



Students Training Schedule

Areas to be covered during Training

- Use of Elearning
- Online Examination

Training Requirements

Training will be conducted through Microsoft teams and before the training students are required to have

- Created University official email from the student portal (Download guidelines from the portal. Or
<https://studentemailreg.mku.ac.ke/Users/Login>)
- Download Microsoft teams to your laptop/Phone
(<https://www.microsoft.com/en-us/microsoft-365/microsoft-teams/download-app>)
- Login and use the code **j7ii3zq** to join the team (**Students Training**).
- Check on the calendar for scheduled training and click join from the calendar when the time comes

NB: Students are free to join any of the scheduled training

S/N	School	Date	Time
Week 1	School of Business	10 th June 2020	1000hrs
	School of pure and applied sciences	10 th June 2020	1400hrs
	School of Computing	11 th June 2020	1000hrs
	School of Law	11 th June 2020	1400hrs
	School of Social Sciences	12 th June 2020	1000hrs
	School of Hospitality/School of Engineering	12 th June 2020	1400hrs
	College of Health Sciences	13 th June 2020	1000hrs
	School of Education	13 th June 2020	1400hrs

Week 2	School of Business	15 th June 2020	1000hrs
	School of pure and applied sciences	15 th June 2020	1400hrs
	School of Computing	16 th June 2020	1000hrs
	School of Law	16 th June 2020	1400hrs
	School of Social Sciences	17 th June 2020	1000hrs
	School of Hospitality/ School of Engineering	17 th June 2020	1400hrs
	College of Health Sciences	18 th June 2020	1000hrs
	School of Education	18 th June 2020	1400hrs