ गए थे मेरे लिए।

...

पिंपी (मंदिर में प्रार्थना करते हुए)- हे भगवान, पंजाब की राजधानी दिल्ली को बना दो।
तभी वहां एक पुजारी आया, उसने पिंपी से पूछा-बेटी तुम भगवान से ऐसा क्यों मांग रही हो?
पिंपी-...क्योंकि मैंने परीक्षा में पंजाब की राजधानी दिल्ली लिख दी है।

...

Teacher : Which is more important to us, the sun or the moon?
Student : Moon...
Teacher : Why?
Student : The moon gives us light at night when we need it but the sun gives us light only in the day time when we don't need it.

...

Boy: What is the best way to keep food bills down?
Girl: Use a paperweight!

...

Reenu: Excuse me sir, what time is it?
Man: It's 3:15.
Reenu: (puzzled look on his face) You know, it's the weirdest thing, I have been asking that question all day, and each time I get a different answer.

...

TEACHER : I want you to tell me the longest sentence you can think of.
Pupil : Life imprisonment !

...

Student: The brain is a wonderful thing.
Teacher: Why do you say that?
Student: Because it starts working the second you get up in the morning and never stops until you get asked a question in class!

PRONOUNCE CORRECTLY



Correct pronounciation is the basis for effective communication. By being aware of such words, which are pronounced differently or which are difficult to pronounce, you will be able to speak with confidence and authority.

Commonly mispronounced words

With about 5 vowel sounds, 21 consonant sounds, and numerous irregularities in spellings and pronounciations, English can be a tricky language. Lets get to know about some of these words and their meanings -

1. Extravagant (एक्स्ट्रावेगन्ट)
अंग्रेजी में इस शब्द का इस्तेमाल अनावश्यक या अत्यधिक के संदर्भ में किया जाता है। कई लोगों को इसका उच्चारण 'एक्स्ट्रावेजेंट' सही लगता है, पर इसका सही उच्चारण होगा 'एक्स्ट्रावेगन्ट'।

2. Hyperbole (हाइपर्बली)
अंग्रेजी में इस शब्द का प्रयोग 'अतिशयोक्ति' के संदर्भ में किया जाता है। कुछ लोग इसका उच्चारण 'हाइपरबोले' करते हैं, जबकि इसका सही उच्चारण है 'हाइपर्बली'।

3. Vehicle (वीइकल)
अंग्रेजी में इस शब्द का इस्तेमाल 'गाड़ी' के संदर्भ में किया जाता है। कई लोग इसका उच्चारण 'वेहिकल' कर देते हैं, जो कि सही नहीं है। इसका सही उच्चारण होगा 'वीइकल'।

4. Et cetera (etc.) (एटसेटेरा)
अंग्रेजी में इस शब्द का प्रयोग आदि के संदर्भ में किया जाता है। हममें से अधिकतर लोग इसका उच्चारण 'एक्सेट्रा' या 'एटसेट्रा' करते हैं, जो कि गलत है। इसका सही उच्चारण होगा 'एटसेटेरा'।

5. Women (विमिन)
अंग्रेजी में इस शब्द का प्रयोग 'स्त्री' के संदर्भ में किया जाता है। इसके स्पेलिंग को देखते हुए कई लोग इसका उच्चारण 'वुमन' करते हैं, जो कि इस शब्द के एकवचन **Woman** का सही उच्चारण है। लेकिन **Women** का सही उच्चारण है 'विमिन'।

Popular Lingo

Lets have a look at the new words added in the Dictionary.

Acquihire (एक्वीहायर)
अर्थ : किसी कंपनी और उसके स्टाफ का कौशल देखते हुए उसे खरीद लेना।
Adorbs (एडॉर्ब्स)
अर्थ : कोई ऐसी चीज, जो अच्छी लगती हो या खुशी देती हो।
Cotch (कॉच)
अर्थ : कुछ समय के लिए कहीं ठहर जाना या विश्राम करना।
Doncha (डोन्चा)
अर्थ : यह don't you का कॉन्ट्रेक्शन है। मसलन Doncha want to go along with us to the party?
Douchebaggery (डूशेबेगरी)
अर्थ : आपत्तिजनक या दूसरों को नीचा दिखाने वाला व्यवहार।
False widow (फॉल्स विडो)
अर्थ : मकड़ी की एक ऐसी प्रजाति, जो इंसानों के लिए बहुत जहरीली नहीं होती।

CURRENT AFFAIRS »

कोरोना पीड़ितों पर नजर रखना हुआ और भी आसान



आईआईटी रुड़की ने एक मोबाइल ट्रेकिंग एप्लिकेशन बनाई है, जो सरकार की कोरोना वायरस संक्रमित लोगों पर नजर रखने के प्रयासों को बेहतर बनाएगी। यह एप्लिकेशन जियोफेंसिंग टेक्नोलॉजी से क्वारंटीन किए गए कोविड-19 से पीड़ित संदिग्धों की गतिविधि पर नजर रख सकती है। यह एप आभासी भौगोलिक सीमाएं निर्धारित करता है और सचेत करता है, जब कोई संदिग्ध तय सीमाओं को लांघता या उनमें प्रवेश करता है। आईआईटी रुड़की के सिविल इंजीनियरिंग विभाग के प्रोफेसर कमल जैन कहते हैं, 'जब क्वारंटीन किया गया व्यक्ति भौगोलिक सीमाओं को लांघेगा, तब सिस्टम को इसका पता चल जाएगा।' अगर किसी वजह से जीपीएस काम नहीं करता है, तब मोबाइल टॉवर के ट्रायंगुलेशन से लोकेशन का पता चल जाएगा। अगर कुछ जगह पर इंटरनेट काम नहीं कर रहा होगा, तब लोकेशन की जानकारी एसएमएस द्वारा मिल जाएगी।

