NATIONAL OPEN UNIVERSITY OF NIGERIA
DEPARTMENT OF MASS COMMUNICATION

From: Head, Mass Communication Department	**To:** All Study Centre Directors Thru: The Director, LSS **Date**: April 25, 2024.

GUIDELINE FOR SUBMISSION OF NEWS STORIES/ARTICLES FOR NEWSPAPER AND MAGAZINE PRODUCTION IN MAC312 & MAC421

ALL Mass Communication students of the University are hereby notified that the Department of Mass Communication, National Open University of Nigeria (NOUN), produces Training Newspaper and Magazine for practical participation of all students who register for **MAC312 (Newspaper Production)** and **MAC421 (Advanced Newspaper/Magazine Production).** The publications are called **NOUNSCOPE** and **NOUNDIGEST**. Practical participation in these publications is a major part of a student's graduation requirements.

Consequently, the following instructions are to be noted and heeded to accordingly and urgently:

a. All students taking **MAC312** and **MAC421** are to submit either a one-page paid-for advertisement or a well-written and properly punctuated write-up, suitable for publication in the newspaper and magazine, respectively.

b. Students are to note that the write-ups/materials to be published should be original and mainly focus on the notable/newsworthy events/happenings in their study centres and their communities. They can be in any of the following forms:

i. Straight news
ii. Opinion article
iii. Feature article
iv. Personality interview
v. News analysis
vi. Photo-news properly captioned
vii. Advertorials
viii. Advertisements
ix. Special projects

x. Other forms of write-ups

c. Materials are to be submitted to the students' study centers in the following formats:

i. Microsoft Word format only
ii. 12 Point Size,
iii. Times New Roman font,
iv. 1.5 line-spacing,
v. Block paragraphing.

d. Subsequently, the study centers will upload the write-ups to the PAS. The courses are already listed on the PAS, with MAC312 designated for 300 Level students and MAC421 for 400 Level students.

e. Those submitting paid for advertisements should contact Dr. Nathan Oguche Emmanuel on 08039681501 for details on the advert rates.

f. Note that all materials are to be submitted to the PAS through the **Study Centres** on or before Friday, 31st May 2024, in this order:

i. Your name (surname first, then other names),
ii. Matric number
iii. Course code
iv. Course title.

Please, note that your full practical participation is mandatory for the completion of your programme in the University as required by the National Universities Commission.

You can help to further publicize this valuable information to your other colleagues. For enquiries/clarifications, please call or SMS the Secretary of Students' Training Publications Committee on: 08039681501

Yours faithfully,



Lateef Adekunle ADELAKUN, PhD
Head of Department
Department of Mass Communication
National Open University of Nigeria (NOUN)
April 25, 2024.