GST104 - USE OF LIBRARY SUMMARY

ILO stands for_____
Intended Learning Outcomes

IITA stands for_____
International Institute of Tropical Agriculture

The following are the various types of libraries

- Academic libraries
- Research/special libraries
- School libraries
- Public libraries
- National libraries

The French word "librairie" means _____
Library

The Latin word book is _____
Liber

In Latin and Greek, the idea of bookcase is represented by _____
Bibliotheca

In French speaking countries library is called _____
Bibliothque

The first libraries contained achieves of the earliest form of writing such as clay tablets in cuneiform script discovered in summer dating back to _____
BC 2600

Private or personal libraries consisting of written books appeared in classical Greece in the _____ century BC
5th

The oldest existing library in the world is found in _____
China

The oldest existing library in China was founded by Fan Qin in the year_____
1561

Tianyi chamber library located in China had a collection of _____volumes of antique books
70,000

The oldest non-personal library on the North America continent was founded at the Jesuit College in Quebec City in _____
1635

In Latin _____ means book.
Liber

In Latin "Liber" means _____

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Book

_____ is an organized collection of resources made accessible to a defined community for reference or borrowing
Library

_____ provides physical or digital access to material and may be a physical building or room, or a virtual Space or both.
Library

A library's collection can include books, periodicals, newspapers, manuscripts, films, maps, prints, documents, microform, CDs, cassettes, videotapes, DVDs, e-books, audio books, databases, and other formats.

Library is called _____in French
bibliothque

Library is called bibliothque in _____
French

According to _____ the earliest discovered private archives were kept at Ugarit.
Zhang (2011)

According to Zhang (2011) the earliest discovered private archives were kept at_____.
Ugarit

Private or personal libraries consisting of written books appeared in classical _____in the 5th century BC.
Greece

The oldest existing library in China was _____
Tianyi chamber library

Tianyi chamber library was founded in _____
1561

The oldest existing library is found which country?
China

Tianyi chamber library had a collection of _____volumes of antique books.
70,000

The oldest non-personal library on the North America continent was founded at the Jesuit College in Quebec City in_____.
1635

_____ are libraries of academic institutions such as universities, polytechnics and colleges of education.
Academic Libraries

The purpose of establishing _____ libraries is to meet the information needs of staff and students in the institutions they belong.
Academic

The purpose of establishing academic libraries is _____
To meet the information needs of staff and students in the institutions they belong

Function of Academic Libraries

- Provision of research information resources in line with the needs of the staff and students.
- Provision of information materials as required for the academic programmes of the parent institutions
- Provision of information resources for recreation and for personal self development of users
- Provision of specialized information services to appropriate sections of the larger community

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- Co-operation with other libraries at appropriate level for improved and better information services
- Provision of conducive reading environment and facilities

Research libraries are also called_____
Special libraries

NISER stands for_____
Nigeria Institute of Social and Economic Research

CRIN stands for_____
Cocoa Research Institute of Nigeria

CBAAC stands for_____
Centre for Black and African Arts and Civilization

Functions and services of research/special libraries:
- The functions and resources of the library must be in line with the primary objectives of the parent body of the library.
- Provision of in-house training activities to new users and staff members alike
- Provision and production of bibliographies
- Provision of current awareness services (CAS) to the library clienteles.
- Provision of literature search
- Selective dissemination of information (SDI)
- Provision of other supportive services such as provision of photocopying, printing and document delivery services
- Inter-library loans and network are also provided by special libraries
- Special libraries perform some other internal and external services, such as writing of periodic reports (e.g. monthly, quarterly or annual reports), organizing conferences, seminars, talks for users and outsiders.

SDI stands for_____
Selective dissemination of information

CAS stands for_____
Current Awareness Services

_____ are libraries that are established in schools and attached to primary and secondary schools.
School libraries

School libraries main objective is to_____
Serve the educational needs of pupils, students and teachers

Functions of school libraries:
- Collect relevant information resources that will enhance the performance of the teachers as well as the pupils to achieve the aim and objectives of the school education
- Develop and create in pupils good reading habits.
- Help pupils to improve their vocabulary.
- Support academic or school work.
- Help teachers and pupils to be current and up-to date with daily information sources
- Serves as a source of subject information Centre for both teachers and pupils
- Help to train pupils in the use of reference materials

_____ is a library that is open to everybody and is generally accessible by the public.
Public library

There are _____ fundamental characteristics shared by public libraries.
Five

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The following are fundamental characteristics shared by public libraries

- The first is that they are generally supported by taxes
- They are under a board to serve the public
- They are open to all and all community members can access their collections
- Public libraries provide basic services without charge

The presence of a _____ library in a community is an indication that the community is literate.
Public

The presence of a public library in a community is an indication that the _____is literate.
Community

The presence of a public library in a community is an indication that the community is_____.
Literate

The basic difference between a public library and other types of libraries is that_____
The main aim of public library is to provide the information needs of the general public rather than provide the information needs of just a particular school, institution, or research population. The services of the public library are free

Functions and services of public libraries

- They cater for the social, educational and recreational needs of the community
- They collect, preserve and disseminate library resources suitable for different categories of people such as children, adults, literates and illiterates
- They usually engage in repackaging of information using audio-visual materials and indigenous languages to render information services to the illiterate class.
- They promote recreation and leisure reading
- They promote the civic and cultural activities of the community
- They create and strengthen reading habits in children from childhood
- They support both individual and self-conducted education as well as formal education at all levels.
- They provide adequate information that will improve the knowledge and opinion of the masses.

_____ are specially established by the government of the nation to serve as the pre-eminent repository of information for that country.
National libraries

National libraries rarely allow citizens to borrow books.
True

The major mandate of national libraries is to serve as the memory of the nation.

Functions of National Libraries

- To act as the legal depository and bibliographic Centre of the nation
- To give advice or library development or organization to any agency of the federal, state or local government
- To have a responsibility for the national bibliography and development of bibliographic services.

