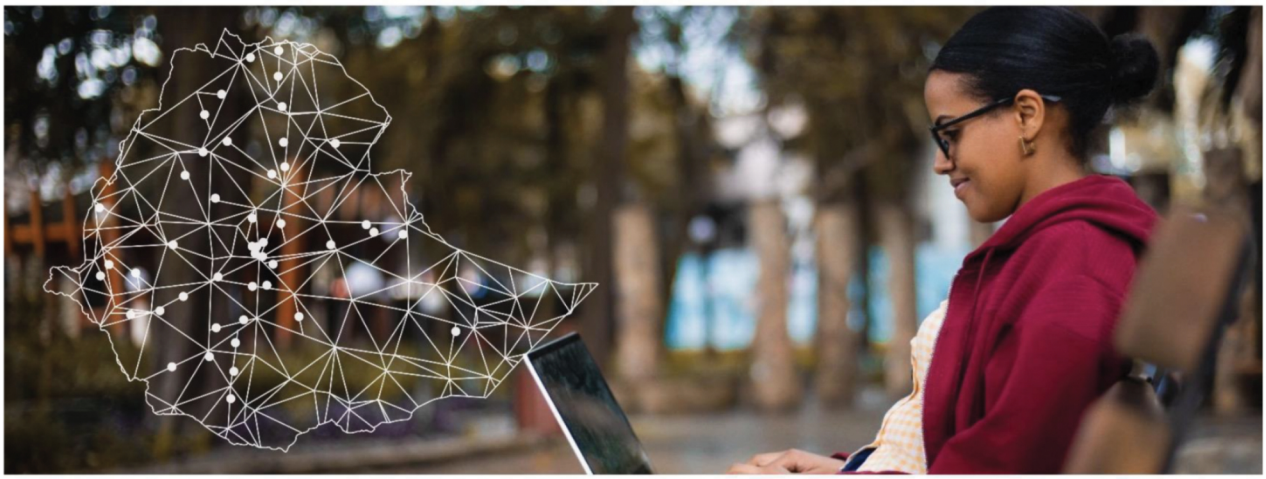


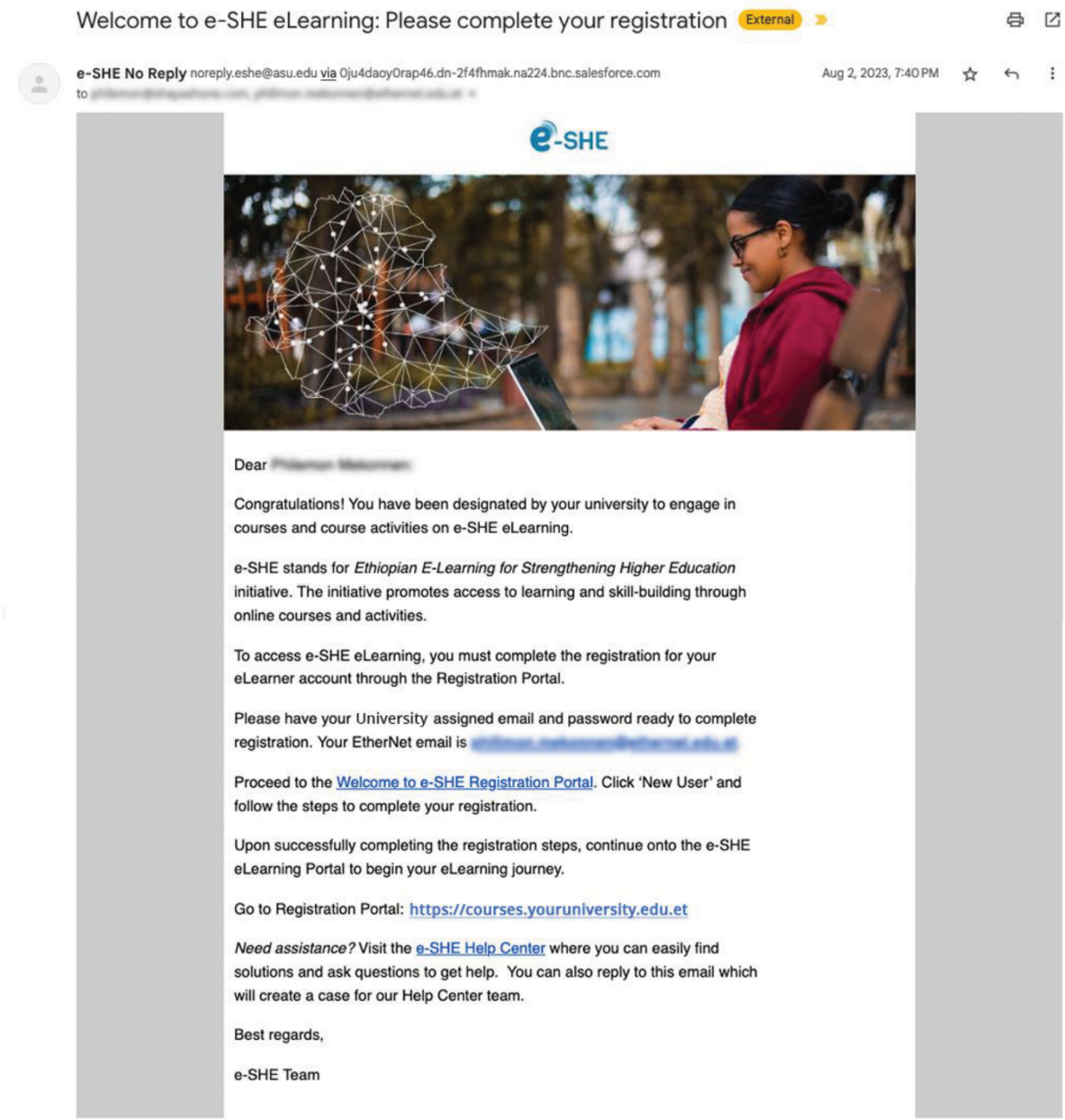
e-SHE Sign Up Instructions

Dear Student, Welcome to e-SHE!

This document will help you complete the registration and setup of your e-SHE eLearning account.

Since it is assumed that your university has created a separate institutional email account for you, please find the instructions below required to complete the account registration.

Step 1: *You'll receive an email containing instructions to activate your e-SHE eLearning account for your e-SHE Portal. Click on the "Welcome to e-SHE Registration Portal" link*