The IIT Roorkee has developed a mobile tracking application endowed with state-of-the-art features to boost government efforts for the surveillance of coronavirus suspects. The application can track the COVID-19 suspects who have been quarantined through the geofencing technology, which marks a virtual geographic area and triggers a response if an individual exits or enters the boundary. The system will get an alert, if geofencing is violated by the quarantined person, Prof Kamal Jain from the Department of Civil Engineering, IIT Roorkee, said. In case the GPS data is not received, the location will be obtained automatically through the triangulation of mobile towers. If the Internet is not working in a certain area, the location will be received through SMS.

छात्रों की चिंताओं को कम करने की कोशिश में सरकार



मानव संसाधन विकास मंत्री रमेश पोखरियाल 'निशंक' ने बीते सोमवार को सभी कंपनियों से आग्रह किया कि वे कैंपस प्लेसमेंट के दौरान छात्रों को दिए नौकरी के प्रस्तावों को समाप्त न करें, जिसकी वजह कोरोना वायरस महामारी के चलते हुई आर्थिक मंदी है। उन्होंने कहा, 'प्लेसमेंट को लेकर ग्रेजुएट छात्रों की चिंताओं को कम करने के लिए मैंने कंपनियों से निवेदन किया है कि वह छात्रों को दिए किसी भी नौकरी के प्रस्ताव को समाप्त न करें। सरकार सुनिश्चित कर रही है कि कोविड-19 के चलते अर्थव्यवस्था पर कोई गहरा असर न पड़े।' वह आगे कहते हैं, 'इन छात्रों को नियुक्त न करना, उनके साथ धोखा होगा, जो वाकई में होनहार हैं और इस स्थिति से देश को निकालने में योगदान दे सकते हैं।'

HRD Minister Ramesh Pokhiyal 'Nishank' on Monday appealed to companies to not withdraw any job offers made to students in campus placements due to the economic slowdown created by the coronavirus pandemic. "To ease the worries of graduating students about placements, I have appealed to companies to not withdraw any job offers made to students. The government is working to ensure that the COVID-19 situation does not have a long-lasting affect on the economy. "It will be unfair not to hire these students who are actually bright and can contribute to pulling the country out of this situation," Nishank said.

सीबीएससी ने झूठी खबर फैलाने वालों के खिलाफ की कार्यवाई

सीबीएससी ने सोमवार को एक अधिसूचना के जरिये सभी को बोर्ड परीक्षाओं, मूल्यांकन और पास मापदंड को लेकर फैली झूठी सूचनाओं के प्रति आगाह किया है। बोर्ड ने कहा कि इन झूठी सूचनाओं का मकसद छात्रों और उनके माता-पिता को गुमराह करना है। सीबीएससी के सचिव अनुराग त्रिपाठी ने बयान दिया, 'बोर्ड ने हाल में अफवाह फैलाने वालों के खिलाफ एफआईआर दर्ज कर कड़ी कार्यवाई की है, शिकायत आईटी एक्ट के तहत दर्ज हुई है, जिससे गलत खबर फैलाने वालों तक पहुंचा जाएगा और कानून के तहत उनको सजा दी जाएगी।' सीबीएससी ने लोगों और मीडिया से आगे कहा कि वे इन अफवाहों पर विश्वास न करें और जानकारी प्राप्त करने के लिए बोर्ड की आधिकारिक वेबसाइट या इसके सोशल मीडिया एकाउंट पर जाएं।

The CBSE on Monday released an official notification informing all concerned about circulation of fake notices pertaining to CBSE board exams, evaluation and pass criteria being circulated on social media. The board said that these fake notices are mainly aimed at misleading students and parents. "The board has in the recent past taken strict action against rumormongers by filing FIRs against individuals, links under IT act, it will be again compelled to trace the sources and book these miscreants under law," said Anurag Tripathi, Secretary of CBSE in the statement. The CBSE has further informed the Public and media to not believe in these rumours and check the official website of the board or its social media accounts for any information.