The national library of Nigeria has its Headquarters at _____
Abuja

The _____ issues the International Standard Book Number (ISBN), to publishers and authors of books.
National Library of Nigeria

ISBN stands for_____
International Standard Book Number

The basic types of libraries are:

- Academic libraries

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- Research/special libraries
- School libraries
- Public libraries
- National libraries

One of these is not a key function of Academic libraries:
To act as the legal depository and bibliographic centre of the nation

The use of library is pertinent to the individual, the society and economic growth of the nation.
True

_____can only be worthwhile when there is repository of knowledge or information.
Research

Research can only be worthwhile when there is repository of _____ or information.
Knowledge

Research can only be worthwhile when there is repository of knowledge or_____.
Information

According to _____, a reference service is the personal assistance given by the reference personnel (librarians) to library users in search of information for whatever purpose.
Kadir (2012)

According to Kadir (2012), a _____ is the personal assistance given by the reference personnel (librarians) to library users in search of information for whatever purpose.
Reference service

_____ processes involve interviewing the reader to enable the reference librarian to articulate the problem of the user clearly.
Reference

_____ involves reader questing for a specific location within the library.
Directional

_____ is when a reader asks a specific question relating to the use of library materials in the reference sections.
Ready/quick reference question

_____ is when the user is faced with a research topic that requires comprehensive reference sources in order to provide literature review.
Research Questions

CAS stands for_____
Current Awareness Services

_____ is defined by Ashikuzzaman (2013) as the establishment of a system for reviewing publications immediately at receipt, selecting information pertinent to the programme of the organization served, and recording individual items to be brought to the attention of those persons to whose work are related.
Current awareness service

_____ defined current awareness service as the establishment of a system for reviewing publications immediately at receipt, selecting information pertinent to the programme of the organization served, and recording individual items to be brought to the attention of those persons to whose work are related.
Ashikuzzaman (2013)

The purpose of current awareness service is to _____
Keep users abreast with up to date information in their specialized field of interest

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Current awareness service is not a personalized service
True

_____ go into partnership and collaboration to enable them share resources.
Libraries

Libraries go into _____and collaboration to enable them share resources.
Partnership

Libraries go into partnership and _____to enable them share resources.
Collaboration

Libraries go into partnership and collaboration to enable them share_____.
Resources

Registration of _____may be manual or computer based.
Clientele

To borrow a book, _____ form will be filled by the user.
Borrower's ticket

OPAC stands for_____
Open Access Catalogues

_____ is an electronic catalogue.
Open Access Catalogues (OPAC)

Open Access Catalogues (OPAC) is an _____catalogue.
Electronic

A fine of _____ per day will be charge for each day overdue
N100

A fine of N100 per day will be charge for each day _____
Overdue

The first daily task of the circulation department is_____
The shelving of all books consulted by library users the previous day

_____materials cannot be lent out.
Reserved

Reserved materials cannot be lent out.
True

Personal books from lecturers can be kept for students in the _____room.
Reserve collection

_____ equips users with adequate knowledge on the use of the library.
User education

_____ enables users to effectively and efficiently use the library resources.
User education

SDI stands for_____
Selective Dissemination of Information

Selective Dissemination of Information (SDI) service is common in_____ libraries

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Special

The _____librarian maintains a list of referral institutions
Reference

_____ is a systematic search for knowledge and information contained in resources of the library on a topic or theme.
Literature search

The library _____ is the main source for searching for relevant documents, either by author, title or subject entries
Catalogue

The main source for searching for relevant documents either by author, title or subject entries is_____
Library catalogue

A reference service can be best described as_____
The personal assistance given by the reference personnel (libraries) to library users in search of information for whatever purpose

Referral service is when_____
A user is directed to another library, to an alternative source of information if such information is not available in his/her library.

Library services are common to all libraries
True

OER stand for_____
Open Educational Resources

_____ is important in all human activities.
Information

Information is important in all human activities.
True

According to dictionary.com _____is knowledge communicated or received concerning a fact or circumstance.
Information

Oxford dictionary defined _____as facts provided or learned about something or someone.
Information

Oxford dictionary defined _____ as data processed, stored or transmitted by a computer.
Information

There are sources of information.
Three

There are basically three sources of information:primary, secondary and tertiary

Information is being generated and transmitted by _____on daily basis.
Individuals

_____ are original materials on which other sources of information are based.
Primary sources

First-hand accounts and information to events are presented in _____sources
Primary

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_____are usually the first formal appearance of results either in print or electronic format.
Primary sources

Examples of primary sources of information are: Diaries, letters, print speeches, patents, photographs, newspaper articles, Journal articles, theses and dissertations, survey research, proceedings of meetings, conferences and symposia, original documents (birth certificates, wills, marriage licenses, trial transcripts), records of organizations, government agencies (treaties, annual reports etc.),e-mail communications, interviews, video recordings, audio recordings, websites, artefacts, (e.g. coins, plant specimens, fossils, furniture, tools, clothing, etc) works of art, architecture, literature, and music (e.g. painting, sculptures, musical scores, buildings, novels, poems).

_____ sources of information are created from primary sources of information.
Secondary

_____ sources of information act as pointers to primary and secondary sources.
Tertiary

In fact, tertiary sources are:

- Works that list primary and secondary resources in a specific area
- Works which index organize and compile citations to secondary sources.

Examples of tertiary sources include_____
chronologies, bibliographies, indexes, encyclopaedias, and directories

Primary sources are:
Original materials on which other sources of information are based

Which of the following are examples of chronologies, bibliographies, indexes, encyclopedias, and directories?
Tertiary sources of information

_____ is a critical analysis of related literature to research topic.
Literature review

Literature review can help a researcher to _____
Specifically choose an appropriate research topic

_____ are vital tools in research which makes the work of referencing at the end of every research very easy.
Citation managers

Citation managers are vital tools in research.
True

_____ are digital tools that can assist researchers in organizing, storing and creating bibliographies of their research process.
Citation managers

Citation managers allow you to:

- Import and organize citation information from article indexes and other sources
- Save links to pdfs and other documents, and in some cases save the document itself
- Format citations for your papers and bibliographies using APA and many other styles
- Include your own note. Examples of citation managers are Bib Tex, EndNote, Basic EndNote Desktop, Mendeley, Zotero and Refworks Link:

Start the writing of your review by _____
Indicating the broad problem area while avoiding global statements

Keep the flow of your _____coherent.

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Argument

How would you describe literature review?
A critical analysis and a summary of all related literature to research topic

Which of the following is the basic step in literature review?
Literature identification analyzing the literature, synthesizing the literature writing the review

A _____ is a searchable collection of published works.
Database

_____ is an electronic (online) catalog or index.
Database

The _____ helps the researcher to find reliable information from trusted sources.
Database

A database may be dedicated to a single subject or cover several subjects. Some known databases are: ABI/Inform, Academic search, JSTOR, LEXISNEXIS Academic, PSYC/NFO, PubMed/Medline, ScienceDirect, Scopus, Web of Science, SAGE, LAW Pavilion, Project Muse Journals, AGORA, EBSCO, ERIC, HINARI, National Virtual library, Ebrary, Questia, online Access to Research in the Environment (OARE) etc.

