ALLIANCE GIRLS' HIGH SCHOOL

Telephone: 020-2012533
Cell : 0746 623 674
0740 325 407

P.O BOX 109 - 00902
KIKUYU, KENYA.

email: info@alliancegirlshigh.sc.ke
web: alliancegirlshigh.sc.ke
: alliancegirls.sc.ke

Ref: No. AGHS/BIO/23

Date: 17th February, 2023

To the principal

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The Principal
Alliance Girls' High school

FORWARDED
PRINCIPAL
ALLIANCE GIRLS' HIGH SCHOOL
Date: 17.02.2023

Dear Sir / Madam,

RE: THE ALLIANCE GIRLS' HIGH SCHOOL ANNUAL BIOLOGY NATIONAL WORKSHOP ON 25th and 26th March 2023.

The Alliance Girls is pleased to invite you to attend a two days Biology workshop for teachers at Alliance Girls.
The key training areas will be as follows;

I. ***In-depth trend analysis of KCSE for the last 10 years.***
II. ***The dynamics of biology subject, assessments and evaluation with emphasis on marking trends.***
III. ***Marking techniques in Biology KCSE Papers 231/1; 231/2 (first day) and 231/3 (day two).***
IV. ***Mapping of key areas and revision techniques in preparation for 2023 KCSE.***

There will be a facilitation fee of **Ksh. 4000** per participant to cater for certificates, meals, stationery and other facilitation logistics.
Kindly confirm your attendance by 24th March **2023** to enhance proper planning either by texting or calling through the following numbers: Ms Mberia 0721 284 767 and Mr Mugambi 0721 465 730.

Yours faithfully,

Mr. Bethuel Kiprotich
H.O.D BIOLOGY
0723 878634

ALLIANCE GIRLS HIGH SCHOOL
17 FEB 2023
Sign:.....
P.O. Box 109-00902, KIKUYU