छात्रों और पेशेवरों को घर बैठे स्किल्स बढ़ाने का मौका

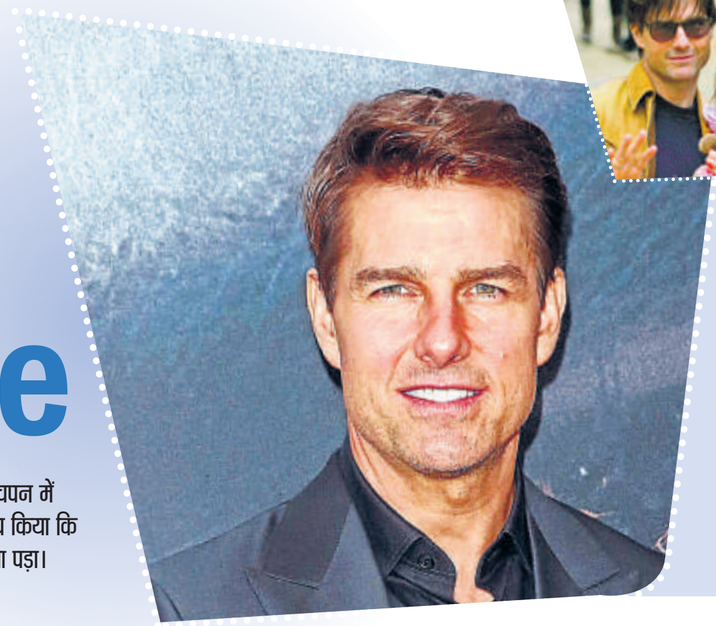


टाटा कंसल्टेंसी सर्विस के विभाग टीसीएस आईओएस ने सोमवार को 'करियर एज' नाम से एक 15 दिन का डिजिटल सर्टिफिकेशन प्रोग्राम मुफ्त शुरू करने की घोषणा की है। यह प्रोग्राम कॉलेज छात्रों/पेशेवरों के लिए विशेषतौर पर बनाया गया है, जो उन्हें लॉकडाउन के समय को बेहतर ढंग से उपयोग करने और करियर स्किल्स बढ़ाने में मदद करेगा। टीसीएस के बयान के मुताबिक, यह प्रोग्राम, टीसीएस आईओएस डिजिटल लर्निंग हब प्लेटफॉर्म में उपलब्ध है, जिसे करने के बाद ऑनलाइन डिजिटल एसेस्मेंट और सर्टिफिकेट मिलेगा। प्रोग्राम में नैनो वीडियोज, केस स्टडीज और एसेस्मेंट शामिल हैं, जो उम्मीदवार को अपनी कमजोरी और क्षमताओं को समझने और उनका विश्लेषण करने में मदद करेगा। इस प्रोग्राम को कहीं से भी, किसी भी समय और किसी भी उपकरण जैसे सेल्फोन, लैपटॉप, डेस्कटॉप और टैब्लेट्स से किया जा सकता है।

TCS iON, a strategic unit of Tata Consultancy Services, announced on Monday a free, 15-day self-paced digital certification programme called Career Edge, specially designed for college students/working professionals to enhance their career skills by helping them effectively utilise the time at hand during this period of lockdown. The programme, offered on the TCS iON Digital Learning Hub platform, is followed by an online digital assessment and certification, according to a TCS statement. "The programme consists of nano videos, case studies and assessments that will help the learners to understand and evaluate their strengths and weaknesses. The program can be accessed anywhere, anytime on any device - cellphones, laptops, desktops and tablets," it said.

STAR PROFILE

Tom Cruise





Tom Cruise with daughter Suri

टॉम क्रूज हॉलीवुड के सर्वाधिक चहेते हीरो हैं। बचपन में प्रीस्ट बनने के ख्वाहिशमंद टॉम ने अचानक तय किया कि वे एक्टर बनेंगे। शुरू में उन्हें काफी संघर्ष करना पड़ा।

Tom Cruise is an award-winning American actor and filmmaker best known for movies in the 'Mission: Impossible' film series in which he plays secret agent Ethan Hunt. He is considered to be one of the biggest movie stars in the United States and was Hollywood's highest-paid actor in 2012.

Career

During his late teens he gave up the idea of becoming a priest and decided to try his hand at an acting career.

He moved to New York and was successful in bagging a small role in the 1981 film 'Endless Love' as a 19 year old.

After playing small roles in some more films, he portrayed Joel Goodson in the romantic comedy 'Risky Business' in 1983. The film became a big hit, and Tom Cruise, with his chocolate-boy good looks became the heart-throb of millions of American girls.

In 1986, he appeared in the action drama film 'Top Gun' in which he played Lieutenant Pete "Maverick" Mitchell, a young naval aviator aboard the aircraft carrier USS Enterprise. This movie too became a huge success, cementing his reputation as a superstar.

His streak of success continued over the late 1980s with films like 'The Color of Money' (1986), 'Cocktail' (1988), 'Rain Man' (1988), and 'Born on the Fourth of July' (1989).

He achieved unprecedented success in 1996 when he played the role of Ethan Hunt in the action spy film 'Mission: Impossible'. The plot follows agent Hunt and his mission to uncover the mole who has framed him for the murders of his entire team. The film was a big box office success and spawned several sequels.

He continued to be a highly bankable and popular star throughout the late 1990s and 2000s with films like 'Eyes Wide Shut' (1999), 'Vanilla Sky' (2001), 'Minority Report' (2002), 'The Last Samurai' (2003), 'Collateral' (2004), 'War of the Worlds' (2005), and 'Lions for Lambs' (2007). Some of his more recent films are 'Rock of Ages' (2012), 'Jack Reacher' (2012), 'Oblivion' (2013), and 'Edge of Tomorrow' (2014), Mission: Impossible – Rogue Nation (2015) and Jack Reacher: Never Go Back (2016). His latest film, Mission: Impossible - Fallout has made over $775 million worldwide becoming Cruise's most successful film to date. Mission: Impossible franchise has brought in over $3.5 billion since Cruise conceived the idea for a film adaptation of the classic television series and produced the first in 1996. He is currently in production on the long-awaited sequel to Top Gun.