_____ is a multi-disciplinary database that provides full text for more than 4,600 journals, including approximately 3,900 peer reviewed titles.
Academic Search Premier

JESTOR is a _____library founded
Digital

JESTOR is a digital library founded in _____
1995

_____is a digital library founded in 1995
JESTOR

JESTOR provides full text searches of almost _____ journals.
2,000

_____ provides mostly full text searches to approximately 5000 legal, news, reference and business sources.
LexisNexis academic

LexisNexis academic provides mostly full text searches to approximately _____ legal, news, reference and business sources.
5000

_____ was developed by the National Library of Medicine (NLM
PubMed

PubMed was developed by the _____
National Library of Medicine (NLM)

NLM stands for_____
National Library of Medicine

PubMed has been avoidable since_____.
1996

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_____ contains citation from more than 5,600 scholarly journals around the world.
Medline

Medline contains citation from more than _____ scholarly journals around the world.
5,600

_____ provides subscription-based access to a large database of scientific and medical research.
ScienceDirect

_____ is the largest abstract and citation database of peer-reviewed literature.
Scopus

_____ delivers a broad overview of global interdisciplinary scientific information in science, Mathematics, Engineering, Technology, Health and Medicine, Social Sciences, and Art and Humanities.
Scopus

Scopus was launched in the year_____
2004

SAGE journals are _____ access.
Open

APC stands for_____
Article Processing Charge

_____ database provides access to collections in the fields of food, agriculture, environmental science and related social sciences.
AGORA

_____ database contains about 918 journals is designed to enhance the scholarship of thousands of students and researches in agriculture and life sciences in the developing world
AGORA

_____ is the largest, multidiscipline, full text database.
EBSCO

EBSCO host about _____ full-text databases
375

_____is the world's most widely used database in education.
ERIC

The _____ was set up by WHO and major publishers to enable developing countries have free access to collections in biomedical and Health Sciences.
Health Internetwork Access to Research Initiative (HINARI)

HINARI stands for_____
Health Internetwork Access to Research Initiative

WHO stands for _____
Who Health Organization

The Health Internetwork Access to Research Initiative (HINARI) contains about _____information resources.
58,000

What is the most suitable database for students in social sciences?
EBSCO

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OER stands for _____
Open Educational Resources

_____ defined Open Educational Resources (OER) as the open provision of educational resources, enabled by information and communication technologies for consultation, use and adaptation by a community of users for noncommercial purposes.
Johnstone (2005)

Johnstone (2005) defined _____ as the open provision of educational resources, enabled by information and communication technologies for consultation, use and adaptation by a community of users for noncommercial purposes.
Open Educational Resources (OER)

_____ is commonly referred to as digitized materials offered freely and openly for educators, students and self-learners to use and reuse for teaching, learning and research.
Open educational resources

A _____is a subscription-based Journal in which some of the articles offer open access.
Hybrid open access journal

There are _____ main categories of repositories
Two

There are basically two main categories of repositories: _____ and _____
subject – specific repositories and institutional repositories

IR stands for_____
Institutional Repository

OAPEN stands for_____
Open Access Publishing in European Networks

PLoS stands for_____
Public Library of Science

SSRN stands for_____
The Social Science Research Network

RePEc stands for_____
Research Papers in Economics

BEPress stands for_____
Berkeley Electronic Press

Open educational resources are:
Open provision of digital educational resources for non-commercial purposes.

The two main categories of repositories are:
Subject-specific repositories and institutional repositories

_____ is seen as a complete organized record of all libraries' contents.
Library catalogue

_____ is a list of all bibliographic items found in a library or group of libraries.
Library catalogue

The library catalogue can be likened to a _____ index.

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Book

The library catalogue can be likened to a book_____.
Index

The types of physical form of library catalogues are:

- Book catalogue
- Card catalogue
- Microform catalogue
- Online catalogue

A _____ lists bibliographic records in alphabetical order by various entries on pages of a book.
Book catalogue

_____ is the oldest type of catalogue.
Book catalogue

The oldest type of catalogue is_____
Book catalogue

The book catalogue is expensive to produce and easily gets out of date due to its_____.
Inflexibility

The book catalogue is expensive to produce and easily gets out of date due to its inflexibility.
True

Book catalogue was replaced by_____.
Card catalogues

The advantages of Book Catalogue

- Ease of use: The book catalogue is very easy to use by library cliental and it is portable
- Size: it is compact and can be easily carried to anywhere within the library
- Cost: Once the first copy has been produced duplication of it becomes cheaper. Multiple copies can be produced for other locations of the library

The disadvantages of Book Catalogue

- Ease of use: Only one person can use this catalogue at a time, unless multiple copies are produced. Library users may have to wait for each other to have access to the book catalogue.
- Flexibility and currency: Bibliographic records for new materials cannot be inserted.

A ____ is a file of cards in catalogue cabinet showing the users the library's collections.
Card catalogue

The advantages of Card Catalogue

- Flexibility and Currency: Updating of the cabinet is easy and staff time is saved. Cards for new materials can be added quickly and cards easily removed for those items no longer in the collection.
- Ease of use: The card catalogue is easy to use. Both staff and students find it easy to use because of the alphabetical arrangement and the fact that they are loose in the tray.
- Availability: The card catalogue is easily available to library users. Several users can have access to the card catalogue at the same time.
- Cost: The cost of maintaining a card catalogue is not expensive. The cards are easily available.

The disadvantages of Card Catalogue

- Size: After some time, the library may need more cabinets for new cards. Gradually, more and more cabinets will be acquired as the collection grows.
- Human Error: Cards can be misfiled in error. Its implication is that, the document on the shelf may never be used.

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- Ease of use: A library user can only see a card at a time. Its implication is that he has to remember the title or know the subject heading of the information he needs.
- Cost: Filing of cards takes time. Imagine if you have catalogue in different locations, you may have to do more work.
- Flexibility and currency: The library cannot easily effect any correction on the card except the card is reprinted.

_____are photographed card catalogue or screen images that are transferred onto microform.
Microform Catalogues

Microform Catalogues are photographed card catalogue or screen images that are transferred onto____.
Microform

The advantages of Microform Catalogue

- Ease of use: Many records can be viewed at the same time. There are indexes and headings to guide users.
- Size: Microfiche or microfilm takes up very little storage space and can store many records on one fiche or film
- Cost: It is cheap to produce multiple copies

The disadvantages of Microform Catalogue

- Ease of use: Microform catalogue is not common. Students find it difficult to use. Expensive equipment is required for users to have access and use it.
- Flexibility and currency: New bibliographic records cannot be inserted and records of lost items cannot be deleted.
- Cost: The first copy of the microform catalogue is expensive to produce. There is also the problem of maintaining the equipment.

