



ETHIO TEBIB HOSPITAL

VACANCY ANNOUNCEMENT

Position 1: Senior Nurse (10 Positions)

Position 2: Phlebotomist (4 Positions)

1. About Ethio Tebib Hospital

Ethio Tebib Hospital is a leading healthcare institution committed to providing high-quality, compassionate, and comprehensive medical services. We are dedicated to professional excellence, innovation, and the well-being of our patients and staff.

2. Job Details:

- **Organization:** Ethio Tebib Hospital
 - **Place of Work:** Head Office & Main Hospital
 - **Employment Type:** Full Time
 - **Salary & Benefits:** Attractive, Negotiable, and commensurate with experience and qualifications.
 - **Total Number of Vacancies:** 10 Positions Senior Nurses + 4 Positions Phlebotomists
 - **Application Deadline:** Within 10 consecutive week days from the date of this announcement.
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3. Detailed Position Requirements:

A) Job Title: Senior Nurse

- **Required Number:** 10 (Ten)
- **Qualification:** BSc Degree in Nursing.
- **License:** Must possess a valid professional practicing license from the relevant Ethiopian authority.

- **Experience:** Minimum of 5 (Five) years of proven clinical nursing experience in a hospital setting.
- **Key Responsibilities:**
 - Provide advanced, direct patient care and clinical oversight.
 - Mentor and supervise junior nursing staff and students.
 - Participate in the development and implementation of nursing care plans.
 - Ensure compliance with hospital protocols, safety standards, and ethical guidelines.
 - Assist in administrative duties, including patient record management and reporting.
 - Act as a resource person for complex clinical situations.

B) Job Title: Phlebotomist

- **Required Number:** 4 (Four)
- **Qualification:** BSc Degree in Medical Laboratory Technologist. Specialized training/certification in Phlebotomy is a strong advantage.
- **License:** Must possess a valid professional practicing license from the relevant Ethiopian authority.
- **Experience:** Medium-level experience (1-2 years) in professional phlebotomy and specimen collection, preferably in a hospital.
- **Key Responsibilities:**
 - Perform venipuncture and capillary punctures on patients of all ages skillfully and with minimal discomfort.
 - Correctly label, handle, process, and transport all specimen samples.
 - Adhere strictly to infection prevention and safety protocols.
 - Maintain patient confidentiality and provide a calming, professional presence.
 - Manage and organize phlebotomy supplies and equipment.
 - Ensure accurate patient identification and documentation.

4. General Requirements for All Candidates:

- Strong commitment to patient-centered care and ethical practice.
- Excellent interpersonal and communication skills.
- Ability to work effectively in a team and under pressure.
- Good proficiency in English and Amharic (both written and spoken).
- Computer literacy is beneficial.

5. Application Instructions:

Interested and qualified applicants who meet the above requirements should submit the following documents **in person** or through email info_hr@ethiotebibhospital.com to

the **Human Resources Department at Ethio Tebib Hospital Head Office** within 10 consecutive week days.

Required Documents:

1. Application Letter
2. Updated CV with contact details
3. Non-returnable copies of educational credentials (BSc Degree)
4. Copy of valid Professional Practicing License
5. Copies of work experience certificates
6. Copy of Kebele ID or Digital ID (Faida ID)

Only short-listed candidates will be contacted for further assessment.

Ethio Tebib Hospital – HR Department attach your resume in the following email: -

info_hr@ethiotebibhospital.com

Please write in the subject bar your interest of application eg. **Senior Nurse** OR **Phlebotomy**.

Only short-listed candidates will be contacted for further assessment.