ACHIEVEMENTS AND RECORDS

- Tom Cruise is the recipient of three Golden Globe awards, including Best Performance by an Actor in a Motion Picture – Drama in 1990 for 'Born on the Fourth of July' and Best Performance by an Actor in a Motion Picture - Comedy/Musical in 1997 for 'Jerry Maguire'.
- In 2011, Cruise was awarded a humanitarian award from the Simon Wiesenthal Centre and Museum of Tolerance for his work as a dedicated philanthropist.



Favourite Singer

Joss Stone (England)

Favourite Sports

Wrestling, Football

Hobbies

Skydiving, Fencing, Scuba diving

"Here's how I've lived my life: I've never been late to a set. I make films I believe in. I feel privileged to be able to do what I love.

Joke's Corner (जबान संभाल के) »

टीटू- भाई साहब! इस किले में कोई भूत है क्या?
गाइड- मैं यहां इतने सालों से काम कर रहा हूं, आज तक नहीं देखा।
टीटू- कितने साल हुए?
गाइड- 300 साल!

...

टुम्पी (रुम्पी से) - तुम्हारी बहन की उम्र कितनी है?
रुम्पी- 25 साल।
टुम्पी-वह तो बीस साल बता रही थी।
रुम्पी-अरे, उसने पांच साल की होने पर गिनती सीखी थी।

...

सूमो - मेरे दादा जब मरे थे तो मेरे लिए 5 करोड़ नकद और 10 बीघा जमीन छोड़ गए थे।
रोमू- बस इतना ही! मेरे दादा जब मरे थे तो सारी दुनिया ही छोड़ गए थे मेरे लिए।

...

पिंपी (मंदिर में प्रार्थना करते हुए)- हे भगवान, पंजाब की राजधानी दिल्ली को बना दो।
तभी वहां एक पुजारी आया, उसने पिंपी से पूछा-बेटी तुम भगवान से ऐसा क्यों मांग रही हो?
पिंपी-...क्योंकि मैंने परीक्षा में पंजाब की राजधानी दिल्ली लिख दी है।

...

Teacher : Which is more important to us, the sun or the moon?
Student : Moon...
Teacher : Why?
Student : The moon gives us light at night when we need it but the sun gives us light only in the day time when we don't need it.

...

Boy: What is the best way to keep food bills down?
Girl: Use a paperweight!

...

Reenu: Excuse me sir, what time is it?
Man: It's 3:15.
Reenu: (puzzled look on his face) You know, it's the weirdest thing, I have been asking that question all day, and each time I get a different answer.

...

TEACHER : I want you to tell me the longest sentence you can think of.
Pupil : Life imprisonment !

...

Student: The brain is a wonderful thing.
Teacher: Why do you say that?
Student: Because it starts working the second you get up in the morning and never stops until you get asked a question in class!

PRONOUNCE CORRECTLY



Correct pronounciation is the basis for effective communication. By being aware of such words, which are pronounced differently or which are difficult to pronounce, you will be able to speak with confidence and authority.

Commonly mispronounced words

With about 5 vowel sounds, 21 consonant sounds, and numerous irregularities in spellings and pronounciations, English can be a tricky language. Lets get to know about some of these words and their meanings -

1. Extravagant (एक्स्ट्रावेगन्ट)
अंग्रेजी में इस शब्द का इस्तेमाल अनावश्यक या अत्यधिक के संदर्भ में किया जाता है। कई लोगों को इसका उच्चारण 'एक्स्ट्रावेजेंट' सही लगता है, पर इसका सही उच्चारण होगा 'एक्स्ट्रावेगन्ट'।

2. Hyperbole (हाइपर्बली)
अंग्रेजी में इस शब्द का प्रयोग 'अतिशयोक्ति' के संदर्भ में किया जाता है। कुछ लोग इसका उच्चारण 'हाइपरबोले' करते हैं, जबकि इसका सही उच्चारण है 'हाइपर्बली'।

3. Vehicle (वीइकल)
अंग्रेजी में इस शब्द का इस्तेमाल 'गाड़ी' के संदर्भ में किया जाता है। कई लोग इसका उच्चारण 'वेहिकल' कर देते हैं, जो कि सही नहीं है। इसका सही उच्चारण होगा 'वीइकल'।

4. Et cetera (etc.) (एटसेटेरा)
अंग्रेजी में इस शब्द का प्रयोग आदि के संदर्भ में किया जाता है। हममें से अधिकतर लोग इसका उच्चारण 'एक्सेट्रा' या 'एटसेट्रा' करते हैं, जो कि गलत है। इसका सही उच्चारण होगा 'एटसेटेरा'।

5. Women (विमिन)
अंग्रेजी में इस शब्द का प्रयोग 'स्त्री' के संदर्भ में किया जाता है। इसके स्पेलिंग को देखते हुए कई लोग इसका उच्चारण 'वुमन' करते हैं, जो कि इस शब्द के एकवचन **Woman** का सही उच्चारण है। लेकिन **Women** का सही उच्चारण है 'विमिन'।

Popular Lingo

Lets have a look at the new words added in the Dictionary.