_____ is the most modern form of catalogue.
On-line Public Access Catalogue (OPAC)

The most modern form of catalogue is_____
On-line Public Access Catalogue (OPAC)

OPAC stands for_____
On-line Public Access Catalogue

_____ records of all documents in a collection are stored in the computer memory disk.
Bibliographic

Bibliographic records of all documents in a collection are stored in the_____.
Computer memory disk

Bibliographic records of all documents in a collection are stored in the _____memory disk.
Computer

Bibliographic records of all documents in a collection are stored in the computer _____disk.
Memory

Bibliographic records of all documents in a collection are stored in the computer memory_____.
Disk

The most efficient of all the catalogues is_____
OPAC

OPAC is the most efficient of all the catalogues.
True

The main advantages of online catalogue are:

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- The database can be searched in almost any item of information of interest to the users
- The users can retrieve information in a variety of ways
- It provides rapid search
- It can be used from far away location, so that the users can access a local, national and international cataloguing database
- The problem of having to file cards is eliminated
- Online catalogues can be easily updated
- It provides links to other catalogues, reference help and circulation
- Online catalogue can also be made physical if need be

The main disadvantages of online catalogue are:

- It is very sensitive in spelling and may retrieve different information due to error
- Most times the information retrieved may be too much which may confuse the user
- Training is needed for the users to optimally use online catalogue
- Epileptic power supply and computer break down are all disadvantages.

Library catalogue can be best described as:
A list of all bibliographic items found in a library

One of the options below is a unique advantage of online catalogue?
It can be used from far away locations, so that users can access a local, national and international cataloguing database

Most libraries keep only one particular type of_____.
Catalogue

Most libraries keep only one particular type of catalogue.
True

Numerous books acquired in the library must be arranged to _____ their utility to the optimum level.
Increase

The purpose of library classification is_____
To create a system out of disorder and provide a comprehensive view of the documents on a given subject

The basic aim of librarianship is to _____
Bring the user in contact with a specific document or information

The following are the types of Library Classification Schemes

- Library of Congress Classification Scheme (LC)
- Dewey Decimal Classification Scheme
- Universal Decimal Classification (UDC)
- Bliss Classification Scheme
- Colon Classification Scheme

UDC means_____
Universal Decimal Classification

Most academic libraries use _____
Library of congress classification scheme

For example, National Open University of Nigeria (NOUN) Library uses this scheme. Library of congress classification scheme consists of 21 classes (A-Z). The scheme is based on the collection of library of congress in United States. It was mixed notation. This means that it uses both letters and numbers. It also uses cutter numbers to further specify a document.

_____ are special numbers given to individual authors.
Cutter numbers

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Cutter numbers are special numbers given to individual_____.
Authors

The notations and cutter numbers together form the _____
class mark or call number of a book

A typical book classified, using the Library of congress classification scheme will have its class mark or call number as follows:

Title: Understanding Politics: ideas, institutions and issues
Author: Thomas M. Magstadt
Class Mark (call number): JA/LC Class mark
66
M 33 / cutter number
2011/date of publication

The class mark is found at the spine of every book in the library or at the left upper side of a book.

Dewey Decimal Classification

Among the modern classification scheme, _____ is the oldest.
Dewey Decimal Classification (DDC)

Among the modern classification scheme, Dewey Decimal Classification (DDC) is the_____.
Oldest

DDC stands for_____
Dewey Decimal Classification

Each of these topics may be further divided into more specific subject areas. A decimal point is used after the first three digits to separate the specific subjects. For example, 612-Human Physiology can be further subdivided into ten as follows:

612	Human Physiology
612.1	Blood and Circulation
612.2	Respiration
612.3	Nutrition
612.4	Secretion, Excretions, Related Functions
612.5	Reproduction, Development Maturation
612.6	Motor Functions and integument
612.7	Nervous and Sensory Functions
612.8	Regional Physiology

University Decimal Classification (UDC) is based on the 5th edition of Dewey Decimal Classification.

DDC stands for_____
University Decimal Classification

Example of UDC notations

903	Prehistory, Antiquities
903'12	Hunting and Fishing cultures
903'13	Primitive Farming cultures
903'14	Pastoral cultures
903'15	Normadie cultures
903'16	Advanced Farming cultures
903'18	Town, city cultures (Civilization)

Bliss Classification is also called _____
Bibliographic classification (BC)

Bliss Classification was devised by Henry Evelyn Bliss in_____.
1935

Bliss Classification was devised by_____
Henry Evelyn Bliss

The colon classification (CC) has a set of main classes that are divided into_____.
Facets

The _____ classification has a set of main classes that are divided into facets.
Colon

_____ is the scheme mainly used in academic libraries
Library of Congress Classification Scheme

A _____ library is an information service or a collection of electronic information resources in which all the information resources are available in computer form.
Digital

A _____ is an information service or a collection of electronic information resources in which all the information resources are available in computer form.
Digital library

The manual performances of library functions were getting difficult because of the following reasons:

- Library holdings will continue to grow.
- Because of information explosion the society is saddled with multifaceted and multidimensional information.
- Because of information explosion library operations take many hours to perform manually.
- Accuracy is also lost while working manually due to information explosion

Challenges for Establishing Digital Libraries

- Technological obsolesce of hardware and software
- Digital libraries may have the problem of funding as cost of purchase and maintenance of equipment and resources is high

In a digital library all the information resources are available in _____
Electronic Form

Below are all disadvantages of traditional library system except one:
Easy access to information, anytime and anywhere

A _____is a structured organization of terms used to search a database.
Search strategy

A _____strategy is a structured organization of terms used to search a database.
Search

A search strategy is a _____organization of terms used to search a database.
Structured

A search strategy is a structured organization of terms used to search a_____.
Database

A search strategy is a structured organization of terms used to _____a database.
Search

There are steps you must take in order to develop good study skills.

- Making and keeping a study schedule
- Studying in an appropriate setting — same time, same place, every day
- Equipping your study area with all the materials you need

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- Not relying on inspiration for motivation
- Keeping a well-kept notebook improves grades
- Taking good notes as insurance against forgetting
- Over- learning material enhances memory

Studying in an appropriate setting means _____
To study in a conducive environment like a library that is quiet, having good lightings, well ventilated or with good air conditioners, and other facilities

SQ3R which is a reading method stand for_____
S=Survey, Q=Question, 1st R=Read, 2nd R=Recite, 3rd 2. R=Review

For you to develop a good reaching habit, you have to practice the following:
- Improve your reading skills
- Keep reading materials handy
- Connect reading to your everyday life
- Deciding what to read
- Create a reading list

What do you look out for when you read for content?
You look out for the main idea in every paragraph

Mention five ways of ensuring readiness for examination?
- Start studying early
- Sort out your subject material
- Find out about the exam
- Review past exam papers
- Know exam venue and time
- Don't panic
- Use your reading time wisely
- Interpret your questions well
- Review your answers

Most students get so stressed up whenever _____is approaching.
Exam

_____ can make all the difference when studying for exams.
Good notes

_____ are legal rights over creations of the mind.
Intellectual Property Rights

_____ law grants the author of an intellectual creation exclusive right for exploiting and benefiting from their creation.
Intellectual Property Rights

A legal framework that governs access to information enacted by the government of every country known as_____
Copyright

_____ legally gives the creator of a work the monopoly of controlling the distribution of his work.
Copyright

_____ is the right awarded to an author for being intellectually responsible for his work.
Copyright

The _____ determines who adapts the work.
Author

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The author determines who adapts the_____.
Work

