

Vacancy Announcement

Publication-Ready Vacancy Announcement

About Us

Nucleus General Hospital is a private healthcare institution committed to providing quality, affordable, accessible, and compassionate medical services. The hospital focuses on patient-centered care, professional excellence, and ethical healthcare practices while delivering a wide range of diagnostic, treatment, and emergency services to the community.

Organization	City Community Trading PLC / Nucleus General Hospital
Location	Addis Ababa, German Square Mekanissa
Total Available Positions	12
Application Deadline	May 29, 2026
Email	NGHhr09@gmail.com
Telegram	@ngh_hr

Vacancy Summary

No.	Position	Experience	Required No.	Salary
1	Pharmacy Store	Not required	1	Negotiable
2	Emergency Nurse	1 year and above	2	Negotiable
3	ICU Nurse	1 year and above	3	Negotiable
4	Customer Care Manager	2 years and above	1	Negotiable
5	Purchaser	2 years and above	1	Negotiable
6	Electrician	2 years and above	1	Negotiable
7	IT Officer	1 year and above	1	Negotiable
8	Marketing Officer	1 year and above	1	Negotiable
9	Accountant	1 year and above	1	Negotiable

Available Positions

1. Pharmacy Store

Position	Pharmacy Store
Location	Addis Ababa
Salary	Negotiable
Experience	Not required
Available position	1

Job Description

The Pharmacy Store Officer will manage pharmaceutical inventory, ensure proper storage and stock control of medications and medical supplies, and support the smooth operation of the pharmacy store.

Job Requirements

- BSc Degree in Pharmacy or related field
- Valid professional license is preferred
- Experience in pharmacy store or hospital inventory management is preferred
- Knowledge of stock control and pharmaceutical storage standards
- Strong communication and organizational skills

2. Emergency Nurse

Position	Emergency Nurse
Location	Addis Ababa
Salary	Negotiable
Experience	1 year and above
Available position	2

Job Description

The Emergency Nurse will provide immediate nursing care to patients in emergency situations, assist physicians, and ensure effective patient monitoring.

Job Requirements

- BSc in Nursing or Emergency and critical care nurse
 - Valid professional license
 - Experience in emergency or critical care units preferred
 - Ability to work under pressure and respond quickly
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3. ICU Nurse

Position	ICU Nurse
Location	Addis Ababa
Salary	Negotiable
Experience	1 year and above
Available position	3

Job Description

The ICU Nurse will provide specialized nursing care to critically ill patients, monitor patient conditions, administer medications and treatments, and support emergency and intensive care procedures within the Intensive Care Unit.

Job Requirements

- BSc in Nursing
- Valid professional license
- Training or experience in Intensive Care Unit (ICU) services
- Strong critical thinking, teamwork, and patient monitoring skills
- Ability to work under pressure and respond to emergencies effectively

4. Customer Care Manager

Position	Customer Care Manager
Location	Addis Ababa
Salary	Negotiable
Experience	2 years and above
Available position	1

Job Description

The Customer Care Manager will oversee customer service operations, handle client feedback and complaints, ensure high patient satisfaction, and lead the customer care team to provide professional and compassionate service.

Job Requirements

- BA Degree in Management, Marketing, Business Administration, or related field
 - Experience in customer service or customer care management is preferred
 - Strong communication, leadership, and problem-solving skills
 - Ability to handle complaints professionally and maintain positive client relationships
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5. Purchaser

Position	Purchaser
Location	Addis Ababa
Salary	Negotiable
Experience	2 years and above
Available position	1

Job Description

The Purchaser will manage procurement activities, source suppliers, process purchase requests, and ensure timely purchasing of goods and services while maintaining cost efficiency and quality standards.

Job Requirements

- BA Degree in Purchasing & Supply Management, Management, Accounting, or related field
- Experience in procurement or purchasing is preferred
- Strong negotiation and communication skills
- Good knowledge of inventory and supply chain management
- Ability to work with suppliers and maintain accurate records

6. Electrician

Position	Electrician
Location	Addis Ababa
Salary	Negotiable
Experience	2 years and above
Available position	1

Job Description

The Electrician will install, maintain, troubleshoot, and repair electrical systems and equipment to ensure safe and uninterrupted facility operations.

Job Requirements

- Diploma or Certificate in Electrical Installation, Electricity, or related field
 - Relevant work experience is preferred
 - Knowledge of electrical maintenance and safety procedures
 - Ability to diagnose and repair electrical problems efficiently
 - Strong technical and problem-solving skills
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7. IT Officer

Position	IT Officer
Location	Addis Ababa
Salary	Negotiable
Experience	1 year and above
Available position	1

Job Description

The IT Officer will manage and maintain the organization's computer systems, networks, hardware, and software, provide technical support to staff, and ensure smooth and secure IT operations.

Job Requirements

- BSc Degree in Information Technology, Computer Science, Information Systems, or related field
- Experience in IT support, networking, or system administration is preferred
- Knowledge of computer hardware, software, networking, and troubleshooting
- Strong problem-solving and communication skills
- Ability to maintain data security and support users effectively

8. Marketing Officer

Position	Marketing Officer
Location	Addis Ababa
Salary	Negotiable
Experience	1 year and above
Available position	1

Job Description

The Marketing Officer will promote the organization's healthcare services, develop marketing strategies, build relationships with clients and partners, and support business growth through effective communication and outreach activities.

Job Requirements

- BSc Degree in Public Health, Health Officer (HO), Marketing, or related health field
 - Experience in healthcare marketing or hospital promotion is preferred
 - Strong communication, presentation, and interpersonal skills
 - Ability to build professional relationships and promote health services effectively
 - Good understanding of healthcare service operations and client engagement
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9. Accountant

Position	Accountant
Location	Addis Ababa
Salary	Negotiable
Experience	1 year and above
Available position	1

Job Description

The Accountant will be responsible for managing financial records, preparing reports, handling payments and transactions, monitoring budgets, and ensuring accurate financial operations in compliance with organizational policies and accounting standards.

Job Requirements

- BA Degree in Accounting, Accounting & Finance, or related field
- Experience in hospital or healthcare accounting is preferred
- Strong knowledge of accounting principles and financial reporting
- Proficiency in accounting software and Microsoft Office applications
- Good communication, organizational, and analytical skills
- Ability to maintain accuracy, confidentiality, and meet deadlines effectively

How to Apply

Interested and qualified applicants should submit the following documents:

- Cover Letter
- Updated CV
- Relevant academic and work experience documents

Email	NGHhr09@gmail.com
Telegram	@ngh_hr
Application Deadline	May 29, 2026

Address

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