Acquihire (एक्वीहायर)
अर्थ : किसी कंपनी और उसके स्टाफ का कौशल देखते हुए उसे खरीद लेना।
Adorbs (एडॉर्ब्स)
अर्थ : कोई ऐसी चीज, जो अच्छी लगती हो या खुशी देती हो।
Cotch (कॉच)
अर्थ : कुछ समय के लिए कहीं ठहर जाना या विश्राम करना।
Doncha (डोन्चा)
अर्थ : यह don't you का कॉन्ट्रेक्शन है। मसलन Doncha want to go along with us to the party?
Douchebaggery (डूशेबेगरी)
अर्थ : आपत्तिजनक या दूसरों को नीचा दिखाने वाला व्यवहार।
False widow (फॉल्स विडो)
अर्थ : मकड़ी की एक ऐसी प्रजाति, जो इंसानों के लिए बहुत जहरीली नहीं होती।

THE ART OF CONVERSATION »

Chit chat on Job Promotion

Conversation is a necessary skill which helps you in conveying your message across with clarity. With a good conversation you are able to build a social circle, win friends and make advancement in your career. You can master this art with consistent practice.



Situation: Tarun was just promoted to a managerial position, and he is concerned about the fact that he has never managed people before.

Tarun: I have really good news today. Oh! I am so happy.
Saumya: What is your good news, Tarun?
Tarun: I got a promotion today. You are looking at the new supervisor of the Marketing department.
Saumya: Wow, this is great news! I am so glad for you. So, you will start your new job this coming Monday?
Tarun: No, I need to finish my current projects in the Sales department before I move over to Marketing.
Saumya: You have a lot of experience with this company. They will be very helpful to you in your new position.
Tarun: I know. However, I have never supervised people before.
Saumya: You will do fine. You are a natural leader, and you will lead well.
Tarun: You think so, Saumya?
Saumya: I know so. You led your soccer team to victory last year, didn't you?
Tarun: Leading a soccer team and leading a Marketing department are not quite the same.
Saumya: Yes, they are in a way. First, being a supervisor means building a good team where members work well with each other, right?
Tarun: Right. To improve my employees' performance, I need to understand their working habits and their skills. Then, I can give them a little bit of coaching if the need arises.
Saumya: Third, you need to find out what motivates your employees, right?
Tarun: Yes again. Everybody needs to be motivated, either to find a better way of doing one's job or putting in extra effort to perform better.
Saumya: Things will not always run smoothly. There will be problem employees. So, fourth, you need to know how to coach, or how to counsel, or even how to discipline, right?
Tarun: Right. This is the worst part of being a supervisor. You need to be strong enough to cope with problem employees, to be wise enough to counsel them, and even be "mean" enough to discipline them.
Saumya: Things will change, and your department needs to be able to adapt to changes, right?
Tarun: Yes, technological changes happen everyday. I need to get my employees ready for changes as well as to reinforce the need for change sometimes.
Saumya: And if you come up with new ideas, you need to be able to "sell" your ideas to your boss and your employees, right?
Tarun: There is no need to come up with new ideas if you cannot convince people of their value.
Saumya: You need to set yourself out as an example for your employees. Therefore, you should have a good understanding of your responsibilities, work hard and work well with others, be alert of changes, and last but not least, understand the values and goals of your company.
Tarun: If I want to lead, then I need to prove that I am a good leader.
Saumya: Those are the things that you need to do in your new position. Even though they are not exactly the same as coaching a soccer team, you will do fine. All you need to do is change your leadership style a little bit in this new environment.
Tarun: Thanks for the note of confidence, Saumya.

WORDS OF THE WEEK »



Veritable (वेरिटेबल) : प्रामाणिक
Example - At the end of the march, a veritable parade of speakers addressed the crowd.
(जुलूस के अंत में वक्ताओं की एक प्रामाणिक परेड ने जनसमूह को संबोधित किया।)
Hortatory (हॉर्टटोरी): प्रेरणात्मक
Example - The bill contains hortatory language but is weak in the details.
(विधेयक की भाषा तो प्रेरणात्मक है, लेकिन विवरण में कमजोर है।)
Laggard (लैगर्ड) : पिछड़ने वाला
Example - We will deliver more at a national level by bringing those laggard students up to the level of the others. (पिछड़ने वाले छात्रों को दूसरों के समान स्तर पर लाकर हम राष्ट्रीय स्तर पर अधिक अच्छा प्रदर्शन करेंगे।)
Zany (जेनी) : मसखरा
Example - A television team was seeking out suitably zany people who can conduct film interviews.
(एक टेलीविजन टीम ऐसे योग्य मसखरे लोगों की खोज कर रही थी, जो फिल्म साक्षात्कार कर सकें।)
Abase (अबेस) : अपमानित
Example - I was abased before my fellow workers when I was demoted. (जब मेरी पदावनति की गई तो मुझे अपने सहकर्मियों के समक्ष अपमानित हुआ था।)
Gabble (गेबल) : बड़बड़ाना
Example- It goes on far too long, and I forget my lines and gabble nervously.
(यह बहुत देर तक चलता है और मैं अपने संवाद भूल जाता हूं और घबराहट में बड़बड़ाता हूं।)

Test your English

The QUIZ



by Madhusudhan S

These days the entire world is worried about their health and physical safety. This quiz will familiarize you with specialist doctors and the ailment's treatment they provide.