Intellectual works covered by copyright law include

- Patents
- Books
- Art work
- Trademark

In_____, the world's first copyright law was enacted in England known as statute of Anne.
1710

The world's first copyright law was enacted in _____known as statute of Anne.
England

The world's first copyright law was enacted in England known as statute of_____.
Anne

_____ came up with the copyright Act of 1790.
United States

United States came up with the copyright Act of_____.
1790

The _____ convention brought world recognition of copyright law
Berne

There are basically two purposes for the copyright law: _____ and _____
economic and moral

Copyright does not prohibit all copying or replication.
True

Intellectual property rights are_____
Legal rights over creations of the mind

_____ is any infringement upon the rights of a copyright holder.
Copyright infringement

Copyright infringement is a construct of the law while plagiarism is a construct of ethics.
True
_____ is defined as the taking of the original work or works of another and presenting it as your own.
Plagiarism

The key difference between plagiarism and copyright infringement is that_____
Not all plagiarisms are infringements and not all infringements are plagiarisms

Plagiarism is defined as_____
The taking of the original work or works of another and presenting it as your own

A _____ is a set of rules that instructs you on how to acknowledge the thoughts, ideas and works of others in a way.
Referencing style

Unintentional _____can occur if you fail to reference correctly.
Plagiarism

Unintentional plagiarism can occur if you fail to _____correctly.

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Reference

The different types of referencing styles are: American Meteorological Society (AMS) style, APA referencing, Chicago styles, Harvard referencing, MHRA referencing, OSCOLA referencing (Oxford Standard for the Citation of Legal Authorities), Oxford referencing and Vancouver (numeric) referencing.

The two most common reference styles are_____
Harvard and APA styles

_____ referencing style is commonly used by students and researchers to cite information sources.
Harvard

There are two parts to Harvard style:
1. In-text citations: This is used in the body of the work when quoting or paraphrasing a source.
2. Reference Lists: This is a comprehensive list of all citations with their full bibliographic information located at the end of every academic or research work. This is to enable readers

For the reference list, the information needed are:

1. Name of the author(s)
2. Year published
3. Title
4. City Published
5. Publisher
6. Pages used

The general format for referencing, using Harvard style is as follows:

- Last name, First Initial. (Year published). *Title*. City: Publisher, Pages(s)

Reference list are arranged alphabetically by author's last name. Where multiple sources are used by same author, citations are listed in order by the date of publication.

Harvard Referencing for Books With One Author
The Harvard format for referencing books with one author is:

- Last name, First Initial. (Year published). *Title*. Edition. (first edition should not be included) City: Publisher, Pages(s)

Examples:

- Adigun, O. (2003). *Cases and texts on equity, trusts and administration of estates*. Lagos: Mabrochi International Books
- Dixon, M. (2014). *Modern land law*. 9th ed. New York: Routledge

The general format for referencing, using Harvard style is_____
Last name, First Initial. (Year of publication). Title. City: Publisher, (Pages)

Demonstrate using suitable example, Harvard style for referencing articles in print journal
Bimber, B. (2000). Measuring the Gender Gap on the Internet. Social B Science Quarterly, 81(3), pp 868- 876

APA means_____
American Psychological Association

APA (American Psychological Association) citation style which is an author- data citation style was developed mainly for use in psychology.

The _____ In-text citing and referencing style is the most commonly used referencing style.

APA

With proper _____ you can completely avoid plagiarism which makes you an astute scholar
referencing

With proper referencing you can completely avoid _____ which makes you an astute scholar
plagiarism

All references cited in the body of the work must also be included in the _____
reference list

The _____ should be arranged alphabetically by author's surname
reference list

The reference list should be arranged alphabetically by _____ surname
author's

The reference list should be arranged alphabetically by author's _____
surname

Journal titles and book titles should be _____
italicized

_____ and_____ should be italicized
Journal titles and book titles

Be consistent with your _____ across the document
referencing style

Be consistent with your referencing style across the _____
document

All the references in the reference list must also be cited in the body of the work
True

All references cited in the body of the work must also be included in the reference list
True

URL is an acronym for_____
Universal Resource Locator

URLs can change unlike DOI which is permanent.
True

In a situation where _____ is not available, use URL of the resource.
DOI

In a situation where DOI is not available, use _____ of the resource.
URL

DOI is an acronym for _____
Digital Object Identifier

_____ is a permanent link to an online resource represented by a string of numbers and letters
DOI

DOI is a _____ link to an online resource represented by a string of numbers and letters
permanent

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DOI is an acronym for _____ Object Identifier.
Digital

DOI is an acronym for Digital _____Identifier.
Object

DOI is an acronym for Digital Object_____.
Identifier

The following are general rules for referencing journals
1. Do not write "P" before the page number.
2. Italicize the volume number and do not write "vol" before the volume number.
3. Include the issue number in a bracket if available and leave no space between the volume number and issue number. Never include issue numbers of Journals that have continuous pagination.

The following are general rules for referencing rules
1. All the references in the reference list must also be cited in the body of the work.
2. All references cited in the body of the work must also be included in the reference list.
3. The reference list should be arranged alphabetically by author's surname.
4. Provide organization names in full, unless they are obviously recognizable as abbreviations.
5. For titles/subtitle of an article or chapters in a book, capitalize only the first word. 6. Journal titles and book titles should be italicized.
7. Be consistent with your referencing style across the document.

There are basically _____ parts to APA author- data style
two

There are basically two parts to APA author- data style:_____ and_____
The in –text author- data citation and detailed reference list at the end of the document

APA stands for_____
American Psychological Association

APA (American Psychological Association) citation style which is an authordata citation style was developed mainly for use in_____.
psychology

_____ referencing style is most frequently used within the social sciences.
APA (American Psychological Association)

APA (American Psychological Association) referencing style is most frequently used within the social sciences.
True

_____ referencing styles will help you to avoid infringement which usually has severe consequences.
Harvard style

The general format for referencing, using Harvard style is_____
Last name, First Initial. (Year of publication). Title. City: Publisher, (Pages)

_____ are documents produced by local, state, or federal government/institutions.
Government Publications

A _____ is a lengthy paper or project written as a requirement for obtaining a doctoral degree.
dissertation

_____ are academic papers presented at conferences that are yet to be published.
Conference proceedings

_____ is used in the body of the work when quoting or paraphrasing a source.

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In-text citations

_____ is a comprehensive list of all citations with their full bibliographic information located at the end of every academic or research work.
Reference lists

_____ is commonly used by students and researchers to cite information sources.
Harvard referencing style

There are _____ parts to Harvard style
two

There are two parts to Harvard style:_____ and_____
In-text citations and reference lists

A _____ is a set of rules that instructs you on how to acknowledge the thoughts, ideas and works of others in a way.
referencing style