Welcome to e-SHE eLearning: Please complete your registration External

e-SHE No Reply noreply.eshe@asu.edu via 0ju4daoy0rap46.dn-2f4fhmak.na224.bnc.salesforce.com Aug 2, 2023, 7:40 PM

to [redacted]

e-SHE

Dear [redacted]

Congratulations! You have been designated by your university to engage in courses and course activities on e-SHE eLearning.

e-SHE stands for *Ethiopian E-Learning for Strengthening Higher Education* initiative. The initiative promotes access to learning and skill-building through online courses and activities.

To access e-SHE eLearning, you must complete the registration for your eLearner account through the Registration Portal.

Please have your University assigned email and password ready to complete registration. Your EtherNet email is [redacted]

Proceed to the Welcome to e-SHE Registration Portal. Click 'New User' and follow the steps to complete your registration.

Upon successfully completing the registration steps, continue onto the e-SHE eLearning Portal to begin your eLearning journey.

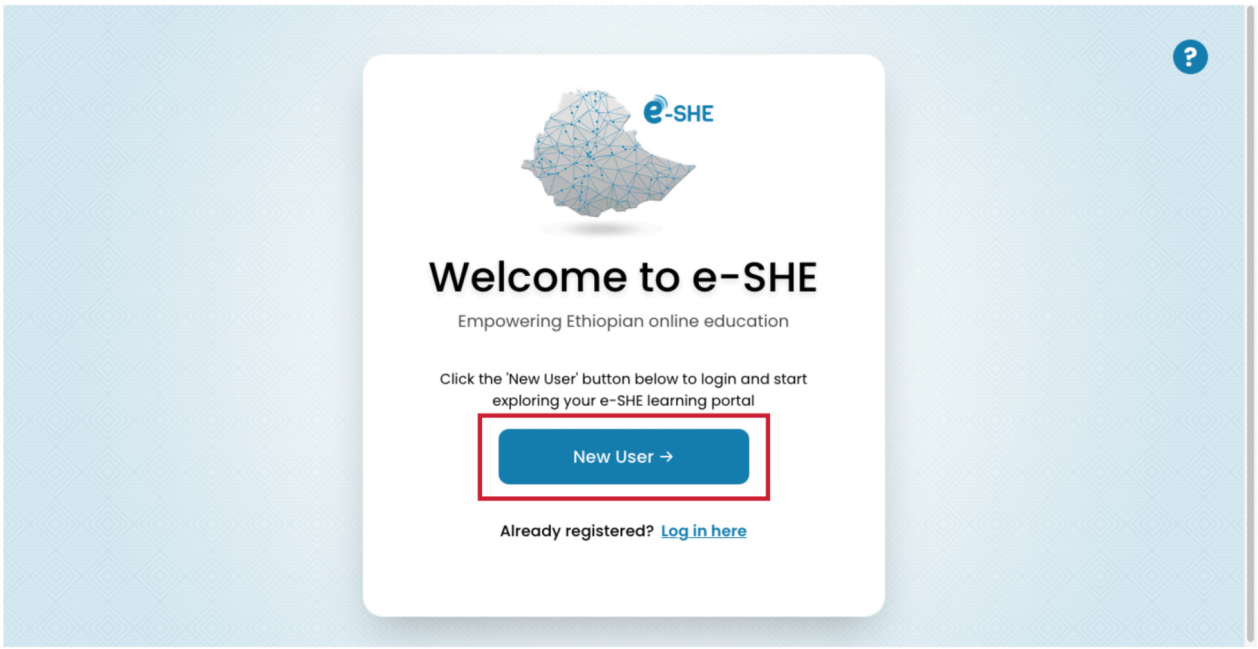
Go to Registration Portal: https://courses.youruniversity.edu.et

