TAZMA Medical and Surgical Specialized Center

Job Description
Title: Junior Research Consultant

Location
Addis Ababa, Ethiopia

Employment Type
Contract (12 - 24 months)

Application Deadline
Dec 15, 2025

Submit online application form here:
Application Link

For any Questions:
research.unit.tazma@gmail.com

About Us

TAZMA Medical and Surgical Specialized Center, established in 2009, has grown into one of Ethiopia's leading institutions for advanced cardiac care. For over 14 years, TAZMA has been at the forefront of delivering comprehensive pediatric and adult cardiac surgical services, supported by a highly skilled multidisciplinary team.

Mission: We offer the highest standard of care by serving all the specialized needs of the community and filling the gap of healthcare service in the country while upholding integrity and honesty.

Vision: To become the premier center of excellence in cardiac care through delivering exceptional, patient-centered cardiovascular services. Through innovative technology and a commitment to research and education, we aim to set new standards in cardiac healthcare, providing comprehensive and accessible treatment options to our community and beyond. With a dedicated team of highly skilled professionals and a patient-centric approach, we envision a future where every heart receives the best possible care, fostering a healthier and more resilient society

Key Responsibilities

- Prepare and submit research proposals, concepts, and protocols.
- Develop study tools, templates, and data collection systems.
- Prepare ethics submissions and follow up on approvals
- Support the Research & Quality Unit in developing standardized data templates.
- Set up data entry, cleaning, and validation systems.
- Provide guidance on data storage, confidentiality, and security.
- Conduct routine quality assurance checks.
- Analyze quantitative and/or qualitative data.
- Develop final comprehensive reports for publication or internal use.
- Support manuscript writing when applicable.

- Provide training to staff on data collection, documentation, and research methodology.
- Assist in strengthening departmental quality and research processes.
- Weekly Progress report to the Research unit head.

Qualifications

- MPH or equivalent degree in Public Health, Epidemiology, Biostatistics.
- Demonstrated experience in research proposal development, data analysis, and scientific writing.
- Strong analytical and statistical skills (SPSS or similar)
- Experience with health facility data quality systems preferred.
- Excellent communication and teamwork skills.

Compensation: TBD

- 30% – Upon submission and acceptance of a research proposal.
- 70% – Upon completion of data analysis and final report.

Contract Terms & Protections

- Failure to deliver agreed milestones within the specified timeframe (without prior written justification) may result in: Withholding of payment, and/or Early termination of the contract.
- The consultant must adhere to strict institutional policies regarding patient confidentiality, data access, handling, and storage, and the prohibition of unauthorized data sharing or external publication without institutional approval. Any breach may result in immediate contract termination and legal action if applicable.
- **All tools, reports, datasets, and outputs produced during this consultancy are the property of TAZMA.**
- TAZMA may revise deliverables or timelines based on institutional needs, with mutual agreement.

Interested candidates should submit online application form here: *Application Link*