1. You have a painful corn
2. You need reading glasses
3. Your baby has fever
4. You need a doctor to deliver your baby
5. A friend of yours has had a complete mental collapse
6. A child you know has crooked teeth
7. A woman is suffering from female disorders.
8. You are troubled with a skin rash
9. You have an eye disease that needs expert attention.
10. You have an illness which you believe can be cured by bone manipulation.

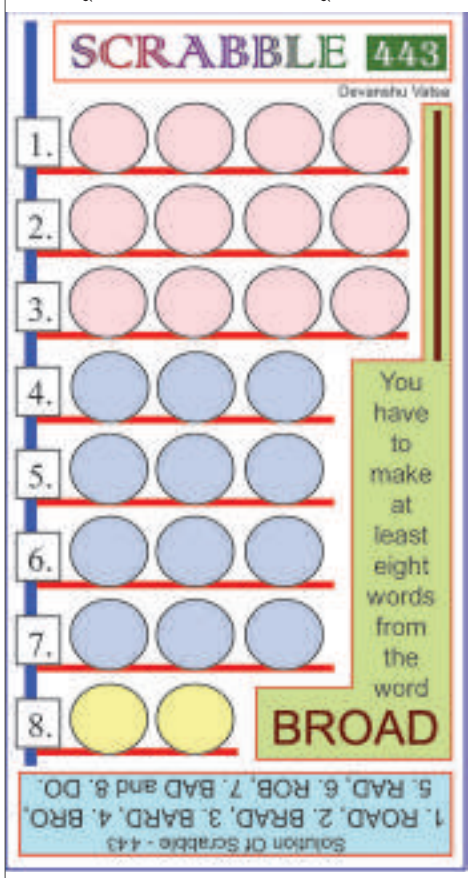
Answers:
1. podiatrist or chiropodist;
2. optometrist;
3. pediatrician;
4. obstetrician;
5. psychiatrist;
6. orthodontist;
7. gynecologist;
8. dermatologist;
9. oculist or ophthalmologist;
10. osteopath.

WORD POWER »

Diffident

Pronunciation : dif-I-dent
(adjective)
Meaning : Hesitant in acting or speaking through lack of self-confidence.
Usage : You shouldn't be so diffident about your achievements. you've done really well!
Synonyms : bashful, coy, demure, introverted, modest, recessive, retiring, shy.
Antonyms: extroverted, immodest, outgoing.

Origin : Middle English, borrowed from Latin diffident-, diffidens "distrustful, lacking in confidence."



Work From Home Obstacles And How To Overcome Them

Work from home gives you leverage on many things but it's sketchy without its challenges. Since the concept is now gaining popularity, it's not all colourful and balanced as it may seem.You'll be happier and productive unless you overcome these 5 major work from home obstacles:

1. Difficulty Managing Your Time : With ample distractions and work, responsibilities are under the same roof, it's not easy to switch off. So, if you're an achiever and finding it difficult to mark an end to your work and continue working late nights, consider using apps that help to effectively manage your time on various categories and tasks. This may make you more aware of where you actually are investing your time. Plus, it's a good idea to make a schedule for you and include breaks in it and managing household chores.

2. You are working nonstop : You are not able to finish off or you are thinking that working from office was a better idea. Unplugging at the end of the day is essential and if you feel like you are working 24/7, sign out of your work email after you are done delivering your report. Set appointments on your calendar and be clear with your team when you leave. Turn off notifications in case you are being pulled into work again.

3. Interruptions : Keeping aside all office diversions, you'll like to deal with other kinds of interruptions when delivering work from home. It is especially more difficult if you have very young kids who don't understand if you are available to play.

Try to work in an isolated room and give a kind of signal to your family that you are in your focus mode. You cannot really plan on working when your kids are asleep, you can ask for other family members for help.

4. Being out of the Loop : When most of the communication happens via email and internal communication system, it is possible that small misunderstandings could establish. Certain voices of tone or using a specific work can easily turn to a drama. The only solution to this problem is communicating more. Try to keep your work transparent with your team members and arrange short and quick calls in between to avoid the miscommunication. Remember to be proactive in speaking up.



किसी भी भाषा को पूरी तरह समझने के लिए यह जरूरी है कि हम उसमें आने वाले बदलावों पर नजर रखें। अगर आपको अंग्रेजी बोलने और समझने से संबंधित कोई भी दिक्कत हो रही है तो सलाह लें अंग्रेजी के जानकार मधुसूदन एस. से। इस कॉलम में वह आपके सवालों के जवाब देंगे।



The meaning of covidiot



Q. Sir, what is the meaning of covidiot? **Ramandeep**

A. This question is very appropriate in today's times.

Covidiot is a noun, means the following:

A stupid person who stubbornly ignores social distancing instructions thus helping to increase the spread of covid-19 virus.