Need assistance? Visit the e-SHE Help Center where you can easily find solutions and ask questions to get help. You can also reply to this email which will create a case for our Help Center team.

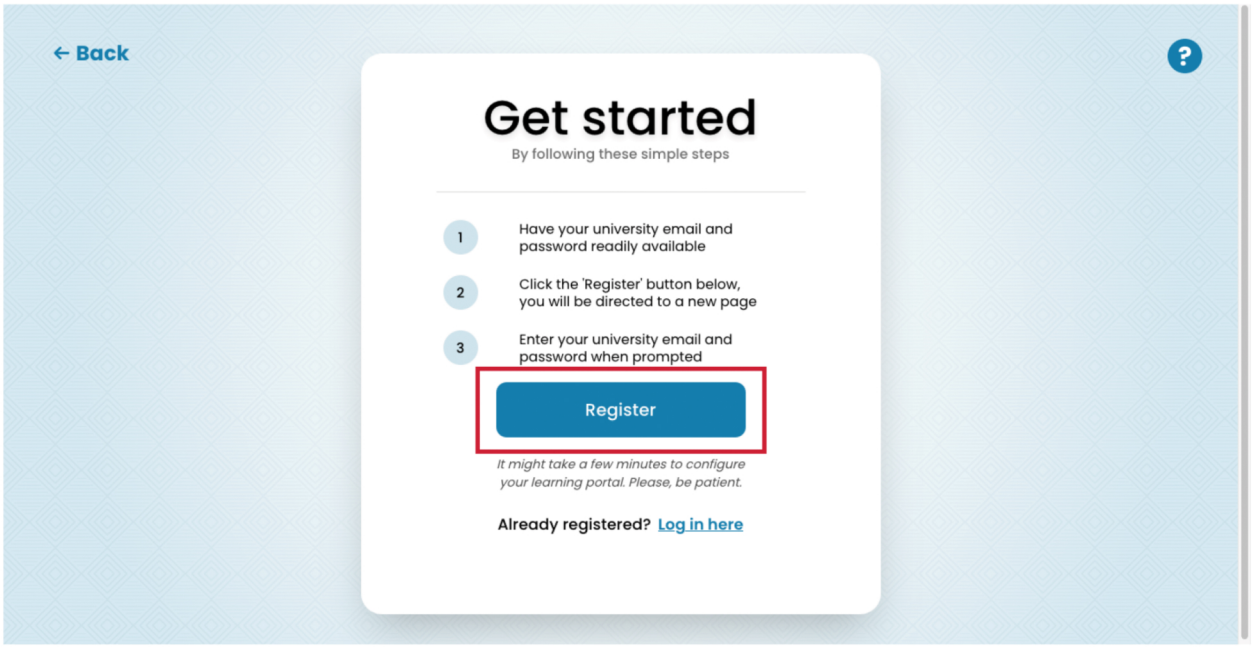
Best regards,

e-SHE Team

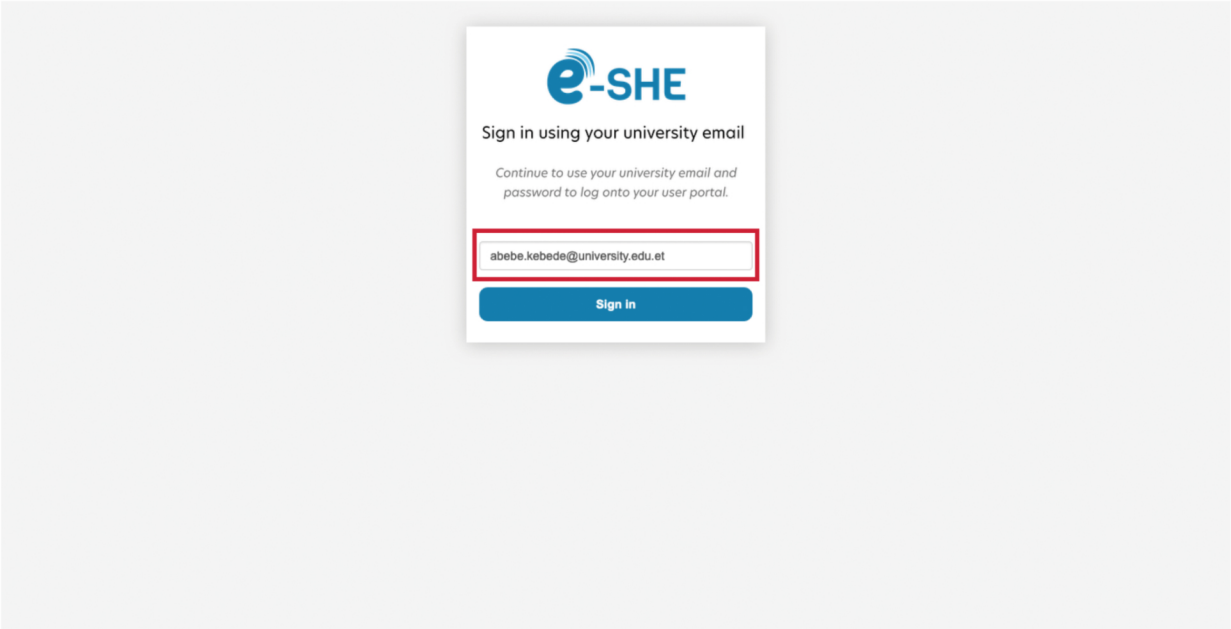
Step 2: Once you're on the portal's front page, *click "New User" to get started*