A referencing style is _____
a set of rules that instructs you on how to acknowledge the thoughts, ideas and works of others in a way

Unintentional _____ can occur if you fail to reference correctly.
plagiarism

_____ can occur if you fail to reference correctly.
Unintentional plagiarism

Unintentional plagiarism can occur if you fail to _____ correctly.
reference

AMS stands for_____
American Meteorological Society

OSCOLA referencing stands for_____
Oxford Standard for the Citation of Legal Authorities

All forms of plagiarism should be avoided.
True

_____ is defined as the taking of the original work or works of another and presenting it as your own
Plagiarism

Plagiarism is defined as _____
the taking of the original work or works of another and presenting it as your own

_____ generally doesn't make an infringing action legal.
Attribution

The key difference between plagiarism and copyright infringement is that_____
not all plagiarisms are infringements and not all infringements are plagiarisms

Plagiarism and copyright have a lot in common.
True

_____ deals with creative or academic works and these types of works, typically, qualify for copyright protection when they are new.
Plagiarism

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_____ contents posted online are often removed with takedown notices.
Plagiarized

Plagiarized contents posted online are often removed with _____ notices.
takedown

_____ plagiarisms in advertisements are often dealt with through lawsuits and so forth.
Commercial

_____ is a construct of the law
Copyright infringement

_____ is a construct of ethics.
Plagiarism

Copyright infringement is a construct of the _____
law

Plagiarism is a construct of_____.
ethics

Anything that is seen as an unethical and unattributed use of another's original creation can be defined as_____.
plagiarism

_____ is any infringement upon the rights of a copyright holder.
Copyright infringement

_____ gives a copyright holder (usually the creator of the work) a set of rights that they and they alone can exploit legally (save for exceptions such as fair use).
Copyright law

The violation of _____ is a serious issue globally.
copyright

The violation of copyright is a serious issue globally.
True

Intellectual property rights are_____
Legal rights over creations of the mind

The following are the factors to consider in "fair use"

- The purpose and character of the use
- The nature of the copyrighted work
- The amount and substantiality of the portion used in relation to the copyrighted work as a whole
- The effect of the use upon the potential market for a value of the copyrighted work

The copyright Act of _____ permits some copying and distribution without permission of the copyright holder or payment to same.
1976

_____ tries to provide a balance between the interest of the author and that of the user.
Copyright

_____ ensures that somehow, the public has some sort of access to a created product.
Copyright

There are basically _____ purposes for the copyright law.
two

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There are basically two purposes for the copyright law. These are _____ and moral.
economic

There are basically two purposes for the copyright law. These are economic and _____.
moral

Looking at it from the _____ point of view, copyright encourages creativity.
economic

Looking at it from the economic point of view, _____ encourages creativity.
copyright

Looking at it from the economic point of view, copyright encourages _____.
creativity

From the _____ perspective copyright protects the integrity of the created work by giving the author the right to object to any distortion, mutilation or other modifications which would be prejudicial to his honour or reputation.
moral

From the moral perspective _____ protects the integrity of the created work by giving the author the right to object to any distortion, mutilation or other modifications which would be prejudicial to his honour or reputation.
copyright

_____ came up with the copyright Act of 1790.
United States

United States came up with the copyright Act of_____.
1790

The Berne convention was introduced in the year_____
1886

In_____, the world's first copyright law was enacted in England known as statute of Anne.
1710

In 1710, the world's first copyright law was enacted in _____ known as statute of Anne.
England

In 1710, the world's first copyright law was enacted in England known as_____.
statute of Anne

The _____ determines who adapts the work.
author

_____ covered by copyright law include patents, books, art work and trademark.
Intellectual works

The author determines who adapts the_____.
work

Intellectual works covered by copyright law include_____, books, art work and trademark.
patents

Intellectual works covered by copyright law include patents, _____, art work and trademark.
books

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Intellectual works covered by copyright law include patents, books, _____and trademark.
art work

Intellectual works covered by copyright law include patents, books, art work and_____.
trademark

Intellectual works covered by copyright law include_____
patents, books, art work and trademark

_____ legally gives the creator of a work the monopoly of controlling the distribution of his work.
Copyright

_____ covers New, non-obvious, industrially applicable inventions
Patents

_____ covers signs or symbols to identity goods and services.
Trademarks

_____ covers ornamental designs.
Industrial designs

_____ covers original layout design of micro-electronics industry.
Topography of Semi-conductor product

_____ covers original work of authorship.
Copyright

_____ covers original work of authorship but in performing, broadcasting organizations
Neighbouring rights

_____ covers secret business information
Trade secrets

_____ are legal rights over creations of the mind.
Intellectual Property Rights

_____ law grants the author of an intellectual creation exclusive right for exploiting and benefiting from their creation.
Intellectual Property Rights

The purpose of_____ law is to stimulated creativity of human mind for the benefit of all by ensuring that the advantages accrued by using a creation benefit the creator.
Intellectual Property Rights

Generally, _____ gives you sufficient time to learn your course content and build self-confidence.
early preparation

_____ are special numbers given to individual authors.
Cutter numbers

Cutter numbers are special numbers given to individual_____.
authors

Library of congress classification scheme consists of _____ classes
21

A _____ is a file of cards usually in catalogue cabinet showing the users the library's collections.
card catalogue

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Artefacts are examples of what type of information?

Primary

Why is a marriage certificate a primary source of information?
Because it serves as a pointer/directory to other works

Why are users advised to leave consulted books on the table?
To prevent mis-shelving of books

The best way to retrieve a particular book you need in a library is_____
To check the library catalogue

A referral service can be best described as_____
The act of directing users to an alternative source of information if such information is not available in their own library

A reference service can be best described as_____
The personal assistance given by a librarian to library users in search of information for whatever purpose

Which of the options is an example of a directional question?
Quest for a specific location in the library

Which of the options best describes a research/special library?
It provides specialized information to an identified group of users with common interest

What does LC cutter number represent?
Author's number

What type of notation does the library of congress use?
Alpha-numeric

What classification scheme is most suitable for academic libraries?
Library of Congress Classification Scheme (LC)

Human error is a major disadvantage of_____
A card catalogue

Which of the options is INCORRECT of an OPAC?
It can be accessed in the remote villages where there is neither electricity nor pipe- born water

Which of the options is INCORRECT of a microform catalogue?
Students find it easy to use

Which of the options is INCORRECT of a card catalogue?
It is compact and can be easily carried to anywhere within the library

One of the options is INCORRECT of a book catalogue_____
Book catalogue can be accessed from any location

One of the options is NOT true of Open Educational Resources (OER)_____
Nobody paid for Open Educational Resources

What are hybrid open access journals?
They are subscription based journals in which some of the articles offer open access

AGORA is a database largely used by what type of students?
Agricultural

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What are green access journals?
They are journals that have a period of time when access to published content is temporarily restricted

What are gold access journals?
They are journals that provide worldwide, barrier free access to the full-text of articles online.

