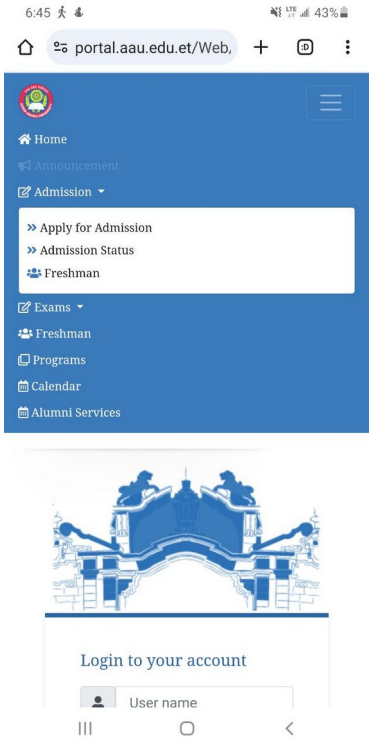
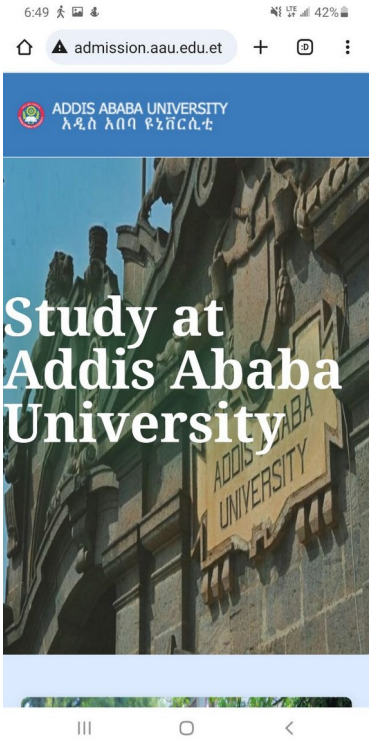
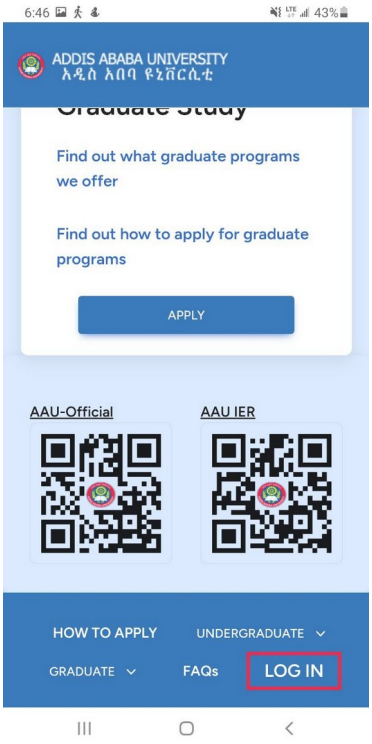
Registration Process for Undergraduate Self-Sponsored Students

1. Get your username and password

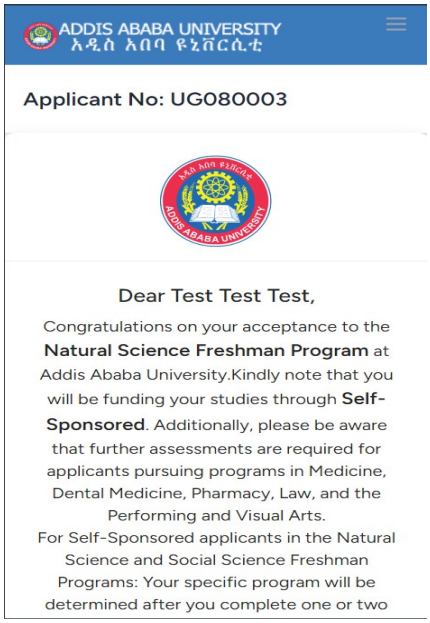
1.1. Click on Apply for Admission on the portal (portal.aau.edu.et)