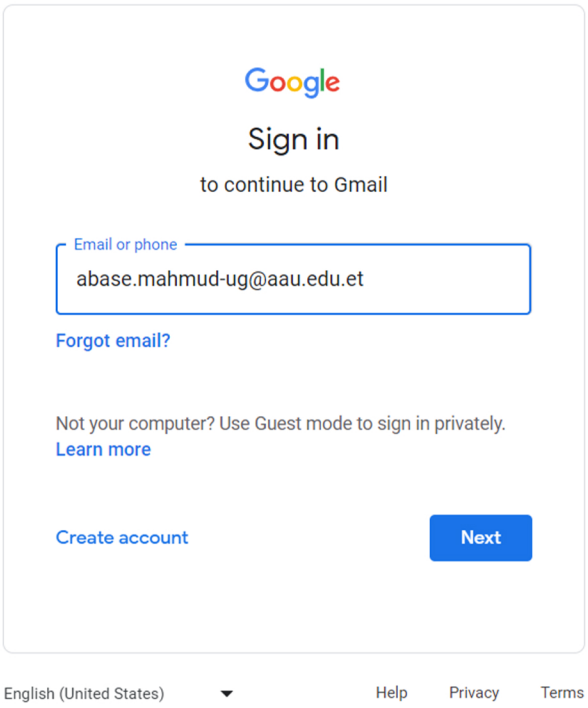
Step 3: *Click "Register" to proceed*



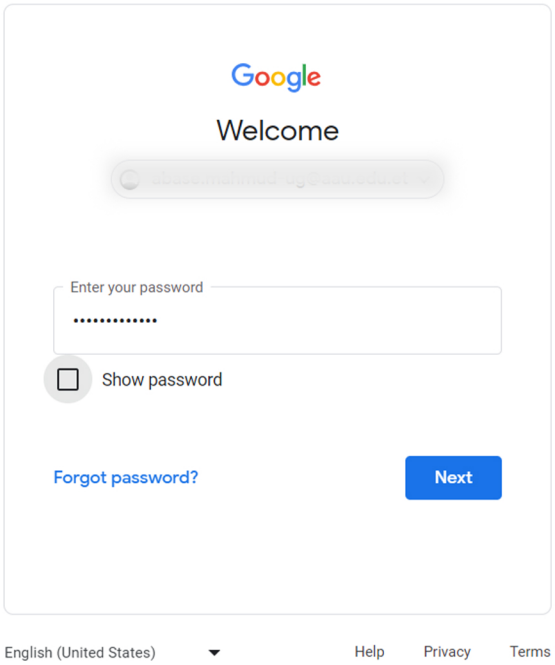
Step 4: *Enter the institutional email your university provided to you and click "Sign in"*



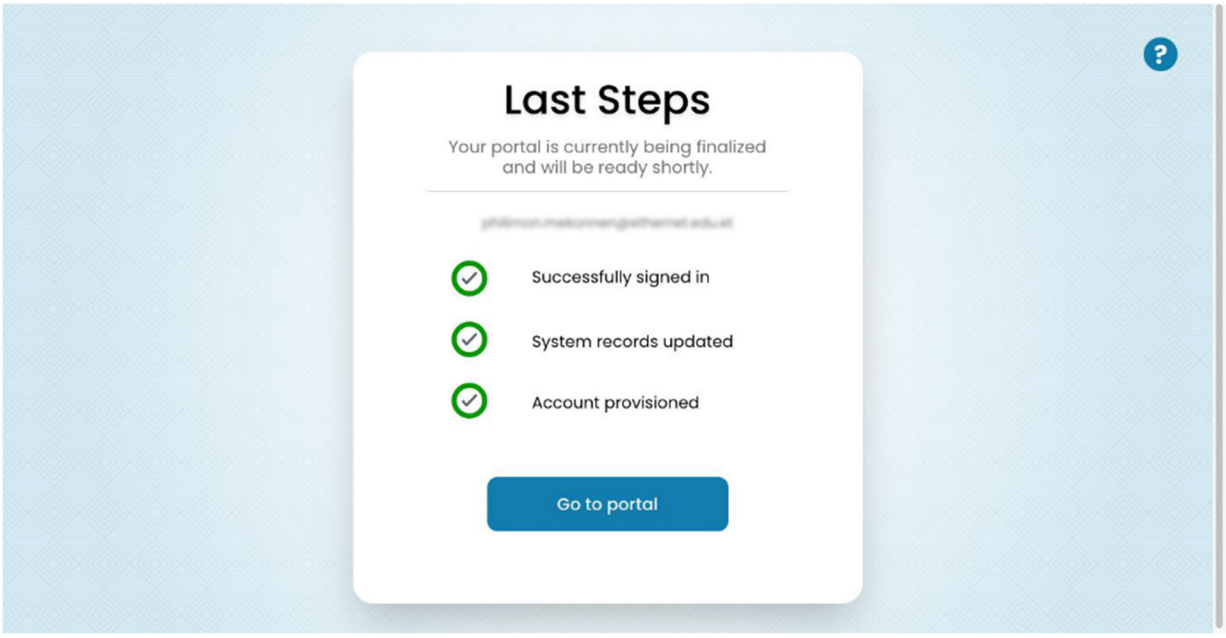
Step 5: *Again, enter the institutional email your university gave you and click "Next"*