Usage in a sentence: 'are you seriously going to have a party in your house these days?' don't be such a covidiot.

Q. Sir, is the word chide similar to the word child? **Prabhkant**

A. No, both words are totally different from their meaning.

The word **chide** means to criticize, lecture, to scold, to rebuke.

The past tense of this word is chided.

Usage in a sentence: Rahul could not chide his sister for breaking his favourite toy.

Though I was a few minutes late for dinner, my father did not chide me for the delay.

Few Synonyms of the word chide: Admonish, blame, condemn, reprimand, scold, find fault, etc.

Few antonyms of the word chide: applaud, approve, commend, compliment, flatter, praise, etc.

The word **child** refers to a young human being below the legal age of majority.

The plural of Child is Children.

Q. Sir, what is alpha and omega? **Sumati**

A. The origin of the words alpha and omega are from Latin taken from Greek language.

Alpha is the first and omega is the last letter of the Greek alphabet, which means the beginning and the end. This is similar to our alphabet A to Z.

This means all-in-all.

We come across this expression in the Bible.

"I am Alpha and Omega, the beginning and the end, the first and the last". This refers to that god remains from the beginning to the end of the time.

अंग्रेजी भाषा से जुड़ी आपकी कोई भी जिज्ञासा है तो हमें पत्र लिखें या ईमेल करें। आपके सवालों का जवाब देंगे क्विज मास्टर और अंग्रेजी के विद्वान मधुसूदन एस.। हमारा पता है 'जानो इंग्लिश', हिन्दुस्तान, आकृति बिल्डिंग, सी-164, सेक्टर-63, नोएडा, गौतम बुद्ध नगर-201 301, उ.प्र.

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SPOT THE ERRORS >>

In the essay given below, there are certain errors including spelling mistakes, articles, tenses etc. Spot the errors and tally it with the answers mentioned in the box in the end of the story.

It is now cleared that the coronavirus pandemic (Covid-19) will not just has huge costs in terms of loss of lives and public health, but lead to enormous economic suffering. The nature of the disease is such that there is a inherent tension between preserving lives — which involves large scale lockdowns, restrictions of travel, and social distancing — and economic activity — which is based on mobility, migration, supply chains, trade, demand, and consumption. Governments across the world have intervened, in varying degrees, to minimise the distressed. But what does the crisis, as well as the nature of the response, said about the new global economic paradigm?

The welfare State is back. This is the most significant transformation in decades in global economic policymaking. To get sure, the welfare element of State policy — even in the most developed capitalist democracies — never faded entirely. But the dominant wisdom was that the State should stick to its core function of provision of basic public services and act for a regulator, and leave the rest to the market to determine.



Answers: 1. clear 2. have 3. an 4. on 5. distress 6. say 7. be 8. as

READING CORNER >>

How to stay cool without air conditioning?



You can use language to learn about other people's lives, study history, experience new cultures and explore new places. And you can do this without travelling anywhere! All you need is an enjoyable reading experience.

At first sight, the view could be mistaken for the rolling **hummocks** of Hobbiton, right down to the perfectly circular doors opening out of the lush green hillside. But the doors are made of glass, and inside them are not cosy hobbit holes but an array of large mechanical steel arms and levers holding some of the doors ajar.

These hills are part of the roof of the California Academy of Sciences in San Francisco, US. The **undulating** green roof is one of a series of engineering and design features that make the academy one of the largest passively **ventilated** spaces in the US. This means that even in the peak of summer, the bulk of this building relies on clever manipulation of the elements to stay cool, with next to no air conditioning.

Roofs like these are one way that architects, engineers and designers are rethinking buildings to find ways to keep them cool without air conditioning. The challenge is becoming increasingly urgent; it has been yet another **scorching** year, with heatwaves steamrolling Australia, southern Asia, North America and Europe. To deal with heatwaves, made more frequent by climate change, the number of AC units is expected to more than triple worldwide by 2050.

But there are alternatives, and plenty of them. It is possible to create buildings that stay cool with virtually no energy requirements at all.

At the academy, the roof's grassy domes divert the natural flow of air inside the building. As the wind blows across, one side of the hills is at negative pressure, which helps to suck air through the automatically controlled roof windows and into the building. The fact that the roof is covered with vegetation also helps to bring the temperature down in the space below, as well as providing a habitat for wildlife above.

What about the much more ordinary, everyday buildings that most of us spend the majority of our time in?

"We start off with the attitude of how far can we go in designing the building on the assumption that we're not going to have AC," says Alisdair McGregor, global leader for mechanical engineering at Arup, who was involved in the building's design. But it's rare to fully climate-control the whole building by that approach, he adds. There might be **constraints** imposed by a noisy motorway next to a building, making it unfeasible to open the windows. Or the building could have a lot of hot equipment or people with particular needs, such as in a hospital. But at least it means that AC, along with its costs and emissions, is reduced to the bare minimum. The California Academy of Sciences is a **pinnacle** in passive design. But it was also an almost half-billion-dollar project with access to some of the best engineers and architects in sustainable development. What about the much more ordinary, everyday buildings that most of us spend the majority of our time in – can passive cooling also make them heatwave-proof?

courtesy: BBC

Let's have a look at the meaning of words which you came across the article.