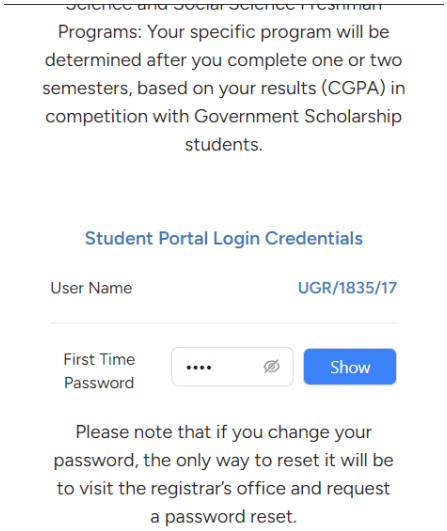




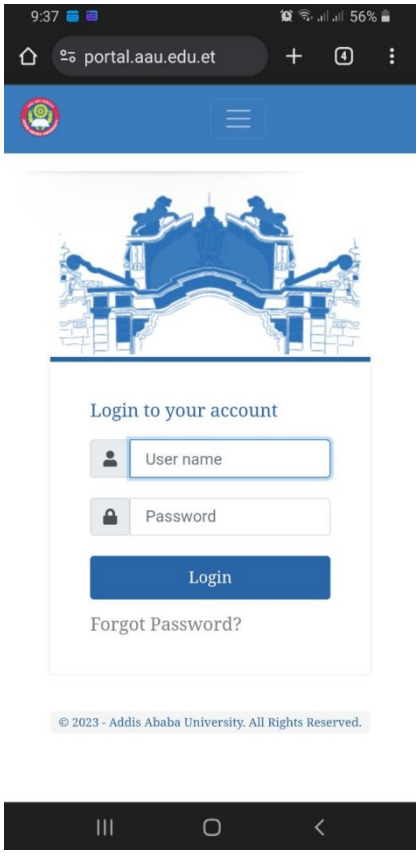


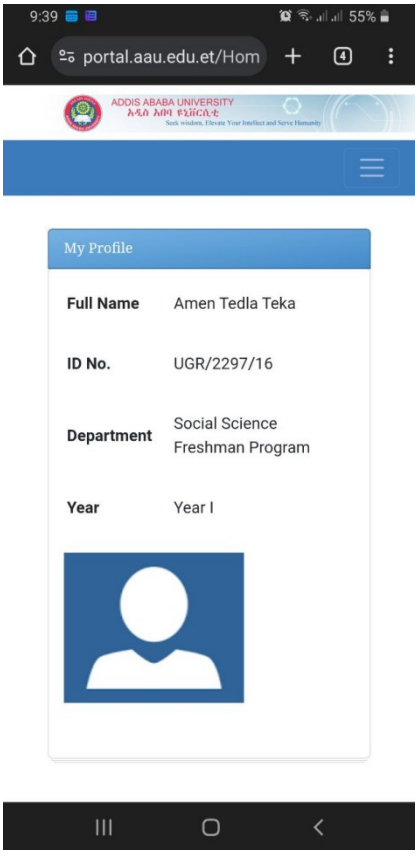
1.2. Enter your username (email address) and password; and click on admission status and scroll down to get your student portal username and password



