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UNITY UNIVERSITY

INTEROFFICE MEMO

Date: June 24, 2021

Notice

To: All our students

Re: Lecture Note Taking

Dear students! We are happy that all of you are back. We hope this semester shall be a more fruitful semester provided you all work hard hand-in-hand with your instructors.

Dear students! We would like to underline that the skill of lecture- note- taking is an essential skill that you need to develop for your future career.

The paradox, however, is that most students have not been taking a lecture note as reported. They used to sit idle in the class. This is not a good practice.

Therefore, we would like to strongly advise you to take a lecture note though you have the soft copy. A student who is not taking a lecture note will not be tolerated here after.

Thank you

The Dean

Campus	Telephone	Fax	P. O. Box
Al-Amoudin Campus, Gerji, A.A	+251 11 629 8163/54/55	+251 11 629 8156	6722
Arega Campus, Keranyo, A.A	+251 11 371 4242 +251 11 371 6738		
SalaMechare Campus, Kore, A.A	+251 11 321 0912/13	+251 11 369 8156	1038
Rukia Campus, Dessie, Wollo	+251 33 111 5050/1118	+251 33 111 1887	2121
Adama Campus, Adama, Oromia	+251 22 111 3666/4650		1486
Burayu Campus, Oromia	+251 11 260 4983/4731		