Hummock (हम्मक): Noun, means a small natural hill. **Undulate (अनडुलेट) :** Verb, means move in a wavy pattern or with a rising and falling motion. **Scorching (स्कॉर्चिंग) :** Adjective, means hot and dry enough to burn or parch a surface. **Ventilate (वेन्टिलेट) :** Verb, means furnish with an opening to allow air to circulate or gas to escape. **Constraint (कॉन्स्ट्रेन्ट) :** Noun, means the act of constraining; the threat or use of force to control the thoughts or behavior of others. **Pinnacle (पिनकल) :** Noun, means a lofty peak; the highest level or degree attainable.

LETTERS TO THE EDITOR (आपने लिखा) >>

No one can have such an immense fan following which Jaano English enjoys. It is a giant leap of Hindustan to make us English acquainted. I really appreciate the way in which it provides us with the sound knowledge of English. Every column of this wonderful supplement is praiseworthy. Current affairs and idioms are extremely important regarding competitions. Thank you Hindustan for such a great initiative.

Nitesh Sharma, by email

I am a regular reader of Jaano English since its begining. It has benefited me a lot. Though I have never been to any classes for English but with the help of this paper now I can speak and write in English properly.

Praveen Kumar, by email

I am regular reader of Jaano English. I like this newspaper a lot. It has been a real help for me in improving my written as well as spoken English. I am really thankful to the team involved in this paper.

Karanveer, by email



'जानो इंग्लिश' के बारे में आपकी जो भी प्रतिक्रिया, विचार या सुझाव हों, उन्हें ईमेल या पत्र द्वारा हमें भेजें। आपकी बातों को हम मंच देंगे।

हमारा ईमेल पता है–

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और पत्राचार का पता है–

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Miscellaneous >>

Tips On Writing Content For escalating Business

All business material should be written in a professional way which means that it should be clear, concise, and formal. Avoid technical jargon that only industry insiders will understand. Also avoid buzzwords. So what exactly is meant by clear and concise business writing? Well, clear and concise means that you should avoid these things :

Vague or ambiguous statements : While writing business documents you should avoid vague and ambiguous statements that the reader may not be able to understand or interpret.

Jokes, anecdotes and clichés : Jokes and cliches are fine in informal pieces of writing. But in business writing these are totally out of place and should be avoided.

Unsubstantiated facts : Avoid including unsubstantiated facts in a business letter or document as these may affect the credibility of the writer and the organization.

Slang or offensive language : These are strict no-no in a piece of business writing, as they are considered non-serious language.

Grammar and punctuation errors : This rule is applicable to all forms of writing, but in the case of business writing it is particularly true. Spelling and grammatical errors will make you look unprofessional. Worse still, they will cause confusion and waste precious time and resources. Because, punctuations play a big role in making the message clear.

Using the Passive Voice : Good business writing doesn't permit the use of excessive passive verbs. As a general rule, you should use few passive verbs in your writing. That said, passive constructions are quite appropriate in situations where the reader doesn't need to know who performed the action. But not in business letter as communication should be very clear.

मुद्रक तथा प्रकाशक राजीव बेओतरा द्वारा हिन्दुस्तान मीडिया वेन्चर्स लिमिटेड (एच एम वी एल) के पक्ष में एच टी मीडिया लिमिटेड प्रेस, प्लॉट नं.-8, उद्योग विहार, ग्रेटर नोएडा, जिला-गौतमबुद्ध नगर (यूपी) और एच एम वी एल प्रेस, खसरा नं. 592/3, परतापुर बाईपास, कालका डेंटल कॉलेज के सामने, मेरठ (यूपी), एच एम वी एल प्रेस, 7 कोकर इंडस्ट्रीयल एरिया रांची-834001, झारखण्ड, एच एम वी एल प्रेस, पाकेट-II, विभूति खंड, गौमती नगर, लखनऊ तथा एच एम वी एल प्रेस, मौजा-दरियापुर, पुलिस स्टेशन शाहपुर, दानापुर, जिला-पटना, बिहार, हिन्दुस्तान मीडिया वेंचर्स लिमिटेड, प्लॉट नं. ई-3 व ई-4, सेलाकुई इंडस्ट्रीयल एरिया, देहरादून, उत्तराखंड से मुद्रित एवं हिन्दुस्तान टाइम्स हाउस, 18-20, कस्तूरबा गांधी मार्ग, नई दिल्ली-110001 से प्रकाशित।
प्रधान सम्पादक : **शशि शेखर** *कार्यकारी सम्पादक :* **प्रताप सोमवंशी*** दूरभाष : (011) 23361234, सम्पादकीय (011) 66561364, 66561263, प्रसार : (011) 66561111, विज्ञापन (011) 66561442, 66561189, फैक्स : (011) 66561451, 66561270 **आर.एन.आई. नं. (DELHIN/2010/33979)**
*सम्पादक इस अंक में प्रकाशित समाचार के चयन एवं सम्पादन हेतु पी.आर.बी. एक्ट की धारा 7 के अंतर्गत उत्तरदायी।