Two examples of general library services are_____
Lending services and current awareness services

Vertical files kept by reference librarians are_____
Files that contain record of user's queries

A card catalogue can be best described as_____
A file of cards in a catalogue cabinet that show users the library's collections

Literature review is important because_____
It can assist the researcher in choosing an appropriate research topic, formulate reliable hypotheses and in designing appropriate research methodology

Below are some important questions you must bear in mind when reviewing literature EXCEPT
What would be the outcome of my research?

Why do you need a citation manager?
To format citations for my papers and bibliographies using any referencing style

The process of skimming through retrieved articles in order to group them into topics and sub-topics is known as_____
Analyzing the literature

The process of integrating all key details of the literature at the same time communicating your point of view in a clear and cohesive manner is known as_____
Writing the review

Copyright covers the following issues regarding intellectual work EXCEPT_____
health

In sorting out your subject materials in preparation for your study you may do the following EXCEPT_____
Wait until very close to exams to avoid forgetting all you've read

Information explosion ushered in the following challenges EXCEPT_____
Slowing down of research activities

The following are all types of classification schemes EXCEPT_____
OPAC

Class marks are better placed at what part of every book?
The spine

Library classification is important for the following EXCEPT
To keep librarians redundant

The referencing style used in the example below is_____
Okpala, A.E. & Igbeka, J.U. (2005). Analysis of users searches of CD-ROM databases in Kenneth Dike Library. The Electronic Library, 23(3), 362-368
APA

Patents can be best described as _____
New inventions

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All references cited in the body of work should NOT Necessarily be included in the reference list
False

A referencing style is a set of rules that instructs you on how to _____ the thoughts, ideas and works of others in a particular way.
Acknowledge

Not all plagiarisms are copyright infringements and not all copyright infringements are plagiarisms
True

The concept of "fair use" is not clearly defined in the statute.
True

The legal frame work that covers original work of authorship is known as _____
Copyright

You have not plagiarised if you carefully acknowledge all your sources of information and have not copied verbatim except for well acknowledged short quotations.
True

In preparing for examination, it is advisable to first familiarize yourself with past questions before reading your course materials
False

Reading is more productive when done at anytime and anywhere
False

Over-learning of your course materials can lead to a mental breakdown
False

Reading for content helps you to grasp the _____in a write-up
Main ideas

The 2nd R in SQ3R stands for_____
Recite

_____ formulated the laws of library science as follows:
Books are for use
Every reader his book
Every book its reader
Save the time of the reader
Save the time of the stay
Library is a growing organization

S.A Ranganathan

The 3rd R in SQ3R stands for_____
Review

Online catalogues provide links to other catalogues
True

What symbol should appear in the gap, in the word organi-ation if you are to capture the variable characters's' or 'z' in your search?
#

A Boolean operator is a _____
Search technique

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The very first step to take in constructing a search strategy is to define your _____
Topic

Digital libraries offer greater user satisfaction
True

You are likely to find _____ (catalogue) in a digital library
OPAC

The Universal Decimal Classification is based on _____ Decimal Classification
Dewey

The main classes of Dewey Decimal Classification is divided into _____
10

Dewey Decimal Classification uses _____ notation
Pure

The LC main class for education is _____
L

The LC main class for social sciences is _____
H

In APA referencing of journals what punctuation mark should come after page number(s)? _____
Full stop

In APA referencing of journal the volume number should be italicized
True

As a general rule in APA referencing of journal articles, all the journal titles must be italicize
True

The punctuation mark after year of publication in APA referencing of journal articles is_____
Full stop

As a general rule in APA referencing, organization names must NEVER be provided in full
False

All the features for referencing articles in print must NOT be included where available for articles found in database or website
False

In Harvard referencing for articles in database or website, it is NOT compulsory to include the website URL and the date article was accessed
False

In Harvard referencing of eBooks, edition statement should always be included, even if it's the first edition
True

When referencing sources with two or more authors, place the names in the exact order in which they appear on the text
True

An Academic library is_____
Library of academic institutions such as universities, polytechnics and colleges of education

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What type of classification scheme is commonly used in academic library?
Library of Congress Classification Scheme (LC)

Identity the kind of library that usually engages in repackaging of information using audio-visual materials and indigenous languages to render information services to the illiterate class.
Public library

Which section of the library is responsible for charging and discharging of library resources?
Circulation section

Journal articles of original contents are examples of:
Primary sources of information

Literature identification is a step in literature review when_____
The researcher get familiarized with resources (print or electronic, primary, secondary or tertiary resources) that will be relevant to the research topic

Analyzing the literature is a step in literature review when_____
One major disadvantage of microform catalogue is that of_____
Flexibility and currency

Digital libraries can help to solve the following problems EXCEPT_____
Loss of library materials through theft

What classification scheme has its language class merged with Literature class?
UDC

One of the options is NOT true of Open Educational Resources (OER)_____
Nobody paid for Open Educational Resources

The main class for "science" in LC is_____
Q

What classification scheme employs decimals for specificity?
Dewey classification scheme

The 35 main classes of Bliss classification scheme consist of _____ numerical and _____ alphabetical classes.
9, 26

What does LC cutter number represent?
Class Mark

Digital libraries interface design should be all of the following EXCEPT_____
Highly sophisticated

What is the main class of "generalities" in Dewey decimal classification?
000

Literature review is important because_____
It can assist the researcher in choosing an appropriate research topic, formulate reliable hypotheses and in designing appropriate research methodology

I receive on monthly basis list of all new arrivals in my field from my library. This service is known as _____
Current Awareness Services (CAS)

What period should a typical review cover?
Last 5 years

Which of these databases contain mainly agricultural resources?

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AGORA

What does the acronym "SDI" stand for_____
Selective Dissemination of Information

Below are the three major components of open educational resources EXCEPT_____
Teaching content

Mr Kolawole just published a book and by compulsion needed to deposit three copies of his books in a library, what type of library plays this role?
National library

A referral service can be best described as_____
The act of directing users to an alternative source of information if such information is not available in their own library

The acronym OAPEN stands for_____
Open Access Publishing in European Networks

The acronym DOAJ stands for _____
Directory of Open Access Journals

What does the acronym "OARE" stand for?
Online Access to Research in the Environment

What is the first daily task of the circulation department?
Shelving of all books consulted by library users the previous day.