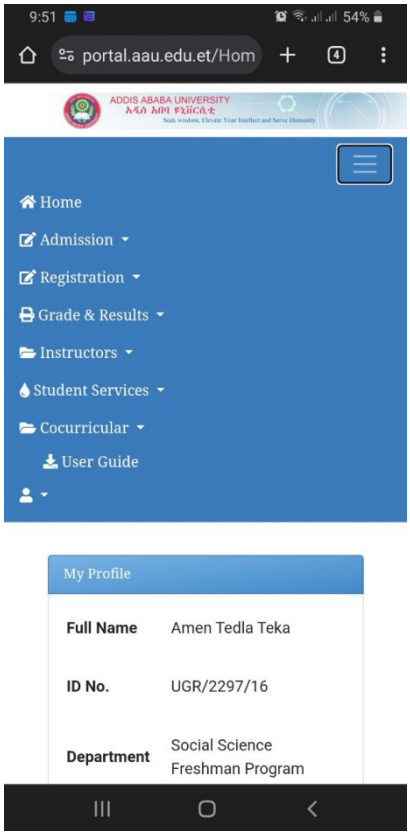


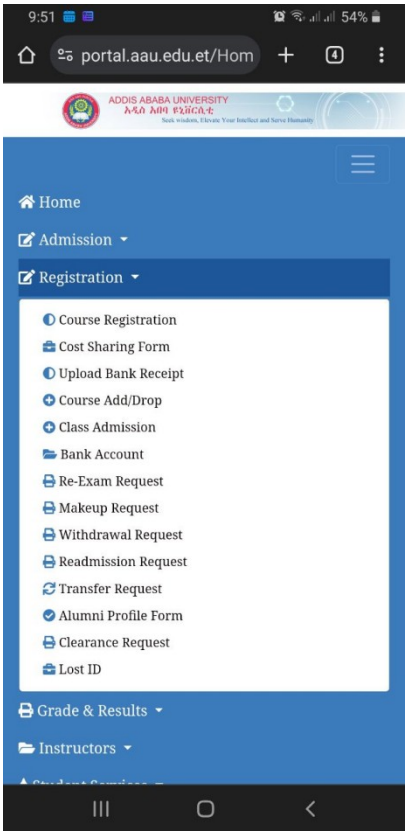
2. Using your new username and password login the portal.aau.edu.et



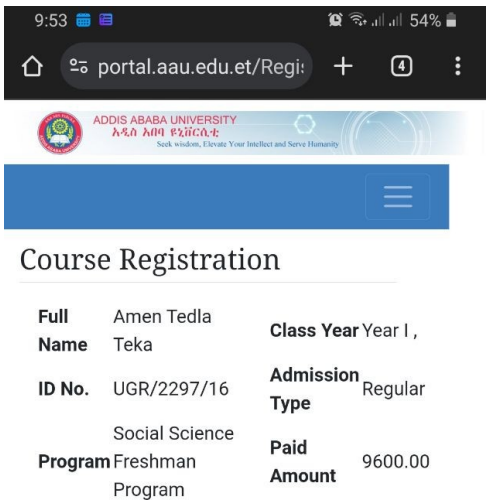


4. Click on registration--- Course registration





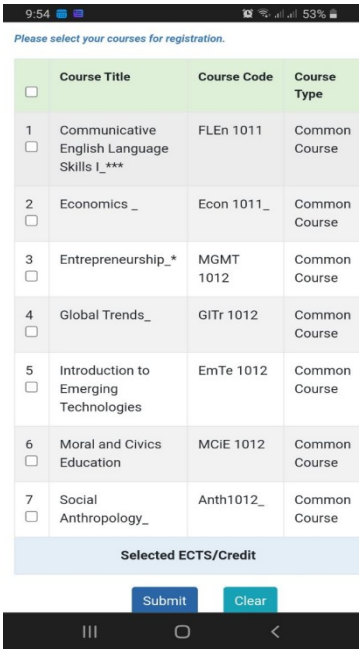
5. Select the academic year and semester--- you will get the half-semester payment amount(If you are a government sponsored student you will fill cost sharing form)



6. Settle your payment using tele birr--- Use your ID number(student portal username) as a reference number(self-sponsored)

7. Get back to the portal--- click on registration --- course registration --- select the academic year and semester --- select all courses --- submit





8. You will get an update on your campus and section on Tuesday using the portal--- log out from the portal--- go to freshman --- click on My section--- enter your registration number and check the status of your campus and section

