MUSINGU HIGH SCHOOL
P. O. BOX 151-50100, **KAKAMEGA**
Phone Number: 0721782368
Website: www.musinguhigh.com. **Email**: musinguhigh@yahoo.com

Our Ref: *MHS/VOL. 1/2024* *Dates*: *19TH FEBRUARY, 2024*

THE PRINCIPAL

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THRO'

THE COUNTY DIRECTOR,
KAKAMEGA COUNTY

THRO'

THE CHIEF PRINCIPAL,
MUSINGU HIGH SCHOOL

CHIEF PRINCIPAL
MUSINGU HIGH SCHOOL
19 FEB 2024
Sign.....
P.O. Box 151-50100, KAKAMEGA

Dear Sir/Madam,

RE: KAKAMEGA COUNTY STUDENTS' LEADERS / PREFECTS MENTORSHIP WORKSHOP, 2024

Musingu School in conjunction with the **Oxford University Press** is pleased to invite you for the above mentioned activity scheduled for **Sunday 17 March 2024 from 9.00 a.m. prompt.**

The workshop brings on board the following Seasoned Mentors, Leadership Trainers and Education Administrators: **Mr. Omondi Caleb** - County Quality Assurance and Standards Officer Kakamega County (CQASO), **Mr. Emmanuel Otieno** (TSC SCD - Khwisero) among others who will handle the following areas**:-**

- The role and position of prefects in school management.
- Becoming an excellent and dependable prefect.
- Handling challenges faced by prefect.
- The do's and don'ts as a prefect.
- Qualities of an effective prefect.
- Question and answer open forum.

NOTE TO ALL SCHOOLS:

i. Present the top prefects limiting to ten (10) per set at a fee of Kshs.5,000/=
ii. Each school can present as many sets as it can.
iii. At least a teacher to accompany students; preferably The Deputy Principal. A maximum of two teachers.
iv. Carry packed lunch for students (breakfast and lunch will be provided to the accompanying teachers).
v. Each participant will receive stationaries and a certificate.
vi. Each school to pay 5,000/= only per set of ten students for logistics, certificates, meals to two teachers and stationary.

We believe and trust that this mentorship will aid in improving discipline and effective students management in our schools. Feel most welcomed and for planning purposes, confirm your attendance through **0728701795** on or before **Wednesday, 13th March 2024**. Indicate the number of prefects per school and the accompanying teacher's name.

DEPUTY PRINCIPAL
ADMINISTRATION
MUSINGU HIGH SCHOOL
19 FEB 2024
P. O. Box 151-50100, KAKAMEGA
TEL: 0721 782 368

Yours faithfully,

MBATI ALFRED ONJIRI
DEPUTY PRINCIPAL ADMINISTRATION
0726340730

MUSINGU HIGH SCHOOL
DEPUTY PRINCIPAL ACADEMICS
19 FEB 2024
TEL: +254721782368
P.O Box 151-50100, KAKAMEGA

MANYASI MUSI BENARD
DEPUTY PRINCIPAL ACADEMICS
0721313116

MALATA O. J. BENSON
PROGRAMME CO-ORDINATOR
0728701795

MUSINGU HIGH SCHOOL & OXFORD UNIVERSITY PRESS

THE NATIONAL WORKSHOP FOR STUDENTS LEADER/PREFECTS 2024

PROGRAMME 17/03/2024

TIME	SESSION CHAIR	SPEAKER	TOPIC
7.45 - 8.30 a.m.	RECEPTION		REGISTRATION
8.30 - 9.00 a.m.	**Mr. Malata O.J.**- Co-ordinator	• Host Principal - **Mr. Lukuya T. Benard** (Chief Principal) • Director TSC/ Education	
9.00 - 12.30 p.m.	**Mr. Mbati Alfred**- Deputy Principal Administration	**Mr. Otieno Emmanuel**	❖ The role & position of prefects in school management ❖ Becoming an excellent & Dependable prefect at school & beyond
12.30 - 1.30 p.m.	HEALTH BREAK		
1.30 - 3.30 p.m.	**Mr. Manyasi Benard**- Deputy Principal Academics	**Mr. Omondi Caleb** - CQASO - Kakamega County	❖ Handling challenges faced by prefects ❖ The Do's &Don'ts as a prefect ❖ Qualities of an Effective prefects
3.30 - 4.00 p.m.	**Mr. Malata O.J.**- Co- ordinator	Closing remarks, issuing of Certificates & Departure	

N/B: ENGLISH AND KISWAHILI CONTEST/SYMPOSIA IS SCHEDULED FOR SUNDAY, 19/05/2024

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