The staff responsible for taking statistics of the books consulted by users is_____
Circulation staff

The major source of funding of public libraries is_____
Public taxes

The basic difference between a public library and other types of libraries is that the main aim of public library is to provide the information needs of_____
General public

When a reader asks a specific question relating to the use of library materials in the reference sections, this type of query is known as_____
Quick reference question

Research outcomes and results from original research work fall into _____ sources of information
Primary

Below are the three major components of open educational resources EXCEPT_____
Teaching content

Journals have the following types of access EXCEPT_____
Classified

Below are open access journals in Humanities except_____
Organic Syntheses

Below are open access journals in Education EXCEPT_____
West African Journal of Education

Below are open access journals in Economics EXCEPT_____
Logical Methods in Economics

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Below are examples of institutional repository EXCEPT_____
Open Engineering

The main class for science in LC is_____
Q

The main class for religion in Dewey decimal classification is_____
200

What is used to further divide subjects into more specific subject areas in Dewey classification?
Decimal point (.)

What type of catalogue is very sensitive in spelling and may retrieve different information due to error.
Online catalogue

What classification scheme has its language class merged with Literature class?
UDC

What classification scheme was purposely designed to help remove the short comings observed in class K-Law, in the library of congress classification scheme?
Moyâ

The fact that copies of information on the net can be speedily delivered to users on demand has helped to remove_____
The challenge of geographical distance to information

Digital libraries can help to solve the following problems EXCEPT_____
Information explosion

Digital libraries interface design should be all of the following EXCEPT_____
Highly sophisticated

How often should you keep to your study schedule?
Daily

In order to improve your grades you are advised to do the following EXCEPT_____
Cram

In order to study without interruption you have to equip your study area with the following materials EXCEPT_____
Musical equipment

The process of reading questions at the beginning/ end of the chapters or after each subheading in SQ3R is known as_____
Questioning

In order to connect reading to your everyday life you have to engage in the following EXCEPT_____
Read only when you feel like

There are grievous penalties upon any infringement on the following EXCEP_____
Fair use

In what year was the world's first copyright law (statute of Anne) enacted in England?
1710

What was the main purpose of the Berne convention in 1886?
to provide mutual recognition of copyright between nation states

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The acronym AMS in referencing style stands for_____
American Meteorological Society

The acronym OSCOLA in referencing style stands for_____
Oxford Standard for the Citation of Legal Authorities

Where is the reference list of every academic/ research work located?
At the end

Where multiple sources are used by same author, citations are listed in order by_____
The date of publication

In referencing a book what punctuation mark is used after the place of publication?
Colon (:)

The librarian at the _____ section of the library is responsible for charging and discharging of library resources
Circulation

Only registered library users are allowed to borrow books and other library resources
True

Potential library users are required to _____ before being permitted to use the library
Register

Before you are allowed to go home with a borrowed book from the library, it must be stamped with _____ stamp
Date-due

A fine is usually charged per day for overdue books
True

In order to know what book to borrow, the user may check the various catalogues which could be manual or electronic
True

The _____ mark indicates the location of the book on the shelf.
Class

A borrowed book can be renewed if such book is NOT on reserve
True

Academic libraries are under a board to serve the public
False

Public libraries provide basic services for a fee
False

Public libraries support both individual and self-conducted education as well as formal education at all levels
True

Quick reference questions are everyday questions that readers regularly ask reference librarians **True**

Quick reference questions are NOT easily answered by mere consultation of specific reference source, such as almanacs, biographies, yearbooks, dictionaries
False

Search questions cannot be met by one single reference source in the library

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True

Research questions do NOT require comprehensive reference sources
False

Vertical files usually contain sources of miscellaneous information
True

It is NOT necessary to keep records of user's queries
False

Current awareness service is a personalized library service
False

Resource sharing and collaboration is one of the new trends in librarianship
True

All libraries should be able to meet the information needs of all its users at all times
False

Heavily used materials stand the risk of being stolen or _____ if kept on open shelves
Mutilated

Research and information needs of users of special libraries are fairly homogeneous
True

Information is being generated and transmitted by individuals on daily basis
True

Document titles and abstracts CANNOT help you find good descriptors when searching through literature
False

A database may be dedicated to a single subject or cover several subjects
True

In a card catalogue, cards for new materials can be added quickly and cards for those items no longer in the collection can be easily removed
True

The card catalogue is NOT easy to use
False

The card catalogue are NOT alphabetical arrangement
False

Miss-filing and miss-shelving may not necessarily cause problems in the library
False

Expensive equipment is required for users to have access and use microform catalogue
True

With an online catalogue, users can retrieve _____ in a variety of ways.
Information

Training is needed for the users to optimally use online catalogue
True

The purpose of library classification is to provide a comprehensive view of the documents on a given subject
True

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The basic aim of librarianship is to bring the user in contact with a specific document or information
True

_____ is the main class for Technology in Dewey decimal classification
600

AGORA is a database largely used by _____
Agricultural students

What are hybrid open access journals?
They are journals that have a period of time when access to published content is temporarily restricted

One of the options is not true of Open Educational Resources (OER) _____
Nobody paid for Open Educational Resources

Library catalogue can be best described as _____
Collation of all bibliographic details of all library resources

Human error is a major disadvantage of _____
A card catalogue

What classification scheme is most suitable for academic libraries?
Library of Congress Classification Scheme (LC)

What type of notation does the library of congress use?
Alpha-numeric

What does LC cutter number represent?
Author's number

A card catalogue can be best described as _____
A file of cards in a catalogue cabinet that show users the library's collections

Survey in SQ3R means_____
To skim through a piece of writing to establish its purpose and get the main ideas

Which of the options best describes a national library?
A library that acts as the legal depository and bibliographic centre of the nation

Which of the options is not a function of an academic library?
Issuance of International Standard Book Number (ISBN) and International Standard Serial Number (ISSN)

The LC main class for social sciences is_____
H

A Boolean operator is a_____
search technique

Online catalogues provide links to other catalogues
True

The three main access points are_____, author and Title
subject

The three main access points are subject, _____and Title
author

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The three main access points are subject, author and_____
Title

You must not rely on _____ for your self- motivation
Inspiration

The 3rd R in SQ3R stands for_____
Review

The 2nd R in SQ3R stands for_____
Recite

Reading for content helps you to grasp the _____ in a write-up
main ideas

The LC main class for education is_____
L

Over-learning of your course materials can lead to a mental breakdown
False

Reading is more productive when done at anytime and anywhere
False

According to psychologist, _____ leads to internalization of learning
Over-learning

In preparing for examination, it is advisable to first familiarize yourself with past questions before reading your course materials
False

You have not plagiarised if you carefully acknowledge all your sources of information and have not copied verbatim except for well acknowledged short quotations.
True

The legal frame work that covers original work of authorship is known as_____
Copyright

The concept of "fair use" is not clearly defined in the statute.
True

Not all plagiarisms are copyright infringements and not all copyright infringements are plagiarisms
True

A referencing style is a set of rules that instructs you on how to_____ the thoughts, ideas and works of others in a particular way.
Acknowledge

As a general rule, not all references cited in the body of the work should be included in the reference list
False

Dewey Decimal Classification uses_____ notation
Pure

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