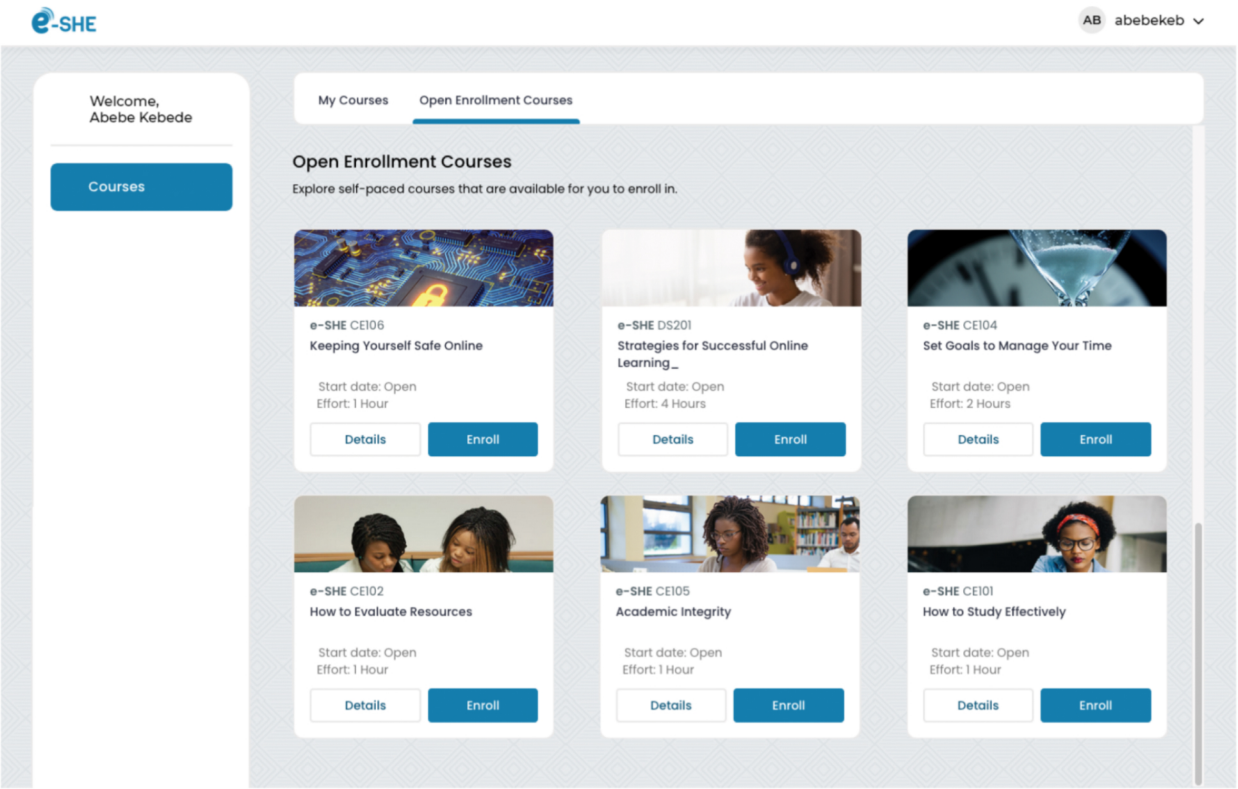
Step 6: *Enter the password for email and click "Sign in"*



Step 7: *Wait for the the system to finish creating your account and click "Go to Portal"*



Step 8: *Getting acquiainted with e-SHE e-Learning and online coursework.*



Enroll in at least two of the six open enrollment success suites of courses available in the Portal. These courses will help prepare you to take your first online credit-bearing course, ensure you have the necessary skills and resources to succeed, and offer tips to help you plan for success.

1. **Keeping Yourself Safe Online**

   This 1-hour course examines some of the most common threats that online learners face and how to navigate them safely and professionally. This module helps you be safe from unwanted harm during online navigation.
2. **Strategies for Successful Online Learning**

   This 2 hour course helps you start your online learning journey successfully by introducing the concepts of digital competence, academic communication, and netiquette, and providing the time management strategies and other tips needed to be successful in online courses.

3. **Set Goals to Manage Your Time**

   This 2-hour course introduces you to tools and techniques to manage your day more effectively and achieve more in less time. This is also critical for your time management where you should only focus on important areas of your course and avoid swimming on Jurgens on the internet.
4. **How to Evaluate Resources**

   This 1-hour course teaches how to effectively find information online and to differentiate between what is relevant information and what is not. Since your courses may lead to various resources and references, some of which could be general knowledge and others too specific to the course, you should be able to strategically evaluate relevant resources for the specific sections of the course.
5. **Academic Integrity**

   This 1-hour course explores the meaning as well as the importance of academic integrity to your academic success. It also teaches how to reference sources to avoid one of the worst academic crimes: plagiarism.
6. **How To Study Effectively**

   This 1-hour course equips you with useful strategies for studying and preparing to successfully pass a course, including critical reading and note-taking techniques.

The university administration will announce and assist you to go to your eSHE Portal and under the Open Enrollment Courses tab, find one of the courses listed here. Click the “enroll” button, then process to “go to course” and begin learning.

ℹ️ Don’t forget as you navigate your e-learning journey, to use the knowledge and skills that you learned from taking the success suite of courses to help you continue to build a successful online learning experience.

Need assistance? Visit the e-SHE Help Center and/or university-level system administrator help desk where you can easily find solutions and ask questions to get help.